



Metropolitan Transportation Commission

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Agenda

Policy Advisory Council Equity & Access Subcommittee

Jim Blacksten, Chair

Wednesday, February 12, 2020

11:30 AM

Yerba Buena - 1st Floor

This meeting will be recorded. Copies of recordings may be requested at the Metropolitan Transportation Commission (MTC) at nominal charge, or recordings may be listened to at MTC offices by appointment.

The Policy Advisory Council advises the Metropolitan Transportation Commission on transportation policies in the San Francisco Bay Area, incorporating diverse perspectives relating to the environment, the economy, and social equity.

1. Welcome

2. [20-0182](#) Overview of the Updated Small Business Enterprise (SBE) Program

Overview of the updated SBE Program.

Action: Information

Presenter: Edward Phillips and Michael Brinton

Attachments: [02_SBE Program Update.pdf](#)

3. [20-0183](#) Regional Equity Working Group (REWG) Update

Update on the work of the REWG to provide input on the development of Plan Bay Area 2050.

Action: Information

Presenter: Ky-Nam Miller and Anup Tapase

Attachments: [03_REWG Update.pdf](#)

4. [20-0209](#) Nominations for 2020-2021 Policy Advisory Council Equity & Access Subcommittee Chair and Vice Chair
- Nominations for the 2020-2021 Chair and Vice Chair of the Policy Advisory Council Equity & Access Subcommittee will be opened next week at your February 12, 2020 meeting. The nomination period will remain open until the election, which is currently scheduled for your March 11, 2020 meeting.
- Action:** Discussion
- Presenter:** Marti Paschal, Staff Liaison
- Attachments:** [04 Nominations for E&A Subcommittee Officers.pdf](#)

5. New Business

Members of the subcommittee may bring up new business for discussion or addition to a future agenda.

6. Public Comments / Other Business

Note: The subcommittee will not take action on items not listed on today's agenda.

7. Adjournment / Next Meeting

The next meeting of the Policy Advisory Council Equity and Access Subcommittee will be held Wednesday, March 11, 2020 at 11:30 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

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Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.



Metropolitan Transportation Commission

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Legislation Details (With Text)

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Type: Report **Status:** Informational

File created: 1/14/2020 **In control:** Policy Advisory Council Equity & Access Subcommittee

On agenda: 2/12/2020 **Final action:**

Title: Overview of the Updated Small Business Enterprise (SBE) Program

Overview of the updated SBE Program.

Sponsors:

Indexes:

Code sections:

Attachments: [02_SBE Program Update.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:

Overview of the Updated Small Business Enterprise (SBE) Program

Overview of the updated SBE Program.

Presenter:

Edward Phillips and Michael Brinton

Recommended Action:

Information

Attachments:

**Metropolitan Transportation Commission
Policy Advisory Council Equity & Access Subcommittee**

February 12, 2020

Agenda Item 2

Overview of the Updated Small Business Enterprise (SBE) Program

Subject: Overview of the updated SBE Program.

Background: Currently there are two SBE Programs; an adopted Construction Project SBE Program (adopted in October of 2015) and a Professional Services SBE Pilot Program (approved by the MTC Administration Committee in January of 2017). The proposed SBE Program combines the current two programs into one program covering all procurements, broadens the acceptable certifications and expands the SBE Preference into a two-tiered program. This would create one comprehensive SBE program that casts a wider net to SBE firms in the nine county Bay Area and increase the number of contracts with the SBE Preference being applied. Staff seeks the Council's input on this proposed program prior to bringing the programs for approval to each of the entities listed below. After receiving this Council's input, Staff intends to present for adoption the proposed new SBE Program to MTCs Administration Committee, Bay Area Toll Authority Oversight Committee, Bay Area Infrastructure Financing Authority, Bay Area Headquarters Authority, and MTC Service Authority for Freeways and Expressways in March 2020.

The objectives of the SBE Program include:

- To increase the number of certified SBEs participating in non-federally funded and non-Architectural and Engineering contracts;
- To increase overall competition on non-federally-funded contracts potentially allowing for the completion of projects at a lower overall cost;
- To create a level playing field on which SBEs can compete fairly on non-federally funded contracts;
- To ensure that only SBE firms (prime Consultant/Contractor or Subconsultant/Subcontractor/Vendor) meeting the Program's eligibility requirements are eligible for the Evaluation Preference allowed under the Program;
- To help remove barriers to the participation of SBEs in non-federally funded and non-Architectural and Engineering contracts; and
- To identify business enterprises that are qualified as SBEs and are qualified to provide MTC with required materials, equipment, supplies and services.

The current SBE Programs:

- Applies to non-federally funded and non-architectural & engineering contracts with a budget in excess of \$25,000;
- Only accepts firms that are certified by the State of California as SBEs through the Department of General Services (DGS); and
- Allows for a Bid/Proposal Evaluation Preference discount of 5% or 5 points to the total amount of a bid/proposal submitted by a Bidder/Proposer for a contract solely for the purpose of bid/proposal comparisons when determining the lowest responsive and responsible bid/proposal.

(Note: The current SBE Programs allows for an either/or Evaluation Preference: A) when the Proposer meeting specifications is a certified SBE and is performing at least forty percent (40%) of the work; or B) when the Proposer is a non-SBE that commits to subcontract with SBE firms for at least forty percent (40%) of the work.)

The proposed SBE Program:

- Applies to non-federally funded and non-architectural & engineering contracts with a budget in excess of \$25,000;
- Only firms (prime Contractor or Subconsultant/Subcontractor/Vendor) that meet the following requirements are eligible for the Evaluation Preference allowed under the SBE Program:
 - The firm is eligible for certification as a small business under the regulations applicable to the State of California Small Business Program (see the Cal Procure website); and
 - The firm is certified under any of the programs outlined below:
 - *California Certified Small Business as certified by the California Department of General Services (DGS)*
 - *A Disadvantaged Business Enterprise (DBE) as certified by the California Unified Certification Program (CUCP)*
 - *City and County of San Francisco Local Business Enterprise (LBE) as certified by the Contract Monitoring Division (CMD)*
 - *Alameda County Small Local and Emerging Business (SLEB) program as certified by the Alameda County SLEB Certification Unit; and*
 - *LBE/MBE/SBE/WBE certification from a formal certifying agency in the nine county Bay Area, provided that the certification can be verified through a searchable database.*

- Allows for a two-tiered Bid/Proposal Evaluation Preference to the total amount of a bid/proposal submitted by a Bidder/Proposer for a contract solely for the purpose of bid/proposal comparisons when determining the lowest responsive and responsible bid/proposal.
 - An Evaluation Preference of five percent (5%) or five (5) points will be added to the total evaluation percentage or points, when the Proposer meeting specifications commits to twenty-five percent (25%) SBE participation for the work (which can be achieved by the prime, by a sub(s), or a combination of prime and sub(s) who meet the requirements.
 - An Evaluation Preference of 10 percent (10%) or ten (10) points will be added to the total evaluation percentage or points, when the Proposer meeting specifications commits to forty percent (40%) SBE participation for the work (which can be achieved by the prime, by a sub(s), or a combination of prime and sub(s) who meet the requirements.
- After review by this Council, staff, in March 2020, will present resolutions for Adoption to MTCs Administration Committee, Bay Area Toll Authority Oversight Committee, Bay Area Infrastructure Financing Authority, Bay Area Headquarters Authority, and MTC Service Authority for Freeways and Expressways
- The Proposed SBE Program is to be included on all procurements that are not federally funded or involve architectural & engineering services
- The Proposed SBE Program will be incorporated into the next revision of EDMM 352

Issues: None identified.

Recommendation: Information

Attachments: Attachment A: Draft Metropolitan Transportation Commission Small Business Enterprise (SBE) Program
Attachment B: PowerPoint presentation.



METROPOLITAN
TRANSPORTATION
COMMISSION

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Metropolitan Transportation Commission Small Business Enterprise (SBE) Program

DRAFT

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OBJECTIVES/POLICY STATEMENT

In order to provide economic opportunity for residents and businesses, and stimulate economic development in the San Francisco Bay Area Region, the Metropolitan Transportation Commission (MTC) hereby establishes a Small Business Enterprise (SBE) Program (“SBE Program” or “Program”) to assist SBE firms in participating in MTC materials, equipment, supplies, services and construction contracts. This Program is aimed at using the power of the public purse to stimulate economic development.

The objectives of the SBE Program include:

1. To increase the number of certified SBEs participating in non-federally funded contracts;
2. To increase overall competition on non-federally-funded contracts potentially allowing for the completion of projects at a lower overall cost;
3. To create a level playing field on which SBEs can compete fairly on non-federally funded contracts;
4. To ensure that only SBE firms (prime Consultant/Contractor or Subconsultant/Subcontractor/Vendor) meeting the Program’s eligibility requirements are eligible for the Evaluation Preference allowed under the Program;
5. To help remove barriers to the participation of SBEs in non-federally funded contracts; and
6. To identify business enterprises that are qualified as SBE’s and are qualified to provide MTC with required materials, equipment, supplies and services.

The Director of Administration & Facilities Services Section (AFS) has been designated as the SBE Liaison Officer (SBELO). In that capacity, the AFS Director is responsible for implementing all aspects of the Program. Implementation of the SBE Program is accorded the same priority as compliance with the MTC Disadvantaged Business Enterprise (DBE) Program.

SUBPART A – GENERAL REQUIREMENTS

A.1 Objectives

The objectives are found in the policy statement on the first page of this Program.

A.2 Applicability

MTC is a recipient of state and local funds. As a condition of this assistance, and in compliance with Proposition 209, MTC shall implement this Program without consideration of race, sex, or ethnicity. This Program sets forth the policies and procedures to be implemented by MTC to confirm that small businesses have the maximum opportunity to participate in MTC non-federally funded materials, equipment, supplies, services and construction contracts.

When a non-federally funded contract is awarded to a Consultant/Contractor/Vendor based on the Evaluation Preference described in C.1 of this Program, the Consultant/Contractor/Vendor must adhere to all the requirements included in this Program.

This Program applies solely to non-federally funded materials, equipment, supplies, services and construction contracts. This Program does not apply to contracts with federal funding.

A.3 Definitions

MTC adopts the following definitions listed below for this SBE Program:

1st Tier Subconsultant/Subcontractor/Vendor – A subconsultant or subcontractor to a Consultant or Contractor.

2nd Tier Subconsultant/Subcontractor/Vendor – A subconsultant or subcontractor to a 1st Tier subconsultant or subcontractor.

AFS – Administrative and Facilities Services Section.

Bid – The offer of the bidder for the construction project when completed and submitted in response to an IFB on the prescribed bid form.

Bid Preference – The application of a percentage discount to the total amount of a bid submitted by a Bidder for a contract solely for the purpose of bid comparisons when determining the lowest and best bid, or lowest responsible bid. The use of a bid preference for bid comparison does not alter the total amount of the bid submitted by a bidder or the contract executed based on a bid.

Business Suppliers – An individual or business entity that makes available a certain commodity for meeting demand or for purchase at a given price.

Civil Construction --. Civil Construction is a segment of the broader construction industry focused on building core infrastructure such as highways, roads, bridges, telecommunications, subway tunnels, light rail transit lines and public buildings.

Commercially Useful Function (CUF) – An SBE performs a commercially useful function when it is responsible for the execution of the work of the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. An SBE does not perform a CUF if it does not perform or exercise responsibility for at least 60 percent of the total cost of its contract that would be expected on the basis of normal industry practice for the type of work involved. If, in MTC’s judgment, the SBE does not perform a CUF in the transaction, no Evaluation Preference will be awarded.

Community Based Organization (CBO) – A non-government agency created to provide training, employment or community assistance.

Consultant/Contractor/Vendor – The individual, partnership, corporation, joint venture or other legal entity entering into a contractual agreement with MTC.

Evaluation Preference – The application of a percentage or point preference to the total evaluation score of a Proposer for a procurement or solicitation, solely for the purpose of Proposal or SOQ comparisons when determining the highest ranked Proposal or SOQ. The use of an Evaluation Preference for Proposal or SOQ comparison will alter the total percentage or points allotted to the Proposer.

Invitation for Bid (IFB) – Invitation for Bid issued by MTC for construction services.

Manufacturer – A firm that operates or maintains a factory or establishment that produces on the premises the materials or supplies purchased.

MTC - Metropolitan Transportation Commission.

Monitoring – The system established to measure compliance with the Program.

Post Award – The meeting held between MTC and Consultants/Contractors/Vendors after the award of a Professional Services or civil construction project and before contract execution. Post award meetings occur at the request of either MTC or Consultant/Contractor/Vendor.

Professional Services – any non-public works service(s). Professional Services contracts may contain a minor public works component.

Proposer – Consultant/Contractor/Vendor submitting a Proposal or SOQ in response to a RFP or RFQ.

Proposal – An offer of a Proposer to provide Professional Services, in response to an RFP.

Request for Proposal (RFP) – RFP issued by MTC for Professional Services.

Request for Qualifications (RFQ) – RFQ issued by MTC for Professional Services.

SBE Program – The MTC SBE Program.

Small Business Enterprise (SBE) – A firm that meets the requirements set forth in Section B.3 Certification Standards and SBE Directories.

SBE Broker – An SBE Broker is a firm that is not a vendor, but is providing assistance in the procurement of required materials or supplies.

SBE Dealer – An SBE Dealer is a firm that owns, operates or maintains a store, warehouse, or other establishment in which the materials, supplies, articles or equipment of the general character described by the specifications and required under the Agreement are bought, kept in stock, and regularly sold or leased to the public in the usual course of business. The firm must be an established, regular business that engages, as its principal business and under its own name, in the purchase and sale or lease of the products in question.

SBE Directory – The list of firms certified under any of the programs outlined in Section B.3 Certification Standards and SBE Directories, which is used by MTC and its Consultants/Contractors/Vendors to identify potential SBE Consultants/Contractors/Vendors and Subconsultants/Subcontractors/Vendors and suppliers.

SBELO – Small Business Enterprise Liaison Officer.

SOQ – A statement of qualifications submitted by a Proposer in response to an RFQ.

Subcontract –A contract entered into between a Consultant/Contractor/Vendor with a Subconsultant/Subcontractor/Vendor.

Subconsultant/Subcontractor/Vendor – The individual, partnership, corporation or other legal entity that contracts to perform part of or all of the obligations of another’s contract.

Subrecipient – Any agency that receives funds from MTC via statute, an interagency, cooperative or funding agreement.

Utilization –Percentage of total dollars of a type of work going to SBEs.

Web-based Diversity Tracking System – The diversity tracking software provided by MTC to Consultants/Contractors/Vendors accessible from any internet browser on any platform or operating system.

SUBPART B - ADMINISTRATIVE REQUIREMENTS

B.1 Program Updates

The SBELO or designee will provide the appropriate authorizing board with updates representing significant changes in the Program.

B.2 SBELO and Program Implementation

MTC has designated the following individual as its SBE Liaison Officer (SBELO):

Director of Administration and Facilities Section (AFS)
Metropolitan Transportation Commission 375 Beale St, Suite 800
San Francisco, CA 94105
Phone: (415) 778-6700
Email: contracts@mtc.ca.gov

In that capacity, the SBELO is responsible for implementing all aspects of the SBE Program and ensuring that MTC complies with all provisions of the SBE Program. The SBELO has direct, independent access to the Executive Director concerning SBE Program matters.

The SBELO is responsible for developing, implementing and monitoring the SBE Program, in coordination with other appropriate officials. The SBELO has staff to assist in the administration of the SBE Program. The duties and responsibilities include the following:

1. Gathers and reports statistical data and other information as required.
2. Reviews third party contracts and purchase requisitions for compliance with the SBE Program.
3. Works with AFS staff to determine if a Proposer/Bidder has achieved the requirements for the Evaluation Preference.
4. Confirms that notices of procurement and solicitations are available to SBEs in a timely manner.
5. Identifies qualified contracts and procurements so that SBE preferences are included in all applicable procurements.
6. Analyzes MTC's progress toward SBE attainment and identifies ways to improve progress.
7. Participates in pre-proposal/pre-bid meetings.
8. Advises the Executive Director and/or the appropriate authorizing board on SBE matters and achievement.
9. Provides outreach to SBEs and CBOs to advise them of opportunities and technical assistance to SBEs to assist in Proposal, SOQ and/or bid preparation and obtaining bonding and insurance.

B.3 Certification Standards and SBE Directories

MTC does not administer an SBE certification program. Only firms (prime Contractor or Subconsultant/Subcontractor/Vendor) that meet the following requirements are eligible for the Evaluation Preference allowed under the SBE Program:

- A. The firm is eligible for certification as a small business under the regulations applicable to

the State of California Small Business Program¹ (see <https://www.caleprocure.ca.gov/pages/sbdvbe-index.aspx>); and

B. The firm is certified under any of the programs outlined below:

1) *California Certified Small Business as certified by the California Department of General Services (DGS) -Procurement Division (PD) - Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS)*

The State of California SBE Directory can be accessed at:

<https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx>

2) *A Disadvantaged Business Enterprise (DBE) as certified by the California Unified Certification Program (CUCP)*

The CUCP Directory can be accessed at:

<https://dot.ca.gov/programs/business-and-economic-opportunity>

3) *City and County of San Francisco Local Business Enterprise (LBE) as certified by the Contract Monitoring Division (CMD) Directory Certification Unit*

The Directory of Certified LBEs can be accessed here:

<https://sfgov.org/cmd/directory-certified-lbes>

4) *Alameda County Small Local and Emerging Business (SLEB) program as certified by the Alameda County SLEB Certification Unit*

The SLEB Supplier Query System Database can be accessed at:

https://www.acgov.org/sleb_query_app/gsa/sleb/query/slebresultlist.jsp?smEmInd=C

5) LBE/MBE/ SBE /WBE certification from a formal certifying agency in the nine county Bay area, provided that the certification can be verified through a searchable database.

Note:

¹

Per Title 2, California Code of Regulations, § 1896.12. Eligibility for Certification as a Small Business. To be eligible for certification as a small business, a business must meet all of the following qualifying criteria:

- (1) It is independently owned and operated; and
- (2) Its principal office is located in California; and
- (3) The officers of the business (in the case of a corporation); officers and/or managers, or in the absence of officers and/or managers, all members in the case of a limited liability company; partners in the case of a partnership; or the owner(s) in all other cases, are domiciled in California; and
- (4) It is not dominant in its field of operation(s), and
- (5) It is either:
 - (A) A business that, together with all affiliates, has 100 or fewer employees, and annual gross receipts of fifteen million dollars (\$15,000,000) or less as averaged for the previous three (3) tax years, as biennially adjusted by the Department in accordance with Government Code § 14837(d)(3) (If the business or its affiliate(s) has been in existence for less than three (3) tax years, then the GAR will be based upon the number of years in existence); or
 - (B) A manufacturer as defined herein that, together with all affiliates, has 100 or fewer employees.

B.4 Record Keeping Requirements

When a non-federally funded contract is awarded to a Consultant/Contractor/Vendor based on the Evaluation Preference listed in Subpart C, Section C.1 of this SBE Program, AFS will monitor the contract per Subpart D, to confirm that the Consultants/Contractors/Vendors are in compliance with the requirements of the SBE Program. AFS staff will report SBE participation to the appropriate authorizing board via reports generated from the web-based diversity tracking system.

MTC will require Consultants/Contractors/Vendors to maintain records and documents of payments to all Subconsultants/Subcontractors/Vendors (SBEs and non-SBEs) for four years following the completion of the contract. MTC will perform interim reviews of contract payments to SBEs. Payments to SBE Subconsultants/Subcontractors/Vendors will be reviewed to verify that the actual amount paid to SBE Subconsultants/Subcontractors/Vendors equals or exceeds the dollar amounts stated in the schedule of SBE participation included in the contract.

B.5 Public Outreach

MTC will participate in outreach events with other San Francisco Bay Area transportation agencies and CBOs to leverage its efforts to assist SBE firms. MTC will also participate in Caltrans' CalMentor Protégé Program for small business development.

SUBPART C – EVALUATION PREFERENCE AND SBE PARTICIPATION

C.1 Evaluation Preference

MTC will allow an evaluation preference to be applied as a percentage discount to the total amount of a proposal/bid submitted by a Proposer/Bidder for a contract solely for the purpose of bid comparisons when determining the lowest and best bid, or lowest responsible bid. The use of an evaluation preference for Proposal, SOQ, or Bid comparison does not alter the total amount of the bid submitted by a bidder or the contract executed based on a bid. The SBE Program evaluation preference will be applied to all locally-funded solicitations when issued.

The Evaluation Preference applied as a percentage or point preference to the total evaluation percentage or points of a Proposal, SOQ, or Bid submitted by a Proposer/Bidder for a contract will be solely for the purpose of evaluation comparisons when determining the highest ranked Proposal or SOQ. The use of an Evaluation Preference for Proposal, SOQ or Bid comparison will alter the total evaluation percentage or points allotted to a Proposer/Bidder.

The Evaluation Preference will be applied to all non-federally funded solicitations. The Evaluation Preferences will be applied as follows after MTC verifies that the responsiveness requirements have been met:

- An Evaluation Preference of five percent (5%) or five (5) points will be added to the total evaluation percentage or points, when the Proposer meeting specifications commits to twenty-five percent (25%) SBE participation for the work (which can be achieved by the prime, by a sub(s), or a combination of prime and sub(s) who meet the requirements set forth in Section B.3 of this SBE Program), or
- An Evaluation Preference of 10 percent (10%) or ten (10) points will be added to the total evaluation percentage or points, when the Proposer meeting specifications commits to forty percent (40%) SBE participation for the work (which can be achieved by the prime, by a sub(s), or a combination of prime and sub(s) who meet the requirements set forth in Section B.3 of this SBE Program).

AFS staff will monitor MTC's SBE Program to confirm that the Consultants/Contractors/Vendors are in compliance with the requirements of the SBE Program. The report of SBE awards, commitments and payments will be generated from the web-based diversity tracking system.

C.2 Maintaining Participation

Once a project begins, it is important to achieve and maintain the level of SBE participation that allowed the Evaluation Preference. Prime Consultants/Contractors/Vendors must maintain the SBE percentages indicated in the Proposal, SOQ or Bid documents at the time of Proposal, SOQ or Bid submittal throughout the term of the contract.

If MTC modifies the original scope of work, the Consultant/Contractor/Vendor must make reasonable efforts to maintain the SBE participation that allowed the Evaluation Preference. In the event of amendments, AFS staff may use their discretion to allow

adjustments to SBE percentages for the amended portion of the work. Upon request, MTC staff will help firms to determine methods of maintaining percentages.

Should the prime Consultant/Contractor/Vendor fail to maintain the SBE participation listed at the time of Proposal, SOQ or Bid submittal, MTC reserves the right to enforce Consultant/Contractor/Vendor compliance with this SBE Program through one or more of the remedies included in Section D.3 of this SBE Program.

C.3 Substitution of Listed Subcontractors

Substitution of listed Subconsultants/Subcontractors/Vendors shall generally be made in accordance with Public Contracts Code Section 4107. In addition, the SBELO must concur in any decision to permit substitution of a SBE Subconsultant/Subcontractor/Vendor when the award was made on the basis of the Evaluation Preference listed in Section C.1 above.

C.4 Joint Venture Agreements

A business that is competing for MTC contracts may associate with a certified SBE business to compete for contracts as a joint venture. Joint ventures receive an Evaluation Preference depending upon the SBE percentage of participation as set forth in Section C.1 of Subpart C, Evaluation Preference and SBE Participation. The parties must agree to enter into the relationship for at least the term of the project.

Basic Elements of the Joint Venture Agreement

A Joint Venture must submit a Joint Venture Management Plan and/or a Joint Venture Agreement in their Proposal or SOQ. Each agreement or management plan must include, but is not limited to the following:

- Detailed explanation of the financial contribution of each partner;
- List of the personnel and equipment used by each partner;
- Detailed breakdown of the responsibilities of each partner;
- Explanation of how the profits and losses will be distributed;
- Description of the bonding capacity of each partner; and
- Management or incentive fees available for any one of the partners (if any).

Commercially Useful Functions (CUF) Performed by Joint Venture Partners

Each JV partner must perform a “commercially useful function” as that term is defined herein. A SBE that relies on the resources and personnel of a non-SBE firm will not be deemed to perform a CUF.

Joint Venture License Requirements

Each joint venture partner must possess qualifications, certifications, accreditations, or licenses appropriate for the discipline for which a Proposal, SOQ or Bid is being submitted. If a joint venture is proposing/bidding on a project requiring license or certification, at the time of Proposal, SOQ or Bid submittal, each of the joint venture partners must hold a Joint Venture License or Certification and possess the requisite

specialty license or certification for that profession.

Delineation of Joint Venture Work

The SBE partner must clearly define the portion of the work to be performed during the project. This work must be of the similar type of work the SBE partner performs in the normal course of its business. The Proposal, SOQ or Bid must specify the portions of the project to be performed by each individual joint venture partner. Lump sum joint venture participation is not acceptable.

Responsibilities of the SBE Joint Venture Partners

The SBE partner must share in the ownership, control, management responsibilities, risks, and profits of the joint venture in proportion with level of participation in the project; the SBE partner must perform work that is commensurate with its experience. The SBE partner must use its own employees and equipment to perform its portion of the project. Only the portion of the total dollar value of the contract equal to the distinct, clearly defined portion of the work of the contract that the SBE performs with its own forces will be counted toward SBE participation

Application of Evaluation Preference for Joint Venture Agreements

To be eligible for an Evaluation Preference, at the time of Proposal, SOQ or Bid submittal, each joint venture partner must each have the qualification, certification, accreditation, or license that is appropriate for the project as required in the contract document of the contract award authority. Unless permission is granted by the SBELO or designee for good cause shown, based on sudden and unexpected necessity, the following actions are not permitted: i) the non-SBE partner performing work for the SBE partner; ii) leasing of equipment or property by the SBE partner from the non-SBE partner; and iii) the hiring of the non-SBE partner's employees by the SBE partner.

Other Joint Venture Conditions

The SBELO or a designee must first approve the SBE Joint Venture Agreement/ Management Plan before the joint venture is eligible for an Evaluation Preference. Any changes must also receive the prior approval of the SBELO or designee. In addition to any other information required by conditions specified herein, each SBE joint venture must provide upon request, cancelled checks and any other financial records to MTC.

C.5 Counting SBE Participation

SBEs may perform as Consultants/Contractors/Vendors, 1st tier Subconsultants/ Subcontractors/Vendors, or 2nd tier Subconsultants/Subcontractors/Vendors. Only the value of the work to be performed by the SBE, including materials and supplies, will be counted toward SBE participation.

A SBE must perform a commercially useful function, i.e., must be responsible for the execution of a distinct element of the work and must carry out its responsibility by actually performing, managing and supervising the work. If an SBE 1st Tier or 2nd

Tier Subconsultant/Subcontractor/Vendor does not perform or exercise responsibility for at least sixty percent (60%) of the total cost of its contract with its own work force, or if the SBE subcontracts a greater portion of work of a contract than would be expected on the basis of normal industry practice, then it will be presumed that the SBE is not performing a CUF.

Credit for an SBE Dealer of materials or supplies is limited to sixty percent (60%) of the amount to be paid to the vendor for the materials or supplies unless the vendor manufactures or substantially alters the goods. Credit for SBE Brokers is limited to only the fees and commissions portion of the amount paid. All other firms receive 100% credit, less work subcontracted by the SBE to non-SBE firms.

During the term of a contract, work performed by SBE firms whose certification has expired will continue to be counted toward the SBE participation.

SUBPART D – COMPLIANCE AND ENFORCEMENT**D.1 Monitoring**

When a contract is awarded to a Consultant/Contractor/Vendor based on the Evaluation Preference listed in Subpart C, Section C.1 of this Program, AFS will monitor the contract per Subpart D, to confirm that the Consultants/Contractors/Vendors comply with the requirements of the Program. AFS staff will report SBE participation to the appropriate authorizing board via reports generated from the web-based diversity tracking system.

MTC will require Consultants/Contractors/Vendors to maintain records and documents of payments to all Subconsultants/Subcontractors/Vendors (SBEs and non-SBEs) for four years following the performance of the contract. MTC will perform interim reviews of contract payments to SBEs. Payments to SBE Subconsultants/Subcontractors/Vendors will be reviewed to verify that the actual amount paid to SBE Subconsultants/Subcontractors/Vendors equals or exceeds the dollar amounts stated in the schedule of SBE participation included in the contract.

Subrecipients may be required to submit verification of their eligibility for participation in the SBE Program and to provide annual reports of SBE utilization on Professional Services or Civil Construction projects achieved under the SBE Program.

MTC has implemented the following monitoring mechanisms to monitor Consultant/Contractor/Vendor compliance with Program requirements:

1. The SBELO or designee will verify that work committed to SBEs at contract award is actually performed by the SBEs.
2. The SBELO or designee will keep a running tally of actual payments to SBE firms for work committed to them at the time of contract award with the use of MTC's web-based diversity tracking system.

If a Professional Services or Construction project has a public works portion of work valued over \$1,000.00, the State's Labor Code requires Consultants/Contractors/Vendors to pay their employees in accordance with general prevailing wages that apply to that portion of the work. The prime Contractor and all Subconsultants/Subcontractors/Vendors including, if applicable, truckers and owner/operators are required to submit certified payroll records in accordance with Labor Code section 1776 upon request from MTC. Failure to submit certified payroll records could result in withholding of progress payment(s).

Upon request, Consultants/Contractors/Vendors will provide MTC with executed copies of its Subconsultant/Subcontractor/Vendor agreements to verify dollar amounts stated for all SBEs.

D.2 SBE Utilization Report

Consultants/Contractors/Vendors are required to submit monthly SBE Utilization Reports electronically to MTC AFS. The Consultant/Contractor/Vendor will document the dollar value of payments to SBE firms and the percentage of the contract completed. MTC will monitor the contract for compliance with SBE requirements.

This system is web-based, accessible from any computer via the internet. Each Consultant/Contractor/Vendor and Subconsultant/Subcontractor/Vendor will receive an email providing them with Log On identification, a temporary password and instructions on how to use the system. Training will also be provided upon request. Consultant/Contractor/Vendor will include this requirement in all of its subcontracts and purchase orders when required to provide or verify SBE utilization documentation.

If the SBE Utilization Reports indicate potential problems, such as a failure to comply with the contract SBE participation, the Consultant/Contractor/Vendor shall meet with the MTC SBELO or designee to address any deficiencies and discuss appropriate corrective actions. When the Contract completion reaches 50% and the SBE participation completed is less than 50%, a detailed report of the reasons why must be submitted to MTC stating a plan to reach the SBE participation by Contract completion.

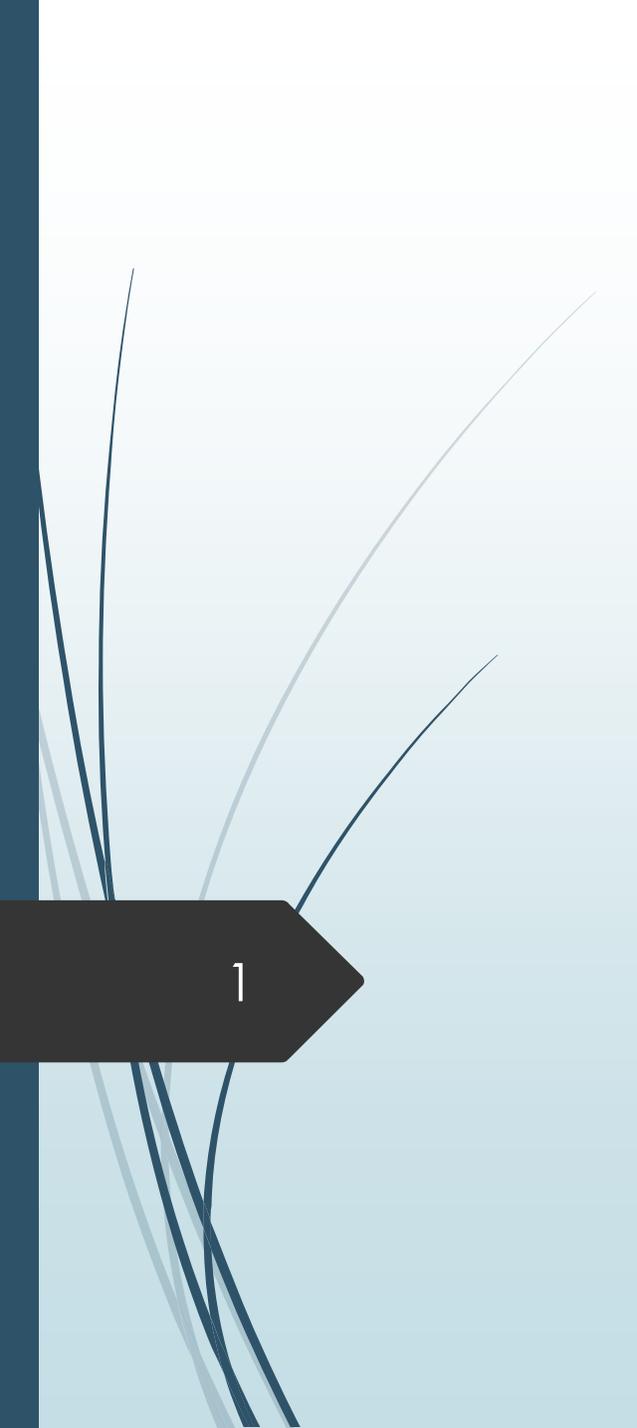
Prior to final payment, Consultant/Contractor/Vendor will be required to submit a final SBE Utilization Report by selecting the “Final Audit” reporting designation within the web-based diversity tracking system. In addition to payments to the SBEs, the final report must include payments to and other information about all other businesses, including non-SBE Subconsultants/Subcontractors/Vendors, suppliers of materials and others.

D.3 SBE Program Enforcement

MTC has available several remedies to enforce compliance of the SBE Program requirements contained in its contracts, including, but not limited to, the following:

1. Breach of contract action, pursuant to the terms of the RFP, RFQ or IFB and contract.
2. Assessment of a penalty of up to one and one half times the amount that should have been awarded to SBE(s).
3. Termination of Contractor’s performance of work under the contract.
4. Any other remedy available to MTC in the contract or the relevant RFP, RFQ or IFB.

Forms are still being finalized to accompany this document



Proposed Small Business Enterprise (SBE) Program

1

A revised comprehensive program incorporating
the adopted Construction Project SBE Program and
the Professional Services SBE Pilot Program

Current SBE Programs

Currently there are two (2) SBE Programs:

➤ **Construction Project SBE Program**

- On October 28, 2015 MTC adopted Resolution No. 4203 which adopted the Construction Project Small Business Enterprise (SBE) Program to assist SBE firms in participating in MTC's contracts for locally funded formal construction projects.

➤ **Professional Services SBE Pilot Program**

- In January of 2017, with Admin Committee Approval, staff implemented a Pilot Program to assist SBE firms in participating in MTC's professional service contracts, which are a far larger element of MTC's procurement portfolio than our relatively limited construction work.

Current SBE Programs (cont.)

3

Construction Project SBE Program (adopted in October 2015)

Applicable to:	Acceptable Certifications:	Bid/Evaluation Preference:	Statistics:
Non-Federally Funded and Non-Architectural & Engineering Contracts	State of California Department of General Services (DGS) SBE Program	5% bid discount applied if the lowest responsive, responsible bidder is a certified SBE and is performing at least forty percent (40%) of the work or commits to subcontract with certified SBE firm(s) for at least 40% of the work	7 Civil Construction IFBs have been issued since adoption, 3 of which were awarded based on the SBE Preference resulting in commitments to SBEs of \$6,250,726

Professional Services SBE Pilot Program (MTC Admin Committee approval in January 2017)

Applicable to:	Acceptable Certifications:	Bid/Evaluation Preference:	Statistics:
Non-Federally Funded and Non-Architectural & Engineering Contracts	State of California Department of General Services (DGS) SBE Program	5% bid discount applied if the lowest responsive, responsible bidder is a certified SBE and is performing at least forty percent (40%) of the work OR commits to subcontract with certified SBE firm(s) for at least 40% of the work	13 RFP/RFQs have been issued since adoption, 6 of which were awarded based on the SBE Preference resulting in commitments to SBEs of \$21,623,124.83

Proposed SBE Program

As was the stated intent when the Pilot Program was implemented in January 2017, Contracts staff proposes adopting a revised SBE Program that will combine the Construction Project & Professional Services Pilot Programs into one Small Business Enterprise (SBE) Program that will cover both construction and professional services procurements.

► **There are three main areas that have been revised:**

- Combine the Pilot Professional Services SBE program and the Construction Project SBE Program into one comprehensive Small Business Enterprise (SBE) Program;
- Broaden the acceptable SBE certifications in order to cast a wider net to SBE firms in the Bay Area, including Disadvantaged Business Enterprise (DBE), Local Business Enterprise (LBE), Minority Business Enterprise (MBE) and Women Business Enterprise (WBE).
- Revise the evaluation preference into a two-tiered program in order to capture more contracts with the SBE preference being applied.

Proposed SBE Program (cont.)

Proposed SBE Program

Applicable to:	Acceptable Certifications:	Bid/Evaluation Preference:	Outcomes:
<p>Non-Federally Funded and Non-Architectural & Engineering Contracts</p>	<p>The firm is eligible for certification under the State of California Small Business Program; and one of the following certifications: State of California Department of General Services (DGS) SBE Program, California United Certification Program DBE certification, LBE/MBE/SBE/WBE certifications from a formal certifying agency in the nine county Bay Area</p>	<p>Two-tiered: 5% bid discount applied if the lowest responsive, responsible bidder/proposer commits to at least twenty-five percent (25%). 10% bid discount applied if the lowest responsive, responsible bidder/proposer commits to at least forty percent (40%).</p>	<ul style="list-style-type: none"> ▪ Increase opportunity for SBEs to participate in contracts by broadening the acceptable certifications allowed in the program ▪ Increase DBE participation on contracts by providing a two-tiered Bid/Evaluation Preference

Next Steps:

- ▶ After review by this Council, Staff, in March 2020, will present resolutions for Adoption to MTCs Administration Committee, Bay Area Toll Authority Oversight Committee, Bay Area Infrastructure Financing Authority, Bay Area Headquarters Authority, and MTC Service Authority for Freeways and Expressways
- ▶ The Proposed SBE Program is to be included on all procurements that are not federally funded or involve architectural & engineering services
- ▶ The Proposed SBE Program will be incorporated into the next revision of EDMM 352

Questions



Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 20-0183 **Version:** 1 **Name:**

Type: Report **Status:** Informational

File created: 1/14/2020 **In control:** Policy Advisory Council Equity & Access Subcommittee

On agenda: 2/12/2020 **Final action:**

Title: Regional Equity Working Group (REWG) Update

Update on the work of the REWG to provide input on the development of Plan Bay Area 2050.

Sponsors:

Indexes:

Code sections:

Attachments: [03_REWG Update.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:

Regional Equity Working Group (REWG) Update

Update on the work of the REWG to provide input on the development of Plan Bay Area 2050.

Presenter:

Kỳ-Nam Miller and Anup Tapase

Recommended Action:

Information

Attachments:

**Metropolitan Transportation Commission
Policy Advisory Council Equity & Access Subcommittee**

February 12, 2020

Agenda Item 3

Regional Equity Working Group (REWG) Update

Subject: Update on the work of the REWG to provide input on the development of Plan Bay Area 2050.

Background: In 2015, the Metropolitan Transportation Commission and the Association of Bay Area Governments (MTC/ABAG) established a Regional Equity Working Group as a parallel advisory body to the Regional Advisory Working Group (RAWG), both of which are specifically designed to provide feedback on Plan Bay Area. Bringing together stakeholders from RAWG, from MTC's Policy Advisory Council, and from other equity-oriented organizations, REWG is designed to provide input at critical junctures on how equity can be integrated into Plan Bay Area.

REWG has convened four times since September 2019 through webinars and workshops, including a deep-dive workshop on Plan Bay Area 2050 Draft Blueprint strategies and equity mitigations on Wednesday, December 12, prior to the Policy Advisory Council meeting. More recently, REWG convened on Wednesday, January 22, as staff sought feedback on an initial list of desired equity outcomes for Plan Bay Area 2050 based upon the adopted vision for the Plan: to ensure by the year 2050 that the Bay Area is **affordable, connected, diverse, healthy** and **vibrant for all**. Furthermore, staff also sought feedback for a second time on the set of strategies to be included in the Draft Blueprint for Plan Bay Area 2050. Key highlights of feedback received during this workshop are presented in **Attachment A**.

Issues: None identified.

Next Steps: The next REWG meeting is slated for spring 2020, when staff will share the regional outcomes resulting from the Draft Blueprint. This meeting will be held as part of the Equity and Access Subcommittee. REWG members will have opportunities to provide feedback for further refinements to all strategies, in advance of the Final Blueprint. Staff will present and solicit input from the MTC Policy Advisory Council before moving and recommendation forward to the Commission.

Attachments: Attachment A: PowerPoint

The background is a collage of images. The top left is a solid teal rectangle with a white wavy line. Below it is a dark blue horizontal band containing the text 'PLAN BAY AREA 2050'. The rest of the background is a collage of photos: a mountain range with a hot air balloon in the foreground, and a field with a hot air balloon. The hot air balloon is yellow and green with a checkered pattern. The mountain range is in shades of blue and grey.

PLAN BAY AREA 2050

Regional Equity Working Group (REWG) Update

February 12, 2020

Policy Advisory Council Equity & Access Subcommittee

REWG Process and Timeline

E&A Subcommittee

Policy Advisory Council

<i>Key Tasks and Milestones</i>	<i>Date</i>	<i>Format/Location</i>
<ul style="list-style-type: none"> • Orientation to the Agency-Wide Equity Platform, PBA 2050 Process and REWG Process 	September 18, 2019	Kick-Off Meeting 
<ul style="list-style-type: none"> • Overview of Bay Area Inequities and Challenges 	November 13, 2019 E&A Subcommittee	Webinar 
<ul style="list-style-type: none"> • Refine Draft Strategies (sourced from Horizon Futures) 	December 11, 2019 E&A Subcommittee	Workshop 
<p>Policy Advisory Council: Draft Blueprint Strategies for Transportation and Environment</p>		Jan 7, 2020
<ul style="list-style-type: none"> • Review and Discuss Revised Strategies 	January 22, 2020	Workshop 
<p>Policy Advisory Council: Draft Blueprint Strategies for all topic areas</p>		Feb 12, 2020

January REWG Workshop Agenda

1:05pm - 1:20pm

Identifying Desired Equity Outcomes based on the Adopted Plan Bay Area 2050 Vision

Feedback requested: Do these desired outcomes sufficiently resonate with you?

1:20pm - 1:30pm

Quick Overview of Strategies

1:30pm - 2:50pm

Review Strategies by Topic Area

(Breakout into two rooms)

Room 1: Transportation, Environment

Room 2: Economy, Housing

Feedback requested: What additional revisions does the REWG propose?

2:50pm - 3:00pm

Next Steps

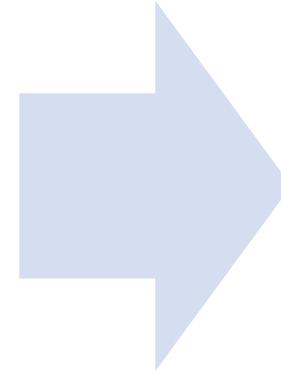


PLAN BAY AREA 2050

REWG Feedback on Desired Equity Outcomes

Adopted Vision for Plan Bay Area 2050

To ensure by the year
2050 that the Bay Area is
affordable, connected,
diverse, healthy and
vibrant for all.



**What are the
desired equity
outcomes based
on this vision?**

Proposed Equity Outcomes and REWG Feedback

Equity Outcome



Reduced housing + transportation costs for disadvantaged populations.



Improved accessibility to jobs, schools and other amenities, prioritizing disadvantaged populations.



Inclusive communities where disadvantaged populations can stay in place and have increased access to the region's assets and opportunities.

Feedback from REWG

- Measure effects on disadvantaged populations relative to average
- Distinguish failure of affordable housing construction by jurisdictions to highlight ownership
- Provide more specificity: “by how much?”

- Improve connections between transit agencies
- Focus on accessibility

- Increase diversity in current “exclusive” communities, and not only where disadvantaged populations already are
- Compare burden of housing production borne by existing low-income communities vs. high-resource communities

Proposed Equity Outcomes and REWG Feedback

Equity Outcome

Feedback from REWG



HEALTHY

Healthier and more resilient communities with investments prioritized for disadvantaged populations.

- Consider rephrasing language for historically underserved areas rather than disadvantaged populations



VIBRANT

Greater economic mobility for disadvantaged populations.

- Need to vet language with the disadvantaged populations (applicable to all equity outcomes)



PLAN BAY AREA 2050

REWG Feedback on Strategies for Draft Blueprint

List of Strategies shared at REWG Workshop

(note: updated list of strategies will be shared at 1:30pm PAC meeting)



Transportation

Maintain and Optimize Existing Infrastructure

- T1: Operate and Maintain the Existing System
- T2: Enable Seamless Mobility with Unified Trip Planning & Fare Payments
- T3: Reform Regional Transit Fare Policy
- T4: Apply Means-Based Tolls on Congested Freeways with Transit Alternatives

Create Healthy and Safe Streets

- T5: Build a Complete Streets Network
- T6: Advance Regional Vision Zero Policy through Street Design and Lowered Speeds

Enhance Regional and Local Transit

- T7: Advance Highly-Resilient Transit Projects
- T8: Build a New Transbay Rail Crossing [Blueprint Plus only](#)

will not be reviewed today given pending modifications to projects



Economy

Improve Economic Mobility

- EC1: Expand Childcare Support for Low-Income Families [Blueprint Plus only](#)
- EC2: Create Incubator Programs in Economically-Challenged Areas
- EC3: Establish Priority Production Areas to Retain Key Industrial Lands

Shift the Location of Jobs

- EC4: Allow Greater Commercial Densities in Growth Geographies
- EC5: Assess Transportation Impact Fees on New Office Developments
- EC6: Assess Jobs-Housing Imbalance Fees on New Office Developments

will not be reviewed today given ongoing strategy development



Housing

Spur Housing Production and Create Inclusive Communities

- H1: Allow a Greater Mix of Housing Types & Densities in Growth Geographies
- H2: Reduce Barriers to Housing Near Transit and in Areas of High Opportunity
- H3: Transform Aging Malls, Office Parks, and Underutilized Public Land into Neighborhoods

Protect, Preserve, and Produce Affordable Housing

- H4: Fund Affordable Housing Protection, Preservation & Production [Blueprint Plus only](#)
- H5: Require 10 to 20 Percent of All New Housing to be Affordable
- H6: Further Strengthen Renter Protections Beyond State Legislation



Environment

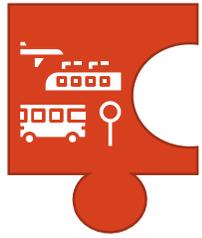
Reduce Risks from Hazards

- EN1: Adapt to Sea Level Rise
- EN2: Provide Means-Based Financial Support to Retrofit Existing Buildings (Energy, Water, Seismic, Fire) [Blueprint Plus only](#)

Reduce Environmental Impacts

- EN3: Maintain Urban Growth Boundaries
- EN4: Protect High-Value Conservation Lands [Blueprint Plus only](#)
- EN5: Expand the Climate Initiatives Program

Key Feedback from REWG: Transportation



Maintain and Optimize Existing Transportation Infrastructure

- Prioritize transit maintenance and expansion in low-income communities
- Rationalize existing service while maintaining costs - provide higher frequencies where needed in low income communities
- Protect existing infrastructure from sea level rise (*connects with Environment Element*)
- Improve connectivity among the different transit agencies with both fare and schedule integration
- Combine highway strategies such as tolling or express lanes with regional express buses
- Enhance signage to make transit seamless (as a low-cost, easy to implement alternative to MaaS)

Create Healthy and Safe Streets

- Emphasize ADA accessibility
- Bicycle infrastructure should focus on protected bicycle lanes
- Tailor micromobility strategy to community needs; for example, using community shuttles rather than bicycles where appropriate

Key Feedback from REWG: Housing



Spur Housing Production and Create Inclusive Communities

- Target housing growth more in high-resource areas with exclusionary zoning than PDAs
- Tie reduction in barriers to housing/development costs with affordability level of projects
- Prioritize home ownership for lower-income communities
- Condition transportation funding on housing outcomes and local housing policies
- Need backup plan for communities that want exceptions from these strategies

Protect, Preserve, and Produce Affordable Housing

- Prioritize housing stability, whether through permanent affordability, cooperatives, and traditional home ownership
- Set more aggressive affordable housing minimums (30-40%+), especially in high resource areas
- Model different scenarios with in-lieu fees and other options (in addition to affordable housing minimums)
- Need more resources to develop construction workforce for this strategy to be successful



Key Feedback from REWG: Economy

Improve Economic Mobility

- Align childcare subsidy funds with other programs already in place and address gaps
- Expand support beyond childcare - for seniors, and disabled
- Need to determine level of financial support based on income thresholds and any appropriate restrictions on eligibility
- Focus incubator services on Black and Latinx populations; tailor to needs of communities
- Focus support for retention of small businesses too, not only foundation
- Engage with CBOs/non-profits to align with available resources
- Determine proportion of Priority Production Areas (PPAs) located in areas prone to sea level rise and consider planned retreat or resiliency investments
- Tie PPA strategy with creating more middle-wage jobs, especially in housing-rich job-poor areas



Key Feedback from REWG: Environment

Reduce Risks from Hazards

- Maximize green infrastructure vs. armoring
- Need to consider industrial lands in the areas that will be impacted by sea level rise, thinking about managed retreat
- Include habitat conservation in plans to adapt sea level rise
- Consider a regional ordinance to fund these strategies
- Include adaptation strategies for hazards beyond sea level rise and earthquake, such as fire and other hazards

Reduce Environmental Impacts

- Ensure open space has equitable access; pair with strategy to expand urban green areas
- Consider creating “high natural value” areas
- Prioritize restoration of wetlands/green areas in low income neighborhoods
- Expand the charging network, especially in Communities of Concern / near multi-unit homes

Next Steps

Draft Blueprint: What's Next?

Today

25 Strategies (Draft Blueprint Inputs)



Modeling
& Analysis
(Winter)



Growth Pattern,
Performance
Outcomes, etc.
(Draft Blueprint
Outputs in
Spring)



Maintain and
Optimize Existing
Infrastructure



Create Healthy
and Safe Streets



Enhance Regional
and Local Transit



Reduce Risks
from Hazards



Reduce Our Impact
on the Environment



Spur Housing
Production and Create
Inclusive Communities



Protect, Preserve, and
Produce More
Affordable Housing



Improve Economic
Mobility



Shift the Location of
Jobs

REWG Process and Timeline

E&A Subcommittee
Policy Advisory Council

Key Tasks and Milestones	Month	Format/Location
<ul style="list-style-type: none"> Orientation to the Agency-Wide Equity Platform, PBA 2050 Process and REWG Process 	September 2019	Kick-Off Meeting 
<ul style="list-style-type: none"> Overview of Bay Area Inequities and Challenges 	November 2019 E&A Subcommittee	Webinar 
<ul style="list-style-type: none"> Refine Draft Strategies based on Horizon Futures Final Report 	December 2019 E&A Subcommittee	Workshop 
Policy Advisory Council: Draft Blueprint Strategies for Transportation and Environment Jan 7, 2020		
<ul style="list-style-type: none"> Review and Discuss Revised Strategies 	January 2020	Workshop 
Policy Advisory Council: Draft Blueprint Strategies for all topic areas Feb 12, 2020		
<ul style="list-style-type: none"> Review Draft Blueprint Outcomes 	May 8, 2020 E&A Subcommittee	Webinar 
<ul style="list-style-type: none"> Review and Discuss Draft Implementing Actions 	Summer/Fall 2020 E&A Subcommittee	Workshop 

Note: More meetings may be added and format may be changed as needed; schedule with E&A Subcommittee will be sync-ed with Fare Integration Subcommittee meetings

Questions?

Contact MTC/ABAG staff with any follow-up questions:

- Dave Vautin, Plan Bay Area 2050 Project Manager, dvautin@bayareametro.gov
- Kì-Nam Miller, Public Engagement Lead, Legislation and Public Affairs, kmiller@bayareametro.gov
- Anup Tapase, Associate Planner, Regional Planning Program, atapase@bayareametro.gov



Metropolitan Transportation Commission

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San Francisco, CA 94105

Legislation Details (With Text)

File #:	20-0209	Version:	1	Name:	
Type:	Report	Status:		Informational	
File created:	1/17/2020	In control:		Policy Advisory Council Equity & Access Subcommittee	
On agenda:	2/12/2020	Final action:			
Title:	Nominations for 2020-2021 Policy Advisory Council Equity & Access Subcommittee Chair and Vice Chair				

Nominations for the 2020-2021 Chair and Vice Chair of the Policy Advisory Council Equity & Access Subcommittee will be opened next week at your February 12, 2020 meeting. The nomination period will remain open until the election, which is currently scheduled for your March 11, 2020 meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [04_Nominations_for_E&A_Subcommittee_Officers.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:

Nominations for 2020-2021 Policy Advisory Council Equity & Access Subcommittee Chair and Vice Chair

Nominations for the 2020-2021 Chair and Vice Chair of the Policy Advisory Council Equity & Access Subcommittee will be opened next week at your February 12, 2020 meeting. The nomination period will remain open until the election, which is currently scheduled for your March 11, 2020 meeting.

Presenter:

Marti Paschal, Staff Liaison

Recommended Action:

Discussion

Attachments:

**Metropolitan Transportation Commission
Policy Advisory Council Equity & Access Subcommittee**

February 12, 2020

Agenda Item 4

**Nominations for 2020-2021 Policy Advisory Council Equity & Access Subcommittee
Chair and Vice Chair**

Subject: Nominations for the 2020-2021 Chair and Vice Chair of the Policy Advisory Council Equity & Access Subcommittee will be opened next week at your February 12, 2020 meeting. The nomination period will remain open until the election, which is currently scheduled for your March 11, 2020 meeting.

Background: The Chair and Vice Chair positions are two-year terms (effective upon election) ending December 2021, and potential candidates are allowed to nominate themselves.

If you would like to make a nomination, you may make it in person at next week's meeting, or you may submit it to staff following that meeting any time before the election on March 11, 2020.

Issues: None identified.

Recommendation: Information

Attachments: None