



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

Bay Area Metro Center  
375 Beale Street, Suite 800  
San Francisco, CA 94105  
415.778.6700  
[www.mtc.ca.gov](http://www.mtc.ca.gov)

*Scott Haggerty, Chair*  
Alameda County

*Alfredo Pedroza, Vice Chair*  
Napa County and Cities

*Jeannie Bruins*  
Cities of Santa Clara County

*Damon Connolly*  
Marin County and Cities

*Dave Cortese*  
Santa Clara County

*Carol Dutra-Vernaci*  
Cities of Alameda County

*Dorene M. Giacomini*  
U.S. Department of Transportation

*Federal D. Glover*  
Contra Costa County

*Anne W. Halsted*  
San Francisco Bay Conservation  
and Development Commission

*Nick Josefowitz*  
San Francisco Mayor's Appointee

*Sam Liccardo*  
San Jose Mayor's Appointee

*Jake Mackenzie*  
Sonoma County and Cities

*Gina Papan*  
Cities of San Mateo County

*David Rabbitt*  
Association of Bay Area Governments

*Hillary Ronen*  
City and County of San Francisco

*Libby Schaaf*  
Oakland Mayor's Appointee

*Warren Slocum*  
San Mateo County

*James P. Spering*  
Solano County and Cities

*James Stracner*  
U.S. Department of Housing  
and Urban Development

*Tony Tavares*  
California State  
Transportation Agency

*Amy R. Worth*  
Cities of Contra Costa County

*Therese W. McMillan*  
Executive Director

*Alix Bockelman*  
Deputy Executive Director, Policy

*Andrew B. Fremier*  
Deputy Executive Director, Operations

*Brad Paul*  
Deputy Executive Director,  
Local Government Services

**CALL AND NOTICE OF  
Special Joint MTC Executive Committee and ABAG Administrative Committee**

**Meeting**

**11:30 a.m., Friday, March 13, 2020**

**or immediately following the**

**9:40 a.m. Joint MTC Planning Committee with the ABAG Administrative Committee meeting**

Bay Area Metro Center  
375 Beale Street, Board Room – 1<sup>st</sup> Floor  
San Francisco, CA 94105

This meeting shall consist of simultaneous teleconference calls with respect to the ABAG Administrative Committee at the following locations:

Napa County Administration Building, 1195 Third Street, Suite 310, Napa, California

San José City Hall, 200 East Santa Clara Street, 18th Floor - Conference Room 1853, San José, California

As Chair of the Metropolitan Transportation Commission (“MTC”), I am calling a special meeting of the MTC Executive Committee which will be meeting jointly with the ABAG Administrative Committee meeting for Friday, March 13, 2020 at 11:30 a.m. or immediately following the 9:40 a.m. Joint MTC Planning Committee with the ABAG Administrative Committee meeting, at the Bay Area Metro Center, 375 Beale Street, Board Room – 1<sup>st</sup> Floor, San Francisco, CA 94105. The business to be transacted will include: (1) Call to Order / Roll Call / Confirm Quorum; (2a) Minutes of the January 10, 2020 MTC Executive Committee meeting (2b) Minutes of the January 10, 2020 ABAG Administrative Committee meeting (3) Commission Business Procedures for Declared Emergencies (4) Overview of Purpose of Joint Committee Meeting (5) Update on Potential Combined Housing-Transportation Measure and Polling Timeline (6) Proposed Work Plan for AB 1487 Revenue Measure (7) Proposed Interim Advisory Committee for Potential November 2020 Ballot Measure (8) Public Comment / Other Business and (9) Adjournment / Next Meeting. An agenda will be posted and distributed for this meeting by MTC staff in the normal course. Members of the public will have an opportunity to

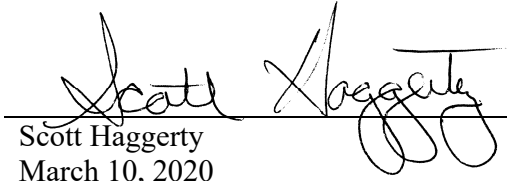
**CALL AND NOTICE OF**

**Special Joint MTC Executive Committee and ABAG Administrative Committee Meeting**

**March 10, 2020**

**Page 2 of 2**

directly address the MTC Executive Committee and the ABAG Administrative Committee concerning any item that has not been described in this Call and Notice of Special Meeting before or during consideration of that item.

  
\_\_\_\_\_  
Scott Haggerty  
March 10, 2020



# Metropolitan Transportation Commission

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Agenda

### Executive Committee

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Friday, March 13, 2020

11:30 AM

Board Room – 1st Floor

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The MTC Executive Committee will meet jointly with the ABAG Administrative Committee.

This meeting is scheduled to be webcast live on the Metropolitan Transportation Commission's website: <http://mtc.ca.gov/whats-happening/meetings> and will take place at 11:30 a.m. or immediately following the 9:40 a.m. Joint MTC Planning Committee with the ABAG Administrative Committee meeting.

For information contact the Commission Secretary at (415) 778-5367.

#### Location:

Bay Area Metro Center, 375 Beale Street, Board Room, San Francisco, California

#### Teleconference Location:

San José City Hall, 200 East Santa Clara Street, 18th Floor - Conference Room 1853, San José, California

#### MTC Executive Committee Roster:

Scott Haggerty, Chair  
Alfredo Pedroza, Vice Chair  
Dave Cortese, Federal D. Glover, Nick Josefowitz, Jake Mackenzie, David Rabbitt,  
Jim Spering, Amy Worth

#### ABAG Administration Committee Roster:

Jesse Arreguin, President  
Belia Ramos, Vice President  
Cindy Chavez, David Cortese, Scott Haggerty, Jake Mackenzie, Karen  
Mitchoff, Raul Peralez, Julie Pierce, David Rabbitt

### 1. Call to Order / Roll Call / Confirm Quorum

*A quorum of the MTC Executive Committee shall be a majority of its regular non ex-officio voting members (5).*

*A quorum of the ABAG Administrative Committee shall be a majority of its regular voting members (5).*

#### 2a. [20-0367](#) Minutes of the January 10, 2020 MTC Executive Committee meeting

**Action:** MTC Executive Committee Approval

**Attachments:** [2a 01-10-2020 MTC Executive Committee Draft Minutes.pdf](#)

- 2b. [20-0536](#) Minutes of the January 10, 2020 ABAG Administrative Committee meeting

**Action:** ABAG Administrative Committee Approval

**Attachments:** [2b 01-10-2020 ABAG Admin Committee Draft Minutes.pdf](#)

3. [20-0537](#) Commission Business Procedures for Declared Emergencies

A proposal to establish Commission business procedures for declared emergencies.

**Action:** MTC Executive Committee Approval / Commission Approval

**Presenter:** Therese McMillan

**Attachments:** [3 Commission Business Procedures for Declared Emergencies.pdf](#)  
[3 HANDOUT Commission Business Procedures for Declared Emergencies](#)  
[3 HANDOUT Gov LG 3.12.20-EO-N-25-20-COVID-19.pdf](#)

4. [20-0366](#) Overview of Purpose of Joint Committee Meeting

Staff will provide an overview of the meeting purpose.

**Action:** Information

**Presenter:** Therese McMillan

**Attachments:** [4 Purpose of Joint Committee.pdf](#)

5. [20-0368](#) Update on Potential Combined Housing-Transportation Measure and Polling Timeline

An update on conversations between Bay Area Housing for All and Senate Bill 278 (Beall) stakeholders regarding a potential combined transportation-housing measure on the November 2020 ballot. Presentation by Housing for All members about updated timeline for focus groups and additional polling.

**Action:** Information

**Presenter:** Amie Fishman (Nonprofit Housing Association of Northern California), Ken Kirkey (All Home), Judith Bell (San Francisco Foundation), and Heather Hood (Enterprise Community Partners)

**Attachments:** [5 Housing For All Update.pdf](#)

6.     [20-0369](#)     Proposed Work Plan for AB 1487 Revenue Measure

A presentation on the work plan required to meet the requirements for placement of a regional housing measure on the November 2020 ballot.

**Action:**           Commission Approval; and  
                  ABAG Executive Board Approval

**Presenter:**       Rebecca Long and Daniel Saver

**Attachments:**   [6 Proposed Work Plan for AB 1487 Revenue Measure.pdf](#)  
                          [6 HANDOUT\\_BAHFA Work Plan Presentation FINAL.pdf](#)

7.     [20-0520](#)     Proposed Interim Advisory Committee for Potential November 2020 Ballot Measure

Review of the requirements for an Advisory Committee for the Bay Area Housing Finance Authority (BAHFA), and discussion of potential members proposed by the MTC Chair and ABAG President.

**Action:**           MTC Commission Approval; and  
                  ABAG Executive Committee Approval

**Presenter:**       Daniel Saver

**Attachments:**   [7 Proposed Interim Advisory Committee.pdf](#)  
                          [7 Handout-Potential Advisory Committee Members - handout for Committee 3.](#)

**8. Public Comment / Other Business**

**9. Adjournment / Next Meeting**

**The next meeting of the Joint MTC Executive Committee and ABAG Administrative Committee will be held on a date and time to be duly noticed.**

**Public Comment:** The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者, 請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知, 以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 20-0367      **Version:** 1      **Name:**  
**Type:** Minutes      **Status:** Committee Approval  
**File created:** 2/20/2020      **In control:** Executive Committee  
**On agenda:** 3/13/2020      **Final action:**  
**Title:** Minutes of the January 10, 2020 MTC Executive Committee meeting  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [2a\\_01-10-2020\\_MTC\\_Executive\\_Committee\\_Draft\\_Minutes.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Subject:

Minutes of the January 10, 2020 MTC Executive Committee meeting

### Recommended Action:

MTC Executive Committee Approval



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## **Meeting Minutes**

### **Executive Committee**

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Friday, January 10, 2020

11:30 AM

Board Room – 1st Floor

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The MTC Executive Committee met jointly with the ABAG Administrative Committee.

This meeting was webcast live on the Metropolitan Transportation Commission's website: <http://mtc.ca.gov/whats-happening/meetings> and took place immediately following the 9:40 a.m. Joint MTC Planning Committee with the ABAG Administrative Committee meeting.

For information contact the Committee Clerk at (415) 778-5367.

**Location:**

Bay Area Metro Center, 375 Beale Street, Board Room, San Francisco, California

**Teleconference Location**

Napa County Administration Building, 1195 Third Street, Suite 310, Napa, California

**MTC Executive Committee Roster:**

Scott Haggerty, Chair   Alfredo Pedroza, Vice Chair  
Dave Cortese, Federal D. Glover, Nick Josefowitz, Jake Mackenzie, David Rabbitt,  
Jim Sperling, Amy Worth

**ABAG Administration Committee Roster:**

Jesse Arreguin, President   Belia Ramos, Vice President  
Cindy Chavez, David Cortese, Scott Haggerty, Jake Mackenzie, Karen  
Mitchoff, Raul Peralez, Julie Pierce, David Rabbitt

#### **1. Call to Order / Roll Call / Confirm Quorum**

**MTC Executive Committee**

**Present:** 5 - Chair Haggerty, Vice Chair Pedroza, Commissioner Josefowitz, Commissioner Mackenzie and Commissioner Sperling

**Absent:** 3 - Commissioner Cortese, Commissioner Glover and Commissioner Worth

#### **2. ABAG Compensation Announcement (Clerk of the Board)**

#### **3. MTC Compensation Announcement (Commission Secretary)**



4. [20-0099](#) Overview of Purpose of Joint Committee Meeting

Staff will provide an overview of the meeting purpose.

**Action:** Information

**Presenter:** Therese McMillan

5. [20-0100](#) AB 1487 Overview Presentation

Staff will provide a presentation overview of AB 1487 (Chiu): San Francisco Bay Area Regional Housing Finance Act.

**Action:** Information

**Presenter:** Rebecca Long

Ian Eve Perry of Tech Equity was called to speak.

Darin Ranelletti of City of Oakland Mayor's Office was called to speak.

6. [20-0101](#) Summary of Preliminary Polling Results

A presentation on polling results for a regional housing measure conducted by EMC Research, Inc.

**Action:** Information

**Presenter:** EMC Research, Inc.

7. [20-0102](#) Key Considerations Regarding Placement of a Regional Housing Measure on Ballot

A presentation on key schedule and cost considerations related to placement of a Regional Housing Measure on the November 2020 ballot

**Action:** Information

**Presenter:** Rebeccal Long

Laura Tolkoﬀ of the San Francisco Bay Area Planning and Urban Research Association was called to speak.

Shajuti Hossain of Public Advocates was called to speak.

Heather Hood of Enterprise Community Partners was called to speak.

Amy Fishman of the Non-Profit Housing Association was called to speak.

Xiorara Cisneros of the Bay Area Council was called to speak.

Efren Carrillo of Burbank Housing was called to speak.

Pat Eklund was called to speak.

Jane Kramer was called to speak.

8. [20-0103](#) Committee Input on MTC/ABAG Workshop Item regarding AB 1487 Implementation

A discussion to provide input on the MTC/ABAG Workshop item regarding AB 1487 Implementation.

**Action:** Information

**Presenter:** Therese McMillan

**9. Public Comment / Other Business**

**10. Adjournment / Next Meeting:**

**The next meeting of the MTC Executive Committee will be scheduled at a date and time to be duly noticed.**



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 20-0536      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Committee Approval  
**File created:** 3/9/2020      **In control:** Executive Committee  
**On agenda:**      **Final action:**  
**Title:** Minutes of the January 10, 2020 ABAG Administrative Committee meeting  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [2b\\_01-10-2020\\_ABAG\\_Admin\\_Committee\\_Draft\\_Minutes.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**Subject:**  
Minutes of the January 10, 2020 ABAG Administrative Committee meeting

**Recommended Action:**  
ABAG Administrative Committee Approval



375 Beale Street  
Suite 700  
San Francisco, California  
94105

## **Meeting Minutes - Draft**

### **ABAG Administrative Committee**

*Chair, Jesse Arreguin, Mayor, City of Berkeley*  
*Vice Chair, Belia Ramos, Supervisor, County of Napa*

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Friday, January 10, 2020

11:30 AM

Board Room - 1st Floor

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The ABAG Administrative Committee may act on any item on the agenda.

The ABAG Administrative Committee will meet jointly with the MTC Executive Committee.

The meeting is scheduled to begin at 11:30 a.m.,  
or immediately following the 9:40 a.m. Joint MTC Planning Committee with the  
ABAG Administrative Committee meeting.

Agenda, roster, and webcast available at <https://abag.ca.gov>

For information, contact Clerk of the Board at (415) 820-7913.

#### **Location**

Bay Area Metro Center, 375 Beale Street, Board Room, San Francisco, California

#### **Teleconference Location**

Napa County Administration Building, 1195 Third Street, Suite 310, Napa, California

#### **ABAG Administration Committee Roster:**

Jesse Arreguin, President Belia Ramos, Vice President  
Cindy Chavez, David Cortese, Scott Haggerty, Jake Mackenzie, Karen  
Mitchoff, Raul Peralez, Julie Pierce, David Rabbitt

#### **MTC Executive Committee Roster:**

Scott Haggerty, Chair Alfredo Pedroza, Vice Chair  
Dave Cortese, Federal D. Glover, Nick Josefowitz, Jake Mackenzie, David Rabbitt,  
Jim Spering, Amy Worth

### **1. Call to Order / Roll Call / Confirm Quorum**

Chair Arreguin called the meeting to order at about 12:32 p.m. The following member participated by teleconference: Ramos. Quorum was present.

**Present:** 9 - Arreguin, Chavez, Cortese, Haggerty, Mackenzie, Mitchoff, Pierce, Rabbitt, and Ramos

**Absent:** 1 - Peralez

### 2. ABAG Compensation Announcement (Clerk of the Board)

The ABAG Clerk of the Board gave the compensation announcement.

### 3. MTC Compensation Announcement (Commission Secretary)

The MTC Commission Secretary gave the compensation announcement.

#### 4. [20-0099](#) Overview of Purpose of Joint Committee Meeting

Staff will provide an overview of the meeting purpose.

Therese McMillan gave the report.

#### 5. [20-0100](#) AB 1487 Overview Presentation

Staff will provide a presentation overview of AB 1487 (Chiu): San Francisco Bay Area Regional Housing Finance Act.

David Cortese and Belia Ramos joined the meeting.

Rebecca Long gave the report.

The following gave public comment: Ian Eve Perry, Tech Equity; Darin Ranelletti, City of Oakland.

#### 6. [20-0101](#) Summary of Preliminary Polling Results

A presentation on polling results for a regional housing measure conducted by EMC Research, Inc.

Ruth Bernstein, EMC Research, Inc. gave the report.

#### 7. [20-0102](#) Key Considerations Regarding Placement of a Regional Housing Measure on Ballot

A presentation on key schedule and cost considerations related to placement of a Regional Housing Measure on the November 2020 ballot

Rebecca Long gave the report.

The following gave public comment: Laura Tolkoff, SPUR; Shajuti Hossain, Public Advocates; Heather Hood, Enterprise Community Partners; Amie Fishman, Non Profit Housing Association of Northern California; Xiorara Cisneros, Bay Area Council; Efren Carrillo, Burbank Housing; Pat Eklund; Jane Kramer.

8. [20-0103](#) Committee Input on MTC/ABAG Workshop Item regarding AB 1487 Implementation

A discussion to provide input on the MTC/ABAG Workshop item regarding AB 1487 Implementation.

Alix Bockleman gave the report.

### 9. Public Comment / Other Business

There was no public comment.

### 10. Adjournment / Next Meeting

Chair Arreguin adjourned the meeting at about 2:14 p.m. The next regular meeting of the ABAG Administrative Committee is in February 14, 2020.



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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|                      |   |                      |   |                     |  |
|----------------------|---|----------------------|---|---------------------|--|
| <b>File #:</b>       | 20-0537   | <b>Version:</b>      | 1 | <b>Name:</b>        |  |
| <b>Type:</b>         | Resolution  | <b>Status:</b>       |   | Commission Approval |  |
| <b>File created:</b> | 3/9/2020  | <b>In control:</b>   |   | Executive Committee |  |
| <b>On agenda:</b>    | 3/13/2020   | <b>Final action:</b> |   |                     |  |
| <b>Title:</b>        | Commission Business Procedures for Declared Emergencies |                      |   |                     |  |

A proposal to establish Commission business procedures for declared emergencies.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [3 Commission Business Procedures for Declared Emergencies.pdf](#)  
[3 HANDOUT Commission Business Procedures for Declared Emergencies.pdf](#)  
[3 HANDOUT Gov LG 3.12.20-EO-N-25-20-COVID-19.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**Subject:**

Commission Business Procedures for Declared Emergencies

A proposal to establish Commission business procedures for declared emergencies.

**Presenter:**

Therese McMillan

**Recommended Action:**

MTC Executive Committee Approval / Commission Approval

**Metropolitan Transportation Commission and Association of Bay Area Governments  
Joint MTC Executive Committee and ABAG Administrative Committee**

**March 13, 2020**

**Agenda Item 3**

**Commission Business Procedures for Declared Emergencies**

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**Subject:** A proposal to establish Commission business procedures for declared emergencies.

As you know, the emergent and changing environment surrounding the Corona Virus has raised numerous questions for the greater Bay Area community, including employers and their staffs. For public agencies like MTC, it is important to consider as well how the business of serving the public is maintained.

MTC seeks to conduct its on-going business in a consistent and transparent fashion. That said, given the fluid nature of public health driven responses to the Corona virus (COVID-19) MTC needs to be prepared for extraordinary circumstances in an emergency situation—this one and others that may present themselves in the future.

Attachment A outlines the protocol that we are asking the Executive Committee to approve, that would assign the Chair of the Commission the capacity to temporarily permit remote participation by Commissioners to conduct essential Commission business during times of a declared emergency. Upon approval by the Executive Committee of this protocol, the Commission will amend an amendment to the Commission Procedures Manual, to be considered at the end of this month, incorporating this protocol as an Appendix F. Between March 13 and the date of the next full Commission meeting the protocol if approved by the Executive Committee, will apply if circumstances necessitate its implementation during such interim period.

**Attachments:** Attachment A – Protocol Governing Amendments to Commission Procedure During Declared Emergencies

  
Therese W. McMillan



## **Attachment A**

### **Protocol Governing Amendments to Commission Procedure During Declared Emergencies**

- a) Should the Governor impose any emergency order related to a natural or man-made disaster (e.g. earthquake, terrorist attack, pandemic or other health related event), that would impact the Bay Area Region, and by extension impact the ability to conduct the regular business of the Commission, the Executive Committee extends to the Chair the ability to accommodate remote enabled Commissioner participation in Committee and Commission meetings:
  - Only on an interim basis;
  - Only for purposes to accommodate the declared emergency order; and
  - Only for limited and essential actions, as deemed by the Chair.
- b) Under such circumstances the Executive Director is directed to work with staff to put procedural steps in place, as soon as possible, to accommodate the Chair's directive, if and when that may occur, consistent with this protocol.

**Metropolitan Transportation Commission and Association of Bay Area Governments  
Joint MTC Executive Committee and ABAG Administrative Committee**

**March 13, 2020**

**Agenda Item 3**

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**Commission Business Procedures for Declared Emergencies**

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**Subject:** A proposal to establish Commission business procedures for declared emergencies.

As you know, the emergent and changing environment surrounding the Corona Virus has raised numerous questions for the greater Bay Area community, including employers and their staffs. For public agencies like MTC, it is important to consider as well how the business of serving the public is maintained.

MTC seeks to conduct its on-going business in a consistent and transparent fashion. That said, given the fluid nature of public health driven responses to the Corona virus (COVID-19) MTC needs to be prepared for extraordinary circumstances in an emergency situation—this one and others that may present themselves in the future.

Attachment A outlines the protocol that we are asking the Executive Committee to approve, that would assign the Chair of the Commission the capacity to temporarily permit remote participation by Commissioners to conduct essential Commission business during times of a declared emergency. Upon approval by the Executive Committee of this protocol, the Commission will amend an amendment to the Commission Procedures Manual, to be considered at the end of this month, incorporating this protocol as an Appendix F. Between March 13 and the date of the next full Commission meeting the protocol if approved by the Executive Committee, will apply if circumstances necessitate its implementation during such interim period.

**Attachments:** Attachment A – Protocol Governing Amendments to Commission Procedure During Declared Emergencies

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Therese W. McMillan

## Attachment A

### Protocol Governing Amendments to Commission Procedure During Declared Emergencies

- a) Should the Governor impose any emergency order related to a natural or man-made disaster (e.g. earthquake, terrorist attack, pandemic or other health related event), that would impact the Bay Area Region, and by extension impact the ability to conduct the regular business of the Commission, the Executive Committee extends to the Chair the ability to accommodate remote enabled Commissioner participation in Committee and Commission meetings:
- Only on an interim basis;
  - Only for purposes to accommodate the declared emergency order; and
  - Only for limited and essential actions, as deemed by the Chair.
- b) Any subsequent directives or guidance issued by the Governor related to the declared emergency will be considered, implemented into process and procedures covered in paragraph a) above, and responded to accordingly.
- b)c) Under such circumstances the Executive Director is directed to work with staff to put procedural steps in place, as soon as possible, to accommodate the Chair's directive, if and when that may occur, consistent with this protocol.

**EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA**

**EXECUTIVE ORDER N-25-20**

**WHEREAS** on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

**WHEREAS** despite sustained efforts, the virus remains a threat, and further efforts to control the spread of the virus to reduce and minimize the risk of infection are needed; and

**WHEREAS** state and local public health officials may, as they deem necessary in the interest of public health, issue guidance limiting or recommending limitations upon attendance at public assemblies, conferences, or other mass events, which could cause the cancellation of such gatherings through no fault or responsibility of the parties involved, thereby constituting a force majeure; and

**WHEREAS** the Department of Public Health is maintaining up-to-date guidance relating to COVID-19, available to the public at <http://cdph.ca.gov/covid19>; and

**WHEREAS** the State of California and local governments, in collaboration with the Federal government, continue sustained efforts to minimize the spread and mitigate the effects of COVID-19; and

**WHEREAS** there is a need to secure numerous facilities to accommodate quarantine, isolation, or medical treatment of individuals testing positive for or exposed to COVID-19; and

**WHEREAS**, many individuals who have developmental disabilities and receive services through regional centers funded by the Department of Developmental Services also have chronic medical conditions that make them more susceptible to serious symptoms of COVID-19, and it is critical that they continue to receive their services while also protecting their own health and the general public health; and

**WHEREAS** individuals exposed to COVID-19 may be temporarily unable to report to work due to illness caused by COVID-19 or quarantines related to COVID-19 and individuals directly affected by COVID-19 may experience potential loss of income, health care and medical coverage, and ability to pay for housing and basic needs, thereby placing increased demands on already strained regional and local health and safety resources such as shelters and food banks; and

**WHEREAS** in the interest of public health and safety, it is necessary to exercise my authority under the Emergency Services Act, specifically Government Code section 8572, to ensure adequate facilities exist to address the impacts of COVID-19; and

**WHEREAS** under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

**NOW, THEREFORE, I, GAVIN NEWSOM**, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8571 and 8572, do hereby issue the following order to become effective immediately:

**IT IS HEREBY ORDERED THAT:**

1. All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.
2. For the period that began January 24, 2020 through the duration of this emergency, the Employment Development Department shall have the discretion to waive the one-week waiting period in Unemployment Insurance Code section 2627(b)(1) for disability insurance applicants who are unemployed and disabled as a result of the COVID-19, and who are otherwise eligible for disability insurance benefits.
3. For the period that began January 24, 2020 through the duration of this emergency, the Employment Development Department shall have the discretion to waive the one-week waiting period in Unemployment Insurance Code section 1253(d) for unemployment insurance applicants who are unemployed as a result of the COVID-19, and who are otherwise eligible for unemployment insurance benefits.
4. Notwithstanding Health and Safety Code section 1797.172(b), during the course of this emergency, the Director of the Emergency Medical Services Authority shall have the authority to implement additions to local optional scopes of practice without first consulting with a committee of local EMS medical directors named by the EMS Medical Directors Association of California.
5. In order to quickly provide relief from interest and penalties, the provisions of the Revenue and Taxation Code that apply to the taxes and fees administered by the Department of Tax and Fee Administration, requiring the filing of a statement under penalty of perjury setting forth the facts for a claim for relief, are suspended for a period of 60 days after the date of this Order for any individuals or businesses who are unable to file a timely tax return or make a timely payment as a result of complying with a state or local public health official's imposition or recommendation of social distancing measures related to COVID-19.
6. The Franchise Tax Board, the Board of Equalization, the Department of Tax and Fee Administration, and the Office of Tax Appeals shall use their administrative powers where appropriate to provide those individuals and businesses impacted by complying with a state or local public health official's imposition or recommendation of social

distancing measures related to COVID-19 with the extensions for filing, payment, audits, billing, notices, assessments, claims for refund, and relief from subsequent penalties and interest.

7. The Governor's Office of Emergency Services shall ensure adequate state staffing during this emergency. Consistent with applicable federal law, work hour limitations for retired annuitants, permanent and intermittent personnel, and state management and senior supervisors, are suspended. Furthermore, reinstatement and work hour limitations in Government Code sections 21220, 21224(a), and 7522.56(b), (d), (f), and (g), and the time limitations in Government Code section 19888.1 and California Code of Regulations, title 2, sections 300-303 are suspended. The Director of the California Department of Human Resources must be notified of any individual employed pursuant to these waivers.
8. The California Health and Human Services Agency and the Office of Emergency Services shall identify, and shall otherwise be prepared to make available—including through the execution of any necessary contracts or other agreements and, if necessary, through the exercise of the State's power to commandeer property – hotels and other places of temporary residence, medical facilities, and other facilities that are suitable for use as places of temporary residence or medical facilities as necessary for quarantining, isolating, or treating individuals who test positive for COVID-19 or who have had a high-risk exposure and are thought to be in the incubation period.
9. The certification and licensure requirements of California Code of Regulations, Title 17, section 1079 and Business and Professions Code section 1206.5 are suspended as to all persons who meet the requirements under the Clinical Laboratory Improvement Amendments of section 353 of the Public Health Service Act for high complexity testing and who are performing analysis of samples to test for SARS-CoV-2, the virus that causes COVID-19, in any certified public health laboratory or licensed clinical laboratory.
10. To ensure that individuals with developmental disabilities continue to receive the services and supports mandated by their individual program plans threatened by disruptions caused by COVID-19, the Director of the Department of Developmental Services may issue directives waiving any provision or requirement of the Lanterman Developmental Disabilities Services Act, the California Early Intervention Services Act, and the accompanying regulations of Title 17, Division 2 of the California Code of Regulations. A directive may delegate to the regional centers any authority granted to the Department by law where the Director believes such delegation is necessary to ensure services to individuals with developmental disabilities. The Director shall describe the need justifying the waiver granted in each directive and articulate how the waiver is necessary to protect the public health or safety from the threat of COVID-19 or necessary to ensure that services to individuals with developmental disabilities are not disrupted. Any waiver granted by a directive shall expire 30 days from the date of its issuance. The Director may grant one or more 30-day extensions if the waiver continues to be necessary

to protect health or safety or to ensure delivery of services. The Director shall rescind a waiver once it is no longer necessary to protect public health or safety or ensure delivery of services. Any waivers and extensions granted pursuant to this paragraph shall be posted on the Department's website.

11. Notwithstanding any other provision of state or local law, including the Bagley-Keene Act or the Brown Act, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body or state body, during the period in which state or local public officials impose or recommend measures to promote social distancing, including but not limited to limitations on public events. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.

In particular, any otherwise-applicable requirements that

- (i) state and local bodies notice each teleconference location from which a member will be participating in a public meeting;
- (ii) each teleconference location be accessible to the public;
- (iii) members of the public may address the body at each teleconference conference location;
- (iv) state and local bodies post agendas at all teleconference locations;
- (v) at least one member of the state body be physically present at the location specified in the notice of the meeting; and
- (vi) during teleconference meetings, at least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction

are hereby suspended, on the conditions that:

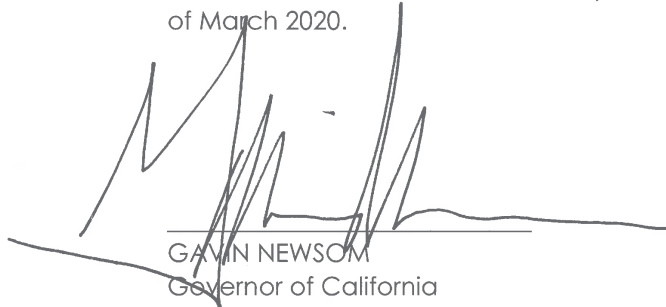
- (i) each state or local body must give advance notice of each public meeting, according to the timeframe otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and
- (ii) consistent with the notice requirement in paragraph (i), each state or local body must notice at least one publicly accessible location from which members of the public shall have the right to observe and offer public comment at the public meeting, consistent with the public's rights of access and public comment otherwise provided for by the Bagley-Keene Act and the Brown Act, as applicable (including, but not limited to, the requirement that such rights of access and public comment be made available in a manner consistent with the Americans with Disabilities Act).

In addition to the mandatory conditions set forth above, all state and local bodies are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Bagley-Keene Act and the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to their meetings.

**IT IS FURTHER ORDERED** that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

**IN WITNESS WHEREOF** I have  
hereunto set my hand and caused  
the Great Seal of the State of  
California to be affixed this 12th day  
of March 2020.



GAVIN NEWSOM  
Governor of California

**ATTEST:**

\_\_\_\_\_  
ALEX PADILLA  
Secretary of State





# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

**File #:** 20-0366      **Version:** 1      **Name:**  
**Type:** Report      **Status:** Informational  
**File created:** 2/20/2020      **In control:** Executive Committee  
**On agenda:** 3/13/2020      **Final action:**  
**Title:** Overview of Purpose of Joint Committee Meeting

Staff will provide an overview of the meeting purpose.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [4 Purpose of Joint Committee.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**Subject:**

Overview of Purpose of Joint Committee Meeting

*Staff will provide an overview of the meeting purpose.*

**Presenter:**

Therese McMillan

**Recommended Action:**

Information

# Metropolitan Transportation Commission and Association of Bay Area Governments Joint MTC Executive Committee and ABAG Administrative Committee

March 13, 2020

Agenda Item 4

## Overview of Purpose of Joint Committee Meeting

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**Subject:** Staff will provide an overview of the meeting purpose.

**Overview:** The MTC Executive Committee and ABAG Administrative Committee are called for this special joint meeting to facilitate ongoing discussions by both agencies regarding next steps for implementation of AB 1487 (Chiu, 2019): the San Francisco Regional Housing Finance Act. AB 1487 established the Bay Area Housing Finance Authority (BAHFA), a new regional affordable housing authority with various decision-making powers shared by MTC and ABAG.

On January 10, 2020, the MTC Executive Committee and ABAG Administrative Committee met jointly and directed staff to undertake preparations for placing an affordable housing funding measure on the November 2020 ballot. The Committees noted that additional information and discussion would be needed prior to making a final decision. At the January 31, 2020 MTC-ABAG Workshop, the full Commission and ABAG Executive Board similarly directed staff to pursue placement of an affordable housing revenue measure on the November 2020 ballot, subject to additional polling results and to resolution of negotiations related to SB 278 (Beall) for a combined housing-transportation measure.

In this meeting, Housing For All will provide an update on their conversations with SB 278 stakeholders as well as the status of additional polling on a housing-only revenue measure. Furthermore, staff seeks direction regarding the workplan that would be necessary to place an affordable housing revenue measure on the November 2020 ballot. The statutory language of AB 1487 imposes several requirements, such as convening an Advisory Committee and developing a summary of the expenditure plan for ballot measure revenues. Several items on the agenda related to this workplan seek your input and potential referral to the ABAG Executive Board, as well as to MTC prior to the first meeting of BAHFA.

**Attachments:** None

  
Therese W. McMillan



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

|                       |   |                      |   |                     |  |
|-----------------------|---|----------------------|---|---------------------|--|
| <b>File #:</b>        | 20-0368   | <b>Version:</b>      | 1 | <b>Name:</b>        |  |
| <b>Type:</b>          | Report  | <b>Status:</b>       |   | Informational       |  |
| <b>File created:</b>  | 2/20/2020   | <b>In control:</b>   |   | Executive Committee |  |
| <b>On agenda:</b>     | 3/13/2020   | <b>Final action:</b> |   |                     |  |
| <b>Title:</b>         | Update on Potential Combined Housing-Transportation Measure and Polling Timeline  |                      |   |                     |  |
|                       | An update on conversations between Bay Area Housing for All and Senate Bill 278 (Beall) stakeholders regarding a potential combined transportation-housing measure on the November 2020 ballot. Presentation by Housing for All members about updated timeline for focus groups and additional polling. |                      |   |                     |  |
| <b>Sponsors:</b>      |   |                      |   |                     |  |
| <b>Indexes:</b>       |   |                      |   |                     |  |
| <b>Code sections:</b> |   |                      |   |                     |  |
| <b>Attachments:</b>   | <a href="#">5_Housing For All Update.pdf</a>  |                      |   |                     |  |

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Subject:

Update on Potential Combined Housing-Transportation Measure and Polling Timeline

An update on conversations between Bay Area Housing for All and Senate Bill 278 (Beall) stakeholders regarding a potential combined transportation-housing measure on the November 2020 ballot. Presentation by Housing for All members about updated timeline for focus groups and additional polling.

### Presenter:

Amie Fishman (Nonprofit Housing Association of Northern California),  
Ken Kirkey (All Home), Judith Bell (San Francisco Foundation), and  
Heather Hood (Enterprise Community Partners)

### Recommended Action:

Information

**Metropolitan Transportation Commission and Association of Bay Area Governments  
Joint MTC Executive Committee and ABAG Administrative Committee**

**March 13, 2020**

**Agenda Item 5**

**Update on Potential Combined Housing-Transportation Measure and Polling Timeline**

**Subject:** An update on conversations between Bay Area Housing for All and Senate Bill 278 (Beall) stakeholders regarding a potential combined transportation-housing measure on the November 2020 ballot. Presentation by Housing for All members about updated timeline for focus groups and additional polling.

**Attachments:** None



Therese W. McMillan



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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|                      |  |                      |   |                     |  |
|----------------------|--|----------------------|---|---------------------|--|
| <b>File #:</b>       | 20-0369  | <b>Version:</b>      | 1 | <b>Name:</b>        |  |
| <b>Type:</b>         | Report   | <b>Status:</b>       |   | Commission Approval |  |
| <b>File created:</b> | 2/20/2020                                      | <b>In control:</b>   |   | Executive Committee |  |
| <b>On agenda:</b>    | 3/13/2020                                      | <b>Final action:</b> |   |                     |  |
| <b>Title:</b>        | Proposed Work Plan for AB 1487 Revenue Measure |                      |   |                     |  |

A presentation on the work plan required to meet the requirements for placement of a regional housing measure on the November 2020 ballot.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [6\\_Proposed Work Plan for AB 1487 Revenue Measure.pdf](#)  
[6\\_HANDOUT\\_BAHFA Work Plan Presentation FINAL.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**Subject:**

Proposed Work Plan for AB 1487 Revenue Measure

A presentation on the work plan required to meet the requirements for placement of a regional housing measure on the November 2020 ballot.

**Presenter:**

Rebecca Long and Daniel Saver

**Recommended Action:**

Commission Approval; and  
ABAG Executive Board Approval

**Metropolitan Transportation Commission and Association of Bay Area Governments  
Joint MTC Executive Committee and ABAG Administrative Committee**

**March 13, 2020**

**Agenda Item 6**

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**Proposed Work Plan for AB 1487 Revenue Measure**

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- Subject:** A presentation on the work plan required to meet the requirements for placement of a regional housing measure on the November 2020 ballot.
- Overview:** Staff will present a proposed work plan for AB 1487 implementation, focusing on the activities required in the next five months as the agencies decide whether to move forward to place a revenue measure on the November 2020 ballot. Staff will invite committee members to provide input on the proposed tasks to fulfill statutory requirements, the activities involved in preparing to launch the Bay Area Housing Finance Authority (BAHFA), and any other activities that staff should undertake to support the potential placement of regional housing measure on the ballot this November.
- Attachments:** Attachment A: Memo for Proposed Work Plan for Potential AB 1487 Revenue Measure on November 2020 Ballot Memo
- Attachment B: Detailed Proposed Work Plan



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Therese W. McMillan



## *Memorandum*

TO: Joint MTC Executive and ABAG Administrative  
Committee

DATE: March 13, 2020

FR: Executive Director

RE: Proposed Work Plan for Potential AB 1487 Revenue Measure on November 2020 Ballot

### **Background and Overview**

Assembly Bill 1487 (Chiu, 2019) established the Bay Area Housing Finance Authority (BAHFA) with the purpose of raising, administering, and allocating funding for affordable housing in the Bay Area. BAHFA is governed by the same board as the Metropolitan Transportation Commission (MTC), though various decision-making powers are shared between the BAHFA Board and the Association of Bay Area Governments (ABAG) Executive Board. AB 1487 authorizes the ABAG Executive Board and BAHFA to place a region-wide revenue measure on the ballot for approval by Bay Area voters.

Since the bill's passage in 2019, the Commission and ABAG Executive Board, as well as this Joint Committee, have engaged in ongoing discussions about implementation of AB 1487. These discussions have focused on placing a potential general obligation bond on the November 2020 ballot that could raise approximately \$10 billion for affordable housing production and preservation. On January 10, 2020, the Joint Committee directed staff to begin preparations for a potential November 2020 revenue measure. On January 31, 2020 at the Joint MTC-ABAG Workshop, the full Commission and ABAG Executive Board similarly directed staff to proceed with preparations for a November 2020 ballot measure. Policymakers identified several issues that would require additional information and discussion prior to making a final decision, including ongoing negotiations regarding Senate Bill 278 (Beall) that could result in a combined transportation-housing revenue measure, as well as additional polling results on a housing-only measure. Staff was directed to take all necessary steps to ensure that an AB 1487 revenue measure could qualify for the November 2020 ballot should the Commission and ABAG Executive Board ultimately decide to move forward.

Staff seeks Joint Committee input and approval for a proposed work plan that identifies the key steps necessary for a housing-only revenue measure to qualify for the November 2020 ballot. This work plan will require significant staff resources to be deployed on a tight timeframe. The statutory language of AB 1487 creates a unique process for placement of a revenue measure on the ballot that involves joint decision-making between both ABAG and MTC acting as BAHFA, as well as coordination with all nine counties. Additionally, the statute requires convening a new Advisory Committee and developing a summary of the expenditure plan for ballot measure revenues. Staff seeks approval to prioritize resources to ensure timely completion of all required tasks.

**Proposed Work Plan Summary**

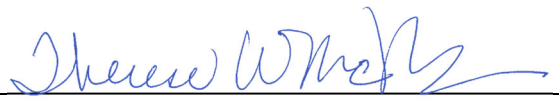
The proposed work plan is organized thematically based on categories of activities: (1) outreach to local officials and other stakeholders, (2) development of an expenditure plan, (3) oversight and decision-making by ABAG and MTC/BAHFA, (4) election logistics and compliance, (5) other research and BAHFA incubation tasks, and (6) development and dissemination of public information, should a November 2020 ballot measure move forward. A copy of the detailed proposed work plan is included as Attachment B.

In addition, the following steps will need to be taken to convene BAHFA:

- MTC Administration Committee refers BAHFA creation to the Commission for approval (April)
- MTC approves creation of BAHFA (April)
- BAHFA holds first meeting and approves appropriate housekeeping resolutions and, as appropriate, ratifies Interim Advisory Committee as described in more detail in agenda item 6.

The deadline for the ABAG Executive Board and Commission (acting as BAHFA) to approve final ballot materials is July. This will require staff to frontload a substantial amount of work in the five-month period from March to July. Staff estimates that dedication of roughly 2-3 full-time equivalent (FTE) staff will be necessary during this timeframe, plus additional substantial support from the General Counsel and potential outside counsel and other consultants. These considerations and their impacts will need to be absorbed into the existing FY 2019-20 resources; and prioritized as part of the FY 2020-21 budget as appropriate.

This work plan assumes that any polling related to a potential revenue measure will be conducted by a private party/non-governmental organization and not MTC or ABAG.

  
\_\_\_\_\_  
Therese McMillan

Attachment B – Proposed Detailed Workplan



### **Proposed Work Plan for Potential AB 1487 Revenue Measure**

| <b>(1) Outreach</b>                         |   |             |
|---|---|-------------|
| Develop Informational Materials             | <ul style="list-style-type: none"> <li>• Develop FAQs and other information materials for a range of audiences (local officials, local staff, general public, etc.). Develop presentations for staff to deploy in outreach activities.</li> <li>• Develop and host BAHFA webpage.</li> </ul>  | March/April |
| Outreach to Local Elected Officials         | <ul style="list-style-type: none"> <li>• Attend Board of Supervisors meetings in all 9 counties. Work with local staff on presentations for direct allocation cities (Oakland, San Jose, Fairfield, Napa, San Rafael, and Santa Rosa).</li> <li>• Attend mayors' conferences in all 9 counties.</li> <li>• Attend League of Cities sub-regional meetings (North Bay, East Bay, and Peninsula Divisions).</li> </ul>   | April-June  |
| Outreach to Local Staff                     | <ul style="list-style-type: none"> <li>• Develop contact list for key staff in all 9 counties and direct-allocation cities.</li> <li>• Host monthly group calls with county and city staff, and monthly calls with staff from each county and city. Collect and process feedback.</li> </ul>  | March-July  |
| Outreach to Other Stakeholders              | <ul style="list-style-type: none"> <li>• Participate in Bay Area Housing for All Technical and subject-matter working groups.</li> <li>• Engage other key stakeholders including affordable housing developers, community-based and equity-focused organizations, and the business community.</li> </ul>  | March-July  |
| <b>(2) Expenditure Plan</b>                 |   |             |
| Preliminary Analysis and Policy Development | <ul style="list-style-type: none"> <li>• Conduct landscape analysis and needs assessment to identify potential expenditure priorities.</li> <li>• Review pipeline of affordable housing projects for potential inclusion in ballot measure.</li> <li>• Identify key policy and financing questions, including options for regional funds, whether to utilize optional "local grants program," and whether to include specific projects.</li> <li>• Develop financing and policy framework to guide draft expenditure plan.</li> </ul>   | March-April |
| Develop Draft Expenditure Plan              | <ul style="list-style-type: none"> <li>• Based on feedback from outreach and preliminary analysis, develop initial draft expenditure plan that includes a description of eligible expenditures, minimum levels of funding devoted to each category, and an overview of applicable decision-making and oversight provisions.</li> <li>• Continue outreach to range of stakeholders to further refine draft expenditure plan.</li> <li>• Consult with Interim Advisory Committee.</li> <li>• Engage with Joint ABAG Admin/MTC Exec Committee, Executive Board, and Commission.</li> </ul> | April-May   |
| Quantitative Analysis                       | <ul style="list-style-type: none"> <li>• Finalize revenue estimates for regional funds and funds for each county/direct-allocation city.</li> <li>• Estimate number of units to be produced and preserved based on draft expenditure plan.</li> </ul>   | May         |
| Finalize Plan                               | <ul style="list-style-type: none"> <li>• Approval consideration by ABAG Executive Board and BAHFA.</li> </ul>   | June        |

| <b>(3) Oversight &amp; Decision-Making Process</b>    |   |                                    |
|---|---|------------------------------------|
| Interim Advisory Committee                            | <ul style="list-style-type: none"> <li>• Appoint Interim Advisory Committee.</li> <li>• Host Interim Advisory Committee meetings (staff meetings, develop materials, etc.).</li> </ul>  | April-May                          |
| MTC, ABAG, and BAHFA Meetings                         | <ul style="list-style-type: none"> <li>• Convene joint meetings of MTC Executive and ABAG Administrative Committees.</li> <li>• Convene first meeting of BAHFA, including start-up administrative tasks (adopt conflict of interest code, appoint general counsel, etc.).</li> <li>• Informational and action items at ABAG Executive Board.</li> <li>• Informational and action items at MTC (acting as BAHFA).</li> </ul> | March-July                         |
| <b>(4) Election Logistics and Compliance</b>          |   |                                    |
| Logistical Preparations                               | <ul style="list-style-type: none"> <li>• Finalize cost estimate for placing measure on the ballot.</li> <li>• Retain election counsel.</li> <li>• Outreach to county election officials and county counsel offices regarding placement of measure on county ballots.</li> </ul>   | March-April                        |
| Prepare Ballot Materials                              | <ul style="list-style-type: none"> <li>• Draft ballot measure summary, including summary of regional expenditure plan.</li> <li>• Prepare ballot question and impartial analysis.</li> <li>• Complete translations of ballot materials.</li> </ul>  | June-July                          |
| Adopt Final Resolutions                               | <ul style="list-style-type: none"> <li>• ABAG Executive Board considers adoption of resolution to place revenue measure on the ballot.</li> <li>• BAHFA considers adoption of resolution to place revenue measure on the ballot.</li> </ul>   | July 18 (ABAG);<br>July 22 (BAHFA) |
| <b>(5) Research and BAHFA Incubation</b>              |   |                                    |
| Legal Questions                                       | <ul style="list-style-type: none"> <li>• Identify prioritized set of legal questions, with an emphasis on questions that must be resolved to place a revenue measure on the ballot.</li> <li>• Work with MTC/ABAG General Counsel's office to resolve high-priority questions to the extent possible. Potentially hire outside counsel for niche specialty questions.</li> </ul>  | March-April                        |
| Business Plan   | <ul style="list-style-type: none"> <li>• Produce a "Phase 1" Business Plan for BAHFA that includes staffing models, operational needs, and compliance requirements. Prepare scope for "Phase 2" Business Plan should a revenue measure succeed at the November 2020 ballot.</li> </ul>  | April-December                     |
| <b>(6) Develop and Disseminate Public Information</b> |   |                                    |
| Provide Public Information                            | <ul style="list-style-type: none"> <li>• Produce public information materials (including translations) about the ballot measure, and prepare presentation materials for staff and local elected officials to speak at events</li> <li>• Speak at events providing information on the ballot measure, as requested</li> </ul>  | August-October                     |

# **AB 1487 (Chiu) Implementation:**

## **Work Plan for Potential Nov. 2020 Revenue Measure**

March 13, 2020



ASSOCIATION OF BAY AREA GOVERNMENTS  
METROPOLITAN TRANSPORTATION COMMISSION

**Joint Meeting of MTC Executive & ABAG  
Administrative Committees**

# **Background**

## **ABAG & MTC Direction:**

- Prepare for an AB 1487 housing-only revenue measure on November 2020 ballot, unless and until a decision otherwise

## **Current Focus:**

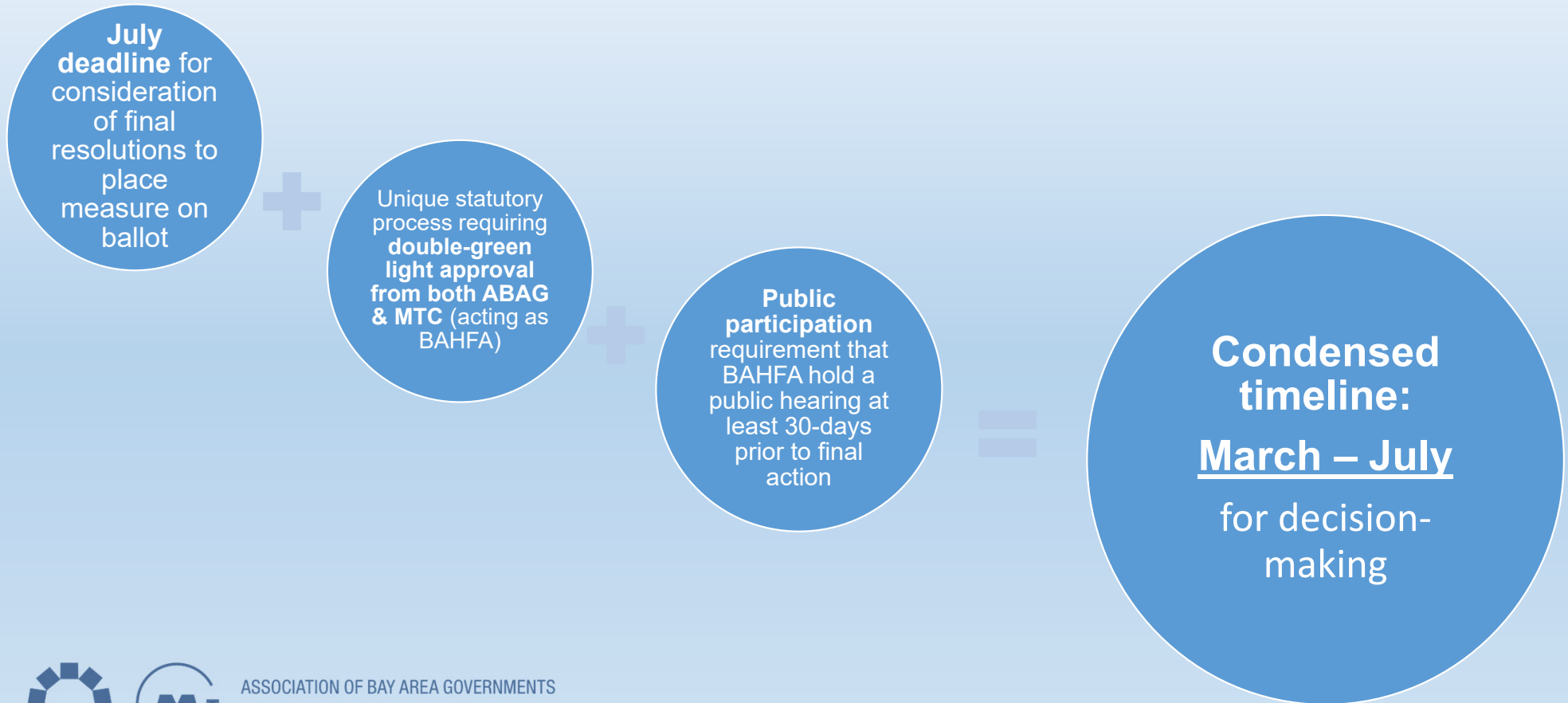
- General Obligation Bond to raise \$10B across all 9 counties. 80% of revenues would return to county of origin.

## **Next Steps:**

- Staff presents and executes work plan
- Board/Commission oversee work plan and make final decision



# Timeline



ASSOCIATION OF BAY AREA GOVERNMENTS  
METROPOLITAN TRANSPORTATION COMMISSION

# Work Plan Overview

1. Outreach
2. Expenditure Plan
3. Oversight and Decision-Making
4. Election Logistics and Compliance
5. Research and Preparation
6. Develop and Disseminate Public Information



ASSOCIATION OF BAY AREA GOVERNMENTS  
METROPOLITAN TRANSPORTATION COMMISSION

# (1) Outreach

**Timeline: March – July**

## **Components:**

- Develop informational materials
- Outreach to local elected officials
- Outreach to local staff, especially county and direct-allocation city staff.
- Engage with other stakeholders (housing advocates, business community, community-based organizations, etc.)



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METROPOLITAN TRANSPORTATION COMMISSION

## (2) Expenditure Plan

**Timeline: March - June**

### **Components:**

- Preliminary analysis and policy development
- Develop draft expenditure plan
- Quantitative analysis
- Finalize expenditure plan



ASSOCIATION OF BAY AREA GOVERNMENTS  
METROPOLITAN TRANSPORTATION COMMISSION



## (3) Oversight & Decision-Making

**Timeline: March – July**

### **Components:**

- Convene Interim Advisory Committee (see next agenda item)
- ABAG & MTC Committee meetings
- ABAG Executive Board, MTC, and BAHFA Board meetings



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METROPOLITAN TRANSPORTATION COMMISSION

## (4) Election Logistics & Compliance

**Timeline: March – July**

### **Components:**

- Logistical preparations
- Prepare ballot materials and ABAG/BAHFA resolutions
- Polling analysis
- Determine whether or not to place a measure on the ballot



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METROPOLITAN TRANSPORTATION COMMISSION

## (5) Research and Preparation

**Timeline: March - December**

### **Components:**

- Legal questions & research
- BAHFA Business Plan
  - What key steps are needed to prepare for the potential of \$2 billion in new regional housing funds?
  - What key skills will be needed on staff vs consultants, and what is the workload estimate?



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METROPOLITAN TRANSPORTATION COMMISSION

## **(6) Develop Public Information**

**Timeline: August – October**

### **Components:**

- Produce public information materials (FAQs, website, etc.)
- As requested, participate in public events to provide information about proposed ballot measure



ASSOCIATION OF BAY AREA GOVERNMENTS  
METROPOLITAN TRANSPORTATION COMMISSION

# Work Plan Key Considerations

- Proposed work plan assumes that polling will be conducted by external stakeholders as opposed to MTC/ABAG.
- General Obligation Bond could fund Production & Preservation activities. Agencies seek funding for Protection activities from other sources.
- Staff continues to work with county elections officials to estimate cost of regional ballot measure. Staff working to estimate other costs and demands on workload. Current estimate of assigned 2-3 full-time equivalents (FTE) through July.



# Proposed Interim Advisory Committee

## Legal Framework:

- ABAG/MTC (acting as BAHFA) **must convene an Advisory Committee** to consult on the regional expenditure plan, a summary of which must be included in ballot materials.
- Advisory Committee **makes recommendations**. ABAG Executive Board and MTC (acting as BAHFA) retain all decision-making authority.
- Advisory Committee must have **9 members with expertise across the 3 Ps**: Protection, Preservation, Production. Intended to be a **technical committee** as opposed to a political body.

## Proposal:

- Convene an **Interim Advisory Committee** for Nov. 2020 revenue measure. Committee could dissolve if no ballot measure or measure unsuccessful.
- Boards could empanel new Advisory Committee after more robust process, if desired.



# Action Items

- Refer proposed work plan to ABAG Executive Board and Commission for approval.
- Refer proposed Interim Advisory Committee membership to ABAG Executive Board and Commission for approval.
  - Pending approval by ABAG Executive Board and Commission, staff will work to set up first meeting of BAHFA Board in April to ratify decisions.



# Questions and Feedback



ASSOCIATION OF BAY AREA GOVERNMENTS  
METROPOLITAN TRANSPORTATION COMMISSION





# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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|-----------------------|--|----------------------|---|---------------------|--|
| <b>File #:</b>        | 20-0520  | <b>Version:</b>      | 1 | <b>Name:</b>        |  |
| <b>Type:</b>          | Report   | <b>Status:</b>       |   | Commission Approval |  |
| <b>File created:</b>  | 3/5/2020   | <b>In control:</b>   |   | Executive Committee |  |
| <b>On agenda:</b>     | 3/13/2020  | <b>Final action:</b> |   |                     |  |
| <b>Title:</b>         | Proposed Interim Advisory Committee for Potential November 2020 Ballot Measure   |                      |   |                     |  |
|                       | Review of the requirements for an Advisory Committee for the Bay Area Housing Finance Authority (BAHFA), and discussion of potential members proposed by the MTC Chair and ABAG President. |                      |   |                     |  |
| <b>Sponsors:</b>      |  |                      |   |                     |  |
| <b>Indexes:</b>       |  |                      |   |                     |  |
| <b>Code sections:</b> |  |                      |   |                     |  |
| <b>Attachments:</b>   | <a href="#">7_Proposed Interim Advisory Committee.pdf</a>  |                      |   |                     |  |
|                       | <a href="#">7_Handout-Potential Advisory Committee Members - handout for Committee 3.13.20.pdf</a>   |                      |   |                     |  |

| Date | Ver. | Action By | Action | Result |
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### Subject:

Proposed Interim Advisory Committee for Potential November 2020 Ballot Measure

Review of the requirements for an Advisory Committee for the Bay Area Housing Finance Authority (BAHFA), and discussion of potential members proposed by the MTC Chair and ABAG President.

### Presenter:

Daniel Saver

### Recommended Action:

MTC Commission Approval; and  
ABAG Executive Committee Approval

**Metropolitan Transportation Commission and Association of Bay Area Governments  
Joint MTC Executive Committee and ABAG Administrative Committee**

**March 13, 2020**

**Agenda Item 7**

**Proposed Interim Advisory Committee for Potential November 2020 Ballot Measure**

**Subject:** Review of the requirements for an Advisory Committee for the Bay Area Housing Finance Authority (BAHFA), and discussion of potential members proposed by the MTC Chair and ABAG President.

**Overview:** Staff will present on the requirement to convene an Advisory Committee prior to placing a housing revenue measure on the November 2020 ballot. Considering the short timeframe to complete this work, staff proposes convening an Interim Advisory Committee with time-limited appointments. The Interim Advisory Committee could dissolve if a housing revenue measure is not placed on the November 2020 ballot, and/or if a measure is placed on the ballot but not approved by voters.

Staff are working with the MTC Chair and ABAG President to develop a proposed list of potential members for the Interim Advisory Committee. The joint Committees will be asked to discuss potential membership of the Proposed Committee and refer the matter to the ABAG Executive Board, with ratification by BAHFA and MTC in April for approval.

**Attachments:** Attachment A: BAHFA Proposed Interim Advisory Committee Memo



Therese W. McMillan



## *Memorandum*

TO: Joint MTC Executive and ABAG Administrative  
Committee

DATE: March 13, 2020

FR: Executive Director

RE: Proposed Interim Advisory Committee for Potential November 2020 Ballot Measure

As part of the establishment of the Bay Area Regional Housing Finance Authority (BAHFA), the statutory language of AB 1487 requires the ABAG Executive Board and the BAHFA Board (which has the same composition as the Metropolitan Transportation Commission) to form an Advisory Committee.<sup>1</sup> The Advisory Committee must be comprised of nine members with knowledge and experience across all “3 Ps”: Protection of tenants, Preservation of existing housing, and Production of new housing. The Advisory Committee will provide consultation and make recommendations to the ABAG Executive Board and the BAHFA board. The statute states that the Advisory Committee “will meet as necessary to fulfill their roles and responsibilities.”<sup>2</sup>

One of the primary responsibilities of the Advisory Committee is to consult on the regional expenditure plan, a summary of which must be included in the ballot materials for any potential revenue measure.<sup>3</sup> Consequently, the agencies must form the Advisory Committee prior to placing a revenue measure on the ballot.

Considering the uncertainty regarding whether an AB 1487 revenue measure will be placed on the November 2020 ballot and the short timeframe to complete enabling activities as the agencies work through a decision-making process, staff proposes forming a time-limited, Interim Advisory Committee. The Interim Advisory Committee would be tasked with consulting on issues necessary for the preparation of a potential November 2020 ballot measure. The agencies could dissolve the Interim Advisory Committee if a housing-only revenue measure is not placed on the ballot, or if such a measure does not obtain approval by voters. If a revenue measure is placed on the ballot and approved by voters, ABAG and BAHFA could choose to undergo a more robust public outreach process to determine the membership and convene a new Advisory Committee.

Staff are working with the Chair of the Commission and the President of ABAG to develop a proposed list of appointments for the Interim Advisory Committee. The proposed list will be designed to comply with the statutory requirements of AB 1487 by including members with expertise across the 3 Ps. Staff requests that the Joint Committee discuss proposed membership of the Advisory Committee and refer the matter to the ABAG Executive Committee and to MTC, with ratification in April, for approval.

Therese McMillan

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<sup>1</sup> See Gov. Code § 64511(a)(2)(A).

<sup>2</sup> Gov. Code § 64511(a)(2)(B).

<sup>3</sup> See Gov. Code § 64650(d)(5)(A); § 64521(e)(1).

**Proposed Interim Advisory Committee**  
Bay Area Housing Finance Authority (BAHFA)

| <b>Name</b>            | <b>Affiliation</b>  | <b>Expertise</b>             |
|------------------------|---|------------------------------|
| Alice Talcott          | MidPen Housing, Vice-President of Housing Finance                           | Production                   |
| Leelee Thomas          | County of Marin, Community Development Planning Manager                     | Production;<br>Protection    |
| Casey McCann           | City of Brentwood, Director of Community Development                        | Production                   |
| Benjamin Wickham       | Sonoma County Community Development Commission, Affordable Housing Director | Production                   |
| Seema Patel            | East Bay Community Law Center, Clinic Director                              | Protection;<br>Preservation  |
| Tomiquia Moss          | All Home, CEO   | Protection &<br>Homelessness |
| Jackie Morales-Ferrand | City of San Jose, Director of Housing                                       | Protection;<br>Production    |
| Matthew Schwartz       | California Housing Partnership, CEO   | Preservation;<br>Production  |
| Kate Hartley           | San Francisco Accelerator Fund, Chief Lending and Investment Officer        | Production;<br>Preservation  |