



Metropolitan Transportation Commission

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Agenda

Operations Committee

Friday, March 8, 2019

9:40 AM

Board Room - 1st Floor

This meeting is scheduled to be webcast live on the Metropolitan Transportation Commission's Website: <http://mtc.ca.gov/whats-happening/meetings> and will take place at 9:40 a.m. or immediately following the 9:35 a.m. Joint MTC Legislation Committee and ABAG Legislation Committee.

1. Roll Call / Confirm Quorum

Quorum: A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4).

2. Consent Calendar

- 2a. [19-0119](#) Minutes of the February 8, 2019 Meeting
- Action: Committee Approval
- Attachments: [2a_OPS Minutes_Feb 2019.pdf](#)
- 2b. [19-0146](#) Clipper® Contract Change Order - Means-Based Pilot Program: Cubic Transportation Systems, Inc. (\$1,000,000)
- Action: Committee Approval
- Presenter: Lysa Hale
- Attachments: [2b Clipper Contract Action Means-based Pilot Program.pdf](#)

3. Public Comment / Other Business

4. Adjournment / Next Meeting

The next meeting of the Operations Committee will be Friday, April 12, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.



Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0119 **Version:** 1 **Name:**
Type: Minutes **Status:** Consent
File created: 1/29/2019 **In control:** Operations Committee
On agenda: 3/8/2019 **Final action:**
Title: Minutes of the February 8, 2019 Meeting
Sponsors:
Indexes:
Code sections:
Attachments: [2a OPS Minutes_Feb 2019.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:
Minutes of the February 8, 2019 Meeting

Recommended Action:
Committee Approval

Attachments:



Metropolitan Transportation Commission

Meeting Minutes - Draft

Operations Committee

Agenda Item 2a

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Committee Members:

Dave Cortese, Chair Julie Pierce, Vice Chair

*Alicia Aguirre, Damon Connolly, Anne Halsted,
Sam Liccardo, Jim Spering*

Non-Voting Members: Tom Azumbrado, Dorene M. Giacomini

Friday, February 8, 2019

9:40 AM

Board Room - 1st Floor

1. Roll Call / Confirm Quorum

Present: 5 - Vice Chair Pierce, Commissioner Aguirre, Commissioner Connolly, Commissioner Spering and Chair Cortese

Absent: 2 - Commissioner Halsted and Commissioner Liccardo

Non-Voting Member Present: Commissioner Giacomini

Non-Voting Member Absent: Commissioner Azumbrado

Ex Officio Voting Members Present: Commission Chair Mackenzie and
Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Glover, Commissioner Josefowitz,
Commissioner Pedroza, and Commissioner Worth

2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Vice Chair Pierce and second by Commissioner Aguirre, the
Consent Calendar was approved by the following vote:**

Aye: 5 - Vice Chair Pierce, Commissioner Aguirre, Commissioner Connolly, Commissioner Spering and Chair Cortese

Absent: 2 - Commissioner Halsted and Commissioner Liccardo

2a. [19-0028](#) Minutes of the January 11, 2019 Meeting

Action: Committee Approval

Attachments: [2a_OPS Minutes_Jan 2019.pdf](#)

- 2b.** [19-0029](#) Second Quarter MTC Service Authority for Freeways and Expressways (SAFE) Financial Statements December 2018
- Action:** Information
- Presenter:** Sonia Elsonbaty
- Attachments:** [2b_2nd Qtr SAFE Financial Statements FY19.pdf](#)
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- 2c.** [19-0030](#) Consultant Panel: On-Call Project/Program Management and Strategic Advisor Cycle 1: (Advanced Mobility Group, AECOM Technical Services, Inc., Atkins North America, Inc., BayPac Consult Inc., Carlton Haack Consulting, Gannett Fleming, Gray-Bowen-Scott, IBI Group, Iteris, Inc., Jacobs Engineering Group, Inc., Kimley-Horn and Associates, Inc., Mott MacDonald, T.Y. Lin International, WSP USA Inc.)
- Action:** Committee Approval
- Presenter:** Kevin Chen
- Attachments:** [2c ProjectManagement Bench.pdf](#)
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- 2d.** [19-0031](#) Clipper® Bank Account Cash Management: Transfer of \$1,460,000 from Clipper Float Account to MTC to Fund Clipper Program Operating Costs
- Action:** Committee Approval
- Presenter:** David Weir
- Attachments:** [2d_Float_Cash_Distribution.pdf](#)

3. Public Comment / Other Business**4. Adjournment / Next Meeting**

The next meeting of the Operations Committee will be Friday, March 8, 2019 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.



Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 19-0146 **Version:** 1 **Name:**

Type: Contract **Status:** Consent

File created: 2/5/2019 **In control:** Operations Committee

On agenda: 3/8/2019 **Final action:**

Title: Clipper® Contract Change Order - Means-Based Pilot Program: Cubic Transportation Systems, Inc. (\$1,000,000)

Sponsors:

Indexes:

Code sections:

Attachments: [2b Clipper Contract Action Means-based Pilot Program.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:
Clipper® Contract Change Order - Means-Based Pilot Program: Cubic Transportation Systems, Inc. (\$1,000,000)

Presenter:
Lysa Hale

Recommended Action:
Committee Approval

Attachments:



METROPOLITAN
TRANSPORTATION
COMMISSION

Agenda Item 2b
Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Operations Committee

DATE: March 1, 2019

FR: Deputy Executive Director, Operations

W. I. 2700

RE: Clipper® Contract Change Order – Means-Based Pilot Program: Cubic Transportation Systems, Inc. (\$1,000,000)

Background

For most Bay Area households, transportation is the third-largest monthly expense—trailing only the cost of housing and food. In 2015, the Metropolitan Transportation Commission (MTC) launched a study to determine if a transit reduced fare program based on household income would be feasible and effective.

As a result of the study and in consultation with transit operators, the Commission approved the launch of the Regional Means-Based Transit Fare Pilot Program (“Pilot Program”) in May 2018. MTC and the transit operators committed to making the discount available only through Clipper via the “Clipper Coupon,” which is the working name of the Means-Based Transit Fare Discount product on the Clipper card. The Pilot Program is expected to launch publicly in the fall of 2019.

Pilot Program Elements

1. *Eligibility:* Adults who earn up to 200% of the Federal Poverty Line (approximately \$50,000 per year for a family of four) can receive the transit discount.
2. *Availability on Clipper:* Pilot Program participants will use Clipper cards to receive the new Means-Based Transit Fare discount.
3. *Participating Transit Operators:* Bay Area Rapid Transit, Peninsula Corridor Joint Powers Board (Caltrain), Golden Gate Bridge Highway and Transportation District, and San Francisco Municipal Transportation Authority (SFMTA). Other operators may be included after the Pilot Program launches.
4. *Single-Ride Discount:* In addition to existing Clipper discounts, Pilot Program participants will receive at least a 20% discount on each trip taken on the participating transit operators. SFMTA will offer a 50% discount for all trips taken by Pilot Program participants.

Clipper Coupon

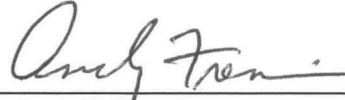
In August 2018, Clipper staff submitted a change notice to Cubic Transportation Systems, Inc. (Cubic), for the development of the Clipper Coupon in the current Clipper system. In early October, Cubic responded with a proposal to complete the work for the Clipper Coupon by October 2019 for \$1 million.

This contract change order will be funded by State Transit Assistance funds. Cubic is neither a disadvantaged business enterprise nor a small business enterprise.

The Clipper Executive Board approved this item at its December 17, 2018 meeting.

Recommendation

Staff recommends that the Operations Committee authorize the Deputy Executive Director or designee to negotiate and enter into a Change Order in an amount not to exceed \$1,000,000 to develop the Clipper Coupon on the Pilot Program.



Andrew B. Fremier

ABF:em

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Change Order

Work Item No.:	310-2700
Contractor:	Cubic Transportation Systems, Inc. (Cubic) San Diego, CA
Work Project Title:	Clipper® Coupon
Purpose of Change Order:	To develop a regional means-based discount fare product on Clipper.
Brief Scope of Work:	Under this Change Order, Cubic will develop the Clipper Coupon discount fare product.
Project Cost Not to Exceed:	\$1,000,000 (this Change Order) Total contract value including Change Orders before this Change Order = \$169,303,646 Total contract amount with this Change Order = \$170,303,646
Funding Source:	Lifeline and State Transit Assistance Funds
Fiscal Impact:	Funds available and programmed for the Means-Based Pilot Program
Motion by Committee:	That the Deputy Executive Director or designee is authorized to negotiate and enter into a contract change order with Cubic for the purposes described herein and in the Deputy Executive Director's memorandum dated March 1, 2019, and the Chief Financial Officer is authorized to set aside \$1,000,000 for such contract change order.
Operations Committee:	<hr/> Chair
Approved:	Date: March 8, 2019