



# Metropolitan Transportation Commission

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Agenda

### Operations Committee

#### *Committee Members:*

*Dave Cortese, Chair    Julie Pierce, Vice Chair*

*Alicia Aguirre, Damon Connolly, Anne Halsted,  
Sam Liccardo, Jim Spering*

*Non-Voting Members: Tom Azumbrado, Dorene M. Giacomini*

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Friday, December 8, 2017

9:35 AM

Board Room - 1st Floor

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This meeting is scheduled to be webcast live on the Metropolitan Transportation Commission's Website: <http://mtc.ca.gov/whats-happening/meetings> and will take place at 9:35 a.m. or immediately following the 9:30 a.m. Planning Committee Meeting.

#### 1. Roll Call / Confirm Quorum

*Quorum: A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4).*

#### 2. Consent Calendar

- 2a.    [17-3001](#)    Minutes of November 3, 2017 Meeting
- Action:            Committee Approval
- Attachments:    [2a\\_OPS Minutes\\_Nov 2017.pdf](#)
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- 2b.    [17-3002](#)    Contract - Freeway Service Patrol (FSP) Towing Services: Campbell Collision Inc. dba Bob's Towing Services, Beat 32 (\$1,240,000)
- Action:            Committee Approval
- Presenter:        Giovanni DiFabio
- Attachments:    [2b\\_SR-85 Beat 32 Towing Services.pdf](#)
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- 2c.    [17-3003](#)    Contract - Technical Assistance for I-880 Adaptive Ramp Metering Implementation Planning: Parsons Transportation Group (\$232,000)
- Action:            Committee Approval
- Presenter:        Kevin Chen
- Attachments:    [2c\\_contract\\_880 Adaptive Ramp Metering Planning.pdf](#)

**3. Public Comment / Other Business**

**4. Adjournment / Next Meeting**

**The next meeting of the Operations Committee will be January 12, 2018, 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**

**Public Comment:** The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 17-3001      **Version:** 1      **Name:**  
**Type:** Minutes      **Status:** Consent  
**File created:** 11/2/2017      **In control:** Operations Committee  
**On agenda:** 12/8/2017      **Final action:**  
**Title:** Minutes of November 3, 2017 Meeting  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [2a OPS Minutes\\_Nov 2017.pdf](#)

Date	Ver.	Action By	Action	Result
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**Subject:**  
Minutes of November 3, 2017 Meeting

**Recommended Action:**  
Committee Approval

**Attachments:**



# Metropolitan Transportation Commission

## Meeting Minutes - Draft

### Operations Committee

#### Agenda Item 2a

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

#### *Committee Members:*

*Dave Cortese, Chair Julie Pierce, Vice Chair*

*Alicia Aguirre, Damon Connolly, Anne Halsted,  
Sam Liccardo, Jim Spering*

*Non-Voting Members: Tom Azumbrado, Dorene M. Giacomini*

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Friday, November 3, 2017

9:35 AM

Board Room - 1st Floor

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#### 1. Roll Call / Confirm Quorum

**Present:** 5 - Vice Chair Pierce, Commissioner Connolly, Commissioner Halsted, Commissioner Spering and Commission Chair Mackenzie

**Absent:** 3 - Commissioner Aguirre, Commissioner Liccardo and Chair Cortese

Non-Voting Member Present: Commissioner Giacomini

Non-Voting Member Absent: Commissioner Azumbrado

Ex Officio Voting Members Present: Commission Chair Mackenzie and  
Commission Vice Chair Haggerty

Ad Hoc Non-Voting Member Present: Commissioner Josefowitz

Commission Chair Mackenzie was deputized to act as a voting member of the Committee.

#### 2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Commissioner Connolly and second by Commissioner Halsted, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 4 - Vice Chair Pierce, Commissioner Connolly, Commissioner Halsted and  
Commission Chair Mackenzie

**Absent:** 4 - Commissioner Aguirre, Commissioner Liccardo, Commissioner Spering and Chair  
Cortese

**2a.** [17-2919](#) Minutes of October 13, 2017 Meeting

**Action:** Committee Approval

**2b.** [17-2920](#) Contract - I-880 Integrated Corridor Management (ICM) North Segment  
Construction Management Services: S&C Engineers, Inc. (\$1,500,000)

**Action:** Committee Approval

**Presenter:** Sarah Burnworth

- 2c. [17-2921](#) First Quarter MTC SAFE Financial Statements September 2017

**Action:** Committee Approval

**Presenter:** Sonia Elsonbaty

Commissioner Sperring arrived after the approval of the Consent Calendar.

### 3. Information

- 3a. [17-2966](#) High Occupancy Vehicle (HOV) Lanes Degradation and HOV3+ Outreach Plan

Briefing on 2016 Caltrans HOV Lanes Degradation Report and HOV Occupancy Policy Outreach.

**Action:** Information

**Presenter:** Ashley Nguyen, MTC and Joe Rouse, Caltrans

Joel Ramos, TransForm was called to speak.

### 4. Public Comment / Other Business

### 5. Adjournment / Next Meeting

The next meeting of the Operations Committee will be December 8, 2017, 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 17-3002      **Version:** 1      **Name:**  
**Type:** Contract      **Status:** Consent  
**File created:** 11/2/2017      **In control:** Operations Committee  
**On agenda:** 12/8/2017      **Final action:**  
**Title:** Contract - Freeway Service Patrol (FSP) Towing Services: Campbell Collision Inc. dba Bob's Towing Services, Beat 32 (\$1,240,000)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [2b SR-85 Beat 32 Towing Services.pdf](#)

Date	Ver.	Action By	Action	Result
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### Subject:

Contract - Freeway Service Patrol (FSP) Towing Services: Campbell Collision Inc. dba Bob's Towing Services, Beat 32 (\$1,240,000)

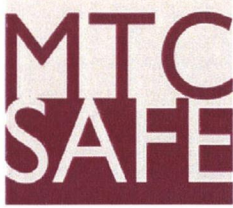
### Presenter:

Giovanni DiFabio

### Recommended Action:

Committee Approval

### Attachments:



METROPOLITAN  
TRANSPORTATION  
COMMISSION  
SERVICE AUTHORITY  
FOR FREEWAYS  
AND EXPRESSWAYS

**Agenda Item 2b**  
Bay Area Metro Center  
375 Beale Street, Suite 800  
San Francisco, CA 94105  
TEL 415.778.6700  
WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

## *Memorandum*

TO: Operations Committee

DATE: December 1, 2017

FR: Executive Director

W.I.: 6032

RE: Contract – Freeway Service Patrol (FSP) Towing Services: Campbell Collision Inc. dba Bob's Towing Services, Beat 32 (\$1,240,000)

This memorandum seeks Committee authorization to enter into a contract for services on FSP Beat 32 with Bob's Towing for \$1,240,000 over three years and four months, subject to annual approval of the MTC SAFE budget during Fiscal Year 2018 through 2021.

### **Background**

Beat 32 is located on SR-85 between El Camino Real and Cottle Road in Santa Clara County. On October 14, 2016 the Operations Committee awarded a contract to Campbell Collision Inc. dba Bob's Towing Services (Bob's Towing) for Beat 32. MTC SAFE subsequently cancelled the Beat 32 contract in response to notification from Bob's Towing before the contract began that it would not be able to perform work under the upcoming contract due to a late increase in vehicle procurement costs and a large and rapid increase in operational and insurance costs.

On March 10, 2017, then again on May 17, 2017, MTC SAFE unsuccessfully attempted to procure for towing services on Beat 32 with zero (0) bids received. After additional outreach, MTC SAFE released a procurement for Beat 32 on October 4, 2017 that attracted two (2) qualified bidders. B&A Tow of Burlingame submitted a bid of \$144.88 per hour and Bob's Towing of Campbell submitted a bid of \$91.78 per hour. Bob's Towing is neither a Small Business Enterprise (SBE) nor Disadvantage Business Enterprise (DBE). In the future, for subsequent rounds of FSP tow services, MTC SAFE plans to increase outreach regarding the benefits of registering for SBE certification to encourage participation for more tow contractors, who would benefit from MTC's SBE bid performance.

### **Recommendation**

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a three year, four month contract with Bob's Towing for Beat 32 in an amount not to exceed \$1,240,000 subject to annual approval of the MTC SAFE budgets.

A blue ink signature of Steve Heminger, consisting of a stylized 'S' followed by a horizontal line and a diagonal stroke.

Steve Heminger

SH:gd



REQUEST FOR COMMITTEE APPROVAL  
Summary of Proposed Contract

Work Item No.:	6032
Work Project Title:	Freeway Service Patrol (FSP) Tow Operations
Consultant:	Campbell Collision Inc. dba Bob's Towing Services, Campbell, CA
Purpose of Project:	To provide Freeway Service Patrol service during Fiscal Year (FY) 2018 through 2021 on Beat 32, as designated in the Request for Qualifications Bid Invitation (RFQBI) dated October 4, 2017 under the terms and conditions as specified.
Brief Scope of Work:	Provide tow services during hours of congestion and special events as specified by the FSP Partnership, which includes MTC SAFE, Caltrans, and CHP.
Project Cost Not to Exceed:	\$1,240,000
Funding Source:	STP, State, SAFE
Fiscal Impact:	\$124,000 is available in the FY 2017-18 budget. \$372,000 is subject to inclusion in FY 2018-19 budget. \$372,000 is subject to inclusion in FY 2019-20 budget. \$372,000 is subject to inclusion in FY 2020-21 budget.
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into an agreement with Bob's Towing for the purposes described herein and in the Executive Director's December 1, 2017 memorandum and that the Chief Financial Officer is authorized to set aside funds in the amount of \$1,240,000 for such contract in the yearly amounts provided above, with amounts for future fiscal years subject to inclusion in such fiscal years' budgets.
Operations Committee:	
	<hr/> Dave Cortese, Chair
Approved:	December 8, 2017



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 17-3003      **Version:** 1      **Name:**

**Type:** Contract      **Status:** Consent

**File created:** 11/2/2017      **In control:** Operations Committee

**On agenda:** 12/8/2017      **Final action:**

**Title:** Contract - Technical Assistance for I-880 Adaptive Ramp Metering Implementation Planning: Parsons Transportation Group (\$232,000)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [2c\\_contract\\_880 Adaptive Ramp Metering Planning.pdf](#)

Date	Ver.	Action By	Action	Result
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### Subject:

Contract - Technical Assistance for I-880 Adaptive Ramp Metering Implementation Planning: Parsons Transportation Group (\$232,000)

### Presenter:

Kevin Chen

### Recommended Action:

Committee Approval

### Attachments:



METROPOLITAN  
TRANSPORTATION  
COMMISSION

**Agenda Item 2c**

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105  
TEL 415.778.6700  
WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

## *Memorandum*

TO: Operations Committee

DATE: December 1, 2017

FR: Executive Director

W.I. 1237

RE: Contract – Technical Assistance for I-880 Adaptive Ramp Metering Implementation Planning: Parsons Transportation Group (\$232,000)

### **Summary**

This memorandum requests Committee approval for a contract with Parsons Transportation Group to provide transportation planning and engineering services for MTC's I-880 Adaptive Ramp Metering Implementation Planning project in an amount not to exceed \$232,000.

### **Background**

Interstate 880 (I-880) is one of the most congested corridors in the Bay Area. Traditional ramp meters have been implemented and activated along a majority of the corridor. The operations of the existing ramp metering system is based on local traffic conditions upstream of the metered on-ramp, using metering rates that were developed from typical historical traffic data. In order to more effectively manage the freeway corridor as a whole, upgrading to an adaptive ramp metering system is being proposed along this corridor between the I-280 interchange in Santa Clara County and the West Grand Avenue interchange in Alameda County.

Adaptive ramp metering on a corridor level provides additional benefits compared to traditional ramp meters, including, but not limited to: providing a corridor management system that accounts for real-time upstream and/or downstream traffic congestion; enabling the ramp metering system to adapt to varying traffic demands due to seasonal variation, weekend congestion, traffic growth or travel pattern changes over time; and more effectively managing freeway incidents.

### **Selection Process**

In February 2016, MTC issued a Request for Qualifications (RFQ) to pre-qualify firms to provide on-call transportation engineering and planning services to support various Service Categories, including:

- a) Freeway Active Traffic Management
- b) Travel Demand Management
- c) Connected Vehicles/Autonomous Vehicles and Advanced Technology
- d) Data Analytics and Performance Assessments
- e) Arterial Operations
- f) General Planning

At its June 10, 2016 meeting, the Operations Committee approved a competitively pre-qualified panel of 14 consultants to provide on-call transportation engineering and planning services in the Freeway Active Traffic Management service category on an as-needed basis.


On September 18, 2017, MTC issued a Request for Qualifications and invited all 14 pre-qualified consultants to submit Statements of Qualifications (SOQs) for the I-880 Adaptive Ramp Metering Implementation Planning project. MTC received SOQs from two firms: Kimley-Horn and Associates, Inc. and Parsons Transportation Group. A panel of MTC staff reviewed the SOQs and evaluated them based on each firm's qualifications, understanding of the project, proposed work plan to complete the work, and written communication, in descending order of importance. Based upon this evaluation, staff recommends the selection of Parsons Transportation Group. The table below provides the final ranking based upon panel evaluations:

Consultant	Ranking
1. Parsons Transportation Group	1
2. Kimley-Horn and Associates, Inc.	2

Attachment A includes a summary of Parsons Transportation Group and its subcontractors' small business and disadvantaged business enterprise status.

#### **Recommendation**

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract in an amount not to exceed \$232,000 with Parsons Transportation Group, the top-ranked firm to provide on-call transportation planning and engineering services for the I-880 Adaptive Ramp Metering Implementation Planning project.

  
\_\_\_\_\_  
Steve Heminger

#### **Attachment:**

- Attachment A: Parsons Transportation Group Team Small Business Enterprise and Disadvantaged Business Enterprise Status

SH:kc

J:\COMMITTEE\Operations\2017 Operations Comm Packet\12\_OPS\_Dec 2017\2c\_contract\_880 Adaptive Ramp Metering Planning.docx

Parsons Transportation Group Team  
Small Business Enterprise and  
Disadvantaged Business Enterprise Status

Firm Name	Role on Project	DBE* Firm			SBE** Firm		
		Yes	If Yes, List #	No	Yes	If Yes, List #	No
Parsons Transportation Group	Project Management and Implementation Plan Development			X			X
TJKM	Traffic Analysis	X	40772				X

\*Denotes certification by the California Unified Certification Program (CUCP).

\*\*Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL  
Summary of Proposed Contract

Work Item No.:	1237
Contractor:	Parsons Transportation Group La Palma, CA
Work Project Title:	I-880 Adaptive Ramp Metering Implementation Planning Project
Purpose of Project:	Technical assistance with planning for implementation of adaptive ramp metering on the I-880 corridor.
Brief Scope of Work:	Develop an adaptive ramp metering implementation plan for the I-880 corridor, including phasing the timing. Perform an assessment of infrastructure needs such as detection and communication system upgrades to support an adaptive ramp metering implementation.
Project Cost Not to Exceed:	\$232,000
Funding Source:	STP
Fiscal Impact:	Funding is included in the FY 2017-18 MTC Budget.
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract with Parsons Transportation Group to provide on-call transportation planning services as described above and in the Executive Director's memorandum dated December 1, 2017, and the Chief Financial Officer is directed to set aside funds in the amount of \$232,000 for such contract.
Operations Committee:	<hr/> Dave Cortese, Chair
Approved:	Date: December 8, 2017