



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Agenda

### Clipper Executive Board

#### *Members:*

*Denis Mulligan, Chair      Edward D. Reiskin, Vice Chair*

*Grace Crunican, Nuria Fernandez, Jim Hartnett,  
Steve Heminger, Michael Hursh, Rick Ramacier,  
Nina Rannells*

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Monday, September 18, 2017	1:30 PM	San Francisco Bay Area Rapid Transit District 344 20th Street, 3rd Floor Oakland CA, 94612 BART Board Room
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This meeting will be recorded. Copies of recordings may be requested at the Metropolitan Transportation Commissioner (MTC) at nominal charge, or recordings may be listened to at MTC offices by appointment.

To access meeting location, please access through the Webster Street entrance between CVS Pharmacy and 24-Hour Fitness. Take the elevator to the 3rd floor and exit the elevator to your right where the agenda will be posted. Please enter the room through the double doors. For meeting location questions, please contact Angelica Dill-James at 510-464-6093.

#### 1. Roll Call / Confirm Quorum

*Quorum: A quorum of this committee shall be a majority of its regular voting members (5).*

#### 2. Consent Calendar

2a. [17-2824](#) Minutes of August 21, 2017 Meeting

**Action:** Board Approval

**Attachments:** [2a CEB Minutes Aug 21 2017.pdf](#)

#### 3. Approval

3a. [17-2834](#) Contract Change Order Amendment - Clipper® Card Procurement: Cubic Transportation Systems, Inc. (\$2,000,000)

Annual procurement of Clipper® cards.

**Action:** Board Approval

**Presenter:** Edward Meng

**Attachments:** [3a Clipper Card Procurement.pdf](#)

#### 4. Information

- 4a. [17-2840](#) Next-Generation Clipper® (C2) System Integrator Request for Proposal (RFP) Release

Release of the C2 System Integrator RFP.

**Action:** Information

**Presenter:** Carol Kuester

**Attachments:** [4a\\_C2 RFP Release.pdf](#)

#### 5. Executive Director's Report – Kuester

[17-2826](#)

**Action:** Information

#### 6. Public Comment / Other Business

#### 7. Adjournment / Next Meeting

The next meeting of the Clipper® Executive Board will be October 16, 2017, 1:30 p.m. in the Caltrain/SamTrans Board Room, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

**Public Comment:** The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 17-2824      **Version:** 1      **Name:**  
**Type:** Minutes      **Status:** Consent  
**File created:** 8/23/2017      **In control:** Clipper Executive Board  
**On agenda:** 9/18/2017      **Final action:**  
**Title:** Minutes of August 21, 2017 Meeting  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [2a\\_CEB Minutes\\_Aug 21 2017.pdf](#)

Date	Ver.	Action By	Action	Result
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**Subject:**  
Minutes of August 21, 2017 Meeting

**Recommended Action:**  
Board Approval

### Attachments



## Agenda Item 2a

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

# Meeting Minutes - Draft

## Clipper Executive Board

### Members:

*Denis Mulligan, Chair      Edward D. Reiskin, Vice Chair*

*Grace Crunican, Nuria Fernandez, Jim Hartnett,  
Steve Heminger, Michael Hursh, Rick Ramacier,  
Nina Rannells*

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Monday, August 21, 2017

1:30 PM

San Francisco Bay Area Rapid Transit District  
344 20th Street, 3rd Floor  
Oakland CA, 94612  
BART Board Room

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### 1. Roll Call / Confirm Quorum

**Present:** 8 - Rannells, Ramacier, Chair Mulligan, Vice Chair Reiskin, Fernandez, Crunican, Heminger, and Hartnett

**Absent:** 1 - Hursh

### 2. Consent Calendar

Upon the motion by Hartnett and second by Crunican, the Consent Calendar was unanimously approved. The motion carried by the following vote:

**Aye:** 7 - Rannells, Ramacier, Chair Mulligan, Vice Chair Reiskin, Fernandez, Crunican and Hartnett

**Absent:** 2 - Hursh and Heminger

#### 2a. [17-2738](#) Minutes of July 17, 2017 Meeting

**Action:** Board Approval

**Attachments:** [2a\\_CEB Minutes\\_July 17 2017.pdf](#)

#### 2b. [17-2739](#) Clipper® Purchase Order - Network Services: AT&T (\$400,000)

**Action:** Board Approval

**Presenter:** Ed Meng

**Attachments:** [2b\\_Clipper Network Purchase Order.pdf](#)

- 2c.**     [17-2741](#)     Clipper® Contract Change Order - Golden Gate Transit Business Rules Simplification: Cubic Transportation Systems, Inc. (\$150,000)
- Action:**     Board Approval
- Presenter:**     Joe Wire
- Attachments:**     [2c Clipper Contract Change Order – GGBHTD Business Rules Simplification-Cubic.pdf](#)
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- 2d.**     [17-2744](#)     Clipper® Contract Change Order - Santa Clara Valley Transportation Authority (VTA) Clipper® Business Rules: Cubic Transportation Systems, Inc. (\$82,000)
- Action:**     Board Approval
- Presenter:**     Ali Hudda
- Attachments:**     [2d Clipper Contract Change Order –VTA Clipper Business Rules-Cubic.pdf](#)
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- 2e.**     [17-2791](#)     Clipper® Contract Change Order -Santa Clara Valley Transportation Authority (VTA) Tri-Reader Procurement for Ticket Vending Machine (TVM) Conversion: Cubic Transportation Systems, Inc. (\$160,000)
- Action:**     Board Approval
- Presenter:**     Ali Hudda
- Attachments:**     [2e VTA TVM Devices.pdf](#)

### **3. Information**

Upon the motion by Ramacier and second by Hartnett, Agenda Item 3a was changed from an information item to an action item. The motion carried by the following vote:

**Aye:**     7 -     Rannells, Ramacier, Chair Mulligan, Vice Chair Reiskin, Fernandez, Crunican and Hartnett

**Absent:**     2 -     Hursh and Heminger

Board Member Heminger arrived after the approval of the conversion of Agenda Item 3 from an information item to an action item.

**3a.     [17-2743](#)     Next-Generation Clipper® (C2) System Integrator Request for Proposal (RFP)**

Approval of the Release of C2 System Integrator RFP.

**Action:** Board Approval

**Presenter:** Jason Weinstein

**Attachments:** [3a\\_C2 System Integrator RFP.pdf](#)

**Upon the motion by Vice Chair Reiskin and second by Crunican, the Release of C2 System Integrator RFP was unanimously approved. The motion carried by the following vote:**

**Aye:** 8 - Rannells, Ramacier, Chair Mulligan, Vice Chair Reiskin, Fernandez, Crunican, Heminger and Hartnett

**Absent:** 1 - Hursh

**4. Executive Director's Report - Kuester**

**5. Public Comment / Other Business**

Aleta Dupree spoke on this item.

[17-2638](#)

**Attachments:** [5 Handout Correspondence Ltr rec.pdf](#)

**6. Adjournment / Next Meeting**

**The next meeting of the Clipper® Executive Board will be September 18, 2017, 1:30 p.m. in the BART Board Room, 3rd Floor, 344 20th Street, Oakland, CA.**



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 17-2834      **Version:** 1      **Name:**  
**Type:** Contract      **Status:** Committee Approval  
**File created:** 8/30/2017      **In control:** Clipper Executive Board  
**On agenda:** 9/18/2017      **Final action:**  
**Title:** Contract Change Order Amendment - Clipper® Card Procurement: Cubic Transportation Systems, Inc. (\$2,000,000)

Annual procurement of Clipper® cards.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [3a\\_Clipper Card Procurement.pdf](#)

Date	Ver.	Action By	Action	Result
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**Subject:**

Contract Change Order Amendment - Clipper® Card Procurement: Cubic Transportation Systems, Inc. (\$2,000,000)

Annual procurement of Clipper® cards.

**Presenter:**

Edward Meng

**Recommended Action:**

Board Approval

**Attachments**





### **Agenda Item 3a**

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105  
TEL 415.778.6700  
WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

TO: Clipper® Executive Board

DATE: September 11, 2017

FR: Carol Kuester

RE: Contract Change Order Amendment – Clipper® Card Procurement: Cubic Transportation Systems, Inc. (\$2,000,000)

### **Background**


Since its inception, the Clipper® program has issued nearly six million cards. Demand in 2017 has remained steady, with the program issuing ~55,000 new adult cards each month. Demand for cards is anticipated to continue to grow with increased institutional programs and the addition of functionality to vend Clipper® cards at BART stations.

The Clipper® program partially offsets the cost of cards by charging most adults a \$3 card acquisition fee. MTC does not recoup the full cost of producing a card with the \$3 card acquisition fee. The actual cost of each card is approximately \$2, while the program cost of issuing each card is approximately \$1.85, bringing the total cost of issuing a new card to approximately \$3.85. Funds from the \$3 card fee will be used to fund this Change Order Amendment.

The schedule for the card procurement is defined in the Contract Change Order as 18 to 22 weeks after execution of a Task Order.

### **Recommendation**

Staff recommends the Clipper® Executive Board's approval of one or more contract change order amendment(s) with Cubic Transportation Systems, Inc., in an amount not to exceed \$2,000,000 to produce Clipper® cards for distribution to customers.



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Carol Kuester

## REQUEST FOR BOARD APPROVAL

### Summary of Contract Change Order Amendment

Contractor:	Cubic Transportation Systems, Inc. San Diego, CA
Work Project Title:	Clipper® Card Procurement
Purpose of Amendment:	Change Order Amendment, CO-145
Brief Scope of Work:	Under this Change Order, Cubic will purchase Clipper® cards as directed by MTC. This Amendment adds funds to an already existing Change Order.
Project Cost Not to Exceed:	\$2,000,000 (this Change Order Amendment) Total contract value including amendments before this amendment = \$164,720,313 Total contract amount with this amendment = \$166,720,313
Funding Source:	Clipper® cardholder administrative fees, STP, CMAQ, STA, STP Exchange, Regional Measure 2 Capital and Regional Measure 2 Operating
Fiscal Impact:	Funds available in the FY 2017-18 MTC agency budget.
Motion:	That the Contract Change Order Amendment with Cubic Transportation Systems, Inc., for the purposes described herein and in the Executive Director's memorandum dated September 11, 2017, is hereby approved by the Clipper® Executive Board.
Clipper® Executive Board:	<hr/> Denis Mulligan, Chair
Approved:	Date: September 18, 2017



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

**File #:** 17-2840      **Version:** 1      **Name:**  
**Type:** Report      **Status:** Informational  
**File created:** 9/6/2017      **In control:** Clipper Executive Board  
**On agenda:** 9/18/2017      **Final action:**  
**Title:** Next-Generation Clipper® (C2) System Integrator Request for Proposal (RFP) Release  
Release of the C2 System Integrator RFP.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [4a\\_C2 RFP Release.pdf](#)

Date	Ver.	Action By	Action	Result
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### Subject:

Next-Generation Clipper® (C2) System Integrator Request for Proposal (RFP) Release

Release of the C2 System Integrator RFP.

### Presenter:

Carol Kuester

### Recommended Action:

Information

### Attachments



## Agenda Item 4a

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105  
TEL 415.778.6700  
WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

TO: Clipper® Executive Board

DATE: September 13, 2017

FR: Carol Kuester

RE: Next-Generation Clipper® (C2) System Integrator Request for Proposal (RFP) Release

This memorandum is to inform Board members that the C2 System Integrator RFP was released on September 13, 2017 on the [MTC website](#), and notifications of issuance were sent to vendors registered with MTC. Release of this 626 page document represents a milestone that is the culmination of a collaborative effort by the region. Clipper® staff would like to express gratitude to Board members and transit agency staff who have dedicated time and resources to reaching this point in the C2 process.

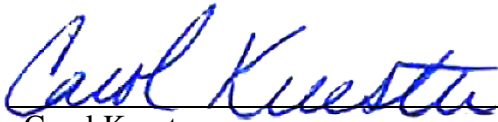
### **Site Visits and Pre-Proposal Conference**

Proposer visits at selected operator sites will take place from October 18 to 20 and are being planned by MTC and transit operator staff. These sites will include the BART Test Lab, Caltrain San Francisco Station, a VTA light rail station, Embarcadero Station, the San Francisco Ferry Building, and bus yards at SFMTA, AC Transit, and VTA. A Proposers' conference is scheduled after the site visits on October 20<sup>th</sup> at the Bay Area Metro Center at 375 Beale Street.

### **Communication with Prospective Vendors**

During this RFP process, all contact with prospective vendors must be through one MTC point of contact. Prospective proposers will be instructed not to contact or lobby any MTC or transit operator commissioner, board member, executive, or staff regarding the RFP or the subject matter of the RFP during the evaluation process. This restriction is interpreted broadly to ensure that MTC and transit operators avoid even the perception of unfair influence during the bidding process. The consequences to a proposer of attempting to influence the procurement are severe, resulting in the disqualification of the proposer from participating in the RFP. Please direct any questions about communication with vendors to Denise Rodrigues at [drodrigues@bayareametro.gov](mailto:drodrigues@bayareametro.gov).

We will continue to provide the Clipper® Executive Board with updates on key developments in this procurement process.

  
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Carol Kuester



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 17-2826      **Version:** 1      **Name:**  
**Type:** Report      **Status:** Informational  
**File created:** 8/23/2017      **In control:** Clipper Executive Board  
**On agenda:** 9/18/2017      **Final action:**

**Title:**

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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**Recommended Action:**  
Information

**Attachments**