



375 Beale Street
Suite 700
San Francisco, California
94105

Meeting Agenda - Final

ABAG Finance Committee

Chair, Karen Mitchoff, Supervisor, County of Contra Costa
Vice Chair, Erin Hannigan, Supervisor, County of Solano

Thursday, July 18, 2019

5:00 PM

Board Room - 1st Floor

Association of Bay Area Governments Finance Committee

The ABAG Finance Committee may act on any item on the agenda.

The meeting is scheduled to begin at 5:00 p.m.

Agenda, roster, and webcast available at <https://abag.ca.gov>

For information, contact Clerk of the Board at (415) 820-7913.

Roster

Jesse Arreguin, Cindy Chavez, Dave Cortese, Scott Haggerty, Erin Hannigan, Karen Mitchoff,
Julie Pierce, David Rabbitt

1. Call to Order / Pledge of Allegiance / Roll Call / Confirm Quorum

2. Public Comment

Information

3. Committee Announcements

Information

4. Chair's Report

Information

5. Finance Committee Consent Calendar

5.a. [19-0550](#) Approval of ABAG Finance Committee Minutes of March 21, 2019

Action: Approval

Presenter: Clerk of the Board

Attachments: [Item 05a Minutes 20190321 Draft.pdf](#)

5.b. [19-0789](#) Approval of ABAG Finance Committee Minutes of May 16, 2019

Action: Approval

Presenter: Clerk of the Board

Attachments: [Item 05b Minutes 20190516 Draft.pdf](#)

6. Financial Statements (Unaudited)

6. [19-0767](#) Report on ABAG Financial Statements from July 2018 to May 2019 (Unaudited)

Action: Approval

Presenter: Brian Mayhew

Attachments: [Item 06 Summary Sheet Financial Statements May 2019 v2.pdf](#)
[Item 06 Attachment Financial Statement Consolidated.pdf](#)

7. Contracts and Purchase Requisitions between \$20,000 and \$50,000

7. [19-0769](#) Report on ABAG Contracts and Purchase Requisitions between \$20,000 and \$50,000 from April to May 2019

Action: Approval

Presenter: Brian Mayhew

Attachments: [Item 07 Summary Sheet Contracts Purchase Requisitions May 2019.pdf](#)

8. Investments

8. [19-0770](#) Report on ABAG Investments for May 2019

Action: Approval

Presenter: Brian Mayhew

Attachments: [Item 08 Summary Sheet Report Investments May 2019.pdf](#)
[Item 08 Attachment Investment Report May 2019 Combined.pdf](#)

9. ABAG Website Operations and Maintenance

9. [19-0799](#) Authorization to enter into contract with Visual Strategies for Association of Bay Area Governments website operations and maintenance in an amount not to exceed \$150,000 for Fiscal Year 2019/2020

Action: Approval

Presenter: Nick Roethel

Attachments: [Item 09 Summary Sheet Visual Strategies.pdf](#)
[Item 09 Summary Approval Visual Strategies.pdf](#)

10. Adjournment / Next Meeting

The next meeting of the ABAG Finance Committee is on September 19, 2019.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.



ABAG

Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0550 **Version:** 1 **Name:**

Type: Minutes **Status:** Consent

File created: 5/6/2019 **In control:** ABAG Finance Committee

On agenda: 5/16/2019 **Final action:**

Title: Approval of ABAG Finance Committee Minutes of March 21, 2019

Sponsors:

Indexes:

Code sections:

Attachments: [Item 05a Minutes 20190321 Draft.pdf](#)

Date	Ver.	Action By	Action	Result
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Approval of ABAG Finance Committee Minutes of March 21, 2019

Clerk of the Board

Approval



375 Beale Street
Suite 700
San Francisco, California
94105

Meeting Minutes - Draft

ABAG Finance Committee

Chair, Karen Mitchoff, Supervisor, County of Contra Costa
Vice Chair, Erin Hannigan, Supervisor, County of Solano

Thursday, March 21, 2019

4:35 PM

Board Room - 1st Floor

Association of Bay Area Governments ABAG Finance Committee

The ABAG Finance Committee may act on any item on the agenda.

The meeting is scheduled to begin at 4:35 p.m.,
or immediately following the preceding committee meeting.
Agenda, roster, and webcast available at <http://abag.ca.gov>
For information, contact Clerk of the Board at (415) 820-7913.

Finance Committee Roster

Jesse Arreguin, Cindy Chavez, Dave Cortese, Scott Haggerty, Erin Hannigan, Karen Mitchoff,
Julie Pierce, David Rabbitt

1. Call to Order / Roll Call / Confirm Quorum

Chair Mitchoff called the meeting to order at about 5:30 p.m. Quorum was present.

Present: 5 - Chavez, Haggerty, Mitchoff, Pierce, and Rabbitt

Absent: 3 - Arreguin, Cortese, and Hannigan

2. Public Comment

There was no public comment.

3. Committee Announcements

There were no committee member announcements.

4. Approval of ABAG Finance Committee Minutes

4.a. [19-0245](#) Approval of ABAG Finance Committee Minutes of January 17, 2019

Upon the motion by Haggerty and second by Chavez, the Finance Committee minutes of January 17, 2019 were approved. The motion passed unanimously by the following vote:

Aye: 5 - Chavez, Haggerty, Mitchoff, Pierce, and Rabbitt

Absent: 3 - Arreguin, Cortese, and Hannigan

5. Report on Contracts and Purchase Requisitions between \$20,000 and \$50,000

5.a. [19-0246](#) ABAG Contracts and Purchase Requisitions between \$20,000 and \$50,000 from July 2018 to January 2019

Upon the motion by Chavez and second by Haggerty, the Report on Contracts and Purchase Orders between \$20,000 and \$50,000 from July 2018 to January 2019 was approved. The motion passed unanimously by the following vote:

Aye: 5 - Chavez, Haggerty, Mitchoff, Pierce, and Rabbitt

Absent: 3 - Arreguin, Cortese, and Hannigan

6. Report on Financial Statements (Unaudited)

6.a. [19-0247](#) Report on ABAG Financial Statements from July 2018 to January 2019 (Unaudited)

Upon the motion by Pierce and second by Rabbitt, the Report on Financial Statements from July 2018 to January 2019 (Unaudited) was approved. The motion was approved unanimously by the following vote:

Aye: 5 - Chavez, Haggerty, Mitchoff, Pierce, and Rabbitt

Absent: 3 - Arreguin, Cortese, and Hannigan

7. Report on Investments

7.a. [19-0248](#) Investment Report for January 2019

Upon the motion by Pierce and second by Chavez, the Investment Report for January 2019 was approved. The motion passed unanimously by the following vote:

Aye: 5 - Chavez, Haggerty, Mitchoff, Pierce, and Rabbitt

Absent: 3 - Arreguin, Cortese, and Hannigan

8. Recommend General Assembly Adoption of Proposed Budget and Work Program for Fiscal Year 2019-2020

8.a. [19-0249](#) Proposed Budget and Work Program for Fiscal Year 2019-20

Upon the motion by Pierce and second by Chavez, for the Finance Committee to report to the Executive Board and recommend General Assembly adoption of the Proposed Budget and Work Program for Fiscal Year 2019-20, including membership dues, was approved. The motion passed unanimously by the following vote:

Aye: 5 - Chavez, Haggerty, Mitchoff, Pierce, and Rabbitt

Absent: 3 - Arreguin, Cortese, and Hannigan

9. Adjournment / Next Meeting

Chair Mitchoff adjourned the meeting at about 6:01 p.m. The next regular meeting of the ABAG Finance Committee is on May 16, 2019.



ABAG

Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0789 **Version:** 1 **Name:**

Type: Minutes **Status:** Consent

File created: 6/13/2019 **In control:** ABAG Finance Committee

On agenda: 7/18/2019 **Final action:**

Title: Approval of ABAG Finance Committee Minutes of May 16, 2019

Sponsors:

Indexes:

Code sections:

Attachments: [Item 05b Minutes 20190516 Draft.pdf](#)

Date	Ver.	Action By	Action	Result
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Approval of ABAG Finance Committee Minutes of May 16, 2019

Clerk of the Board

Approval



375 Beale Street
Suite 700
San Francisco, California
94105

Meeting Minutes - Draft

ABAG Finance Committee

Chair, Karen Mitchoff, Supervisor, County of Contra Costa
Vice Chair, Erin Hannigan, Supervisor, County of Solano

Thursday, May 16, 2019

5:05 PM

Board Room - 1st Floor

Association of Bay Area Governments ABAG Finance Committee

The ABAG Finance Committee may act on any item on the agenda.

The meeting is scheduled to begin at 5:05 p.m.,
or immediately following the preceding committee meeting.
Agenda, roster, and webcast available at <http://abag.ca.gov>
For information, contact Clerk of the Board at (415) 820-7913.

Roster

Jesse Arreguin, Cindy Chavez, Dave Cortese, Scott Haggerty, Erin Hannigan, Karen Mitchoff,
Julie Pierce, David Rabbitt

1. Call to Order / Pledge of Allegiance / Roll Call / Confirm Quorum

Chair Mitchoff called the meeting to order at about 5:24 p.m. Quorum was not present.

Present: 4 - Arreguin, Haggerty, Mitchoff, and Pierce

Absent: 4 - Chavez, Cortese, Hannigan, and Rabbitt

2. Public Comment

Public comment was not taken.

3. Committee Announcements

There was no committee announcements.

4. Chair's Report

There was no Chair's report.

5. Consent Calendar

- 5.a. [19-0550](#) Approval of ABAG Finance Committee Minutes of March 21, 2019

The Committee did not take action on this item.

6. Report on Financial Statements from July 2018 to March 2019 (Unaudited)

Arleicka Conley gave the staff report. The Committee did not take action on this item.

6. [19-0551](#) Report on ABAG Financial Statements from July 2018 to March 2019 (Unaudited)

7. Report on Contracts and Purchase Requisitions between \$20,000 and \$50,000 from February to March 2019

Arleicka Conley gave the staff report. The Committee did not take action on this item.

- 7 [19-0552](#) Report on Contracts and Purchase Requisitions between \$20,000 and \$50,000 from February to March 2019

8. Report on Investments for March 2019

Cathy Cam gave the staff report. The Committee did not take action on this item.

8. [19-0553](#) Report on Investments for March 2019

9. Authorization to Terminate Legislative Advocacy Contract with Michael J. Arnold and Associates and to Seek Representation in Sacramento through a Competitive Process

Rebecca Long gave the staff report. The Committee referred this item to the Executive Board without committee recommendation.

9. [19-0464](#) Authorization to Terminate Legislative Advocacy Contract with Michael J. Arnold and Associates and to Seek Representation in Sacramento through a Competitive Process

Chair Mitchoff recessed the meeting at about 5:39 p.m.

Chair Mitchoff reconvened the meeting at about 6:45 p.m.

10. Adjournment / Next Meeting

Chair Mitchoff adjourned the meeting at about 6:45 p.m. The next ABAG Finance Committee meeting is on July 18, 2019.



ABAG

Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0767 **Version:** 1 **Name:**

Type: Report **Status:** Committee Approval

File created: 6/10/2019 **In control:** ABAG Finance Committee

On agenda: 7/18/2019 **Final action:**

Title: Report on ABAG Financial Statements from July 2018 to May 2019 (Unaudited)

Sponsors:

Indexes:

Code sections:

Attachments: [Item 06 Summary Sheet Financial Statemens May 2019 v2.pdf](#)
[Item 06 Attachment Financial Statement Consolidated.pdf](#)

Date	Ver.	Action By	Action	Result
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Report on ABAG Financial Statements from July 2018 to May 2019 (Unaudited)

Brian Mayhew

Approval

Association of Bay Area Governments

Finance Committee

July 18, 2019

Agenda Item 6

Financial Statements (Unaudited)

Subject: Report on ABAG Financial Statements from July 2018 to May 2019 (Unaudited)

Background: Attached are the Association of Bay Area Governments (ABAG) financial statements for the period of July 1, 2018 through May 31, 2019 (unaudited).

ABAG financial information includes ABAG Administration, San Francisco Estuary Partnership (SFEP), and Bay Area Regional Energy Network (BayREN)-Energy.

Overall Summary

As of May 31, 2019, total expenses amounted to \$19.4 million exceeding revenues by \$82,959. The following are the highlights of the financial reports for Administration, BayREN-Energy, and SFEP.

Administration

As of May 31, 2019, ABAG Administration ended with a deficit of \$539,050. However, the actual balance net of depreciation expense reduce the deficit to \$267,958 (Object Code 5790). Total revenue amounted to \$3,135,284 which is 85 percent of the budgeted revenue for the year. Total expenses amounted to \$3,558,546. Medical retiree expense are slightly over budget as of May 31, 2019. However, retiree medical payments are reimbursable at year end with the existing OPEB assets held at PERS. Beale assessments will also be corrected to budget by year end.

BayREN—Energy

BayREN-Energy program is a grant funded operation consisting mainly of California Public Utilities Commission grants. BayREN ended with revenue of \$15.6 million matching expenses of \$15.6 million keeping BayREN within the budget. The slight deficit of \$9,843 is due to salaries and membership expense from an energy development program which will be covered by using existing fund balance.

Association of Bay Area Governments

Finance Committee

July 18, 2019

Agenda Item 6

Financial Statements (Unaudited)

SFEP

SFEP is funded by a series of grants, mainly from the U.S. Environmental Protection Agency (US EPA) and Department of Water Resources (DWR). SFEP ended the month with a loss of \$118,861. The net loss is the result of expense exceeding revenue for the SFEP self-funded programs: State of Estuary Conference, Estuary Newsletter, CALFED Conference, and the Bay-Delta Conference. These programs will be covered using the fund balance from prior years.

If you have any questions about this report, please contact Brian Mayhew at (415) 778-6730.

Issues: None

Recommended Action: The Finance Committee is requested to approve the staff report.

Attachments: Financial Statements

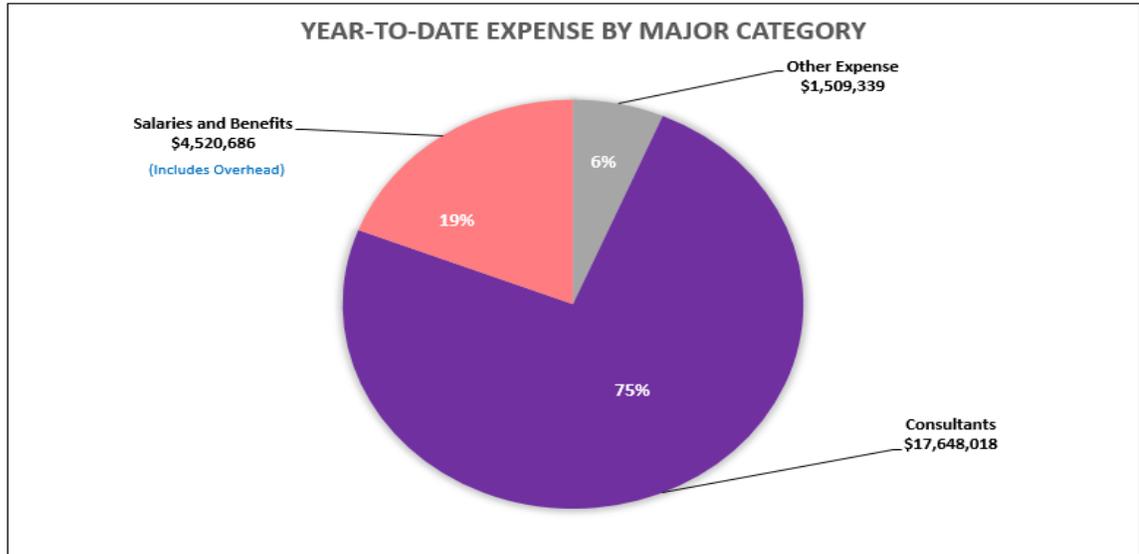
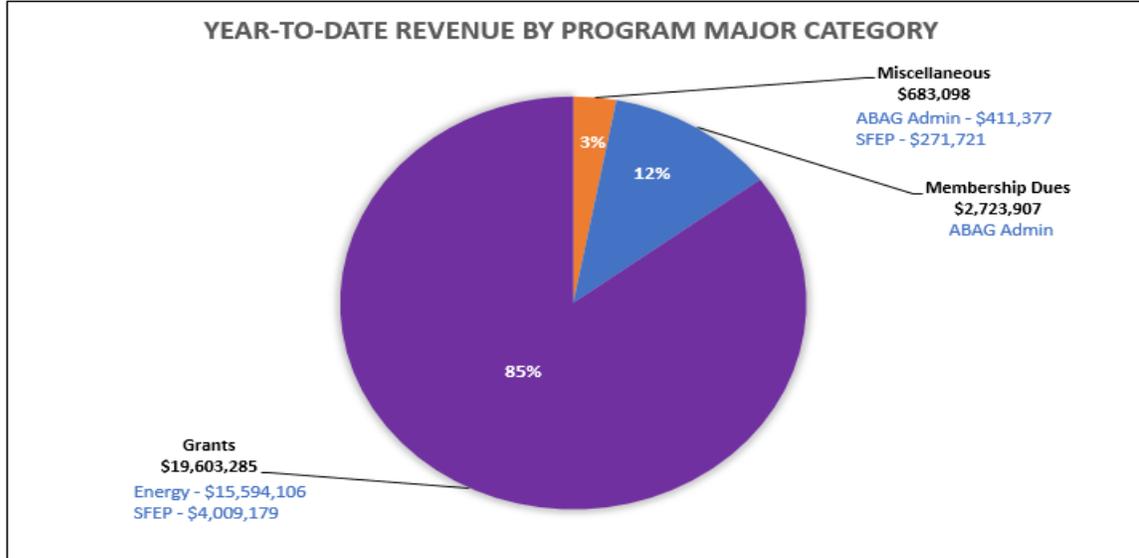
Reviewed:



Therese W. McMillan

Report by Program of Net Income/(Net Loss)
July 2018 - May 2019 (91.67% of year)

Fund	Approved FY19 Budget	Year-To-Date Revenues	Year-To-Date Expenses	YTD Net Income/(Net Loss)	% of Expense Budget
ABAG Admin	3,667,443	3,135,284	3,674,334	(539,050)	100%
BayRen - Energy	32,924,129	15,594,106	15,603,949	(9,843)	47%
SF Estuary Partnership	12,538,965	4,009,179	4,009,179	-	32%
SF Estuary Self-funded Fund (State of the Estuary Conference, Estuary Newsletter, Admin-civil Liab, Bay-Delta Conf Registration)	614,234	271,721	390,582	(118,861)	64%
Total	49,744,771	23,010,290	23,678,043	(667,754)	48%



Budget to Actual by Fund

Ledger: GL
Report Date: 05/31/2019
Fiscal Year: 2019

(with Encumbrances)

Period: 11
Budget Version: WK
Budget Level: OB

Fund 401 ABAG Administration

REVENUE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Int Income - LAIF	4801	20,000.00	33,403.94	0.00	-13,403.94
Gain/Loss Revaluation Investmt	4850	0.00	4,177.08	0.00	-4,177.08
Web Hosting & Development	4945	0.00	720.00	0.00	-720.00
Membership Dues	4946	2,718,906.00	2,723,907.00	0.00	-5,001.00
Gen Assembly/Conf Reg	4947	0.00	1,461.34	0.00	-1,461.34
Miscellaneous	4950	0.00	14,514.36	0.00	-14,514.36
Financial Services Revenue	4953	0.00	6,842.00	0.00	-6,842.00
Miscellaneous Contribution	4955	400,000.00	350,000.00	0.00	50,000.00
Administrative fees	4956	0.00	258.00	0.00	-258.00
Transfers In	8002	550,000.00	0.00	0.00	550,000.00

EXPENSE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Benefits - Dental	5051	0.00	2,501.58	0.00	-2,501.58
Benefits - Vision	5052	0.00	-3,905.85	0.00	3,905.85
Benefits - Retirement	5062	1,441,533.00	1,276,059.37	0.00	165,473.63
Benefits - Medical - Retirees	5074	0.00	438,247.43	0.00	-438,247.43
Benefits - OPEB	5075	400,000.00	255,858.16	0.00	144,141.84
Travel Expense	5100	3,000.00	2,782.94	0.00	217.06
Meals	5105	12,000.00	4,373.37	16,186.15	-8,559.52
Conference/Trning Exps & Fees	5130	0.00	431.99	17,000.00	-17,431.99
Advertising/Public Awareness	5142	0.00	0.00	0.00	0.00
Public Information Update	5143	0.00	0.00	0.00	0.00
Communications	5150	0.00	0.00	12,000.00	-12,000.00
Storage Rental	5184	0.00	2,008.00	3,242.00	-5,250.00
Computer Maint/Services	5201	0.00	0.00	0.00	0.00
Software Licenses	5203	0.00	29.25	0.00	-29.25
Beale Assessments	5218	331,500.00	348,817.00	183.00	-17,500.00
Memberships	5270	44,000.00	27,213.00	0.00	16,787.00
Subscriptions	5280	1,700.00	0.00	0.00	1,700.00
Consultant/Professional Fees	5300	400,000.00	126,496.08	107,120.00	166,383.92
Legal Fees	5340	0.00	0.00	0.00	0.00
Passthru/Contrib-Othr Agncies	5600	527,010.00	527,010.00	0.00	0.00
Printing and Reproduction	5700	0.00	0.00	0.00	0.00
Hosted Services	5702	0.00	530.55	0.00	-530.55
Commtee Member's Stipend	5703	80,000.00	63,300.00	0.00	16,700.00
Audit	5717	250,000.00	157,463.46	194,775.01	-102,238.47
Bank Service Charges	5750	41,000.00	10,220.03	0.00	30,779.97
Insurance	5751	135,000.00	148,754.55	0.00	-13,754.55
Miscellaneous	5755	700.00	1,030.75	0.00	-330.75
Depreciation	5790	0.00	271,092.10	0.00	-271,092.10
Equipment Capital Exp	6900	0.00	135,006.25	0.00	-135,006.25
Transfer to Fixed Assets	6910	0.00	-135,006.25	0.00	135,006.25
Transfers out	8000	0.00	14,019.92	0.00	-14,019.92
Revenue:		3,688,906.00	3,135,283.72	0.00	553,622.28
Expenses:		3,667,443.00	3,674,333.68	350,506.16	-357,396.84
Net:		21,463.00	-539,049.96	-350,506.16	911,019.12

Ledger: GL

Budget to Actual by Program

Period: 11

Report Date:05/31/2019

(with Encumbrances)

Budget Version: WK

Fiscal Year:2019

Budget Level: OB

Program: 1720 SF Estuary Part

REVENUE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Revenue - USGS	4017	90,000.00	79,124.81	0.00	10,875.19
Revenue - EPA	4018	1,997,604.00	1,039,664.11	0.00	957,939.89
Revenue- Dept of Interior	4021	296,770.00	236,672.09	0.00	60,097.91
Revenue - Caltrans	4216	1,656,820.00	37,721.06	0.00	1,619,098.94
Revenue - Ca Natural Res Agency	4223	0.00	2,884.09	0.00	-2,884.09
Revenue - CPUC	4225	0.00	0.00	0.00	0.00
Revenue - DWR	4227	10,870,636.00	2,221,573.88	0.00	8,649,062.12
Rev - Delta Stewards Council	4228	435,843.00	106,607.12	0.00	329,235.88
Revenue - Santa Clara Water	4351	287,436.00	131,387.73	0.00	156,048.27
Revenue - Alameda County	4353	97,085.00	146,014.03	0.00	-48,929.03
Admin Civil Liability Fines	4948	0.00	0.00	0.00	0.00
Miscellaneous	4950	0.00	7,529.73	0.00	-7,529.73

EXPENSE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Salaries	5000	1,337,596.00	831,831.51	0.00	505,764.49
Benefits - Workman's Comp	5061	0.00	691.00	0.00	-691.00
Benefits	5099	664,270.00	687,209.98	0.00	-22,939.98
Travel Expense	5100	13,950.00	10,325.52	0.00	3,624.48
Meals	5105	2,000.00	709.00	1,404.70	-113.70
Conference/Trning Exps & Fees	5130	20,000.00	53,117.24	0.00	-33,117.24
Advertising/Public Awareness	5142	0.00	0.00	0.00	0.00
Public Information Update	5143	0.00	0.00	0.00	0.00
Office Supplies	5250	1,000.00	1,154.44	0.00	-154.44
Supplies	5251	0.00	635.20	0.00	-635.20
Mailing/Postage	5265	8,000.00	0.00	0.00	8,000.00
Memberships	5270	4,000.00	0.00	0.00	4,000.00
Subscriptions	5280	4,000.00	59.00	0.00	3,941.00
Consultant/Professional Fees	5300	30,025,115.62	2,093,249.93	19,730,359.07	8,201,506.62
Passthru/Contrib-Othr Agncies	5600	1,141,832.33	301,141.59	906,391.32	-65,700.58
Printing and Reproduction	5700	15,000.00	11,502.07	5,063.75	-1,565.82
Graphics	5701	0.00	0.00	0.00	0.00
Miscellaneous	5755	4,500.00	3,111.60	0.00	1,388.40
Indirect Costs	5763	999,969.00	14,440.57	0.00	985,528.43
Revenue:		15,732,194.00	4,009,178.65	0.00	11,723,015.35
Expenses:		34,241,232.95	4,009,178.65	20,643,218.84	9,588,835.46
Net:		<u>-18,509,038.95</u>	<u>0.00</u>	<u>-20,643,218.84</u>	<u>2,134,179.89</u>

Ledger: GL

Budget to Actual by Program

Period: 11

Report Date: 05/31/2019

(with Encumbrances)

Budget Version: WK

Fiscal Year: 2019

Budget Level: OB

Program: 1722 SFEP Admin

REVENUE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Transfers In	8002	0.00	14,019.92	0.00	-14,019.92

EXPENSE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Salaries	5000	0.00	4,872.61	0.00	-4,872.61
Benefits	5099	0.00	4,304.54	0.00	-4,304.54
Indirect Costs	5763	0.00	4,842.77	0.00	-4,842.77
	Revenue:	0.00	14,019.92	0.00	-14,019.92
	Expenses:	0.00	14,019.92	0.00	-14,019.92
	Net:	<u>0.00</u>	<u>-0.00</u>	<u>0.00</u>	<u>0.00</u>

Ledger: GL

Budget to Actual by Program

Period: 11

Report Date: 05/31/2019

(with Encumbrances)

Budget Version: WK

Fiscal Year: 2019

Budget Level: OB

Program: 6994 CALFED/IP Cnfrnc

REVENUE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Gen Assembly/Conf Reg	4947	50,000.00	7,200.00	0.00	42,800.00
Admin Civil Liability Fines	4948	0.00	0.00	0.00	0.00

EXPENSE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Meals	5105	0.00	0.00	0.00	0.00
Conference/Trning Exps & Fees	5130	50,000.00	13,250.00	0.00	36,750.00
Meeting Room Rentals	5181	0.00	0.00	0.00	0.00
Equipment Rental	5182	0.00	0.00	0.00	0.00
Revenue:		50,000.00	7,200.00	0.00	42,800.00
Expenses:		50,000.00	13,250.00	0.00	36,750.00
Net:		<u>0.00</u>	<u>-6,050.00</u>	<u>0.00</u>	<u>6,050.00</u>

Ledger: GL

Budget to Actual by Program

Period: 11

Report Date:05/31/2019

(with Encumbrances)

Budget Version: WK

Fiscal Year:2019

Budget Level: OB

Program: 6995 State of the Est

REVENUE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Gen Assembly/Conf Reg	4947	150,000.00	5,000.00	0.00	145,000.00
Miscellaneous	4950	0.00	0.00	0.00	0.00

EXPENSE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Salaries	5000	22,667.00	24,343.61	0.00	-1,676.61
Benefits	5099	11,257.00	18,489.38	0.00	-7,232.38
Meals	5105	0.00	744.09	255.91	-1,000.00
Conference/Trning Exps & Fees	5130	0.00	0.00	0.00	0.00
Mailing/Postage	5265	1,000.00	0.00	0.00	1,000.00
Memberships	5270	0.00	4,500.00	0.00	-4,500.00
Consultant/Professional Fees	5300	0.00	3,881.48	15,842.00	-19,723.48
Printing and Reproduction	5700	1,000.00	6,790.00	0.00	-5,790.00
Miscellaneous	5755	0.00	1,463.75	2,186.25	-3,650.00
Indirect Costs	5763	16,945.00	0.00	0.00	16,945.00
Transfers out	8000	95,000.00	0.00	0.00	95,000.00
	Revenue:	150,000.00	5,000.00	0.00	145,000.00
	Expenses:	147,869.00	60,212.31	18,284.16	69,372.53
	Net:	<u>2,131.00</u>	<u>-55,212.31</u>	<u>-18,284.16</u>	<u>75,627.47</u>

Ledger: GL

Budget to Actual by Program

Period: 11

Report Date: 05/31/2019

(with Encumbrances)

Budget Version: WK

Fiscal Year: 2019

Budget Level: OB

Program: 6996 Estuary Newsltr

REVENUE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Revenue - Donation	4941	95,000.00	16,050.00	0.00	78,950.00
Miscellaneous	4950	0.00	0.00	0.00	0.00

EXPENSE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Consultant/Professional Fees	5300	85,000.00	75,203.99	14,953.08	-5,157.07
Printing and Reproduction	5700	10,000.00	0.00	0.00	10,000.00
Transfers out	8000	0.00	0.00	0.00	0.00

Revenue:		95,000.00	16,050.00	0.00	78,950.00
Expenses:		95,000.00	75,203.99	14,953.08	4,842.93
Net:		0.00	-59,153.99	-14,953.08	74,107.07

Ledger: GL
 Report Date: 05/31/2019
 Fiscal Year: 2019

Budget to Actual by Program
 (with Encumbrances)

Period: 11
 Budget Version: WK
 Budget Level: OB

Program: 6997 Admin Civil Liab
REVENUE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Admin Civil Liability Fines	4948	30,000.00	19,018.84	0.00	10,981.16

EXPENSE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Salaries	5000	12,639.00	8,182.07	0.00	4,456.93
Benefits	5099	6,277.00	6,856.72	0.00	-579.72
Indirect Costs	5763	9,449.00	0.00	0.00	9,449.00

Revenue:		30,000.00	19,018.84	0.00	10,981.16
Expenses:		28,365.00	15,038.79	0.00	13,326.21
Net:		<u>1,635.00</u>	<u>3,980.05</u>	<u>0.00</u>	<u>-2,345.05</u>

Ledger: GL

Budget to Actual by Program

Period: 11

Report Date: 05/31/2019

(with Encumbrances)

Budget Version: WK

Fiscal Year: 2019

Budget Level: OB

Program: 6998 Bay-DeltaConReg

REVENUE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Gen Assembly/Conf Reg	4947	293,000.00	198,094.99	0.00	94,905.01
Miscellaneous	4950	0.00	0.00	0.00	0.00

EXPENSE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Salaries	5000	0.00	5,187.50	0.00	-5,187.50
Benefits	5099	0.00	4,794.60	0.00	-4,794.60
Travel Expense	5100	5,000.00	1,572.13	0.00	3,427.87
Meals	5105	0.00	0.00	0.00	0.00
Conference/Trning Exps & Fees	5130	155,000.00	185,814.62	0.00	-30,814.62
Office Supplies	5250	1,000.00	0.00	0.00	1,000.00
Signs, Letters, Artwork	5253	0.00	51.51	0.00	-51.51
Consultant/Professional Fees	5300	23,000.00	0.00	0.00	23,000.00
Printing and Reproduction	5700	4,000.00	3,099.38	0.00	900.62
Indirect Costs	5763	0.00	0.00	0.00	0.00
Transfers out	8000	105,000.00	0.00	0.00	105,000.00
	Revenue:	293,000.00	198,094.99	0.00	94,905.01
	Expenses:	293,000.00	200,519.74	0.00	92,480.26
	Net:	0.00	-2,424.75	0.00	2,424.75

Ledger: GL

Budget to Actual by Program

Period: 11

Report Date:05/31/2019

(with Encumbrances)

Budget Version: WK

Fiscal Year:2019

Budget Level: OB

Program: 1721 Energy

REVENUE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Revenue - DOE	4020	655,375.48	38,944.91	0.00	616,430.57
Revenue - Cal Energy Com	4224	19,464.36	0.00	0.00	19,464.36
Revenue - CPUC	4225	31,812,190.42	15,465,164.44	0.00	16,347,025.98
Revenue - BAAQMD	4326	400,000.00	89,997.00	0.00	310,003.00

EXPENSE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Salaries	5000	513,143.00	333,247.24	0.00	179,895.76
Benefits	5099	254,834.00	278,214.15	0.00	-23,380.15
Travel Expense	5100	5,000.00	4,384.41	0.00	615.59
Meals	5105	0.00	2,036.13	8,409.76	-10,445.89
Conference/Trning Exps & Fees	5130	1,000.00	6,678.66	0.00	-5,678.66
Personnel Recruitment	5140	0.00	939.63	3,500.00	-4,439.63
Advertising/Public Awareness	5142	0.00	121,802.46	0.00	-121,802.46
Software Licenses	5203	0.00	73.32	0.00	-73.32
Memberships	5270	0.00	1,000.00	0.00	-1,000.00
Consultant/Professional Fees	5300	6,243,231.00	6,907,770.72	8,917,405.92	-9,581,945.64
Single Family Incentive	5411	9,679,864.00	3,604,250.00	2,582,500.00	3,493,114.00
Multi Family Incentive	5412	7,184,720.00	3,819,750.00	3,694,500.00	-329,530.00
Green Labeling Incentive	5415	0.00	155,400.00	494,600.00	-650,000.00
Commercial Incentive	5416	0.00	0.00	950,640.00	-950,640.00
Passthru/Contrib-Othr Agncies	5600	8,610,410.00	33,864.20	325,791.12	8,250,754.68
Bank Service Charges	5750	0.00	2,027.31	0.00	-2,027.31
Miscellaneous	5755	10,782.00	0.00	0.00	10,782.00
Indirect Costs	5763	383,619.00	322,668.12	0.00	60,950.88
Revenue:		32,887,030.26	15,594,106.35	0.00	17,292,923.91
Expenses:		32,886,603.00	15,594,106.35	16,977,346.80	315,149.85
Net:		427.26	0.00	-16,977,346.80	16,977,774.06

Ledger: GL

Budget to Actual by Program

Period: 11

Report Date: 05/31/2019

(with Encumbrances)

Budget Version: WK

Fiscal Year: 2019

Budget Level: OB

Program: 6999 ABAG-Energy Dev

REVENUE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Miscellaneous	4950	37,099.00	0.00	0.00	37,099.00

EXPENSE ACCOUNTS

<u>Object Description</u>	<u>Object</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Salaries	5000	10,210.00	649.66	0.00	9,560.34
Benefits	5099	5,071.00	495.40	0.00	4,575.60
Travel Expense	5100	4,000.00	93.26	0.00	3,906.74
Memberships	5270	10,000.00	8,000.00	0.00	2,000.00
Miscellaneous	5755	500.00	0.00	0.00	500.00
Indirect Costs	5763	7,745.00	604.24	0.00	7,140.76
	Revenue:	37,099.00	0.00	0.00	37,099.00
	Expenses:	37,526.00	9,842.56	0.00	27,683.44
	Net:	<u>-427.00</u>	<u>-9,842.56</u>	<u>0.00</u>	<u>9,415.56</u>



ABAG

Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0769 **Version:** 1 **Name:**

Type: Report **Status:** Committee Approval

File created: 6/10/2019 **In control:** ABAG Finance Committee

On agenda: 7/18/2019 **Final action:**

Title: Report on ABAG Contracts and Purchase Requisitions between \$20,000 and \$50,000 from April to May 2019

Sponsors:

Indexes:

Code sections:

Attachments: [Item 07 Summary Sheet Contracts Purchase Requisitions May 2019.pdf](#)

Date	Ver.	Action By	Action	Result
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Report on ABAG Contracts and Purchase Requisitions between \$20,000 and \$50,000 from April to May 2019

Brian Mayhew

Approval

Association of Bay Area Governments

Finance Committee

July 18, 2019

Agenda Item 7

Contracts and Purchase Requisitions between \$20,000 and \$50,000

Subject: Report on ABAG Contracts and Purchase Requisitions between \$20,000 and \$50,000 from April to May 2019

Background: From April to May 2019, the Association of Bay Area Governments (ABAG) had the following contracts and purchase requisitions between \$20,000 and \$50,000:

Purchase Requisitions

None

Contracts

None

If you have any questions about this report, please contact Brian Mayhew at (415) 778-6730.

Issues: None

Recommended Action: The Finance Committee is requested to approve the staff report.

Attachments: None

Reviewed:



Therese W. McMillan



ABAG

Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0770 **Version:** 1 **Name:**

Type: Report **Status:** Committee Approval

File created: 6/10/2019 **In control:** ABAG Finance Committee

On agenda: 7/18/2019 **Final action:**

Title: Report on ABAG Investments for May 2019

Sponsors:

Indexes:

Code sections:

Attachments: [Item 08 Summary Sheet Report Investments May 2019.pdf](#)
[Item 08 Attachment Investment Report May 2019 Combined.pdf](#)

Date	Ver.	Action By	Action	Result
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Report on ABAG Investments for May 2019

Brian Mayhew

Approval

Association of Bay Area Governments

Finance Committee

July 18, 2019

Agenda Item 8

Investments

Subject: Report on ABAG Investments for May 2019

Background: In accordance with the adopted investment policy, attached are the Association of Bay Area Governments (ABAG) investment holdings as of May 31, 2019.

Issues: None

Recommended Action: The Finance Committee is requested to approve the staff report.

Attachments: Investment Report May 2019
Investment Report Tables

Reviewed:



Therese W. McMillan

ASSOCIATION OF BAY AREA GOVERNMENTS

Representing City and County Governments of the San Francisco Bay Area



ABAG

Investment Report for May 2019

In accordance with the adopted investment policy, attached are the investment holdings as of May 31, 2019 for ABAG.

Total funds under ABAG management are just under \$65.6 million. A breakdown by fund is as follows:

<u>Fund</u>	<u>Market Value (\$ million)</u>	<u>% of Total</u>
ABAG Admin	\$ 2.9	4.4%
ABAG San Francisco Estuary Partnership	1.6	2.4%
ABAG BayRen	2.7	4.2%
Other*	0.2	0.3%
<hr/> Subtotal ABAG	7.4	11.3%
ABAG Fin Auth Non-Profit (FAN)	4.1	6.2%
ABAG FAN CFD 690 & 942 Market St	1.5	2.3%
ABAG FAN CFD SF Mint	0.5	0.7%
ABAG FAN CFD 2014 & 2017 Windemere	3.8	5.8%
ABAG FAN CFD SF Rincon	1.9	2.9%
<hr/> Subtotal ABAG FAN	11.8	17.9%
San Francisco Bay Restoration Authority	44.6	68.0%
ABAG Power	1.8	2.8%
<hr/> Portfolio Total	\$ 65.6	100.0%

* Includes ABAG Planning Admin, Balance Foundation, San Francisco Bay Trail, and Finance Corp.

Investment Report for May 2019

Page 2

The portfolio breakdown is as follows:

<u>Security Holding</u>	<u>Portfolio Composite</u>	<u>Policy Limits</u>
Cash	36.7%	No limit
Gov't Pools	29.1%	No limit
Fed Home Loan Bank	20.8%	No limit
CalTrust Medium-Term Fund	1.6%	No limit
Mutual Funds (Non-Trustee)	0.1%	No limit
Mutual Funds (Trustee)	11.7%	No limit
Portfolio Total	<hr/> 100.0%	

Liquidity Summary of ABAG Portfolio

Maturity	Market Value (\$ million)	% of Total Portfolio	Cumulative Minimum Level per ABAG Investment Policy
30 days or less	\$ 52.0	79%	10%
90 days or less	65.6 cumulative	100% cumulative	15%
1 year or less	65.6 cumulative	100% cumulative	30%
1-5 years	0.0	0%	

The weighted maturity of the ABAG portfolio is 20 days.

**ABAG
Summary by Issuer
May 31, 2019**

Issuer	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
BLK ROCK T-FUND TRUSTEE	20	7,655,927.40	7,655,927.40	11.67	2.330	1
BANK OF THE WEST BUS INT CKG	1	26,548.99	26,548.99	0.04	0.010	1
CALTRUST MED TERM FD	1	1,069,684.58	1,066,974.38	1.63	2.320	1*
FEDERAL HOME LOAN BANK	2	13,660,000.00	13,628,028.40	20.78	2.456	38
LOCAL AGENCY INVESTMENT FUND	5	19,095,088.53	19,095,088.53	29.11	2.449	1
MORGAN STANLEY GOV'T INST CUST	1	39,088.03	39,088.03	0.06	1.960	1
UNION BANK CHECKING	8	5,417,371.26	5,417,371.26	8.26	0.000	1
UNION BANK SFBRA	1	18,666,268.40	18,666,268.40	28.46	0.000	1
Total and Average	39	65,629,977.19	65,595,295.39	100.00	1.534	9**

* Average Bays to Maturity for CALTRUST Medium-Term fund is 723 days.

** The Adjusted Weighted Average Days to Maturity for the ABAG Portfolio is 20 Days

**ABAG
Summary by Type
May 31, 2019
Grouped by Fund**

Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: ABAG ADMIN						
Local Agency Investment Funds	1	689,076.34	689,076.34	1.05	2.449	1
Passbook/Checking Accounts	2	2,188,036.40	2,188,036.40	3.34	0.000	1
Subtotal	3	2,877,112.74	2,877,112.74	4.39	0.587	1
Fund: ABAG SF ESTUARY PARTNERSHIP						
Local Agency Investment Funds	1	1,591,507.17	1,591,507.17	2.43	2.449	1
Subtotal	1	1,591,507.17	1,591,507.17	2.43	2.449	1
Fund: ABAG BAYREN						
Passbook/Checking Accounts	1	2,754,869.92	2,754,869.92	4.20	0.000	1
Subtotal	1	2,754,869.92	2,754,869.92	4.20	0.000	1
Fund: ABAG BALANCE FOUNDATION						
Passbook/Checking Accounts	1	30,402.92	30,402.92	0.05	0.000	1
Subtotal	1	30,402.92	30,402.92	0.05	0.000	1
Fund: SAN FRANCISCO BAY TRAIL						
Passbook/Checking Accounts	2	143,221.73	143,221.73	0.22	0.002	1
Subtotal	2	143,221.73	143,221.73	0.22	0.002	1
Fund: ABAG FINANCE CORP						
Passbook/Checking Accounts	1	22,536.20	22,536.20	0.03	0.000	1
Subtotal	1	22,536.20	22,536.20	0.03	0.000	1
Fund: SF BAY RESTORATION AUTHORITY						
Federal Agency Disc. -Amortizing	2	13,660,000.00	13,628,028.40	20.78	2.456	38
Local Agency Investment Funds	1	12,266,503.02	12,266,503.02	18.70	2.449	1
Mutual Funds - Custodial	1	39,088.03	39,088.03	0.06	1.960	1
Passbook/Checking Accounts	1	18,666,268.40	18,666,268.40	28.46	0.000	1

**ABAG
Summary by Type
May 31, 2019
Grouped by Fund**

Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Subtotal	5	44,631,859.45	44,599,887.85	68.00	1.426	12
Fund: ABAG POWER						
Local Agency Investment Funds	1	1,607,900.37	1,607,900.37	2.45	2.449	1
Passbook/Checking Accounts	1	200,919.49	200,919.49	0.31	0.000	1
Subtotal	2	1,808,819.86	1,808,819.86	2.76	2.177	1
Fund: ABAG FIN AUTH NONPROFIT						
Mutual Funds - Custodial	1	1,069,684.58	1,066,974.38	1.63	2.320	1
Local Agency Investment Funds	1	2,940,101.63	2,940,101.63	4.48	2.449	1
Passbook/Checking Accounts	1	103,933.59	103,933.59	0.16	0.000	1
Subtotal	3	4,113,719.80	4,111,009.60	6.27	2.354	1
Fund: ABAG FAN CFD 2007 WINDEMERE						
Mutual Funds - Trustee	5	15,112.37	15,112.37	0.02	2.330	1
Subtotal	5	15,112.37	15,112.37	0.02	2.330	1
Fund: ABAG FAN CFD 690&942 MRKT ST						
Mutual Funds - Trustee	4	1,489,397.52	1,489,397.52	2.27	2.330	1
Subtotal	4	1,489,397.52	1,489,397.52	2.27	2.330	1
Fund: ABAG FAN CFD 2006-2 SF MINT						
Mutual Funds - Trustee	3	482,447.91	482,447.91	0.74	2.330	1
Subtotal	3	482,447.91	482,447.91	0.74	2.330	1
Fund: ABAG FAN CFD 2014&17 WINDEMERE						
Mutual Funds - Trustee	3	3,767,908.80	3,767,908.80	5.74	2.330	1
Subtotal	3	3,767,908.80	3,767,908.80	5.74	2.330	1
Fund: ABAG FAN CFD 2006-1 SF RINCON						
Mutual Funds - Trustee	5	1,901,060.80	1,901,060.80	2.90	2.330	1
Subtotal	5	1,901,060.80	1,901,060.80	2.90	2.330	1
Total and Average	39	65,629,977.19	65,595,295.39	100.00	1.534	9*

* Average Bays to Maturity for CALTRUST Medium-Term fund is 723 days.
The Adjusted Weighted Average Days to Maturity for the ABAG Portfolio is 20 Days



ABAG

Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0799 **Version:** 1 **Name:**

Type: Report **Status:** Committee Approval

File created: 6/18/2019 **In control:** ABAG Finance Committee

On agenda: 7/18/2019 **Final action:**

Title: Authorization to enter into contract with Visual Strategies for Association of Bay Area Governments website operations and maintenance in an amount not to exceed \$150,000 for Fiscal Year 2019/2020

Sponsors:

Indexes:

Code sections:

Attachments: [Item 09 Summary Sheet Visual Strategies.pdf](#)
[Item 09 Summary Approval Visual Strategies.pdf](#)

Date	Ver.	Action By	Action	Result
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Authorization to enter into contract with Visual Strategies for Association of Bay Area Governments website operations and maintenance in an amount not to exceed \$150,000 for Fiscal Year 2019/2020

Nick Roethel

Approval

Association of Bay Area Governments

Finance Committee

July 18, 2019

Agenda Item 9

ABAG Website Operations and Maintenance

Subject: Authorization to enter into contract with Visual Strategies for Association of Bay Area Governments website operations and maintenance in an amount not to exceed \$150,000 for Fiscal Year 2019/2020

Background: In support of the Association of Bay Area Governments (ABAG) and its programs, the Metropolitan Transportation Commission (MTC) Technology Services Section (TSS) maintains contracts to operate several websites. Currently, MTC supports the following ABAG-related websites:

- ABAG—abag.ca.gov
- BAPDA—bapda.net
- BayREN—bayrenresidential.org
- Ecowise Certification—exowisecertified.org
- Resilience—resilience.abag.ca.gov
- SF Bay Restoration Authority—sfrestore.org
- SF Bay Trail—baytrail.org

These websites exist on a variety of platforms and operating systems. Since the staff transition, TSS has been working to standardize the websites onto MTC's single, upgradeable, secure and supportable platform. Thus far, two ABAG-related websites have been transitioned to the new platform. In addition to operating funds for websites, staff intends to transition the remainder of the non-standard websites to the standard platform in the 2019/20 fiscal year.

Funds will be allocated to Visual Strategies and distributed via a joint MTC/ABAG contract for overall website operations. This joint work takes advantage of the scale of economies created by the integrated ABAG/MTC staff.

The MTC Administration Committee approved this work on April 3, 2019. Visual Strategies is MTC's primary website support company. This contract is required to keep the websites operating and secure.

Association of Bay Area Governments

Finance Committee

July 18, 2019

Agenda Item 9

ABAG Website Operations and Maintenance

Issues: None

Recommended Action: The Finance Committee is requested to recommend Executive Board approval to authorize the Executive Director of the Metropolitan Transportation Commission, or her designee, to enter into a contract with Visual Strategies on behalf of the Association of Bay Area Governments for website operations and maintenance in an amount not to exceed \$150,000 for Fiscal Year 2019/2020.

Attachments: Summary Approval for Visual Strategies

Reviewed:



Therese W. McMillan



S U M M A R Y O F E X E C U T I V E B O A R D A P P R O V A L

Work Item No.:	1161
Consultant:	Visual Strategies
Work Project Title:	ABAG Website Maintenance and Operations
Purpose of Project:	Maintenance and Operations of ABAG websites.
Brief Scope of Work:	Provide maintenance, operations, enhancement and migration services for ABAG and its associated websites.
Project Cost Not to Exceed:	\$150,000
Funding Source:	ABAG General Fund
Fiscal Impact:	\$150,000 in FY19/20
Motion by Committee:	The Executive Board is requested to authorize the Executive Director of the Metropolitan Transportation Commission, or her designee, to enter into a contract with Visual Strategies on behalf of the Association of Bay Area Governments for website operations and maintenance in an amount not to exceed \$150,000 for Fiscal Year 2019/2020.
ABAG Executive Board Approval:	David Rabbitt, ABAG President
Approval Date:	July 18, 2019