



Metropolitan Transportation Commission

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Agenda

Administration Committee

Committee Members:

Federal D. Glover, Chair Jeannie Bruins, Vice Chair

*Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,
Hillary Ronen, Libby Schaaf, Amy R. Worth*

Non-Voting Member: Tony Tavares

Wednesday, April 10, 2019

9:35 AM

Board Room - 1st Floor

This meeting is scheduled to be webcast live on the Metropolitan Transportation Commission's Website: <http://mtc.ca.gov/whats-happening/meetings> and will take place at 9:35 a.m. or immediately following the 9:30 a.m. BATA Oversight Committee meeting.

1. Roll Call/Confirm Quorum

Quorum: A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5).

2. Consent Calendar

- 2a. [19-0279](#) Minutes of the March 6, 2019 meeting
- Action: Committee Approval
- Attachments: [2a_03-07-2019_Draft_Administration_Minutes.pdf](#)
- 2b. [19-0280](#) Investment Report for February 2019
- Action: Information
- Presenter: Catherine Cam
- Attachments: [2b_Investment_Report_February'2019.pdf](#)
- 2c. [19-0281](#) MTC Financial Statements for February 2019
- Action: Information
- Presenter: Sonia Elsonbaty
- Attachments: [2c_Financial Statement-February2019.pdf](#)

2d. [19-0282](#) Monthly Travel Report

Action: Information

Presenter: Sonia Elsonbaty

Attachments: [2d_Travel_Report_Feb 2019.pdf](#)

2e. [19-0283](#) Contract Amendment - Website Operations, Maintenance and Improvement Services: Visual Strategies, Inc. (\$425,000)

Action: Committee Approval

Presenter: Alysha Nachtigall

Attachments: [2e_ContractAmend_Visual Strategies.pdf](#)

3. Public Comment / Other Business**4. Adjournment / Next Meeting:**

The next meeting of the Administration Committee will be held on May 8, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者, 請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日告知, 以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.



Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0279 **Version:** 1 **Name:**
Type: Minutes **Status:** Consent
File created: 3/7/2019 **In control:** Administration Committee
On agenda: 4/10/2019 **Final action:**
Title: Minutes of the March 6, 2019 meeting
Sponsors:
Indexes:
Code sections:
Attachments: [2a_03-07-2019_Draft_Administration_Minutes.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:
Minutes of the March 6, 2019 meeting

Recommended Action:
Committee Approval



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Alfredo Pedroza, Vice Chair

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,
Hillary Ronen, Libby Schaaf, Warren Slocum, Amy R. Worth
Non-Voting Member: Tony Tavares*

Wednesday, March 6, 2019

1:35 PM

Yerba Buena - 1st Floor

*** PLEASE NOTE MEETING DATE, TIME, AND LOCATION ***

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 7 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz,
Vice Chair Pedroza, Commissioner Schaaf, Commissioner Worth and
Commissioner Ronen

Absent: 2 - Chair Glover and Commissioner Slocum

Non-Voting Member Absent: Commissioner Tavares

Ex Officio Voting Member Present: Commission Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Halsted, Commissioner Mackenzie, and
Commissioner Spering

2. Consent Calendar

Upon the motion by Commissioner Worth and the second by Commissioner Bruins, the Consent Calendar was unanimously approved by the following vote:

Aye: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz,
Vice Chair Pedroza and Commissioner Worth

Absent: 4 - Chair Glover, Commissioner Schaaf, Commissioner Slocum and Commissioner Ronen

2a. [19-0134](#) Minutes of the February 13, 2019 meeting

Action: Committee Approval

2b. [19-0156](#) MTC Financial Statements for January 2019

Action: Information

Presenter: Sonia Elsonbaty

2c. [19-0157](#) Monthly Travel Report

Action: Information

Presenter: Sonia Elsonbaty

2d. [19-0135](#) MTC Resolution No. 4173, Revised - Reauthorization of MTC Investment Policy

Action: Commission Approval

Presenter: Brian Mayhew

2e. [19-0137](#) Contract Amendments - Pavement Management Technical Assistance Program (P-TAP) Round 20: AMS Consulting, LLC (\$12,500); Fugro Roadware, Inc. (\$41,000); and Nichols Consulting Engineers, CHTD (-\$12,500)

Action: Committee Approval

Presenter: Christina Hohorst

2f. [19-0188](#) MTC Resolution No. 4369 - MTC Agency FY 2019-20 Pay Schedule for the Executive Director and General Counsel

Action: Commission Approval

Presenter: Robin James

3. Approval

3a. [19-0136](#) MTC Resolution No. 4265, Revised - Reauthorization of MTC Debt Policy

Proposed revisions to the MTC Debt Policy to include changes on total debt payments, debt rollover, and estimated fees.

Action: Commission Approval

Presenter: Brian Mayhew

Upon the motion by Commissioner Bruins and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the referral of MTC Resolution No. 4265, Revised to the Commission for approval. The motion carried by the following vote:

Aye: 5 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Vice Chair Pedroza and Commissioner Worth

Absent: 4 - Chair Glover, Commissioner Schaaf, Commissioner Slocum and Commissioner Ronen

4. Information

4a. [19-0155](#) Investment Report for January 2019

Update on the MTC Investment Portfolio for January 2019.

Action: Information

Presenter: Brian Mayhew

Commissioner Ronen and Commissioner Schaaf arrived during agenda item 4a.

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on April 10, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.



Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0280 **Version:** 1 **Name:**
Type: Report **Status:** Consent
File created: 3/7/2019 **In control:** Administration Committee
On agenda: 4/10/2019 **Final action:**
Title: Investment Report for February 2019
Sponsors:
Indexes:
Code sections:
Attachments: [2b Investment Report February'2019.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:
Investment Report for February 2019

Presenter:
Catherine Cam

Recommended Action:
Information



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: April 3, 2019

FR: Executive Director

RE: Investment Report for February 2019

In accordance with the adopted investment policy, attached are the comprehensive investment holdings for MTC and all component units.

Total funds under MTC management are just under \$3.6 billion. A breakdown by fund is as follows:

<u>Fund</u>	<u>Market Value (\$ million)</u>	<u>% of Total</u>
BATA Admin	\$ 1,281.0	35.5%
BATA Projects	472.1	13.1%
BATA Debt Payment	6.9	0.2%
BATA Debt Service Reserve	536.3	14.9%
BATA RM2	213.8	5.9%
BATA RM3	19.2	0.5%
MTC	363.3	10.1%
BART Car Exchange Program	391.2	10.9%
AB 1171	66.7	1.9%
FasTrak® (Customer Deposits)	122.0	3.4%
Clipper®	79.8	2.2%
BAHA	13.7	0.4%
SAFE	19.8	0.6%
BAIFA	13.8	0.4%
Portfolio Total	<u>\$ 3,599.6</u>	<u>100.0%</u>

The BART Car Exchange fund is held in trust for future replacement of BART cars.

The portfolio consists mainly of Government Sponsored Enterprises (GSEs). The portfolio breakdown is as follows:

<u>Security Holding</u>	<u>Portfolio Composite</u>	<u>Policy Limits</u>
Fed Home Loan Bank	59.2%	No limit
Fed Home Loan Mortgage	15.0%	No limit
Fed National Mortgage Association	0.4%	No limit
Fed Farm Credit Bank	1.2%	No limit
U.S. Treasury	2.7%	No limit
Cash	12.2%	No limit
Certificates of Deposit	0.3%	10% portfolio
Gov't Pools	Less than 0.1%	No limit
CA Asset Mgmt Program (CAMP)	Less than 0.1%	No limit
Municipal Bonds	0.9%	No limit
Mutual Funds	6.1%	20% Portfolio/10% One Fund
Blackrock (BATA Trustee)	1.9%	Trustee Funds – No limit
Morgan Stanley (BATA Trustee)	0.1%	Trustee Funds – No limit
Portfolio Total	100.0%	

Funds held by trustee are subject to permitted investments authorized in the approved issuing documents and are not subject to mutual fund limits as defined by California law and the MTC Investment Policy.

From time to time, there will be negative balances in the checking account which reflect timing differences between payments and receipt of funds from internal or external sources.

Credit ratings of corporate medium-term notes, mutual funds, and certificates of deposit held in the MTC portfolio are within the limits required by the MTC Investment Policy.

Liquidity Summary of MTC Portfolio

Maturity	Market Value (\$ million)	% of Total Portfolio	Cumulative Minimum Level per MTC Investment Policy
30 days or less	\$ 1,521.4	42%	10%
90 days or less	2,603.9 cumulative	72% cumulative	15%
1 year or less	3,162.4 cumulative	88% cumulative	30%
1-5 years	418.3	12%	
*greater than 5 years	18.9	Less than 1%	

* BAAQMD Certificate of Participation matures November 2053 and is held in the RM1 BATA Admin Reserve.

The weighted maturity of the MTC portfolio is 221 days, and the maximum weighted maturity cannot exceed 5 years.

April 3, 2019

Investment Report for February 2019

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The MTC portfolio holds \$13 million (less than 1%) in variable rate demand obligations (VRDOs) issued by various California local agencies. The VRDOs are recognized as short term investment bonds for accounting classification purposes even though the various securities have maturities up to 30 years. The classification as short term investments is possible because VRDOs have “liquidity instruments” that allow the bonds to be “put” to the liquidity support bank at any time with seven days’ notice.

If there are any questions, please contact Brian Mayhew at (415) 778-6730.



Therese W. McMillan

TM:bm

Attachment



MTC
Summary by Issuer
February 28, 2019

Issuer	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
FASTRAK - PREPAID	1	20,061,855.74	20,061,855.74	0.56	0.000	1
BAY AREA AIR QUALITY MGMT DIST	1	18,900,000.00	18,900,000.00	0.53	2.916	12,664
BLK ROCK T-FUND TRUSTEE	3	61,962,600.52	61,962,600.52	1.72	2.270	1
FASTRAK - PARKING FEES	1	140,989.24	140,989.24	0.00	0.000	1
FASTRAK - VIOLATIONS	1	2,087,344.08	2,087,344.08	0.06	0.000	1
FASTRAK - REFUND	1	1,323,368.57	1,323,368.57	0.04	0.000	1
FASTRAK - FEE ACCOUNT	1	1,784,941.00	1,784,941.00	0.05	0.000	1
CALIFORNIA ASSET MANAGEMENT PR	8	1,203,504.34	1,203,504.34	0.03	2.640	1
EAST BAY MUD	1	7,000,000.00	7,000,000.00	0.19	1.024	92
FED FARM CREDIT BANK	4	43,000,000.00	42,954,103.00	1.19	2.401	426
FED HOME LOAN BANK	151	2,140,197,000.00	2,130,522,777.73	59.19	2.424	126
FED HOME LOAN MTG CORP	43	544,686,000.00	541,017,164.20	15.03	2.284	453
FED NATIONAL MTG ASSN	2	16,200,000.00	15,975,822.00	0.44	2.097	1,051
CLIPPER GS FIN SQ GOVT FUND	1	66,063,656.37	66,063,656.37	1.84	2.320	1
LAIF	3	336,616.01	336,616.01	0.01	2.392	1
LOS ANGELES DEPT WTR & PWR	1	5,900,000.00	5,900,000.00	0.16	0.949	31
MORGAN STANLEY GOVT TRUSTEE	15	36,473,233.72	36,473,233.72	1.01	2.370	1
MORGAN STANLEY GOVT CUSTODY	12	24,051,465.19	24,051,465.19	0.67	2.370	1
BLK ROCK LIQ TREAS TR TRUSTEE	2	6,403,200.00	6,403,200.00	0.18	2.280	1
FASTRAK BLK ROCK LIQ TREASURY	1	96,552,307.32	96,552,307.32	2.68	1.616	1
UBOC CHECKING	1	2,195,063.79	2,195,063.79	0.06	0.010	1
UBOC DISTRICT 4 AND CHANGE FUN	1	2,120,367.12	2,120,367.12	0.06	0.000	1
UBOC INTEREST ON CHECKING	34	382,537,788.34	382,537,788.34	10.63	2.363	1

MTC
Summary by Issuer
February 28, 2019

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Issuer	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
CLIPPER SETTLEMENT ACCOUNT	1	2,393,733.03	2,393,733.03	0.07	0.000	1
CLIPPER FLOAT ACCOUNT	1	10,000,479.60	10,000,479.60	0.28	0.000	1
CLIPPER PARTICIPANT CLAIM FUND	1	1,204,567.16	1,204,567.16	0.03	0.000	1
UBOC BAHA CHECKING	2	10,474,896.93	10,474,896.93	0.29	0.000	1
CLIPPER REFUND ACCOUNT	1	98,696.39	98,696.39	0.00	0.000	1
UNION BANK NA	1	9,290,000.00	9,289,804.91	0.26	2.373	12
U.S. TREASURY	5	98,978,000.00	98,555,980.99	2.74	2.498	64
Total and Average	301	3,613,621,674.46	3,599,586,327.29	100.00	2.330	221



MTC
Summary by Type
February 28, 2019
Grouped by Fund

Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: MTC CASH AND CASH EQUIVALENT						
Local Agency Investment Funds	1	225,241.29	225,241.29	0.01	2.392	1
Checking Accounts	2	40,162,284.16	40,162,284.16	1.12	2.232	1
Subtotal	3	40,387,525.45	40,387,525.45	1.13	2.232	1
Fund: NON TRANSPORTATION PLNG						
Checking Accounts	1	250,501.54	250,501.54	0.01	2.360	1
Subtotal	1	250,501.54	250,501.54	0.01	2.360	1
Fund: AB664 EAST						
Federal Agency Disc. -Amortizing	11	117,930,000.00	117,388,035.25	3.26	2.465	68
Mutual Funds - Custodial	1	52,414.99	52,414.99	0.00	2.370	1
Checking Accounts	1	21,988,093.54	21,988,093.54	0.61	2.360	1
Subtotal	13	139,970,508.53	139,428,543.78	3.87	2.448	57
Fund: AB664 WEST						
Federal Agency Disc. -Amortizing	4	14,329,000.00	14,263,460.12	0.40	2.490	68
Mutual Funds - Custodial	1	4,936.90	4,936.90	0.00	2.370	1
Checking Accounts	1	31,735,220.43	31,735,220.43	0.88	2.360	1
Subtotal	6	46,069,157.33	46,003,617.45	1.28	2.400	22
Fund: 5% STATE						
Checking Accounts	1	16,817,246.61	16,817,246.61	0.47	2.360	1
Subtotal	1	16,817,246.61	16,817,246.61	0.47	2.360	1
Fund: 2% TRANSIT RESERVES FERRY						
Federal Agency Disc. -Amortizing	2	11,570,000.00	11,552,947.21	0.32	2.428	22
Mutual Funds - Custodial	1	15,943.65	15,943.65	0.00	2.370	1
Checking Accounts	1	5,734,286.80	5,734,286.80	0.16	2.360	1
Subtotal	4	17,320,230.45	17,303,177.66	0.48	2.406	15

MTC
Summary by Type
February 28, 2019
Grouped by Fund

Page 2

Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: 2% TRANSIT RESERVES STUDIES						
Federal Agency Disc. -Amortizing	4	19,607,000.00	19,534,108.85	0.54	2.472	55
Mutual Funds - Custodial	1	37,988.66	37,988.66	0.00	2.370	1
Checking Accounts	1	2,868,086.19	2,868,086.19	0.08	2.360	1
Subtotal	6	22,513,074.85	22,440,183.70	0.62	2.457	48
Fund: 90% RAIL RESERVE EAST						
Federal Agency Disc. -Amortizing	4	24,827,000.00	24,754,390.78	0.69	2.474	43
Mutual Funds - Custodial	1	38,217.91	38,217.91	0.00	2.370	1
Checking Accounts	1	15,010,405.85	15,010,405.85	0.42	2.360	1
Subtotal	6	39,875,623.76	39,803,014.54	1.11	2.431	27
Fund: 90% RAIL RESERVE WEST						
Mutual Funds - Custodial	1	173.27	173.27	0.00	2.370	1
Checking Accounts	1	1,643,737.88	1,643,737.88	0.05	2.360	1
Subtotal	2	1,643,911.15	1,643,911.15	0.05	2.360	1
Fund: MTC FEEDER BUS						
Checking Accounts	1	173,571.22	173,571.22	0.00	2.360	1
Subtotal	1	173,571.22	173,571.22	0.00	2.360	1
Fund: MTC EXCHANGE FUND						
Checking Accounts	1	28,462,161.40	28,462,161.40	0.79	2.360	1
Subtotal	1	28,462,161.40	28,462,161.40	0.79	2.360	1
Fund: BART CAR EXCHANGE PROGRAM						
Federal Agency Coupon Securities	9	94,400,000.00	93,833,458.50	2.61	1.763	316
Federal Agency Disc. -Amortizing	10	257,328,000.00	255,888,408.55	7.11	2.483	82
Mutual Funds - Custodial	1	368,807.61	368,807.61	0.01	2.370	1
Negotiable CDs	1	9,290,000.00	9,289,804.91	0.26	2.373	12
Treasury Discounts -Amortizing	1	31,997,000.00	31,820,312.57	0.88	2.519	83
Subtotal	22	393,383,807.61	391,200,792.14	10.87	2.310	137
Fund: CLIPPER CAPITAL (MTC)						

MTC
Summary by Type
February 28, 2019
Grouped by Fund

Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: CLIPPER CAPITAL (MTC)						
Checking Accounts	1	7,642,268.01	7,642,268.01	0.21	2.360	1
Subtotal	1	7,642,268.01	7,642,268.01	0.21	2.360	1
Fund: CLIPPER 2.0 (MTC)						
Checking Accounts	1	-482,400.45	-482,400.45 *	-0.01	0.000	1
Subtotal	1	-482,400.45	-482,400.45	-0.01	0.000	1
Fund: CLIPPER OPERATIONS (MTC)						
Checking Accounts	1	3,465,401.51	3,465,401.51	0.10	2.360	1
Subtotal	1	3,465,401.51	3,465,401.51	0.10	2.360	1
Fund: MTC CAPITAL PROJECTS						
Checking Accounts	1	76,471.91	76,471.91	0.00	2.360	1
Subtotal	1	76,471.91	76,471.91	0.00	2.360	1
Fund: SAFE						
Local Agency Investment Funds	1	111,132.61	111,132.61	0.00	2.392	1
Checking Accounts	1	8,503,560.16	8,503,560.16	0.24	2.360	1
Subtotal	2	8,614,692.77	8,614,692.77	0.24	2.360	1
Fund: SAFE CAPITAL PROJECTS						
Checking Accounts	1	11,216,286.02	11,216,286.02	0.31	2.360	1
Subtotal	1	11,216,286.02	11,216,286.02	0.31	2.360	1
Fund: RM2 OPERATING						
Checking Accounts	1	2,871,136.57	2,871,136.57	0.08	2.360	1
Subtotal	1	2,871,136.57	2,871,136.57	0.08	2.360	1
Fund: UB DEBT PAYMENT - TRUSTEE						
Mutual Funds - Trustee	1	6,537,960.56	6,537,960.56	0.18	2.270	1
Subtotal	1	6,537,960.56	6,537,960.56	0.18	2.270	1
Fund: BATA 2018 BOND COI						
Mutual Funds - Trustee	1	172,818.23	172,818.23	0.00	2.270	1

Eligible Assets: 100% of the Fund's assets are eligible for the MTC.

MTC
Summary by Type
February 28, 2019
Grouped by Fund

Page 4

Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Subtotal	1	172,818.23	172,818.23	0.00	2.270	1
Fund: BATA 2019 S-H BOND COI						
Mutual Funds - Trustee	1	91,200.00	91,200.00	0.00	2.280	1
Subtotal	1	91,200.00	91,200.00	0.00	2.280	1
Fund: DEBT SERVICE RESERVE						
Mutual Funds - Trustee	1	55,251,821.73	55,251,821.73	1.53	2.270	1
Municipal Bonds	1	7,000,000.00	7,000,000.00	0.19	1.024	92
Federal Agency Disc. -Amortizing	9	161,463,000.00	160,867,279.36	4.47	2.487	55
Federal Agency Coupon - Actual	1	10,000,000.00	10,003,445.00	0.28	1.855	84
Federal Agency Coupon Securities	11	123,600,000.00	122,174,536.30	3.39	2.066	889
Treasury Discounts -Amortizing	1	6,129,000.00	6,106,623.02	0.17	2.497	55
Subtotal	24	363,443,821.73	361,403,705.41	10.03	2.265	332
Fund: BATA SUB 2014 S-5 RESERVE						
Federal Agency Coupon Securities	1	1,400,000.00	1,372,659.40	0.04	2.200	1,294
Mutual Funds - Trustee	1	78,564.59	78,564.59	0.00	2.370	1
Subtotal	2	1,478,564.59	1,451,223.99	0.04	2.209	1,225
Fund: BATA SUB 2014 S-6 RESERVE						
Federal Agency Disc. -Amortizing	1	588,000.00	587,455.51	0.02	2.408	14
Federal Agency Coupon Securities	2	13,800,000.00	13,586,489.80	0.38	2.236	1,324
Mutual Funds - Trustee	1	1,563.35	1,563.35	0.00	2.370	1
Subtotal	4	14,389,563.35	14,175,508.66	0.40	2.243	1,271
Fund: BATA 2010 S-1 RESERVE						
Federal Agency Coupon - Actual	1	8,000,000.00	7,999,328.00	0.22	2.238	82
Federal Agency Disc. -Amortizing	5	38,065,000.00	37,955,639.53	1.05	2.488	43
Federal Agency Coupon Securities	3	24,780,000.00	24,543,420.18	0.68	2.344	957
Mutual Funds - Trustee	1	1,266,038.80	1,266,038.80	0.04	2.370	1
Subtotal	10	72,111,038.80	71,764,426.51	1.99	2.408	361
Fund: BONY DEBT PAYMENT - TRUSTEE						

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Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: BONY DEBT PAYMENT - TRUSTEE						
Mutual Funds - Trustee	1	105,186.69	105,186.69	0.00	2.370	1
Subtotal	1	105,186.69	105,186.69	0.00	2.370	1
Fund: BATA SUB 2019 S-H RESERVE						
Mutual Funds - Trustee	1	6,312,000.00	6,312,000.00	0.18	2.280	1
Subtotal	1	6,312,000.00	6,312,000.00	0.18	2.280	1
Fund: BATA 2017 S-7 RESERVE						
Federal Agency Disc. -Amortizing	2	1,846,000.00	1,843,185.73	0.05	2.441	23
Federal Agency Coupon Securities	5	57,210,000.00	56,305,877.98	1.56	2.205	1,180
Mutual Funds - Trustee	1	45,005.79	45,005.79	0.00	2.370	1
Treasury Discounts -Amortizing	1	419,000.00	416,686.28	0.01	2.519	83
Subtotal	9	59,520,005.79	58,610,755.78	1.62	2.214	1,136
Fund: BATA 2010 S-2 RESERVE						
Federal Agency Coupon Securities	1	50,000.00	49,714.70	0.00	1.700	245
Mutual Funds - Trustee	1	3,281.86	3,281.86	0.00	2.370	1
Subtotal	2	53,281.86	52,996.56	0.00	1.741	230
Fund: BATA 2010 S-3 RESERVE						
Federal Agency Disc. -Amortizing	2	6,520,000.00	6,513,962.48	0.18	2.409	14
Federal Agency Coupon Securities	4	16,170,000.00	15,942,949.36	0.44	2.038	843
Mutual Funds - Trustee	1	24,070.92	24,070.92	0.00	2.370	1
Subtotal	7	22,714,070.92	22,480,982.76	0.62	2.145	604
Fund: RM2 CAPITAL						
Federal Agency Disc. -Amortizing	4	28,240,000.00	28,145,991.84	0.78	2.465	49
Federal Agency Coupon Securities	2	11,900,000.00	11,782,884.50	0.33	1.855	459
Mutual Funds - Custodial	2	145,542.52	145,542.52	0.00	2.464	1
Checking Accounts	1	108,894.95	108,894.95	0.00	2.360	1
Subtotal	9	40,394,437.47	40,183,313.81	1.11	2.285	170
Fund: BATA REHAB RESERVE						

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Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: BATA REHAB RESERVE						
Federal Agency Coupon Securities	3	25,000,000.00	24,619,277.00	0.68	2.042	1,007
Federal Agency Disc. -Amortizing	5	47,256,000.00	47,033,314.30	1.31	2.502	70
Mutual Funds - Custodial	1	1,370,955.78	1,370,955.78	0.04	2.370	1
Checking Accounts	1	914,071.58	914,071.58	0.03	2.360	1
Subtotal	10	74,541,027.36	73,937,618.66	2.06	2.343	383
Fund: BATA REHAB PROJECTS						
Federal Agency Coupon Securities	1	15,000,000.00	14,813,130.00	0.41	1.800	546
Federal Agency Disc. -Amortizing	6	41,446,000.00	41,329,364.32	1.15	2.472	42
Mutual Funds - Custodial	1	479,696.46	479,696.46	0.01	2.370	1
Checking Accounts	1	4,255,177.52	4,255,177.52	0.12	2.360	1
Subtotal	9	61,180,873.98	60,877,368.30	1.69	2.299	163
Fund: BATA - SEISMIC CAPITAL						
Federal Agency Disc. -Amortizing	8	171,873,000.00	171,740,574.05	4.77	2.443	12
Mutual Funds - Custodial	2	30,102,982.37	30,102,982.37	0.84	2.370	1
Checking Accounts	1	47,573,969.17	47,573,969.17	1.32	2.360	1
Subtotal	11	249,549,951.54	249,417,525.59	6.93	2.418	8
Fund: BATA TRANSIT PROGRAM						
Checking Accounts	1	22,071,679.95	22,071,679.95	0.61	2.360	1
Subtotal	1	22,071,679.95	22,071,679.95	0.61	2.360	1
Fund: AB 1171 PROJECTS						
Federal Agency Disc. -Amortizing	6	47,348,000.00	47,124,789.48	1.31	2.497	70
Mutual Funds - Custodial	2	18,090.22	18,090.22	0.00	2.552	1
Checking Accounts	1	19,553,215.23	19,553,215.23	0.54	2.360	1
Subtotal	9	66,919,305.45	66,696,094.93	1.85	2.457	50
Fund: EXPRESS LANES CAPITAL						
Federal Agency Coupon Securities	6	50,000,000.00	49,643,160.00	1.38	1.930	431
Federal Agency Disc. -Amortizing	8	85,355,000.00	85,010,285.10	2.36	2.490	60

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Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: EXPRESS LANES CAPITAL						
Mutual Funds - Custodial	2	112,010.48	112,010.48	0.00	2.398	1
Checking Accounts	1	4,921,437.52	4,921,437.52	0.14	2.360	1
Subtotal	17	140,388,448.00	139,686,893.10	3.88	2.286	190
Fund: RM1 BATA ADMIN - SELF INSURED						
Federal Agency Coupon - Actual	1	5,000,000.00	4,995,845.00	0.14	2.414	419
Federal Agency Coupon Securities	8	62,000,000.00	61,384,183.30	1.71	2.448	1,255
Federal Agency Disc. -Amortizing	12	252,587,000.00	251,584,497.45	6.99	2.484	59
Mutual Funds - Custodial	2	321,443.59	321,443.59	0.01	2.373	1
Checking Accounts	1	113,331.39	113,331.39	0.00	2.360	1
Subtotal	24	320,021,774.98	318,399,300.73	8.85	2.475	297
Fund: RM1 BATA ADMIN - O&M RESERVE						
Federal Agency Coupon - Actual	1	20,000,000.00	19,983,380.00	0.56	2.414	419
Federal Agency Coupon Securities	3	29,000,000.00	28,894,076.00	0.80	2.195	458
Federal Agency Disc. -Amortizing	8	97,424,000.00	96,999,805.21	2.69	2.497	65
Mutual Funds - Custodial	2	1,071,328.32	1,071,328.32	0.03	2.631	1
Checking Accounts	1	78,282.36	78,282.36	0.00	2.360	1
Treasury Discounts -Amortizing	1	10,433,000.00	10,394,909.12	0.29	2.487	55
Subtotal	16	158,006,610.68	157,421,781.01	4.37	2.431	181
Fund: RM1 BATA ADMIN						
Municipal Bonds	1	18,900,000.00	18,900,000.00	0.53	2.916	12,664
Federal Agency Disc. -Amortizing	16	591,256,000.00	589,426,718.09	16.37	2.466	46
Local Agency Investment Funds	1	242.11	242.11	0.00	2.392	1
Municipal Bonds	1	5,900,000.00	5,900,000.00	0.16	0.949	31
Mutual Funds - Custodial	2	20,966,098.61	20,966,098.61	0.58	2.370	1
Checking Accounts	1	40,539,422.32	40,539,422.32	1.13	2.360	1
Treasury Discounts -Amortizing	1	50,000,000.00	49,817,450.00	1.38	2.487	55
Subtotal	23	727,561,763.04	725,549,931.13	20.15	2.458	371

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Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: RM3 ESCROW						
Federal Agency Disc. -Amortizing	1	16,930,000.00	16,798,047.58	0.47	2.486	115
Mutual Funds - Custodial	1	2,400,441.33	2,400,441.33	0.07	2.370	1
Subtotal	2	19,330,441.33	19,198,488.91	0.54	2.472	101
Fund: RM2 ADMIN RESERVES						
Federal Agency Disc. -Amortizing	9	142,985,000.00	142,199,791.12	3.95	2.479	81
Mutual Funds - Custodial	1	2,281,385.34	2,281,385.34	0.06	2.370	1
Checking Accounts	1	26,202,686.82	26,202,686.82	0.73	2.360	1
Subtotal	11	171,469,072.16	170,683,863.28	4.74	2.459	68
Fund: UNDISTRIBUTED FUNDS						
Checking Accounts	1	2,120,367.12	2,120,367.12	0.06	0.000 *	1
Subtotal	1	2,120,367.12	2,120,367.12	0.06	0.000	1
Fund: SEISMIC ADMIN						
Mutual Funds - Custodial	2	415,287.32	415,287.32	0.01	2.410	1
Checking Accounts	1	3,292,946.82	3,292,946.82	0.09	2.360	1
Subtotal	3	3,708,234.14	3,708,234.14	0.10	2.366	1
Fund: FASTRAK						
Checking Accounts	5	25,398,498.63	25,398,498.63	0.71	0.000 **	1
Mutual Funds - Custodial	1	96,552,307.32	96,552,307.32	2.68	1.616	1
Subtotal	6	121,950,805.95	121,950,805.95	3.39	1.280	1
Fund: CLIPPER						
Mutual Funds - Custodial	1	66,063,656.37	66,063,656.37	1.84	2.320	1
Checking Accounts	4	13,697,476.18	13,697,476.18	0.38	0.000 ***	1
Subtotal	5	79,761,132.55	79,761,132.55	2.22	1.922	1
Fund: BAHA OPERATING						
Checking Accounts	2	3,857,844.42	3,857,844.42	0.11	0.561	1
Subtotal	2	3,857,844.42	3,857,844.42	0.11	0.561	1

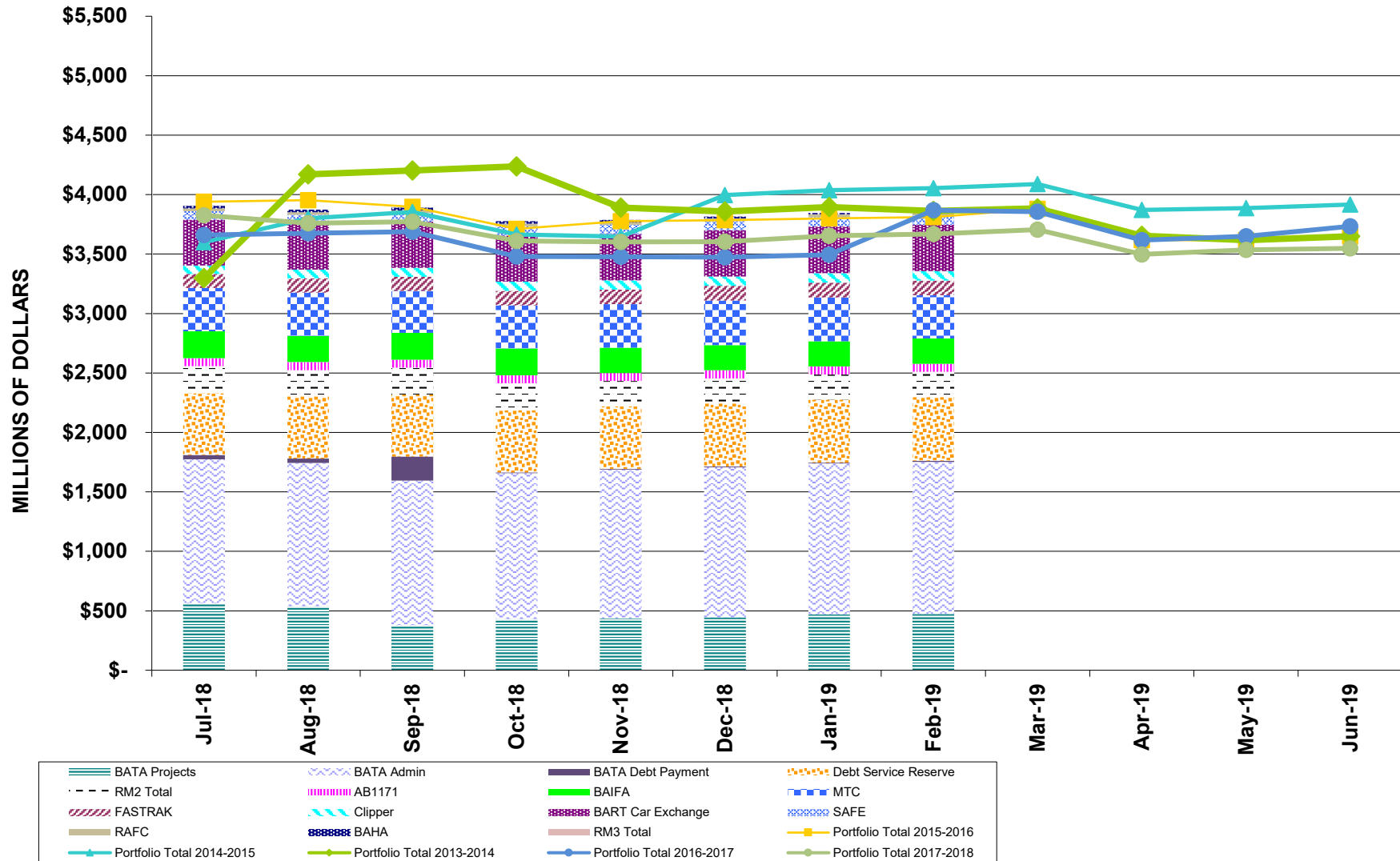
EO 1.3(a)(1) - (b)(7)(C) - (b)(7)(D) - (b)(7)(E) - (b)(7)(F) - (b)(7)(G) - (b)(7)(H) - (b)(7)(I) - (b)(7)(J) - (b)(7)(K) - (b)(7)(L) - (b)(7)(M) - (b)(7)(N) - (b)(7)(O) - (b)(7)(P) - (b)(7)(Q) - (b)(7)(R) - (b)(7)(S) - (b)(7)(T) - (b)(7)(U) - (b)(7)(V) - (b)(7)(W) - (b)(7)(X) - (b)(7)(Y) - (b)(7)(Z) - (b)(7)(AA) - (b)(7)(AB) - (b)(7)(AC) - (b)(7)(AD) - (b)(7)(AE) - (b)(7)(AF) - (b)(7)(AG) - (b)(7)(AH) - (b)(7)(AI) - (b)(7)(AJ) - (b)(7)(AK) - (b)(7)(AL) - (b)(7)(AM) - (b)(7)(AN) - (b)(7)(AO) - (b)(7)(AP) - (b)(7)(AQ) - (b)(7)(AR) - (b)(7)(AS) - (b)(7)(AT) - (b)(7)(AU) - (b)(7)(AV) - (b)(7)(AW) - (b)(7)(AX) - (b)(7)(AY) - (b)(7)(AZ) - (b)(7)(BA) - (b)(7)(BB) - (b)(7)(BC) - (b)(7)(BD) - (b)(7)(BE) - (b)(7)(BF) - (b)(7)(BG) - (b)(7)(BH) - (b)(7)(BI) - (b)(7)(BJ) - (b)(7)(BK) - (b)(7)(BL) - (b)(7)(BM) - (b)(7)(BN) - (b)(7)(BO) - (b)(7)(BP) - (b)(7)(BQ) - (b)(7)(BR) - (b)(7)(BS) - (b)(7)(BT) - (b)(7)(BU) - (b)(7)(BV) - (b)(7)(BW) - (b)(7)(BX) - (b)(7)(BY) - (b)(7)(BZ) - (b)(7)(CA) - (b)(7)(CB) - (b)(7)(CC) - (b)(7)(CD) - (b)(7)(CE) - (b)(7)(CF) - (b)(7)(CG) - (b)(7)(CH) - (b)(7)(CI) - (b)(7)(CJ) - (b)(7)(CK) - (b)(7)(CL) - (b)(7)(CM) - (b)(7)(CN) - (b)(7)(CO) - (b)(7)(CP) - (b)(7)(CQ) - (b)(7)(CR) - (b)(7)(CS) - (b)(7)(CT) - (b)(7)(CU) - (b)(7)(CV) - (b)(7)(CW) - (b)(7)(CX) - (b)(7)(CY) - (b)(7)(CZ) - (b)(7)(DA) - (b)(7)(DB) - (b)(7)(DC) - (b)(7)(DD) - (b)(7)(DE) - (b)(7)(DF) - (b)(7)(DG) - (b)(7)(DH) - (b)(7)(DI) - (b)(7)(DJ) - (b)(7)(DK) - (b)(7)(DL) - (b)(7)(DM) - (b)(7)(DN) - (b)(7)(DO) - (b)(7)(DP) - (b)(7)(DQ) - (b)(7)(DR) - (b)(7)(DS) - (b)(7)(DT) - (b)(7)(DU) - (b)(7)(DV) - (b)(7)(DW) - (b)(7)(DX) - (b)(7)(DY) - (b)(7)(DZ) - (b)(7)(EA) - (b)(7)(EB) - (b)(7)(EC) - (b)(7)(ED) - (b)(7)(EE) - (b)(7)(EF) - (b)(7)(EG) - (b)(7)(EH) - (b)(7)(EI) - (b)(7)(EJ) - (b)(7)(EK) - (b)(7)(EL) - (b)(7)(EM) - (b)(7)(EN) - (b)(7)(EO) - (b)(7)(EP) - (b)(7)(EQ) - (b)(7)(ER) - (b)(7)(ES) - (b)(7)(ET) - (b)(7)(EU) - (b)(7)(EV) - (b)(7)(EW) - (b)(7)(EX) - (b)(7)(EY) - (b)(7)(EZ) - (b)(7)(FA) - (b)(7)(FB) - (b)(7)(FC) - (b)(7)(FD) - (b)(7)(FE) - (b)(7)(FF) - (b)(7)(FG) - (b)(7)(FH) - (b)(7)(FI) - (b)(7)(FJ) - (b)(7)(FK) - (b)(7)(FL) - (b)(7)(FM) - (b)(7)(FN) - (b)(7)(FO) - (b)(7)(FP) - (b)(7)(FQ) - (b)(7)(FR) - (b)(7)(FS) - (b)(7)(FT) - (b)(7)(FU) - (b)(7)(FV) - (b)(7)(FW) - (b)(7)(FX) - (b)(7)(FY) - (b)(7)(FZ) - (b)(7)(GA) - (b)(7)(GB) - (b)(7)(GC) - (b)(7)(GD) - (b)(7)(GE) - (b)(7)(GF) - (b)(7)(GG) - (b)(7)(GH) - (b)(7)(GI) - (b)(7)(GJ) - (b)(7)(GK) - (b)(7)(GL) - (b)(7)(GM) - (b)(7)(GN) - (b)(7)(GO) - (b)(7)(GP) - (b)(7)(GQ) - (b)(7)(GR) - (b)(7)(GS) - (b)(7)(GT) - (b)(7)(GU) - (b)(7)(GV) - (b)(7)(GW) - (b)(7)(GX) - (b)(7)(GY) - (b)(7)(GZ) - (b)(7)(HA) - (b)(7)(HB) - (b)(7)(HC) - (b)(7)(HD) - (b)(7)(HE) - (b)(7)(HF) - (b)(7)(HG) - (b)(7)(HH) - (b)(7)(HI) - (b)(7)(HJ) - (b)(7)(HK) - (b)(7)(HL) - (b)(7)(HM) - (b)(7)(HN) - (b)(7)(HO) - (b)(7)(HP) - (b)(7)(HQ) - (b)(7)(HR) - (b)(7)(HS) - (b)(7)(HT) - (b)(7)(HU) - (b)(7)(HV) - (b)(7)(HW) - (b)(7)(HX) - (b)(7)(HY) - (b)(7)(HZ) - (b)(7)(IA) - (b)(7)(IB) - (b)(7)(IC) - (b)(7)(ID) - (b)(7)(IE) - (b)(7)(IF) - (b)(7)(IG) - (b)(7)(IH) - (b)(7)(II) - (b)(7)(IJ) - (b)(7)(IK) - (b)(7)(IL) - (b)(7)(IM) - (b)(7)(IN) - (b)(7)(IO) - (b)(7)(IP) - (b)(7)(IQ) - (b)(7)(IR) - (b)(7)(IS) - (b)(7)(IT) - (b)(7)(IU) - (b)(7)(IV) - (b)(7)(IW) - (b)(7)(IX) - (b)(7)(IY) - (b)(7)(IZ) - (b)(7)(JA) - (b)(7)(JB) - (b)(7)(JC) - (b)(7)(JD) - (b)(7)(JE) - (b)(7)(JF) - (b)(7)(JG) - (b)(7)(JH) - (b)(7)(JI) - (b)(7)(JJ) - (b)(7)(JK) - (b)(7)(JL) - (b)(7)(JM) - (b)(7)(JN) - (b)(7)(JO) - (b)(7)(JP) - (b)(7)(JQ) - (b)(7)(JR) - (b)(7)(JS) - (b)(7)(JT) - (b)(7)(JU) - (b)(7)(JV) - (b)(7)(JW) - (b)(7)(JX) - (b)(7)(JY) - (b)(7)(JZ) - (b)(7)(KA) - (b)(7)(KB) - (b)(7)(KC) - (b)(7)(KD) - (b)(7)(KE) - (b)(7)(KF) - (b)(7)(KG) - (b)(7)(KH) - (b)(7)(KI) - (b)(7)(KJ) - (b)(7)(KK) - (b)(7)(KL) - (b)(7)(KM) - (b)(7)(KN) - (b)(7)(KO) - (b)(7)(KP) - (b)(7)(KQ) - (b)(7)(KR) - (b)(7)(KS) - (b)(7)(KT) - (b)(7)(KU) - (b)(7)(KV) - (b)(7)(KW) - (b)(7)(KX) - (b)(7)(KY) - (b)(7)(KZ) - (b)(7)(LA) - (b)(7)(LB) - (b)(7)(LC) - (b)(7)(LD) - (b)(7)(LE) - (b)(7)(LF) - (b)(7)(LG) - (b)(7)(LH) - (b)(7)(LI) - (b)(7)(LJ) - (b)(7)(LK) - (b)(7)(LL) - (b)(7)(LM) - (b)(7)(LN) - (b)(7)(LO) - (b)(7)(LP) - (b)(7)(LQ) - (b)(7)(LR) - (b)(7)(LS) - (b)(7)(LT) - (b)(7)(LU) - (b)(7)(LV) - (b)(7)(LW) - (b)(7)(LX) - (b)(7)(LY) - (b)(7)(LZ) - (b)(7)(MA) - (b)(7)(MB) - (b)(7)(MC) - (b)(7)(MD) - (b)(7)(ME) - (b)(7)(MF) - (b)(7)(MG) - (b)(7)(MH) - (b)(7)(MI) - (b)(7)(MJ) - (b)(7)(MK) - (b)(7)(ML) - (b)(7)(MM) - (b)(7)(MN) - (b)(7)(MO) - (b)(7)(MP) - (b)(7)(MQ) - (b)(7)(MR) - (b)(7)(MS) - (b)(7)(MT) - (b)(7)(MU) - (b)(7)(MV) - (b)(7)(MW) - (b)(7)(MX) - (b)(7)(MY) - (b)(7)(MZ) - (b)(7)(NA) - (b)(7)(NB) - (b)(7)(NC) - (b)(7)(ND) - (b)(7)(NE) - (b)(7)(NF) - (b)(7)(NG) - (b)(7)(NH) - (b)(7)(NI) - (b)(7)(NJ) - (b)(7)(NK) - (b)(7)(NL) - (b)(7)(NM) - (b)(7)(NN) - (b)(7)(NO) - (b)(7)(NP) - (b)(7)(NQ) - (b)(7)(NR) - (b)(7)(NS) - (b)(7)(NT) - (b)(7)(NU) - (b)(7)(NV) - (b)(7)(NW) - (b)(7)(NX) - (b)(7)(NY) - (b)(7)(NZ) - (b)(7)(OA) - (b)(7)(OB) - (b)(7)(OC) - (b)(7)(OD) - (b)(7)(OE) - (b)(7)(OF) - (b)(7)(OG) - (b)(7)(OH) - (b)(7)(OI) - (b)(7)(OJ) - (b)(7)(OK) - (b)(7)(OL) - (b)(7)(OM) - (b)(7)(ON) - (b)(7)(OO) - (b)(7)(OP) - (b)(7)(OQ) - (b)(7)(OR) - (b)(7)(OS) - (b)(7)(OT) - (b)(7)(OU) - (b)(7)(OV) - (b)(7)(OW) - (b)(7)(OX) - (b)(7)(OY) - (b)(7)(OZ) - (b)(7)(PA) - (b)(7)(PB) - (b)(7)(PC) - (b)(7)(PD) - (b)(7)(PE) - (b)(7)(PF) - (b)(7)(PG) - (b)(7)(PH) - (b)(7)(PI) - (b)(7)(PJ) - (b)(7)(PK) - (b)(7)(PL) - (b)(7)(PM) - (b)(7)(PN) - (b)(7)(PO) - (b)(7)(PP) - (b)(7)(PQ) - (b)(7)(PR) - (b)(7)(PS) - (b)(7)(PT) - (b)(7)(PU) - (b)(7)(PV) - (b)(7)(PW) - (b)(7)(PX) - (b)(7)(PY) - (b)(7)(PZ) - (b)(7)(QA) - (b)(7)(QB) - (b)(7)(QC) - (b)(7)(QD) - (b)(7)(QE) - (b)(7)(QF) - (b)(7)(QG) - (b)(7)(QH) - (b)(7)(QI) - (b)(7)(QJ) - (b)(7)(QK) - (b)(7)(QL) - (b)(7)(QM) - (b)(7)(QN) - (b)(7)(QO) - (b)(7)(QP) - (b)(7)(QQ) - (b)(7)(QR) - (b)(7)(QS) - (b)(7)(QT) - (b)(7)(QU) - (b)(7)(QV) - (b)(7)(QW) - (b)(7)(QX) - (b)(7)(QY) - (b)(7)(QZ) - (b)(7)(RA) - (b)(7)(RB) - (b)(7)(RC) - (b)(7)(RD) - (b)(7)(RE) - (b)(7)(RF) - (b)(7)(RG) - (b)(7)(RH) - (b)(7)(RI) - (b)(7)(RJ) - (b)(7)(RK) - (b)(7)(RL) - (b)(7)(RM) - (b)(7)(RN) - (b)(7)(RO) - (b)(7)(RP) - (b)(7)(RQ) - (b)(7)(RR) - (b)(7)(RS) - (b)(7)(RT) - (b)(7)(RU) - (b)(7)(RV) - (b)(7)(RW) - (b)(7)(RX) - (b)(7)(RY) - (b)(7)(RZ) - (b)(7)(SA) - (b)(7)(SB) - (b)(7)(SC) - (b)(7)(SD) - (b)(7)(SE) - (b)(7)(SF) - (b)(7)(SG) - (b)(7)(SH) - (b)(7)(SI) - (b)(7)(SJ) - (b)(7)(SK) - (b)(7)(SL) - (b)(7)(SM) - (b)(7)(SN) - (b)(7)(SO) - (b)(7)(SP) - (b)(7)(SQ) - (b)(7)(SR) - (b)(7)(SS) - (b)(7)(ST) - (b)(7)(SU) - (b)(7)(SV) - (b)(7)(SW) - (b)(7)(SX) - (b)(7)(SY) - (b)(7)(SZ) - (b)(7)(TA) - (b)(7)(TB) - (b)(7)(TC) - (b)(7)(TD) - (b)(7)(TE) - (b)(7)(TF) - (b)(7)(TG) - (b)(7)(TH) - (b)(7)(TI) - (b)(7)(TJ) - (b)(7)(TK) - (b)(7)(TL) - (b)(7)(TM) - (b)(7)(TN) - (b)(7)(TO) - (b)(7)(TP) - (b)(7)(TQ) - (b)(7)(TR) - (b)(7)(TS) - (b)(7)(TT) - (b)(7)(TU) - (b)(7)(TV) - (b)(7)(TW) - (b)(7)(TX) - (b)(7)(TY) - (b)(7)(TZ) - (b)(7)(UA) - (b)(7)(UB) - (b)(7)(UC) - (b)(7)(UD) - (b)(7)(UE) - (b)(7)(UF) - (b)(7)(UG) - (b)(7)(UH) - (b)(7)(UI) - (b)(7)(UJ) - (b)(7)(UK) - (b)(7)(UL) - (b)(7)(UM) - (b)(7)(UN) - (b)(7)(UO) - (b)(7)(UP) - (b)(7)(UQ) - (b)(7)(UR) - (b)(7)(US) - (b)(7)(UT) - (b)(7)(UU) - (b)(7)(UV) - (b)(7)(UW) - (b)(7)(UX) - (b)(7)(UY) - (b)(7)(UZ) - (b)(7)(VA) - (b)(7)(VB) - (b)(7)(VC) - (b)(7)(VD) - (b)(7)(VE) - (b)(7)(VF) - (b)(7)(VG) - (b)(7)(VH) - (b)(7)(VI) - (b)(7)(VJ) - (b)(7)(VK) - (b)(7)(VL) - (b)(7)(VM) - (b)(7)(VN) - (b)(7)(VO) - (b)(7)(VP) - (b)(7)(VQ) - (b)(7)(VR) - (b)(7)(VS) - (b)(7)(VT) - (b)(7)(VU) - (b)(7)(VV) - (b)(7)(VW) - (b)(7)(VX) - (b)(7)(VY) - (b)(7)(VZ) - (b)(7)(WA) - (b)(7)(WB) - (b)(7)(WC) - (b)(7)(WD) - (b)(7)(WE) - (b)(7)(WF) - (b)(7)(WG) - (b)(7)(WH) - (b)(7)(WI) - (b)(7)(WJ) - (b)(7)(WK) - (b)(7)(WL) - (b)(7)(WM) - (b)(7)(WN) - (b)(7)(WO) - (b)(7)(WP) - (b)(7)(WQ) - (b)(7)(WR) - (b)(7)(WS) - (b)(7)(WT) - (b)(7)(WU) - (b)(7)(WV) - (b)(7)(WW) - (b)(7)(WX) - (b)(7)(WY) - (b)(7)(WZ) - (b)(7)(XA) - (b)(7)(XB) - (b)(7)(XC) - (b)(7)(XD) - (b)(7)(XE) - (b)(7)(XF) - (b)(7)(XG) - (b)(7)(XH) - (b)(7)(XI) - (b)(7)(XJ) - (b)(7)(XK) - (b)(7)(XL) - (b)(7)(XM) - (b)(7)(XN) - (b)(7)(XO) - (b)(7)(XP) - (b)(7)(XQ) - (b)(7)(XR) - (b)(7)(XS) - (b)(7)(XT) - (b)(7)(XU) - (b)(7)(XV) - (b)(7)(XW) - (b)(7)(XX) - (b)(7)(XY) - (b)(7)(XZ) - (b)(7)(YA) - (b)(7)(YB) - (b)(7)(YC) - (b)(7)(YD) - (b)(7)(YE) - (b)(7)(YF) - (b)(7)(YG) - (b)(7)(YH) - (b)(7)(YI) - (b)(7)(YJ) - (b)(7)(YK) - (b)(7)(YL) - (b)(7)(YM) - (b)(7)(YN) - (b)(7)(YO) - (b)(7)(YP) - (b)(7)(YQ) - (b)(7)(YR) - (b)(7)(YS) - (b)(7)(YT) - (b)(7)(YU) - (b)(7)(YV) - (b)(7)(YW) - (b)(7)(YX) - (b)(7)(YY) - (b)(7)(YZ) - (b)(7)(ZA) - (b)(7)(ZB) - (b)(7)(ZC) - (b)(7)(ZD) - (b)(7)(ZE) - (b)(7)(ZF) - (b)(7)(ZG) - (b)(7)(ZH) - (b)(7)(ZI) - (b)(7)(ZJ) - (b)(7)(ZK) - (b)(7)(ZL) - (b)(7)(ZM) - (b)(7)(ZN) - (b)(7)(ZO) - (b)(7)(ZP) - (b)(7)(ZQ) - (b)(7)(ZR) - (b)(7)(ZS) - (b)(7)(ZT) - (b)(7)(ZU) - (b)(7)(ZV) - (b)(7)(ZW) - (b)(7)(ZX) - (b)(7)(ZY) - (b)(7)(ZZ)

MTC
Summary by Type
February 28, 2019
Grouped by Fund

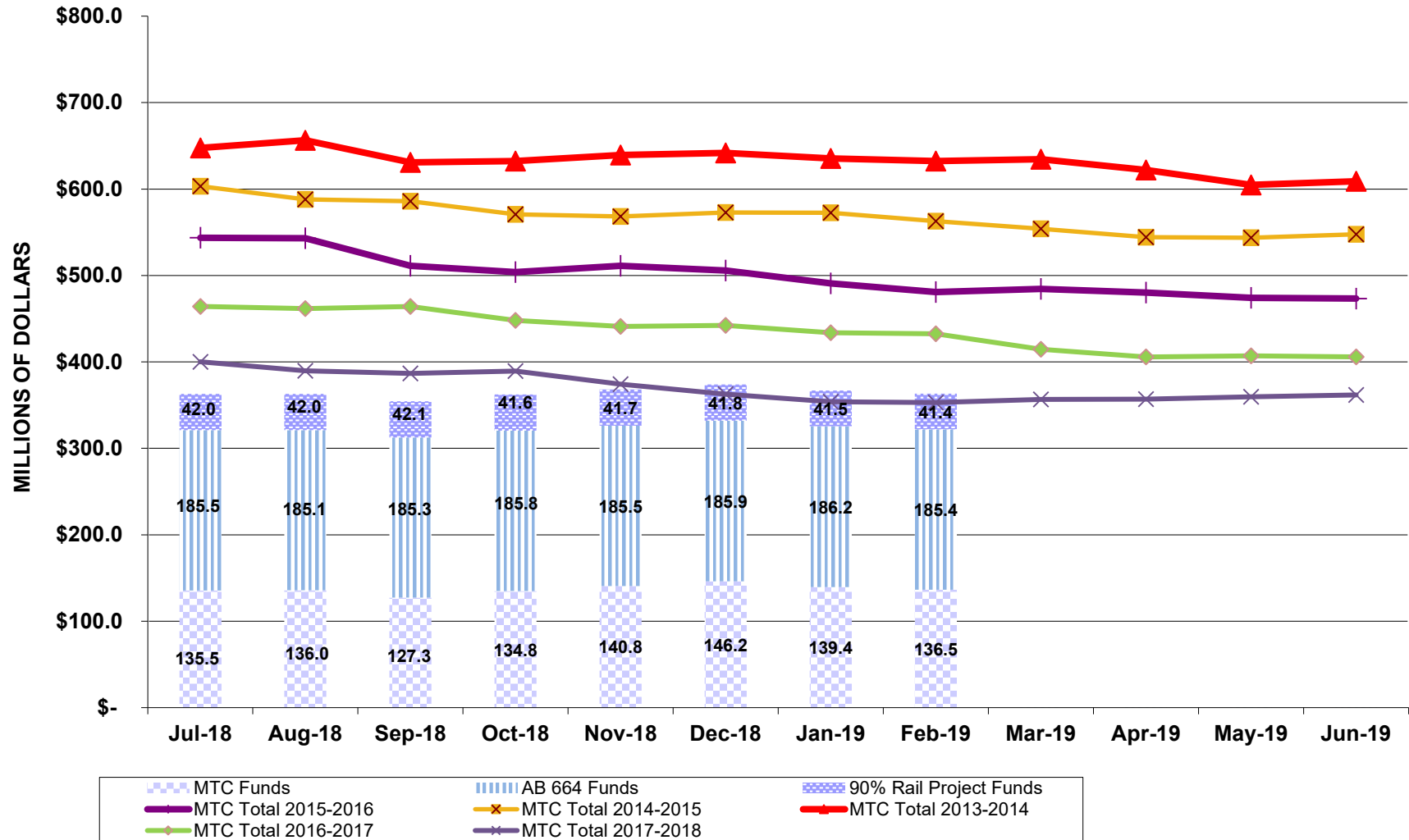
Security Type	Number of Investments	Par Value	Market Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: BAHA OWNER'S						
Checking Accounts	1	7,534,218.97	7,534,218.97	0.21	0.000 *	1
Subtotal	1	7,534,218.97	7,534,218.97	0.21	0.000	1
Fund: BAHA CAPITAL						
Mutual Funds - Custodial	1	745.92	745.92	0.00	2.370	1
Checking Accounts	1	1,657,056.37	1,657,056.37	0.05	2.360	1
Subtotal	2	1,657,802.29	1,657,802.29	0.05	2.360	1
Fund: 375 BEALE STREET (BAHA)						
Checking Accounts	1	605,784.04	605,784.04	0.02	2.360	1
Subtotal	1	605,784.04	605,784.04	0.02	2.360	1
Fund: BAIFA OP Admin						
Checking Accounts	1	13,789,410.28	13,789,410.28	0.38	2.360	1
Subtotal	1	13,789,410.28	13,789,410.28	0.38	2.360	1
Total and Average	301	3,613,621,674.46	3,599,586,327.29	100.00	2.330	221

*Dec 31 2018

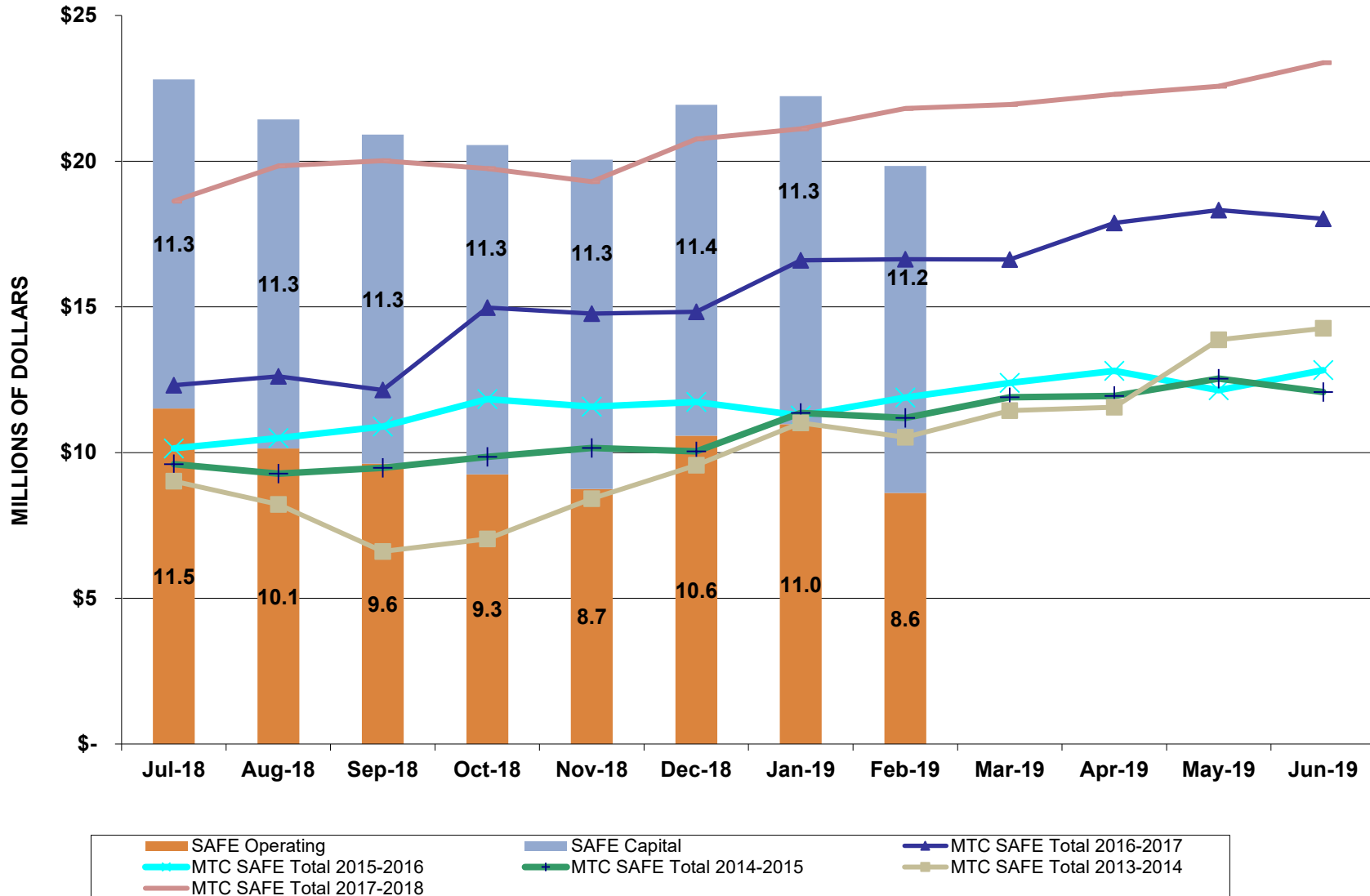
TOTAL PORTFOLIO February 2019



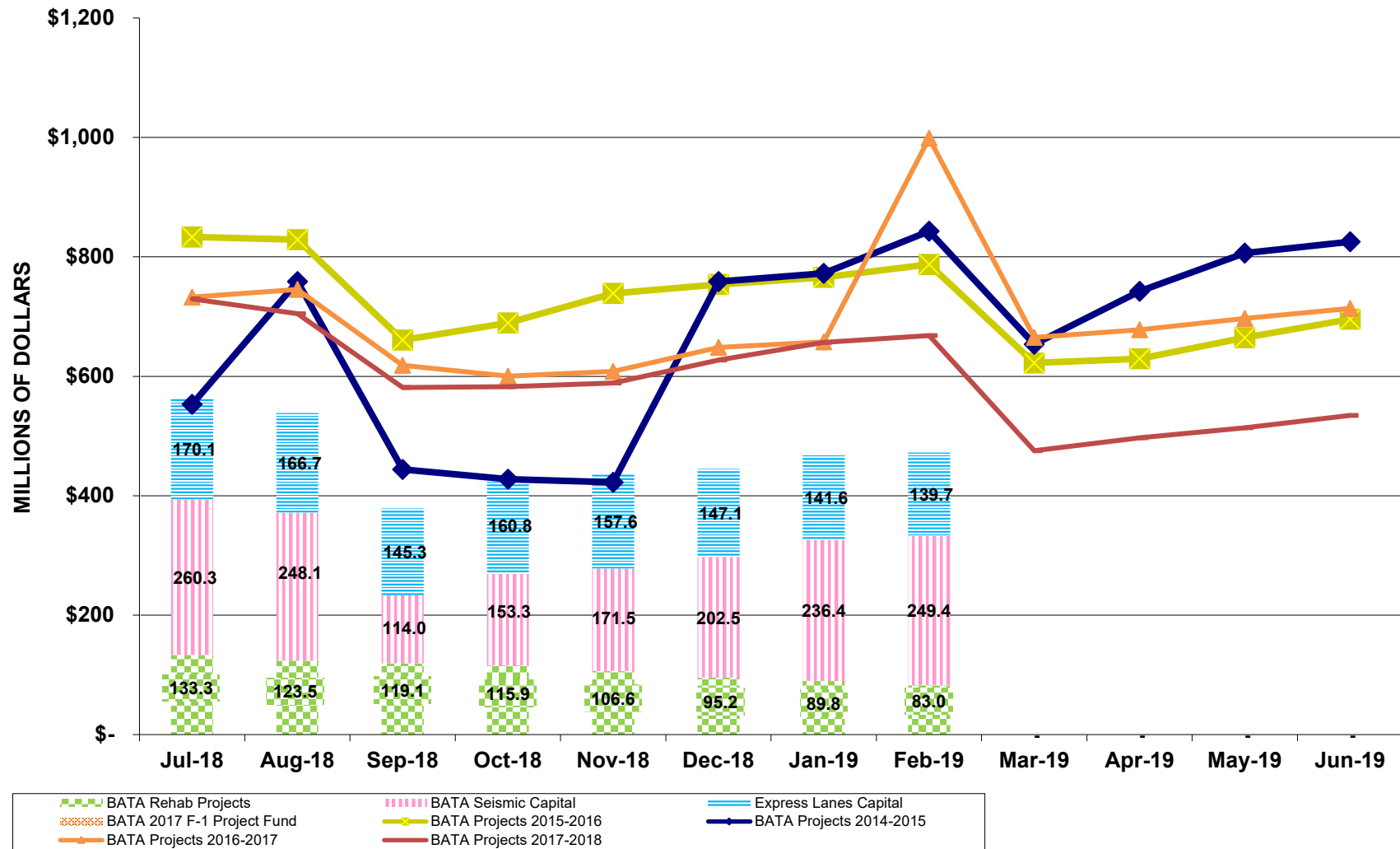
MTC FUNDS February 2019



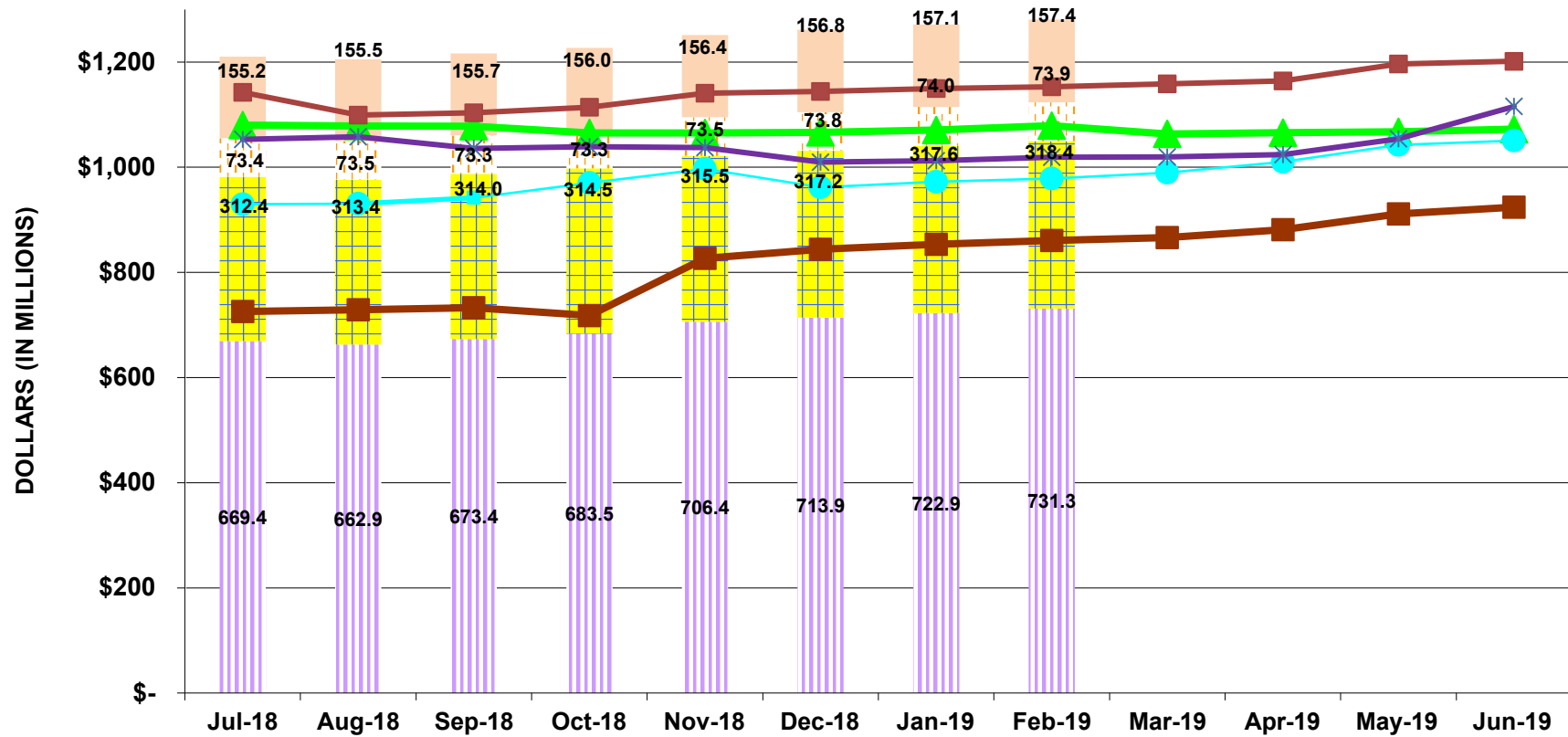
MTC SAFE FUNDS February 2019



BATA PROJECTS February 2019



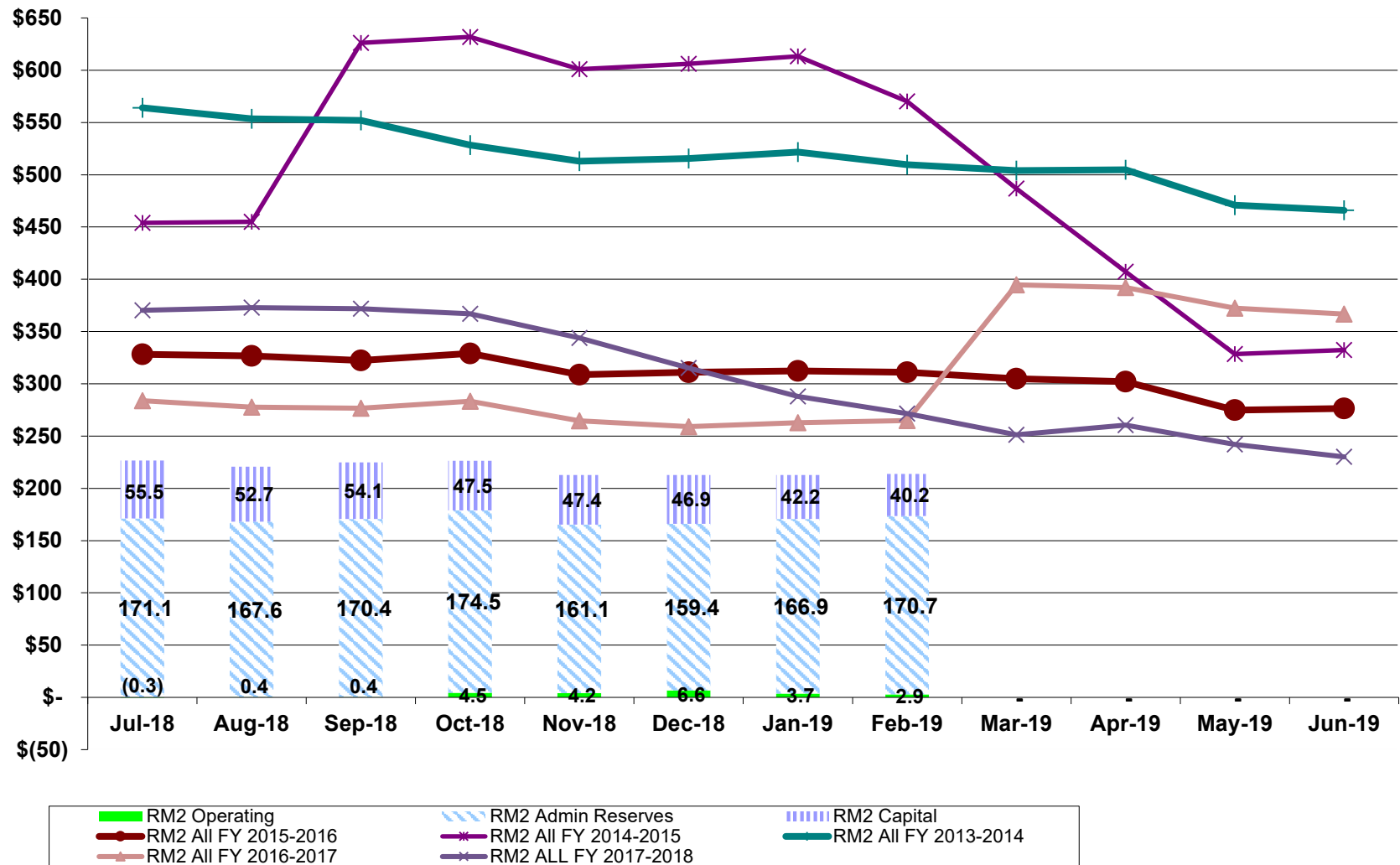
BATA ADMIN **February 2019**



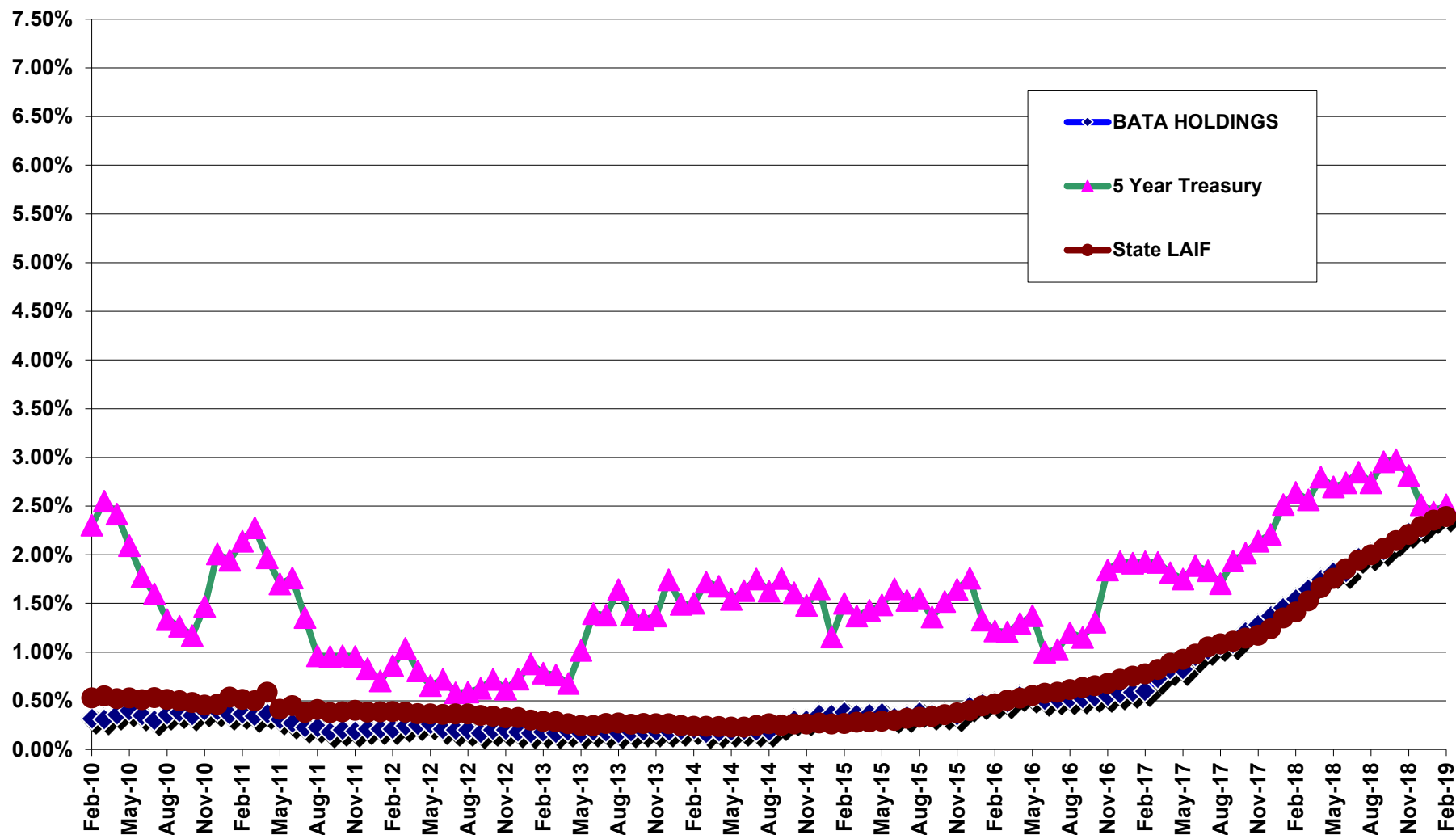
* Funds include undistributed funds



REGIONAL MEASURE 2 FUNDS February 2019



Investment Rate Benchmarks February 2019 (BATA)





Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0281 **Version:** 1 **Name:**

Type: Report **Status:** Consent

File created: 3/7/2019 **In control:** Administration Committee

On agenda: 4/10/2019 **Final action:**

Title: MTC Financial Statements for February 2019

Sponsors:

Indexes:

Code sections:

Attachments: [2c_Financial Statement-February2019.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:
MTC Financial Statements for February 2019

Presenter:
Sonia Elsonbaty

Recommended Action:
Information



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: April 3, 2019

FR: Executive Director

RE: MTC Financial Statements for February 2019

Attached please find MTC financial statements for the eight-month period ending February 28, 2019. Major financial highlights include:

- (1) **Operating Income:** Total operating income for the eight-month period is slightly below projections at 53% with 67% of the budget year expired. Transportation Development Act (TDA) revenues are the largest MTC revenue source and are running over budget projection. However it is difficult to project year end numbers because the state changed its allocation method this year.
- (2) **Operating Expenditures:** Total operating expenditures, excluding contracts, are slightly under budget at 63% for the eight-month period, or 67% of the fiscal year. Salary and budget costs are very close to budget projections and will have to be updated as we approach fiscal year end. Contract services including encumbrances totaling \$15.7 million are under budget at 50% which is not unusual since most of the contracts are tied to projects that will run over multiple years.
- (3) **Federal Grants:** The Federal grant budget is now at \$212 million. There are six new grants in the FY 2018-19 budget that MTC will be applying for in the near future, eight amended and seven grants that have been completed and will be closed out.

If there are any questions, please contact Arleicka Conley at (415) 778-6796.

Therese W. McMillan

SH:bm
Attachment

OPERATING INCOME
MTC OPERATING BUDGET FOR FY 2018-19
As of February 2019 (66.7% of year)

	1	2	3	4
Operating Revenue	FY 2018-19 Total Budget	Actual Revenue	Budget Balance Over/(Under)	% of Budget (col 2/1)
General Fund Revenue:				
TDA	13,528,282	10,208,217	(3,320,065)	75.5%
Interest	40,000	415,495	375,495	1038.7%
General Fund Total	13,568,282	10,623,711	(2,944,571)	78.3%
Federal Planning Revenue:				
FHWA - PL	8,392,923	5,783,252	(2,609,671)	68.9%
FHWA - SP&R	220,000	46,667	(173,333)	21.2%
FTA 5303	3,914,358	2,897,084	(1,017,274)	74.0%
FTA 5304	984,577	181,194	(803,383)	18.4%
Federal Planning Total	13,511,858	8,908,197	(4,603,660)	65.9%
State Funding Revenue:				
STIP	709,044	339,893	(369,151)	47.9%
State Funds	6,000,000	-	(6,000,000)	0.0%
SB1 Awarded Grants	406,000	-	(406,000)	0.0%
Senate Bill 1 (SB1)	2,836,455	1,503,742	(1,332,713)	53.0%
State Revenue Total	9,951,499	1,843,635	(8,107,864)	18.5%
Local Funding Revenue:				
TFCA	1,063,534	-	(1,063,534)	0.0%
HOV	520,000	467,169	(52,831)	89.8%
Pavement Management	1,847,670	907,423	(940,247)	49.1%
BAAQMD	759,134	205,685	(553,449)	27.1%
Miscellaneous	2,127,585	268,343	(1,859,242)	12.6%
Local Total	6,317,923	1,848,620	(4,469,303)	29.3%
Transfers:				
BATA 1%	7,806,994	7,846,994	40,000	100.5%
Transfer BATA	2,460,309	451,598	(2,008,711)	18.4%
SAFE	2,197,815	112,891	(2,084,924)	5.1%
2% Transit Transfers	324,000	-	(324,000)	0.0%
Transfers in - STA	1,443,823	174,441	(1,269,382)	12.1%
Bay Trail 2% Bridge Tolls & 5%	723,421	336,476	(386,945)	46.5%
Membership Dues	527,010	-	(527,010)	0.0%
Transfer from or (to) Reserve/Capital	10,870,033	4,535,757	(6,334,276)	41.7%
Transfers Total	26,353,405	13,458,157	(12,895,248)	51.1%
Total Operating Revenue	69,702,966	36,682,320	(33,020,647)	52.6%

OPERATING EXPENDITURES
MTC OPERATING BUDGET FOR FY 2018-19
As of February 2019 (66.7% of year)

	1	2	3	4	5
	FY 2018-19	Actual	Budget Balance	% of Budget	
Operating Expenditures	Total Budget	Expense	Over/(Under)	(col 2/1)	Encumbrance
Salaries & Benefits	30,172,295	19,974,174	(10,198,121)	66.2%	309,758
Travel & Training	590,419	322,901	(267,518)	54.7%	73,697
Commission Expense					
Commissioner Expense	150,000	107,330	(42,670)	71.6%	-
Advisory Committees	15,000	10,700	(4,300)	71.3%	-
Printing & Graphics	156,900	11,631	(145,269)	7.4%	24,334
Computer Services	3,291,900	2,075,751	(1,216,149)	63.1%	723,343
General Operations	4,199,059	1,935,154	(2,263,905)	46.1%	904,501
Total operating	38,575,573	24,437,642	(14,137,931)	63.4%	2,035,633
Contract Services	31,127,391	4,870,129	(26,257,262)	15.6%	10,847,406
Total Operating Expenditures	69,702,966	29,307,771	(40,395,195)	42.0%	12,883,039

MTC CAPITAL BUDGETS
As of February 2019 (66.7% of year)

<u>Capital</u>	<u>Total Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
Transfer from Reserves	\$130,000	\$0	\$0	\$130,000
Expense	\$130,000	\$0	\$93,956	\$36,044

Bay Bridge Forward Project

<u>Operating</u>	<u>Total Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
STP	18,577,561	2,140,181	-	16,437,380
CMAQ	2,246,858	380,372	-	1,866,486
RM2 Capital	16,236,064	3,145,619	-	13,090,445
SAFE Capital	2,607,843	1,571,223	-	1,036,620
Local - Cities	3,901,346	7,914	-	3,893,432
Revenue	\$43,569,672	\$7,245,309	\$0	\$36,324,363
Expense	\$43,569,672	\$7,245,310	\$11,126,969	\$25,197,393

Hub Signage Program

<u>Capital</u>	<u>LTD Total Budget</u>	<u>LTD Actual</u>	<u>Encumbrance</u>	<u>LTD Balance</u>
Prop 1B	9,729,204	9,729,204	-	-
RM2	362,000	158,885	-	203,115
Real Flag Sign - STA	3,002,624	569,561	-	2,433,063
Revenue	\$13,093,828	\$10,457,651	\$0	\$2,636,177
Expense	\$13,093,828	\$10,461,227	\$0	\$2,632,601

LIFE TO DATE FEDERAL GRANT BUDGET

As of February 2019 (66.7% of year)

Fund Source	Project Description	Grant LTD Balance as of 6/30/2018	New & Amended Grants	Total Grants	Staff Actual	Consultant Actual	Enc.	Remaining Balance
STP GRANTS								
6084-175 1801	MTC Regional Planning	93,755	-	93,755	-	-	-	93,755
6084-176 1803	511 Grant	1,671,742	-	1,671,742	-	1,486,793	184,949	-
6084-179 1806	Pavement Management	60,657	-	60,657	-	-	-	60,657
6084-180 1809	FPI	1,003,949	-	1,003,949	-	606,748	322,201	75,000
6084-186 1812	OBAG Regional PDA	4,481,243	-	4,481,243	-	1,028,510	3,452,733	-
6084-193 1816	Arterial Operations	820,610	-	820,610	-	569,949	248,178	2,483
6084-198 1818	Pavement Management	4,347,454	-	4,347,454	-	321,266	1,011,987	3,014,201
6084-199 1819	511 Traveler Information	2,086,970	-	2,086,970	816	156,918	1,814,146	115,089
6084-201 1820	Freeway Performance Initiative	861,795	-	861,795	-	172,167	689,629	-
6084-205 1822	Pavement Management	1,334,614	-	1,334,614	-	134,303	74,318	1,125,993
6160-027 1823	Incident Management	223,589	-	223,589	221,811	-	-	1,778
6084-206 1826	CMA Planning	31,790,707	16,716,000	48,506,707	-	2,626,464	21,705,244	24,175,000
6084-207 1827	MTC Planning	8,757,362	35,000	8,792,362	750,980	89,758	176,242	7,775,382
6084-208 1832	Vanpool Program	2,000,000	-	2,000,000	1,000	21,525	228,475	1,749,000
6084-213 1833	511 Next Generation	11,109,378	-	11,109,378	1,085,760	-	4,388,068	5,635,551
6084-212 1834	Connected Vehicles/Shared Mobility	2,861,080	-	2,861,080	320,949	-	-	2,540,131
6084-225 1835	Incident Management	4,160,000	-	4,160,000	82,697	-	-	4,077,303
6084-225 1836	System Travel Demand	1,150,000	-	1,150,000	23,617	-	-	1,126,383
6084-228 1838	Freeway Performance -SR I880 - US101	1,000,000	-	1,000,000	-	207,673	67,327	725,000
6084-232 1839	PDA Planning & Implementation	8,300,433	-	8,300,433	-	101,929	1,688,427	6,510,078
6084-226-1841	Arterial Operations	4,250,000	8,000,000	12,250,000	1,791,298	97,534	118,557	10,242,611
6084-227-1842	Enhance Arterial: CAT1	1,000,000	6,000,000	7,000,000	-	163,472	6,048,135	788,393
6084-230 1843	Commuter Parking O&M	997,113	1,500,000	2,497,113	-	-	70,000	2,427,113
6084-231 1844	Freeway Performance - I880 Corridor	995,796	2,000,000	2,995,796	-	92,053	153,743	2,750,000
6084-233 1845	Freeway Performance - I 680 Corridor	8,000,000	6,000,000	14,000,000	-	3,541	6,459	13,990,000
6084-235 1846	Bay Area Forward	-	2,500,000	2,500,000	8,108	-	-	2,491,892
TOTAL		103,358,248	42,751,000	146,109,248	4,287,036	7,880,603	42,448,816	91,492,793
CMAQ GRANTS								
6084-160 1589	Arterial Operations	408,143	179,276	587,419	188,094	21,989	169,179	208,157
6160-018 1596	Freeway Performance	379,046	-	379,046	-	191,278	90,671	97,097
6084-176 1804	511 Grant	213,009	-	213,009	-	162,626	50,383	-
6084-188 1814	Regional Bicycle Program	80,654	-	80,654	7,578	-	-	73,076
6084-202 1824	Climate Initiatives	795,390	-	795,390	-	60,000	140,000	595,390
6084-209 1825	Operate Car Pool Program	7,408,497	-	7,408,497	138,433	656,897	870,598	5,742,569
6084-211 1828	Commuter Benefits Implementation	1,270,570	-	1,270,570	56,625	82,867	135,169	995,909
6084-210-1829	Incident Management	14,264,278	-	14,264,278	-	310,774	1,874,303	12,079,201
6084-215 1830	Spare the Air Youth Program	2,344,724	-	2,344,724	-	180,268	2,153,224	11,232
6084-216 1831	Arterial/Transit Performance/Rideshare	4,538,023	-	4,538,023	-	126,466	1,208,604	3,202,954
6084-220 1837	Field Equipment Devices O&M	1,142,000	-	1,142,000	26,248	-	-	1,115,752
6084-219 1840	Bay Area Forward	1,000,000	-	1,000,000	-	1,000	-	999,000
New	Climate Initiatives	-	12,000,000	12,000,000	-	-	-	12,000,000
New	I880 Central Segment Project Study	-	8,840,000	8,840,000	-	-	-	8,840,000
New	Bay Bridge Forward	-	820,000	820,000	-	-	-	820,000
New	West Grand Ave Transit Signal Priority	-	1,000,000	1,000,000	-	-	-	1,000,000
TOTAL		33,844,334	22,839,276	56,683,610	416,979	1,794,165	6,692,131	47,780,335
FTA GRANTS								
CA57-X023 1623	New Freedom	82,591	-	82,591	-	-	13	82,578
CA37-X104 1625	JARC	20,062	-	20,062	-	20,061	-	(0)
CA37-X133 1627	JARC	130,193	-	130,193	-	-	-	130,193
CA37-X164 1629	JARC	89,496	-	89,496	-	8,457	81,040	0
CA37-X177 1630	JARC	745,275	-	745,275	-	22,067	161,216	561,991
CA34-X001 1631	FTA 5339 - Bus Purchases	231,591	-	231,591	-	-	231,591	-
CA57-X109 1632	New Freedom	346,512	-	346,512	-	5,837	240,419	100,256
CA34-0024 1633	FTA 5339 - Bus Purchases	1,171,281	-	1,171,281	-	-	893,992	277,289
CA34-0032 1634	FTA 5339 - Bus Purchases	725,458	-	725,458	-	-	452,441	273,017
TOTAL		3,542,459	-	3,542,459	-	56,422	2,060,712	1,425,324

LIFE TO DATE FEDERAL GRANT BUDGET

As of February 2019 (66.7% of year)

Fund Source	Project Description	Grant LTD Balance as of 6/30/2018	New & Amended Grants	Total Grants	Staff Actual	Consultant Actual	Enc.	Remaining Balance
SHA 6084-184	1112 FHWA - SHRP2	101,989	-	101,989	10,000	17,057	67,286	7,646
G16AP00172	1312 USGS National Grant - G16AC00172	14,841	8,147	22,987	11,841	3,000	-	8,147
G15AP00118	1313 USGS National Grant - G15AC00118	1,986	-	1,986	1,299	-	-	688
G17AC00239	1315 USGS National Grant - G17AC00136	1,132	-	1,132	-	-	-	1,132
G140CG0318P	1316 USGS National Grant - G140G0318P0151	16,540	-	16,540	14,403	-	-	2,137
BF-99T455	1340 Environmental Protection Agency (EPA)	424,345	-	424,345	5,823	20,650	270,450	127,423
CA000007-01	1342 Environmental Protection Agency (EPA)	600,000	-	600,000	19,406	-	442,600	137,994
EMF2016	1372 Federal Emergency Management Agency	193,641	8,788	202,429	116,368	7,650	43	78,368
CARB	2404 California Air Respoirces Board	2,500,000	-	2,500,000	-	154,354	1,069,466	1,276,180
14 -003	2800 Coastal Conservancy	341,395	21,992	363,387	-	-	100,000	263,387
10-092	2801 Coastal Conservancy	434,949	-	434,949	79,986	66,906	15,806	272,251
STP Exchange	3890 STP Exchange	1,239,477	-	1,239,477	-	-	588,854	650,623
TSFF 2017	5005 The San Francisco Foundation	19,992	-	19,992	-	-	-	19,992
North Bay	5007 Rockefeller Philanthropy Advisors	12,150	-	12,150	1,039	7,050	100	3,961
New	FEMA	-	300,000	300,000	-	-	-	300,000
New	USGS National Grant	-	75,000	75,000	-	-	-	75,000
TOTAL		5,902,437	413,927	6,316,364	260,165	276,666	2,554,605	3,224,928
Total Federal Grants Budget		146,647,478	66,004,203	212,651,681	4,964,180	10,007,857	53,756,264	143,923,380

G16AP00172	1312 USGS National Grant - G16AC00172	Will be closed out in FY2018-19
G15AP00118	1313 USGS National Grant - G15AC00118	Will be closed out in FY2018-19
G17AC00239	1315 USGS National Grant - G17AC00136	Will be closed out in FY2018-19
G140C0318P	1316 USGS National Grant - G140G0318	Will be closed out in FY2018-19
North Bay	5007 Rockefeller Philanthropy Advisors	Will be closed out in FY2018-19
CA37-X104	1625 JARC	Will be closed out in FY2018-19
6160-027	1823 Incident Management	Will be closed out in FY2018-19

CLIPPER OPERATING BUDGET
As of February 2019 (66.7% of year)

	Total FY 2018-19			
Clipper Operating	Budget	Actual	Encumbrance	Balance
RM2	5,088,195	1,103,825	-	3,984,370
STA	10,609,531	6,464,989	-	4,144,542
Clipper Escheatment	3,996,255	1,460,359	-	2,535,896
Transit Operators	19,648,000	9,817,457	-	9,830,543
Revenue	\$39,341,980	\$18,846,629	\$0	\$20,495,351
Expense	\$39,341,980	\$17,394,758	\$14,652,584	\$7,294,638

CLIPPER I - CAPITAL BUDGET (Life to Date)
As of February 2019 (66.7% of year)

Clipper I - Capital	LTD Budget Thru FY 2018-19	Actual	Encumbrance	Project Balance L-T-D
CMAQ	66,669,515	66,903,705	-	(234,190)
Card Sales	12,951,267	10,907,338	-	2,043,929
Cap and Trade (LCTOP)	7,777,971	7,816,352	-	(38,381)
ARRA	11,167,891	11,167,891	-	-
FTA	14,072,565	23,242,045	-	(9,169,480)
STP	31,790,753	33,097,164	-	(1,306,411)
STA	21,946,540	21,341,384	-	605,156
Prop 1B	1,115,383	1,045,170	-	70,213
SFMTA	8,005,421	3,213,743	-	4,791,678
GGBHTD	2,975,000	2,638,123	-	336,877
BART	725,000	505,671	-	219,329
MTC Exchange Fund	7,573,878	7,573,878	-	-
BATA	26,864,813	23,725,816	-	3,138,997
Transit Operators	10,279,437	1,882,569	-	8,396,868
WETA	603,707	618,862	-	-
Sales Tax	890,216	890,216	-	-
Revenue	\$225,409,357	\$216,569,927	\$0	\$8,839,430
Expense	\$225,409,357	\$207,549,203	\$13,899,782	\$3,960,372

CLIPPER II - CAPITAL BUDGET (Life to Date)
As of February 2019 (66.7% of year)

Clipper II - Capital	LTD Budget Thru FY 2018-19	Actual	Encumbrance	Project Balance L-T-D
STP	10,316,887	6,249,373	-	4,067,514
FTA	133,903,689	885,910	-	133,017,779
TCP - CMAQ Funds	2,034,320	-	-	2,034,320
Transit Operators	4,077,563	-	-	4,077,563
Toll Bridge	23,000,000	-	-	23,000,000
OBAG 2	34,000,000	-	-	34,000,000
Prop 1B/LCTOP	4,000,000	-	-	4,000,000
Golden Gate pass Through	5,000,000	-	-	5,000,000
BATA	260,000	259,802	-	198
STA	2,410,841	2,399,268	-	11,573
Revenue	\$219,003,300	\$9,794,353	\$0	\$209,208,947
Expense	\$219,003,300	\$9,794,566	\$1,220,172	\$207,988,562

DISBURSEMENT REPORT (Non- Federal Funded)
As of February 2019 (66.7% of year)

Work Element/Consultant	Budgeted	Expended	Encumbered	Balance
Support to the Commission	115,500			
Consultants				
1051111 - Subtotal	115,500	-	-	115,500
Implement Public Information Program	2,114,919			
Circlepoint			85,000	
Consultants		243,871	455,494	
Craft & Commerce, LLP		59,647	40,353	
League f Women Voters			25,000	
1051112 - Subtotal	2,114,919	303,518	605,847	1,205,554
Regional Transportation Plan	1,801,241			
AECOM		42,353	17,647	
Consultants		162,975	508,289	
Economic & Planning Systems		45,225	49,970	
EMC Research		40,000	110,000	
Exygy, Inc.		10,000	140,000	
Trust for Conservation Innovation			75,000	
Urban Institute			150,000	
1051121 - Subtotal	1,801,241	300,553	1,050,906	449,782
Analyze Regional Data using GIS & Travel Models	2,420,359			
Consultants		28,700	87,092	
Corey, Canapary & Galanis		59,794	100,378	
ETC Institute		170,133	131,847	
Parsons Brinkerhoff, Inc.			11,374	
Redhill Group, Inc.			95,787	
Resource Systems Group		113,760	476,732	
RSG, Inc.		140,055	167,641	
WSP USA Inc.		64,940	25,125	
1051122 - Subtotal	2,420,359	577,382	1,095,976	747,001
Airport/Seaport/Freight Planning	660,853			
Cambridge Systematics			200,000	
The Tioga Group, Inc.		70,000	60,853	
1051124 - Subtotal	660,853	70,000	260,853	330,000
Active Transportation Planning	545,000			
Consultants			75,000	
1051125- Subtotal	545,000	-	75,000	470,000
Resiliency (Sea Level Rise/Adaptation) PL	660,674			
AECOM		136,561	264,076	
Bay Conservation & Development		127,664	127,253	
1051126 - Subtotal	660,674	264,225	391,329	5,120

DISBURSEMENT REPORT (Non- Federal Funded)
As of February 2019 (66.7% of year)

Work Element/Consultant	Budgeted	Expended	Encumbered	Balance
Regional Trails	10,000			
Consultants			10,000	
1051127 - Subtotal	10,000	-	10,000	-
Resilience and Hazards Planning	118,667			
Consultants		21,647	7,020	
Rutherford & Chekene			90,000	
1051128 - Subtotal	118,667	21,647	97,020	-
Regional Research and Economic	400,000			
Bay Area Council Economics Ins.			40,000	
Consultants		18,750	1,250	
1051129 - Subtotal	400,000	18,750	41,250	340,000
Advocate Legislative Programs	571,045			
Carter, Welch & Associates		47,582	25,273	
Consultants		59,045	-	
Government Relations		170,333	121,667	
1051132- Subtotal	571,045	276,960	146,940	147,145
Agency Financial Management	745,679			
SunGard Bi-Tech Inc.		1,045	2,729	
Gray CPA Consulting Tech Support		50		
PWC		271,905		
1011152 - Subtotal	745,679	273,000	2,729	469,950
Administrative Services	879,407			
Koff & Associates		3,165	98,229	
Management Partners		55,374	4,140	
Carl Warren & Co.			91,100	
Pathways for High School		134,033	967	
Bluewater Learn Telework		21,000		
San Jose State University		42,317	157,683	
Perfromance Based Ergonomics		14,542	10,458	
The Solis Group		34,480	140,520	
Civic Edge		19,175	2,250	
1011153 - Subtotal	879,407	324,086	505,346	49,975
Information Technology Services	652,581			
Management Partners Inc.		13,220	74,536	
Informatix, Inc.		32,542	77,255	
Marcia T.Ruben			25,000	
SSP Data		4,265	85,690	
City Invoate		10,000		
1011161 - Subtotal	652,581	60,027	262,481	330,073

DISBURSEMENT REPORT (Non- Federal Funded)
As of February 2019 (66.7% of year)

Work Element/Consultant	Budgeted	Expended	Encumbered	Balance
Performance Measurement and Monitoring	348,698			
ARUP North America Ltd.			25,000	
Consultants		23,426	273	
Exygy, Inc.		66,688	83,312	
1051212 - Subtotal	348,698	90,114	108,585	149,999
Regional Rideshare Program	1,083,694			
Enterprise Rent-A-Car		64,575	685,425	
Parsons Brinkerhoff		9,279	323,789	
1051222 - Subtotal	1,083,694	73,854	1,009,214	626
Support Regional Operations Program	254,874			
Iteris Inc.			34,031	
Consultants			83,763	
1051223 - Subtotal	254,874	-	117,794	137,080
Implement Regional Traveler Information Services				
Regional Traveler Information	542,407			
Civic Resource Group		87,794	90,724	
Consultants			18,550	
Iteris, Inc.		104,676	156,177	
Kimley-Horn & Associates			2,029	
1051224 - Subtotal	542,407	192,470	267,480	82,457
Emergency Response Planning	55,151			
URS Corporation			55,151	
1051229 - Subtotal	55,151	-	55,151	0
Pavement Management Program (PMP)	2,433,243			
AMS Consulting		1,789	23,915	
Bellecci & Associates		4,588	4,588	
			50,000	
Capitol Asset & Pavement Services		7,891	18,341	
Consultants		27,674	53,113	
DevMecca, LLC		1,051,961	465,180	
Fugro Roadware, Inc.		1,961	17,652	
Harris & Associates		11,114	12,216	
Nichols Consulting		3,257	26,599	
Pavement Engineering Inc.		8,396	10,495	
Quality Engineering Solutions		2,535	17,308	
1051233 - Subtotal	2,433,243	1,121,166	699,407	612,670

DISBURSEMENT REPORT (Non- Federal Funded)
As of February 2019 (66.7% of year)

Work Element/Consultant	Budgeted	Expended	Encumbered	Balance
Arterial Operations	764,560			
City of San Rafael			207,844	
DKS Associates		12,941	55,724	
City of Hayward			53,554	
ITERIS, DBA, MMA		18,014	181,497	
ITERIS, Inc.			1,000	
Kimley-Horn And Associates		10,631	11,279	
City of Pleasanton			47,644	
City of South San Francisco			95,764	
TJKM Transportation		6,319	3,411	
1051234 - Subtotal	764,560	47,905	657,717	58,938
Incident Management	841,300			
Circlepoint			34,300	
Consultants			15,453	
ITERIS, Inc.			175,000	
City of Fremont			50,000	
Kimley-Horn		42,580	156,638	
1051235 - Subtotal	841,300	42,580	431,391	367,329
Implement Lifeline Transportation Programs	723,000		723,000	
1051311 - Subtotal	723,000	-	723,000	-
Climate Resilience for People with Disabilities	501,000			
World Institute on Disability			406,000	
1051313 - Subtotal	501,000	-	406,000	95,000
Climate Assessment Initiative	85,000			
Consultants		51,967		
1051413 - Subtotal	85,000	51,967	-	33,033
Road Maintenance and Rehabilitation	300,000	1,653	198,156	
1051415 - Subtotal	300,000	1,653	198,156	100,191
Regional Assistance Program	250,734			
Pieriott & Associates, LLC		34,000	28,000	
1051514 - Subtotal	250,734	34,000	28,000	188,734
State Programing, Monitoring and TIP Development	187,200			
Consultants		-	187,200	
1051515 - Subtotal	187,200	-	187,200	-

DISBURSEMENT REPORT (Non- Federal Funded)
As of February 2019 (66.7% of year)

Work Element/Consultant	Budgeted	Expended	Encumbered	Balance
Transit Sustainability Project	7,241,604			
Arup North America Ltd.		80,246	94,673	
Consultants			5,000	
Golden Gate Bridge & Highway			42,857	
Nelson Nygaard			6,840	
Parsons Brinckerhoff, Inc.		81,188	132,870	
Sonoma County Transportation		15,182	59,818	
1051517 - Subtotal	7,241,604	176,616	342,058	6,722,930
Transportation for Livable Communities Program	149,904			
Consultants		15,883	90,415	
FEHR & PEERS Assocaites			7,963	
Nelson Nygaard		4,035		
Placeworks		6,201	-	
City of Santa Clara			60,000	
1051611 - Subtotal	149,904	26,119	158,378	-
Climate Adaptation Consulting (BARC)	105,530			
Consultants		47,594	3,183	
1051612- Subtotal	105,530	47,594	3,183	54,753
Road Maintenance and Rehabilitation	487,474			
Consultants				
1051613- Subtotal	487,474	-	-	487,474
Connecting Housing and Transportation	453,532			
Consultants		224,267		
Community Outreach		12,000	6,000	
Monument Impact		6,000	-	
TranslIght LLC		28,079	115,203	
1051615- Subtotal	453,532	270,346	121,203	61,983
Regional Advance Mitigation Projects	50,000			
Consultants				
1051616- Subtotal	50,000	-	-	50,000
Technical Assistance Strategic Planning	100,000			
Estolano Lesar Advisors			100,000	
1051617- Subtotal	100,000	-	100,000	-
Affordable Mobility Pilot Program	601,600			
TransForm		43,536	301,644	
1051618- Subtotal	601,600	43,536	301,644	256,420

DISBURSEMENT REPORT (Non- Federal Funded)
As of February 2019 (66.7% of year)

Work Element/Consultant	Budgeted	Expended	Encumbered	Balance
Diordon Cencept Plan	500,000			
1051619- Subtotal	500,000	-	-	500,000
General Operations c/o				
1011998 & 1011999	223,964	-	-	223,964
Legal	1,146,994			
Fatella Braun and Martnell LLP			20,000	
Hanson and Bridgett		38,930	1,070	
Glynn and Finley		114,014	65,010	
Meyers Nave		4,615	37,693	
Best Best & & Krieger LLP		2,272	36,166	
Renne Sloan Holtzman Sakalili		231	226,226	
1060000 - Subtotal	1,146,994	160,062	386,165	600,767
Total Operating Contract Services	31,127,391	4,870,129	10,847,406	15,444,452
Bay Area Forward - Capital				
11051237 - Subtotal	20,826,724	4,715,706	14,597,311	1,513,707
Total Grant Funded	51,954,115	9,585,835	25,444,718	16,923,562

DISBURSEMENT REPORT - (Funded by Federal Grants)
As of February 2019 (66.7% of year)

Work Element/Consultant	Expended	Encumbered
Regional Transportation Plan		
Consultants	17,057	42,436
San Francisco Transportation Authority		24,850
1051122 - Subtotal	17,057	67,286
Regional Trails		
East Bay Regional Park District	66,906	100,000
Petaluma Small Craft Center		15,806
1051127 - Subtotal	66,906	115,806
Resilience and Hazards Planning		
Arietta Chakos	7,050	100
Consultants	10,650	43
1051128 - Subtotal	17,700	143
Analyze Regional Data using GIS & Travel Models		
Consultants		70,000
Enterprise Rent-A-Car	21,525	228,475
Parsons Brinkerhoff	750,659	1,558,440
Sonoma County Transportation		28,038
Valley Transportation Authority		70,000
1051222 - Subtotal	772,184	1,954,953
Support Regional Traveler Information Services		
Kimley-Horn and Associates	7,708	4,648
1051223 - Subtotal	7,708	4,648
Regional Traffic Information Services		
Civic Resource Group	822,883	1,181,896
Faneuil, Inc.	156,637	1,088,135
Iteris, Inc.	807,933	2,661,959
Kimley-Horn & Associates	281	590,198
1051224 - Subtotal	1,787,734	5,522,188

DISBURSEMENT REPORT - (Funded by Federal Grants)
As of February 2019 (66.7% of year)

Work Element/Consultant	Expended	Encumbered
Pavement Management Program (PMP)		
AMS Consulting	13,811	184,585
Bellecci & Associates	35,412	35,412
Capitol Asset & Pavement Services	60,909	141,559
Consultants	135,002	74,318
Fugro Roadware Inc.	15,139	136,248
Harris & Associates	85,786	94,284
Nichols Consulting Engineers	25,143	205,301
Pavement engineering Inc.	64,804	81,005
Quality Engineering Solutions	19,565	133,592
1051233 - Subtotal	455,569	1,086,304
Arterial Operations Coordination		
City of Emeryville		726,913
City of San Rafael		704,691
City of Concord		588,854
Consultants	524,319	224,818
DKS Associates	145,510	366,395
City of Hayward		263,279
ITERIS, DBA MMA	128,329	668,920
ITERIS, INC.		23,618
Kimely-Horn	138,709	685,287
Kimely Horn and Associates		31,111
City of Pleasanton		233,791
City of San Jose		1,342,688
City of San Ramon		444,949
City of So San Francisco		565,330
TJKM Transportation Consultant	37,061	304,105
Town of Los Gatos		643,662
City of Union City		618,916
1051234 - Subtotal	973,928	8,437,327
Implement Incident Management Program		
AC Transit		308,160
Consultants	182,758	7,242
MNS Engineering, Inc. (Former S & C)	51,185	1,633,733
URS Corporation	76,832	115,168
1051235 - Subtotal	310,775	2,064,303
Lifeline Program		
County of Contra Costa	10,324	39,093
County of Contra Costa	8,062	41,760
Cycles of Change	22,029	42,843
San Mateo County Human Service	1,714	37,521
1051310 - Subtotal	42,129	161,217

DISBURSEMENT REPORT - (Funded by Federal Grants)
As of February 2019 (66.7% of year)

Work Element/Consultant	Expended	Encumbered
Implement Lifeline Transportation Program		
Marin Transit	8,457	81,040
1051311 - Subtotal	8,457	81,040
Lifeline Planning		
Alta Planning and Design	180,268	2,153,224
Silicon Valley Bicycle Coalition	60,000	140,000
1051413 - Subtotal	240,268	2,293,224
Federal Programming, Monitoring and TIP Development		
City of Santa Rosa		231,591
County Connection		13
ECCTA		1,344,299
Valley Transportation Authority		2,134
1051512 - Subtotal	0	1,578,037
New Freedom - Non - Planning Funds		
Outreach & Escort Inc.	5,837	240,419
1051518 - Subtotal	5,837	240,419
Transportation for Livable Communities		
Bay Conservation & Development	89,758	176,242
City of Berkeley		340,416
City of Santa Rosa		800,000
Community Design and Architecture	50,358	
Consultant	6,816	382,184
Dyett & Bhatia	1,500	3,315
City of El Cerrito	62,108	140,402
Fehr & Peers Associates	14,180	196,497
Nelson Niggard	88,255	594,141
City of Oakland		459,800
Placeworks	47,858	232,142
City and County of San Francisco	700,000	
City of San Jose		683,802
Santa Clara VTA	88,964	761,036
City of Sunnyvale	70,400	335,200
TJKM Transportation Consultant		200,000
City of Walnut Creek		12,225
1051611 - Subtotal	1,220,197	5,317,402
Connecting Housing and Transportation		
Ninyo and Moore	20,650	713,050
1051615 - Subtotal	20,650	713,050

DISBURSEMENT REPORT - (Funded by Federal Grants)
As of February 2019 (66.7% of year)

Work Element/Consultant	Expended	Encumbered
Affordable Mobility Pilot Program		
Transform	154,354	1,069,466
1051618 - Subtotal	154,354	1,069,466
Fund 190 CMA PLANNING	2,626,464	21,705,244
Total Federal Grant Funded	8,727,915	52,412,053
Bay Area Forward - Capital		
11051237 - Subtotal	1,279,942	1,614,211
Total Federal Grant Funded	10,007,857	53,756,264

CAPITAL PROJECTS DISBURSEMENT REPORT

As of February 2019 (66.7% of year)

Work Element/Consultant	Budgeted	Expended	Encumbered	Balance
Capital Expenditures	130,000		93,956	
Subtotal	130,000	-	93,956	36,044
Bay Bridge Forward	43,569,672			
Audio Visual Innovations Inc.			5,135	
California Engineering Contractors		1,920,634	130,145	
California Highway Patrol		91,274	483,726	
CONSULTANTS (PO)		544,814	935,475	
FEHR & PEERS ASSOCIATES		31,204	9,053	
HDR Engineering, Inc.		418,018	321,106	
Kimley Horn Associates		125,878	15,157	
KIMLEY-HORN		535,028	395,011	
Kittelson & Associates			42,726	
Kittelson & Associates, Inc			125,000	
MTC Staff Costs		1,248,526		
O.C. Jones & Sons, Inc.		1,542,511	6,619,564	
Parsons Transportation Group		67,280	160,516	
Placeworks		5,000	45,711	
San Mateo County Transit District			50,000	
Transp Mobility Solutions			75,376	
UC REGENTS		509,688	130,329	
Wilson, Sparling & Associates			30,000	
WSP USA Inc.		88,582	1,193,813	
WSP, USA INC.		116,874	359,126	
1051237 - Subtotal	43,569,672	7,245,310	11,126,969	25,197,393
Hub Signage Program	13,093,828			
Staff Costs		1,474,838		
Consultants		1,451,014		
Kimly-Horn and Associates		792,395		
BART		4,760,658		
Wilbur Smith Associates		100,850		
City of Santa Rosa		89,424		
Jacobs Carter Burgess		481,201		
Fluoresco Lighting		448,201		
Solari Corporation		188,388		
Nematode Holdings, LLC		224,369		
NCPTA		133,860		
Ghirardelli Association		316,028		
3322650,2651,2652,2654 & 2655 Subtotal	13,093,828	10,461,227	-	2,632,601

CLIPPER PROJECTS DISBURSEMENT REPORT

As of February 2019 (66.7% of year)

Work Element/Consultant	Budgeted	Expended	Encumbered	Balance
Clipper Operating	39,341,980			
AC Transit		142,800	102,000	
Caribou Public Relations		69,858	90,218	
CONSULTANTS (PO)		178,311	639,428	
CUBIC		120,472		
Cubic Transportation Systems		14,932,823	12,524,065	
Faneuil, Inc.		236,632	170,519	
MOORE, IACOFANO, GOLTSMAN		404,090	431,831	
MTC STAFF COSTS		958,586	521,492	
Nematode Holdings		189,936	134,279	
Resource Development Assoc.		142,683	57,318	
Synapse Strategies		18,566	-18,566	
320122116 Clipper Operating Expenses	\$39,341,980	\$17,394,758	\$14,652,584	\$7,294,638
Clipper I - Capital	225,409,357			
Staff costs		12,971,883	542,331	
Auriga Corporation		12,293		
A T & T		77,112		
AC TRANSIT		397,683		
Acumen Building Enterprise		302,151		
AT&T		13,445		
Auriga Corporation		373,734		
BART		2,574,547		
BART		1,130,185		
Booz Allen Hamilton		8,777,924	817,561	
Booz Allen Hamilton		13,544,126		
Caporicci & Larson		11,530		
Consultants		3,732,657	1,881,181	
Cornerstone Transp. Consulting		110,119		
Cubic Transportation Systems		93,720,214	10,214,278	
D-S-P		10,000		
Elmwood Consulting		11,603		
Fleishman-Hillard Inc.		175,760		
Glynn & Finley, LLP		199,990		
Golden Gate BHTD		46,347		
Golden Gate BHTD		38,790		
Golden Gate Transit District		25,270		
Hanson Bridgett Marcus Vlahos		5,000		
Hothouse Interactive		13,104		

CLIPPER PROJECTS DISBURSEMENT REPORT

As of February 2019 (66.7% of year)

Work Element/Consultant	Budgeted	Expended	Encumbered	Balance
Intl. Programming & Systems		29,491		
Invoke Technologies		156,962		
Karen Antion Consulting		290,397		
Kennison Metal Fabrication		225,361		
Kimley-Horn and Associates		703,173		
Kimley-Horn and Associates		337,390	64,078	
KPMG consulting		1,127,033		
Local Government Services		915,517		
Macias, Gini and Company		47,190		
Moore, Iacofano, Goltsman		128,627		
MOTOROLA (PHASE I)		2,166,458		
MOTOROLA (PHASE II)		37,511,848		
PB CONSULT		193,500		
Peninsula Corr. Joint Powers		2,079,685		
Pricewaterhouse Coopers		40,000		
Samtrans		149,013		
San Francisco Muni		579,882		
Santa Clara VTA		1,636,101		
SBC/MCI		1,128		
SF Muni		431,580		
Shiralian Management Group		83,160		
Synapse Strategies		437,245		
Solano County Transit		165,480		
Solutions for Transit		192,013		
Thompson Coburn LLP		19,459		
Valley Transportation Authority		2,265,500		
VenTek Transit, Inc.		791,939	380,353	
Water Emergency Transportation Authority		127,867		
RM2 Capital construction		16,440,738		
310 Clipper Capital I - Total Expenses	\$225,409,357	\$207,549,203	\$13,899,782	\$3,960,372

Clipper II- Capital

219,003,300

Staff Costs		5,544,460		
CH2M Hill Clipper Consultants		63,617	539,511	
IBI Group		1,883,696	401,395	
Invoke Technologies		103,751	132,867	
Consultants		1,652,820	5,775	
KPMG Consulting		31,125		
Thompson Coburn LLP		515,097	140,624	
312 Clipper II - Total Expenses	\$219,003,300	\$9,794,566	\$1,220,172	\$207,988,562

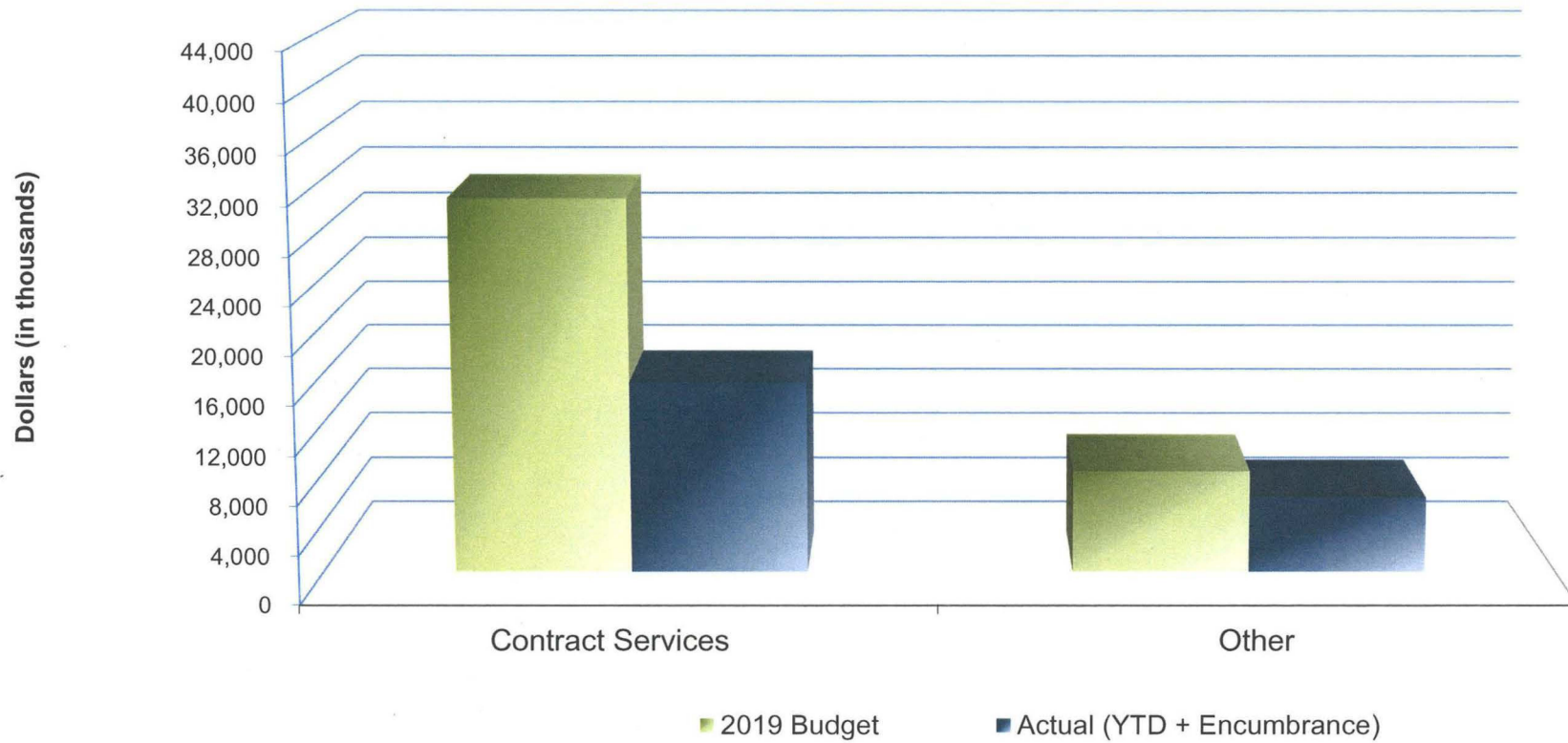
PURCHASE ORDERS EXECUTED BY EXECUTIVE DIRECTOR
\$2,500-\$200,000

		February, 2019
Quest Media & Supplies		\$14,145
	<i>Internet Service Installation</i>	
Linda Roth & Associates		\$9,000
	<i>2019 Legislative Workshop Event Planning in Washington DC</i>	
Gartner Inc.		\$12,625
	<i>Software License Renewal</i>	
Extensis Products Group		\$6,380
	<i>Software License Renewal</i>	
PC Mall		\$8,590
	<i>Software License Renewal</i>	
McCain Inc.		\$31,251
	<i>Office Supplies</i>	
Another Dancing Bear		\$3,000
	<i>Advertising /Public Awareness</i>	
Insight Global Inc.		\$91,200
	<i>Temporary Staff Agency</i>	
Security Awareness Training		\$13,835
	<i>Software License Renewal</i>	
Local Government.Com		\$5,000
	<i>Sponsorship For Yosemite Leadership Policy Conference</i>	

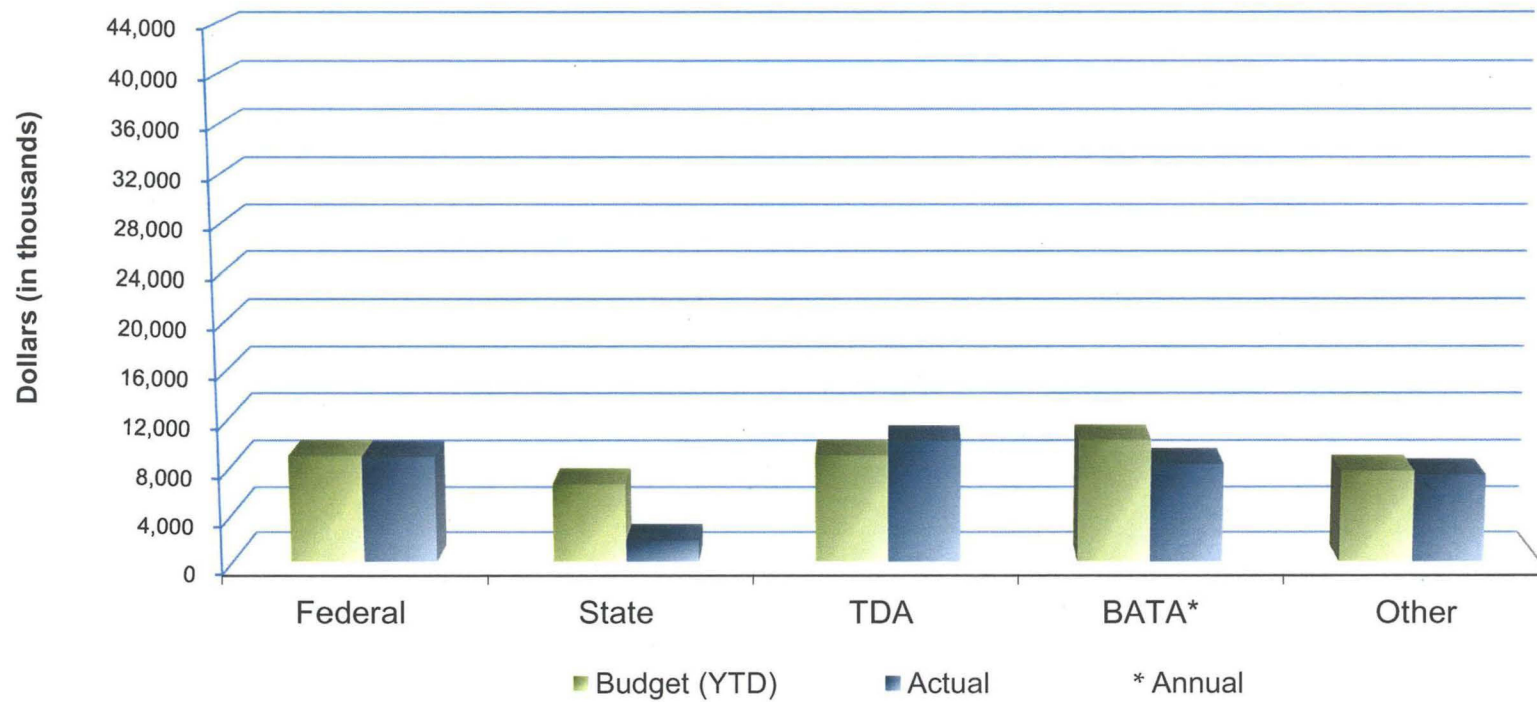
CONTRACTS EXECUTED BY EXECUTIVE DIRECTOR
\$2,500-200,000

Consultant	Purpose	February, 2019
SV@HOME	CASA Implementation Consultant	\$70,000

Expenditure Comparison Budget Vs Actual Plus Encumbrances February 2019

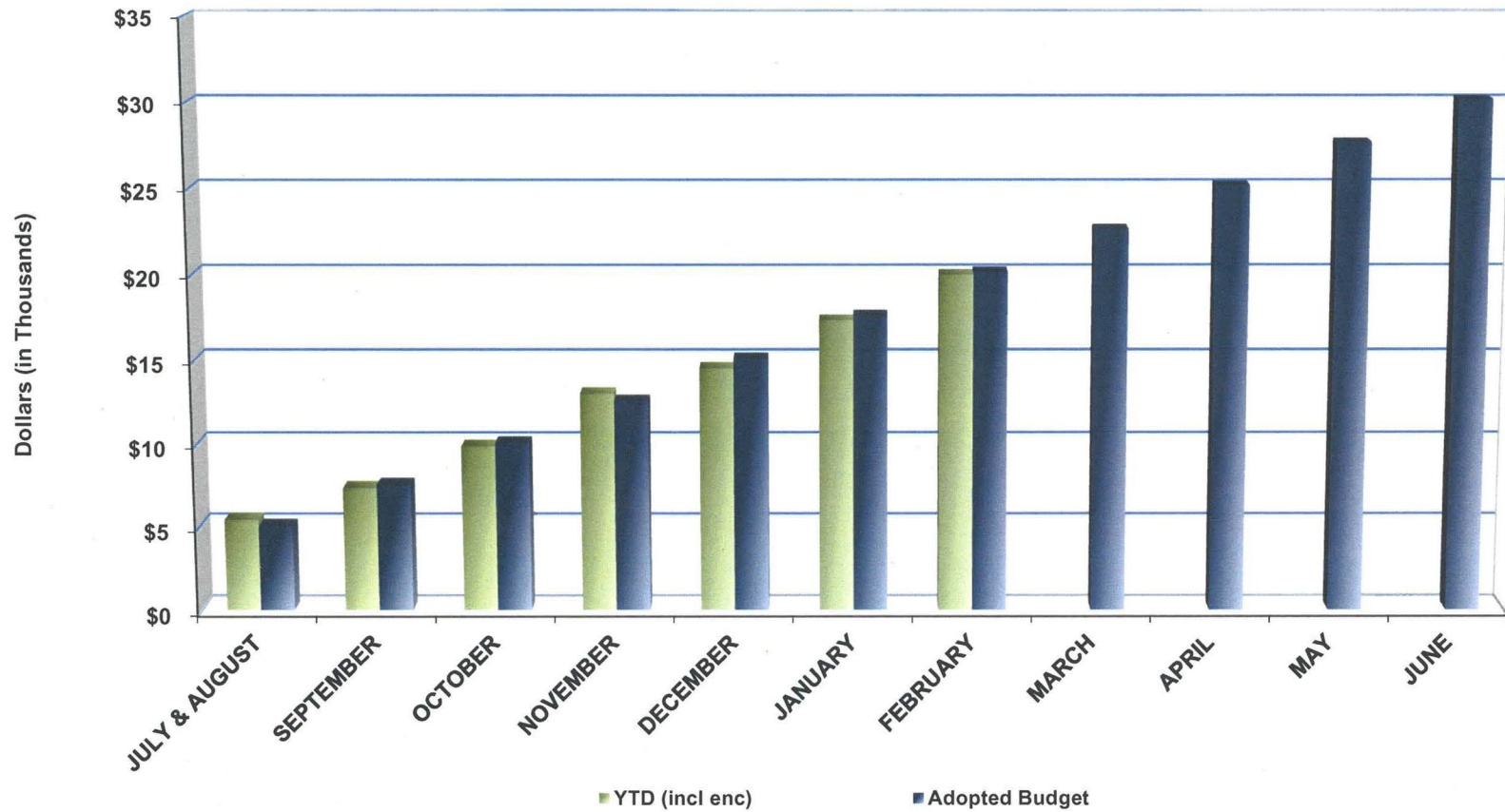


Revenue Comparison Budget Vs Actual February 2019



* Annual

Salaries & Benefits Budget vs Actual Plus Encumbrance





Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0282 **Version:** 1 **Name:**
Type: Report **Status:** Consent
File created: 3/7/2019 **In control:** Administration Committee
On agenda: 4/10/2019 **Final action:**
Title: Monthly Travel Report
Sponsors:
Indexes:
Code sections:
Attachments: [2d Travel Report Feb 2019.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:
Monthly Travel Report

Presenter:
Sonia Elsonbaty

Recommended Action:
Information



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: April 3, 2019

FR: Executive Director

RE: Monthly Travel Report

Pursuant to MTC Resolution No. 1058, Revised, this memorandum constitutes the monthly travel report to the Administration Committee. As a reminder, the Commission revised the policies governing Commissioner and staff travel to require that three items be approved by, or reported to, this Committee:

1. International travel (outside the United States and Canada) must be approved in advance by this Committee at a regular public meeting.
2. All Commissioner travel must be disclosed in regular monthly reports to this committee.
3. On a quarterly basis, actual vs. budgeted travel expenditures must be reported to this Committee.

International Travel Requests

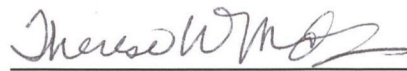
None this month.

Commissioner Travel

None this month.

Budget Report

As outlined in Attachment A, actual travel expenses for all combined MTC travel funds are below budget at 48% as of February 2019 with 67% of the budget year elapsed.


Therese W. McMillan

SH:bm
Attachment

TRAVEL REPORT FOR FY 2018-19
As of February, 2019 (66.7% of year)

FUND	Budget	YTD Actual	% of Budget
MTC	\$461,819	\$200,603	43%
BATA	\$186,200	\$117,395	63%
SAFE	\$12,000	\$3,454	29%
Clipper	\$23,608	\$8,273	35%
Total	\$683,627	\$329,725	48%



Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0283 **Version:** 1 **Name:**
Type: Contract **Status:** Consent
File created: 3/7/2019 **In control:** Administration Committee
On agenda: 4/10/2019 **Final action:**
Title: Contract Amendment - Website Operations, Maintenance and Improvement Services: Visual Strategies, Inc. (\$425,000)

Sponsors:

Indexes:

Code sections:

Attachments: [2e_ContractAmend_Visual Strategies.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Subject:

Contract Amendment - Website Operations, Maintenance and Improvement Services: Visual Strategies, Inc. (\$425,000)

Presenter:

Alysha Nachtigall

Recommended Action:

Committee Approval



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: April 3, 2019

FR: Executive Director

W. I. 1161; 1121; 1612

RE: Contract Amendment - Website Operations, Maintenance and Improvement Services: Visual Strategies, Inc. (\$425,000)

This memorandum requests Committee approval of a one-year contract amendment in an amount not to exceed \$425,000 with Visual Strategies, Inc. to operate, maintain, and improve the MTC websites, the Bay Area Regional Collaborative (BARC) website, the Association of Bay Area Governments (ABAG) website, and the related ABAG websites.

Background

In April 2017, following a competitive procurement process, this Committee approved a pre-qualified panel of the following five consultants to provide on-call website operations, maintenance, and improvement services to MTC on an as-needed basis: Exygy Inc., Visual Strategies, Inc., Symmetrical Designs, MIG Inc., and Civic Resource Group International Inc. The RFQ provided for a contract period through June 30, 2019 with an option on the part of MTC to extend through June 30, 2021.

In July 2017, MTC selected Visual Strategies, Inc. from the pre-qualified panel to provide website maintenance support and on-call website improvements and services for the MTC and Plan Bay Area (PBA) websites. The Executive Director approved a one-year contract in an amount not to exceed \$160,000.

In December 2017, through a mini-procurement of the pre-qualified on-call website operations, maintenance and improvement services panel, the Executive Director approved a contract amendment with Visual Strategies, Inc. to build, operate, and maintain a new Bay Area Regional Collaborative (BARC) website.

In April 2018, this Committee approved a one-year contract extension and amendment with Visual Strategies, Inc. to build and operate a new ABAG website and suite of related websites to align with the recently rebuilt MTC website. Additionally, the amendment funded continued operations, maintenance, and improvement of the MTC websites.

Visual Strategies, Inc. continues to demonstrate a comprehensive understanding of both the intent and needs of the agency's websites, and is familiar with MTC's staff, work procedures, and technical requirements. Visual Strategies, Inc. built the new ABAG website, the new BARC website, and the MTC website, as well as the two most recent iterations of the PBA website. Visual Strategies, Inc. has maintained these websites to the highest industry standards.

The proposed contract amendment funds the operation, maintenance, and improvement of the MTC websites, the BARC website, the ABAG website, and the subsidiary ABAG websites.

This amendment will add \$425,000 and one additional year to the contract, bringing the contract total to \$1,222,000 for the three-year period. Funding for this agreement is subject to approval of the draft FY 2019-20 agency budgets. Visual Strategies, Inc.'s and its subcontractors' small business and disadvantaged business enterprise status are shown in Attachment A.

Recommendation

Staff recommends that this Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with Visual Strategies, Inc. for a one-year extension in an amount not to exceed \$425,000 to operate, maintain, and improve the MTC websites, the BARC website, the ABAG website, and the related ABAG websites.



Therese W. McMillan

TM:an
Attachment

Attachment A

	Firm Name	Role on Project	DBE* Firm			SBE** Firm		
			Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	Visual Strategies, Inc.	Website maintenance support, website improvements, and update services			X	X	2003308	
Subcontractor	Carrie Santi DeLucchi	Project manager, Lead Front-end Designer			X			X
	Jennifer Lampton	Senior Drupal Developer, Lead Engineer			X			X
	Chad Upham	Front-end Developer, UX Designer			X			X
	Brandon Bergren	Drupal Specialist			X			X
	Elena Genova	Custom Programming Engineer			X			X

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Contract Amendment

Work Item No.:	1161; 1612; 1121
Consultant(s):	Visual Strategies, Inc. (San Francisco, CA)
Work Project Title:	Website Operations, Maintenance and Improvement Services
Purpose of Project:	Operate, maintain, and improve the MTC websites, the BARC website, the ABAG website, and the related ABAG websites.
Brief Scope of Work:	The design, development, testing, deployment, operations, maintenance, and improvement of websites.
Project Cost Not to Exceed:	\$425,000 (this amendment) Total Contract before this amendment: \$797,000 Total Authorized Contract after this amendment: \$1,222,000
Funding Source:	General Funds, ABAG Funds
Fiscal Impact:	\$425,000 is subject to approval of the MTC (\$315,000) and ABAG (\$110,000) FY 2019-20 budgets.
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Visual Strategies, Inc. to perform website operations, maintenance and improvement work, as described above and in the Executive Director's memorandum dated April 3, 2019, and the Chief Financial Officer is authorized to set aside funds in the amount of \$425,000 for such amendment, subject to approval of necessary funds in future agency budgets as specified above.
Administration Committee:	<hr/> Federal D. Glover, Chair
Approved:	Date: April 10, 2019