



# Metropolitan Transportation Commission

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Agenda

### Service Authority for Freeways and Expressways

*Scott Haggerty, Vice Chair    Alfredo Pedroza, Vice Chair*

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Wednesday, June 24, 2020

9:50 AM

Board Room – 1st Floor (REMOTE)

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The Service Authority for Freeways and Expressways is scheduled to meet on Wednesday, June 24, 2020 at 9:50 a.m., in the Bay Area Metro Center (Remotely), or immediately following the 9:45 a.m. BAIFA meeting. In light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 and the Guidance for Gatherings issued by the California Department of Public Health, the meeting will be conducted via webcast, teleconference, and Zoom for committee, commission, or board members who will participate in the meeting from individual remote locations.

A Zoom panelist link for meeting participants will be sent separately to committee, commission, or board members.

The meeting webcast will be available at  
<https://mtc.ca.gov/whats-happening/meetings/live-webcasts>.

Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Attendee Link: <https://bayareametro.zoom.us/j/97146320867>  
Join by Telephone: 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)  
Webinar ID: 971 4632 0867

Detailed instructions on participating via Zoom are available at:  
<https://mtc.ca.gov/how-provide-public-comment-board-meeting-zoom>.

Committee members and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial "\*9". In order to get the full Zoom experience, please make sure your application is up to date.

Members of the public may participate by phone or Zoom or may submit comments by email at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

## 1. Call Meeting to Order / Roll Call / Confirm Quorum

*Quorum: A quorum of this Authority shall be a majority of its regular voting members (10).*

## 2. Chair's Report (Haggerty)

## 3. Consent Calendar

- 3a. [20-0826](#) Minutes of the March 25, 2020 meeting

Action: Authority Approval

Attachments: [3a 20-0826 03-25-2020 MTC-SAFE Draft Minutes.pdf](#)

## 4. Operations Committee Report (Cortese)

- 4a. [20-0800](#) MTC SAFE Resolution No. 66: Fiscal Year 2020-21 Operating and Capital Budget

A request for approval of MTC SAFE Resolution No. 66: Fiscal Year 2020-21 Operating and Capital Budget.

Action: Authority Approval

Attachments: [4a 20-0800 MTC SAFE Reso No 66 FY20-21 Budget.pdf](#)

## 5. Public Comment / Other Business

## 6. Adjournment / Next Meeting:

The next meeting of the MTC Service Authority for Freeways and Expressway will be held at the call of the Chair in the Board Room, 1st Floor, Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105.

**Public Comment:** The public is encouraged to comment on agenda items at Commission meetings by completing a request-to-speak card (available from staff) and passing it to the Commission secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Commission may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Commission meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章：** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Commission members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Commission. Actions recommended by staff are subject to change by the Commission.



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 20-0826      **Version:** 1      **Name:**

**Type:** Minutes      **Status:** Authority Approval

**File created:** 5/14/2020      **In control:** Service Authority for Freeways and Expressways

**On agenda:** 6/24/2020      **Final action:**

**Title:** Minutes of the March 25, 2020 meeting

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [3a 20-0826 03-25-2020 MTC-SAFE Draft Minutes.pdf](#)

Date	Ver.	Action By	Action	Result
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### Subject:

Minutes of the March 25, 2020 meeting

### Recommended Action:

Authority Approval



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes

### Service Authority for Freeways and Expressways

*Scott Haggerty, Vice Chair    Alfredo Pedroza, Vice Chair*

Wednesday, March 25, 2020

9:45 AM

Board Room – 1st Floor (Remotely)

#### Call Meeting to Order

#### 1. Roll Call / Confirm Quorum

**Present:** 17 - Chair Haggerty, Vice Chair Pedroza, Commissioner Bruins, Commissioner Connolly, Commissioner Cortese, Commissioner Dutra-Vernaci, Commissioner Glover, Commissioner Halsted, Commissioner Josefowitz, Commissioner Liccardo, Commissioner Mackenzie, Commissioner Papan, Commissioner Rabbitt, Commissioner Ronen, Commissioner Schaaf, Commissioner Sperling and Commissioner Worth

**Absent:** 1 - Commissioner Slocum

Non-Voting Commissioners Present: Commissioner Giacomini, Commissioner Stracner and Commissioner Tavares

#### 2. Chair's Report (Haggerty)

#### 3. Consent Calendar

**Upon the motion by Commissioner Mackenzie and the second by Commissioner Bruins, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 17 - Chair Haggerty, Vice Chair Pedroza, Commissioner Bruins, Commissioner Connolly, Commissioner Cortese, Commissioner Dutra-Vernaci, Commissioner Glover, Commissioner Halsted, Commissioner Josefowitz, Commissioner Liccardo, Commissioner Mackenzie, Commissioner Papan, Commissioner Rabbitt, Commissioner Ronen, Commissioner Schaaf, Commissioner Sperling and Commissioner Worth

**Absent:** 1 - Commissioner Slocum

**3a.**     [20-0373](#)     Minutes of the June 26, 2019 meeting

**Action:** MTC SAFE Approval

- 3b.**     [20-0363](#)     SAFE Resolution No. 067 - Adoption of the Updated Small Business Enterprise (SBE) Program. A request for Authority approval of SAFE Resolution No. 067, the Service Authority for Freeways and Expressways (SAFE) Small Business Enterprise (SBE) Program, which updates and combines the SBE Program for Civil Construction and the Pilot SBE Program for Professional Services.

**Action:** MTC SAFE Approval

**Presenter:** Edward Phillips

**4. Public Comment / Other Business**

**5. Adjournment / Next Meeting:**

**The next meeting of the MTC Service Authority for Freeways and Expressway will be held at the Call of the Chair in the Board Room, 1st Floor, Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105.**



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

**File #:** 20-0800      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Authority Approval  
**File created:** 5/6/2020      **In control:** Operations Committee  
**On agenda:** 6/12/2020      **Final action:**  
**Title:** MTC SAFE Resolution No. 66: Fiscal Year 2020-21 Operating and Capital Budget

A request for approval of MTC SAFE Resolution No. 66: Fiscal Year 2020-21 Operating and Capital Budget.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [4a 20-0800 MTC SAFE Reso No 66 FY20-21 Budget.pdf](#)  
[5a MTC SAFE Res. 66. FY20-21 Budget.pdf](#)

Date	Ver.	Action By	Action	Result
6/12/2020	1	Operations Committee		

**Subject:**

MTC SAFE Resolution No. 66: Fiscal Year 2020-21 Operating and Capital Budget

A request for approval of MTC SAFE Resolution No. 66: Fiscal Year 2020-21 Operating and Capital Budget.

**Presenter:**

Brian Mayhew

**Recommended Action:**

Authority Approval

**Attachments:**

**Metropolitan Transportation Commission  
Service Authority for Freeways and Expressways  
Operations Committee**

June 12, 2020

Agenda Item 5a

**MTC SAFE Resolution No. 66: Fiscal Year 2020-21 Operating and Capital Budget**

**Background:** The MTC SAFE proposed budget for FY 2020-21 is showing an operating deficit of \$363,900 before transfer out. The deficit will be covered with transfer in from available reserve balance which is currently nearly \$14 million.

**Operating Revenue**

Total operating revenue for FY 2020-21 is \$20.7 million, a slight decrease of \$83,000 or 0.4% from the FY 2019-20 budget. Revenue is maintaining at a similar level as prior year as expenditures are also remaining at a similar level.

**Table 1**

<b><u>Operating Revenue</u></b>	<b><u>FY 2018-19 Actual</u></b>	<b><u>FY 2019-20 Budget</u></b>	<b><u>FY 2020-21 Budget</u></b>	<b><u>Difference</u></b>
STP	\$2,612,649	\$0	\$0	\$0
DMV Revenue	6,865,827	6,600,000	6,402,000	(198,000)
Interest Income	466,769	400,000	40,000	(360,000)
Local Assistance Program	2,715,826	6,650,000	7,000,000	350,000
SB1	2,916,703	7,000,000	7,225,000	225,000
State of California	0	100,000	0	(100,000)
Total Op. Revenue	<u>\$15,577,774</u>	<u>\$20,750,000</u>	<u>\$20,667,000</u>	<u>(\$83,000)</u>

**Operating Expense**

The operating budget recommended for FY 2020-21 shows an increase of \$152,140 or 0.7% in comparison to the FY 2019-20 budget (Table 2) due to cost of living increases built into the tow contracts and an increase in tow contingency to address the potential for tow companies going out of business due to the COVID-19 crisis.



Table 2

<b><u>Expense</u></b>	<b><u>FY 2018-19</u></b> <b><u>Actual</u></b>	<b><u>FY 2019-20</u></b> <b><u>Budget</u></b>	<b><u>FY 2020-21</u></b> <b><u>Budget</u></b>	<b><u>Difference</u></b>
Operating Expense				
Salaries/ Benefits/ Temps	\$810,727	\$965,700	\$861,100	(\$104,600)
Professional Fees	753,191	2,425,000	2,015,000	(410,000)
General Administration	1,085,841	1,283,060	909,800	(373,260)
Repairs and Maintenance	434,257	525,000	560,000	35,000
FSP Tow Expense	9,674,576	15,500,000	16,500,000	1,000,000
Other	<u>96,226</u>	<u>80,000</u>	<u>85,000</u>	<u>5,000</u>
Total Operating Expense	12,854,818	20,778,760	20,930,900	152,140
Operating Balance	<u>\$2,722,956</u>	<u>(\$28,760)</u>	<u>(\$263,900)</u>	<u>(\$235,140)</u>
<b>Transfers</b>				
In – Reserve		1,981,260	1,363,900	(617,360)
Out				
MTC	655,525	1,921,000	1,100,000	(821,000)
Other	3,000,000	0	0	0
SAFE Capital	<u>330,730</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Transfers Out	3,986,255	1,921,000	1,100,000	(821,000)
Year End Balance	<u>(\$1,263,299)</u>	<u>\$31,500</u>	<u>\$0</u>	<u>(\$31,500)</u>

The Freeway Service Patrol proposed budget has a deficit of \$263,900 before transfer out for FY 2020-21.

### Capital Program

#### Closing of Existing Capital Program:

**Commuter Parking Initiative (6318).** The Commuter Parking Initiative Program implemented ridesharing measures including ride-matching, vanpool services, and commute trip planning services. The project is completed so this capital program can be closed.

### Transfers

Staff proposes the following project and operational transfers for FY 2020-21

- \$1.1 million to MTC for operating contracts

### Operating Reserve

The current and projected operating reserve position is shown in Table 3 below.

**Table 3**

Description	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Total Reserve for:				
Encumbrances	500,000	500,000	500,000	500,000
Fixed Assets	38,477	29,451	250,000	250,000
Transfer to MTC/Other	1,740,011	4,416,355	1,921,000	1,100,000
Transfer to SAFE Capital Projects	300,000	330,730	1,479,000	0
Net Pension Liability	600,586	1,000,000	0	0
Operating Reserve	<u>0</u>	<u>0</u>	<u>3,944,000</u>	<u>4,186,180</u>
Total Restricted	3,179,074	6,276,536	8,094,000	6,036,180
Unrestricted Balance	<u>11,975,168</u>	<u>7,614,407</u>	<u>5,828,443</u>	<u>7,622,363</u>
Total Reserves	\$15,154,242	\$13,890,943	\$13,922,443	\$13,658,543

The unrestricted balance is also used as operating cash flow to pay for expenses as the grants are on a reimbursement basis.

**Recommendation:** Staff recommends that the Committee refer MTC SAFE Resolution No. 66 to the Authority for approval.

**Attachments:** MTC SAFE Resolution No. 66: FY 2020-21 Operating and Capital Budget

  
Therese W. McMillan

Date: June 24, 2020  
W.I.: 6031, 6032  
Referred by: Operations

ABSTRACT

SAFE Resolution No. 66

This resolution approves the FY 2020-21 Budget for the Metropolitan Transportation Commission Service Authority for Freeways and Expressways (SAFE).

Further discussion of the SAFE Budget is contained in the Operations Committee Summary Sheet dated June 12, 2020.

Date: June 24, 2020  
W.I.: 6031, 6032  
Referred by: Operations

RE: Approval of the FY 2020-21 Budget for the Metropolitan Transportation Commission Service Authority for Freeways and Expressways

METROPOLITAN TRANSPORTATION COMMISSION  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS

SAFE RESOLUTION NO. 66

WHEREAS, SAFE Resolution No. 1 established a Metropolitan Transportation Commission Service Authority for Freeways and Expressways (MTC SAFE or SAFE) pursuant to Streets and Highways Code §§ 2550-2556, which provides for the design, installation, operation and maintenance of a motorist aid call box system in any of the Bay Area counties that elect to join SAFE; and

WHEREAS, SAFE staff has prepared a budget setting forth the anticipated revenues and expenditures of the SAFE for FY 2020-21; and

WHEREAS, the final draft SAFE budget for FY 2020-21 was reviewed and recommended by the Metropolitan Transportation Commission Operations Committee (the “Operations Committee”) for approval; now, therefore, be it

RESOLVED, that the SAFE budget for FY 2020-21, as prepared in accordance with generally accepted accounting principles, attached hereto as Attachment A and incorporated herein as though set forth in full, is hereby approved in the amounts and for the purposes listed therein; and, be it further

RESOLVED, that the Executive Director or designee may approve adjustments among line items in the SAFE operating budget for FY 2020-21, provided that there shall be no increase in the overall SAFE operating budget without prior approval of SAFE; and, be it further

RESOLVED, that SAFE delegates to the Operations Committee the authority to approve all contracts and expenditures in SAFE’s Budget for FY 2020-21, provided that there shall be no increase in the overall budget without prior approval of SAFE; and be it further

RESOLVED, that SAFE's Executive Director, or the responsible staff person designated by the Executive Director, shall submit written requests to the Operations Committee for approval of consultants, professional services, and expenditures authorized in the SAFE Budget for FY 2020-21; and be it further

RESOLVED, that SAFE's Executive Director and Chief Financial Officer are authorized to carry over and re-budget all grants, contracts and funds properly budgeted in the prior fiscal year for which expenditures were budgeted and encumbered and which will take place in FY 2020-21; and be it further

RESOLVED, that the Chief Financial Officer is authorized to make advances for cash flow purposes from available resources for operating, project and grant funding purposes with such advances to be repaid as funds are received; and be it further

RESOLVED, that SAFE's Executive Director, or the responsible staff person designated by the Executive Director, shall furnish the Operations Committee with a quarterly financial report to reflect budgeted and actual income, expenditures, obligations for professional and consultant services and such other information and data as may be requested by the Operations Committee.

METROPOLITAN TRANSPORTATION  
COMMISSION SERVICE AUTHORITY FOR  
FREEWAYS AND EXPRESSWAYS

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Dave Cortese, Chair

The above resolution was entered into by the Metropolitan Transportation Commission Service Authority for Freeways and Expressways at a regular meeting of the Authority held in San Francisco, California and at other remote locations, on June 24, 2020.

Date: June 24, 2020  
W.I.: 6031, 6032  
Referred by: Operations

Attachment A  
SAFE Resolution No. 66

FY 2020-21 SAFE Budget

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2020-21 OPERATING AND CAPITAL BUDGET**

Date: June 24, 2020  
SAFE: WE 6031, 6032

**SAFE RESOLUTION NO. 66**

**ATTACHMENT A: TABLE OF CONTENTS**

SAFE Operating Program	Page 2
SAFE Capital Program	Page 6



### Revenue and Expense Summary

<b>OPERATING REVENUE/EXPENSE</b>	<b>Actual as of 12/31/2019</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>Percent Change</b>	<b>Change \$ Inc./ (Dec.)</b>
Freeway Assist/SAFE Project	\$3,429,072	\$7,000,000	\$6,442,000	-8.0%	(\$558,000)
FSP	\$4,992,986	\$13,750,000	\$14,625,000	6.4%	\$875,000
<b>Subtotal Operating Revenue</b>	<b>\$8,422,058</b>	<b>\$20,750,000</b>	<b>\$21,067,000</b>	<b>1.5%</b>	<b>\$317,000</b>
Freeway Assist/SAFE Project	\$1,833,890	\$3,206,260	\$2,762,900	-13.8%	(\$443,360)
FSP	\$16,924,476	\$17,572,500	\$18,668,000	6.2%	\$1,095,500
<b>Subtotal Operating Expense</b>	<b>\$18,758,366</b>	<b>\$20,778,760</b>	<b>\$21,430,900</b>	<b>3.1%</b>	<b>\$652,140</b>
<b>Operating Surplus (Shortfall) before Transfer</b>	<b>(\$10,555,103)</b>	<b>(\$28,760)</b>	<b>(\$363,900)</b>	<b>1165.3%</b>	<b>(\$31,500)</b>
<b>Transfers Out</b>	<b>\$218,795</b>	<b>\$1,921,000</b>	<b>\$1,100,000</b>	<b>-42.7%</b>	<b>(\$821,000)</b>
<b>Total Operating Surplus (Shortfall)</b>	<b>(\$10,773,898)</b>	<b>(\$1,949,760)</b>	<b>(\$1,463,900)</b>	<b>-24.9%</b>	<b>\$485,860</b>
<b>Transfer In from Reserve</b>	<b>\$0</b>	<b>\$1,981,260</b>	<b>\$1,463,900</b>	<b>-26.1%</b>	<b>(\$517,360)</b>

### REVENUE DETAIL

<b>OPERATING REVENUE</b>	<b>Actual as of 12/31/2019</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>Percent Change</b>	<b>Change \$ Inc./ (Dec.)</b>
<b>FREEWAY ASSIST/SAFE REVENUE</b>					
DMV (Vehicle Registration Fees)	\$3,291,828	\$6,600,000	\$6,402,000	-3.0%	(\$198,000)
Interest	\$137,244	\$400,000	\$40,000	-90.0%	(\$360,000)
<b>Subtotal: SAFE Revenue</b>	<b>\$3,429,072</b>	<b>\$7,000,000</b>	<b>\$6,442,000</b>	<b>-8.0%</b>	<b>-\$558,000</b>
<b>FSP REVENUE</b>					
State Local Assistance Program (LAP)	\$2,776,712	\$6,650,000	\$7,200,000	8.3%	\$550,000
Road Repair & Accountability Act (SB 1)	\$2,216,274	\$7,000,000	\$7,425,000	6.1%	\$425,000
Traffic Mitigation Program (Caltrans)	\$0	\$100,000	\$0	-100.0%	(\$100,000)
<b>Subtotal: FSP Revenue</b>	<b>\$4,992,986</b>	<b>\$13,750,000</b>	<b>\$14,625,000</b>	<b>6.4%</b>	<b>\$875,000</b>
<b>Total Operating Revenue</b>	<b>\$8,422,058</b>	<b>\$20,750,000</b>	<b>\$21,067,000</b>	<b>1.5%</b>	<b>\$317,000</b>

## EXPENSE DETAIL

## OPERATING EXPENSE

	Actual as of 12/31/2019	FY 2019-20 Budget	FY 2020-21 Budget	Percent Change	Change \$ Inc./ (Dec.)
I. Salaries and Benefits					
Freeway Assist/SAFE Project	\$331,832	\$651,700	\$542,100	-16.8%	(\$109,600)
FSP Project	\$126,197	\$314,000	\$319,000	1.6%	\$5,000
II. General Operations					
Freeway Assist/SAFE Project	\$547,360	\$1,119,560	\$740,800	-33.8%	(\$378,760)
FSP Project	\$118,877	\$238,500	\$234,000	-1.9%	(\$4,500)
III. Consultant Services					
Freeway Assist/SAFE Project	\$317,716	\$500,000	\$500,000	0.0%	\$0
FSP Project	\$100,000	\$150,000	\$125,000	-16.7%	(\$25,000)
IV. Operating Contracts					
Freeway Assist/SAFE Project	\$636,982	\$935,000	\$980,000	4.8%	\$45,000
FSP Project	\$16,579,402	\$16,870,000	\$17,990,000	6.6%	\$1,120,000
<b>Freeway Assist Operating Expense</b>	<b>\$1,833,890</b>	<b>\$3,206,260</b>	<b>\$2,762,900</b>	<b>-13.8%</b>	<b>-\$443,360</b>
<b>FSP Operating Expense</b>	<b>\$16,924,476</b>	<b>\$17,572,500</b>	<b>\$18,668,000</b>	<b>6.2%</b>	<b>\$1,095,500</b>
<b>Total Operating Expense</b>	<b>\$18,758,366</b>	<b>\$20,778,760</b>	<b>\$21,430,900</b>	<b>3.1%</b>	<b>\$652,140</b>

## TRANSFERS

## TRANSFERS OUT

Transfers Out to MTC					
MTC (1122, Travel Model Research)		\$100,000	\$0	-100.0%	(\$100,000)
MTC (1212, Performance Measure & Monitoring)		\$125,000	\$0	-100.0%	(\$125,000)
MTC (1161, Bay Area Regional Architecture)		\$0	\$250,000	N/A	\$250,000
MTC (1223, Transportation Management Systems)		\$546,000	\$25,000	-95.4%	(\$521,000)
MTC (1224, Regional Travel Info Systems)		\$0	\$300,000	N/A	\$300,000
MTC (1235, Incident Management)		\$175,000	\$275,000	57.1%	\$100,000
MTC (1237, I-880 Corridor Operations)		\$975,000	\$250,000	-74.4%	(\$725,000)
<b>Total Transfers Out to MTC Op. Budget</b>	<b>\$218,795</b>	<b>\$1,921,000</b>	<b>\$1,100,000</b>	<b>-42.7%</b>	<b>(\$821,000)</b>
<b>Transfer Out to Express Lanes Capital</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>100%</b>	<b>\$0</b>
<b>Total Transfers Out</b>	<b>\$218,795</b>	<b>\$1,921,000</b>	<b>\$1,100,000</b>	<b>-42.7%</b>	<b>-\$821,000</b>
<b>Total Expense and Transfers</b>	<b>\$18,977,161</b>	<b>\$22,699,760</b>	<b>\$22,530,900</b>	<b>-0.7%</b>	<b>-\$168,860</b>

**I. SALARIES AND BENEFITS EXPENSE**

	Actual as of 12/31/2019	FY 2019-20 Budget	FY 2020-21 Budget	Percent Change	Change \$ Inc./ (Dec.)
<b>FREEWAY ASSIST/SAFE Program</b>					
Salaries and Benefits	\$331,832	\$644,000	\$531,000	-17.5%	(\$113,000)
Temporary Assistance	\$0	\$7,700	\$11,100	44.2%	\$3,400
<b>Freeway Assist/SAFE Subtotal</b>	<b>\$331,832</b>	<b>\$651,700</b>	<b>\$542,100</b>	<b>-16.8%</b>	<b>-\$109,600</b>
<b>FREEWAY SERVICE PATROL</b>					
Salaries and Benefits	\$126,197	\$314,000	\$319,000	1.6%	\$5,000
<b>FSP Subtotal</b>	<b>\$126,197</b>	<b>\$314,000</b>	<b>\$319,000</b>	<b>1.6%</b>	<b>\$5,000</b>
<b>Total Salaries and Benefits</b>	<b>\$458,029</b>	<b>\$965,700</b>	<b>\$861,100</b>	<b>-10.8%</b>	<b>-\$104,600</b>

**II. GENERAL OPERATIONS EXPENSE**

	Actual as of 12/31/2019	FY 2019-20 Budget	FY 2020-21 Budget	Percent Change	Change \$ Inc./ (Dec.)	
<b>FREEWAY ASSIST/SAFE</b>						
Office Operations (meals, postage, printing)		\$14,000	\$14,000	0.0%	\$0	L1
Travel/Training	\$4,190	\$9,000	\$9,000	0.0%	\$0	L2
SAFE overhead	\$188,016	\$347,500	\$288,000	-17.1%	(\$59,500)	L3
Data Security Improvements/HW Transition	\$107,737	\$210,000	\$40,000	100%	(\$170,000)	L4
Legislative advocacy	\$8,257	\$24,000	\$0	-100.0%	(\$24,000)	L5
Professional Memberships	\$5,000	\$9,800	\$9,800	0.0%	\$0	L6
Insurance	\$46,520	\$60,000	\$55,000	-8.3%	(\$5,000)	L7
Audit	\$73,229	\$75,000	\$65,000	-13.3%	(\$10,000)	L8
Prior Year Enc	\$0	\$60,260	\$0	-100.0%	(\$60,260)	
<b>Freeway Assist Subtotal w/o Depreciation</b>	<b>\$432,949</b>	<b>\$809,560</b>	<b>\$480,800</b>	<b>-40.6%</b>	<b>-\$328,760</b>	
<b>FREEWAY SERVICE PATROL</b>						
Travel/Training	\$854	\$9,000	\$9,000	0.0%	\$0	L9
FSP Overhead	\$71,503	\$169,500	\$170,000	0.3%	\$500	L10
Insurance	\$46,520	\$60,000	\$55,000	-8.3%	(\$5,000)	L11
<b>FSP Subtotal w/o Depreciation</b>	<b>\$118,877</b>	<b>\$238,500</b>	<b>\$234,000</b>	<b>-1.9%</b>	<b>-\$4,500</b>	
<b>Total General Operations w/o Depreciation</b>	<b>\$551,826</b>	<b>\$1,048,060</b>	<b>\$714,800</b>	<b>-31.8%</b>	<b>-\$333,260</b>	
<b>FREEWAY ASSIST/SAFE</b>						
Office depreciation	\$114,411	\$310,000	\$260,000	-16.1%	(\$50,000)	L12
<b>FREEWAY SERVICE PATROL</b>						
Office depreciation	\$0	\$0	\$0	0.0%	\$0	L13
<b>Freeway Assist Subtotal with Depreciation</b>	<b>\$547,360</b>	<b>\$1,119,560</b>	<b>\$740,800</b>	<b>-33.8%</b>	<b>-\$378,760</b>	
<b>FSP Subtotal with Depreciation</b>	<b>\$118,877</b>	<b>\$238,500</b>	<b>\$234,000</b>	<b>-1.9%</b>	<b>-\$4,500</b>	
<b>Total General Operations with Depreciation</b>	<b>\$666,237</b>	<b>\$1,358,060</b>	<b>\$974,800</b>	<b>-28.2%</b>	<b>-\$383,260</b>	

### III. PROJECT CONSULTANT SERVICES EXPENSE

	Actual as of 12/31/2019	FY 2019-20 Budget	FY 2020-21 Budget	Percent Change	Change \$ Inc./((Dec.))	
<b>FREEWAY ASSIST/SAFE</b>						
Freeway Assist Marketing	\$17,716	\$100,000	\$0	-100.0%	(\$100,000)	
Transportation Asset-EOC Platform (STIR project)	\$0	\$0	\$100,000	N/A	\$100,000	L14
Emergency Management	\$300,000	\$300,000	\$350,000	16.7%	\$50,000	L15
Consultant other	\$0	\$100,000	\$50,000	-50.0%	(\$50,000)	L16
<b>Freeway Assist/SAFE Subtotal</b>	<b>\$317,716</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>0.0%</b>	<b>\$0</b>	
<b>FREEWAY SERVICE PATROL</b>						
Information/Data Management	\$100,000	\$100,000	\$100,000	0.0%	\$0	L17
Consultant other	\$0	\$50,000	\$25,000	-50.0%	(\$25,000)	L18
<b>FSP Subtotal</b>	<b>\$100,000</b>	<b>\$150,000</b>	<b>\$125,000</b>	<b>-16.7%</b>	<b>-\$25,000</b>	
<b>Total Consultant Expense</b>	<b>\$417,716</b>	<b>\$650,000</b>	<b>\$625,000</b>	<b>-3.8%</b>	<b>-\$25,000</b>	

### IV. PROJECT OPERATING CONTRACTS EXPENSE

	Actual as of 12/31/2019	FY 2019-20 Budget	FY 2020-21 Budget	Percent Change	Change \$ Inc./((Dec.))	
<b>FREEWAY ASSIST/SAFE</b>						
CHP Administrative Services	\$13,678	\$20,000	\$25,000	25.0%	\$5,000	L19
Freeway Assist Telcommunication Services	\$80,375	\$100,000	\$100,000	0.0%	\$0	L20
Call Box Repairs/Maintenance/Vandalism	\$400,000	\$400,000	\$400,000	0.0%	\$0	L21
Private Call Center	\$70,000	\$75,000	\$75,000	0.0%	\$0	L22
Incident Management Operations	\$0	\$130,000	\$120,000	100.0%	(\$10,000)	L23
SAFETY Corridor Programs (SAFE on 17)	\$66,851	\$100,000	\$100,000	0.0%	\$0	L24
Emergency Operations Telecommunications	\$0	\$100,000	\$150,000	50.0%	\$50,000	L25
Freeway Assist Operations	\$6,078	\$10,000	\$10,000	0.0%	\$0	L26
<b>Freeway Assist/SAFE Subtotal</b>	<b>\$636,982</b>	<b>\$935,000</b>	<b>\$980,000</b>	<b>4.8%</b>	<b>\$45,000</b>	
<b>FREEWAY SERVICE PATROL</b>						
FSP Tow Service	\$15,413,827	\$15,500,000	\$17,000,000	9.7%	\$1,500,000	L27
CHP Funding Agreement	\$917,864	\$1,000,000	\$625,000	-37.5%	(\$375,000)	L28
In-vehicle Maintenance	\$65,000	\$75,000	\$100,000	33.3%	\$25,000	L29
FSP Telecommunication Services	\$113,225	\$150,000	\$100,000	-33.3%	(\$50,000)	L30
Equipment Replacement (hardware & warranties)	\$6,000	\$50,000	\$60,000	20.0%	\$10,000	L31
System Improvement (software & website)	\$10,795	\$25,000	\$30,000	20.0%	\$5,000	L32
FSP General Operations	\$52,691	\$70,000	\$75,000	7.1%	\$5,000	L33
<b>FSP Subtotal</b>	<b>\$16,579,402</b>	<b>\$16,870,000</b>	<b>\$17,990,000</b>	<b>6.6%</b>	<b>\$1,120,000</b>	
<b>Total Operating Contracts Expense</b>	<b>\$17,216,384</b>	<b>\$17,805,000</b>	<b>\$18,970,000</b>	<b>6.5%</b>	<b>\$1,165,000</b>	

# SAFE CAPITAL PROGRAM

## Fiscal Year 2020-21 - SAFE RES 66

Life to Date through FY 2019-20			FY 2020-21 SAFE RES 67		Life to Date through FY 2020-21	
Program	Fund	Budget	Fund	Budget	Fund	Budget
<b>6306 FSP Data-AVL</b>						
	<b>CMAQ</b>	0			CMAQ	0
	SAFE	400,000			SAFE	400,000
	SAFE	1,870,000			SAFE	1,870,000
	STP	1,556,260			STP	1,556,260
		<b>3,826,260</b>				<b>3,826,260</b>
<b>6314 CBX Site Improvement</b>						
	SAFE	2,744,331			SAFE	2,744,331
		<b>2,744,331</b>				<b>2,744,331</b>
<b>6318 Commuter Parking Initiative</b>						<b>Close in FY21</b>
	SAFE	5,700,000			SAFE	5,700,000
		<b>5,700,000</b>				<b>5,700,000</b>
<b>6320 Emergency/Major Incidents Program</b>						
	SAFE	1,000,000			SAFE	1,000,000
		<b>1,000,000</b>				<b>1,000,000</b>
<b>Total</b>		<b>\$13,270,591</b>				<b>\$13,270,591</b>

SAFE Capital Funds (+/-) **\$0**

SAFE Funds from Operating Reserve **\$0**