



Metropolitan Transportation Commission

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Agenda

Administration Committee

Committee Members:

Federal D. Glover, Chair Alfredo Pedroza, Vice Chair

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth*

Non-Voting Member: Bijan Sartipi

Wednesday, July 12, 2017

9:35 AM

Board Room - 1st Floor

This meeting is scheduled to be webcast live on the Metropolitan Transportation Commission's Website: <http://mtc.ca.gov/whats-happening/meetings> and will take place at 9:35 a.m. or immediately following the 9:30a.m. Bay Area Toll Authority Oversight Committee meeting.

1. Roll Call/Confirm Quorum

Quorum: A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5).

2. Consent Calendar

- 2a. [17-2699](#) Minutes of the June 14, 2017 meeting
- Action: Committee Approval
- Attachments: [2a 06-14-2017 Administration Draft Minutes.pdf](#)
-
- 2b. [17-2700](#) Investment Report for May 2017
- Action: Information
- Presenter: Russell Yuen
- Attachments: [2b Investment Report May'2017.pdf](#)
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- 2c. [17-2701](#) MTC Financial Statements for May 2017
- Action: Information
- Presenter: Sonia Elsonbaty
- Attachments: [2c Financial Statement May'2017.pdf](#)

2d. [17-2702](#) Monthly Travel Report**Action:** Information**Presenter:** Sonia Elsonbaty**Attachments:** [2d Travel Report May'2017.pdf](#)**2e. [17-2704](#) Contract Amendment - Transit Passenger Survey Services: ETC Institute (\$700,000)****Action:** Committee Approval**Presenter:** Shimon Israel**Attachments:** [2e Contract Amendment ETC.pdf](#)**3. Public Comment / Other Business****4. Adjournment / Next Meeting**

The next meeting of the Administration Committee will be held on September 13, 2017 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.



Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 17-2699 **Version:** 1 **Name:**
Type: Minutes **Status:** Consent
File created: 6/9/2017 **In control:** Administration Committee
On agenda: 7/12/2017 **Final action:**
Title: Minutes of the June 14, 2017 meeting
Sponsors:
Indexes:
Code sections:
Attachments: [2a_06-14-2017_Administration_Draft_Minutes.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Subject:
Minutes of the June 14, 2017 meeting

Recommended Action:
Committee Approval



Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Alfredo Pedroza, Vice Chair

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth
Non-Voting Member: Bijan Sartipi*

Wednesday, June 14, 2017

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Slocum

Absent: 1 - Commissioner Worth

Non-Voting Member Present: Commissioner Sartipi

Ex Officio Voting Member Present: Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Aguirre, Commissioner Cortese, Commissioner Halsted, and Commissioner Pierce

2. Consent Calendar

Approval of the Consent Calendar

Upon the motion by Vice Chair Pedroza and the second by Commissioner Dutra-Vernaci, the Consent Calendar was unanimously approved by the following vote:

Aye: 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Slocum

Absent: 1 - Commissioner Worth

2a. [17-2596](#) Minutes of the May 10, 2017 meeting

Action: Committee Approval

2b. [17-2597](#) Investment Report for April 2017

Action: Information

Presenter: Russell Yuen

2c. [17-2598](#) MTC Financial Statements for April 2017

Action: Information

Presenter: Sonia Elsonbaty

2d. [17-2599](#) Monthly Travel Report

Action: Information

Presenter: Sonia Elsonbaty

2e. [17-2222](#) 1. Consultant Bench - On-Call Design Services: Service Categories: a) Print Design; b) Digital Design; c) Website Design and Development; d) Mapping Design; and e) Wayfinding Design Services: Various Firms; and
2. Contract - Mapping and Wayfinding Design Services: City ID Ltd (\$270,000)

Action: Committee Approval

Presenter: Jay Stagi

2f. [17-2696](#) Purchase Order Amendment: Protiviti Government Services (\$215,000)

Action: Committee Approval

Presenter: Nick Roethel

3. Commission Approval**3a.** [17-2611](#) Contract - A Resilient Transportation System for Safe and Sustainable Communities: AECOM Technical Services, Inc. (\$415,000)

A request to enter into a contract with AECOM Technical Services, Inc. to perform activities for the Caltrans "A Resilient Transportation System for Safe and Sustainable Communities" planning grant.

Action: Committee Approval

Presenter: Allison Brooks

Upon the motion by Commissioner Schaaf and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the contract with AECOM Technical Services, Inc. The motion carried by the following vote:

Aye: 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Slocum

Absent: 1 - Commissioner Worth

3b. [17-2655](#) MTC Resolution No. 4280 - FY 2017-18 MTC Agency Budget

A request to refer FY 2017-18 MTC Agency Budget, MTC Resolution No. 4280 to the Commission for approval.

Action: Commission Approval

Presenter: Brian Mayhew

Upon the motion by Vice Chair Pedroza and the second by Commissioner Dutra-Vernaci, the Committee unanimously approved the referral of MTC Resolution No. 4280 to the Commission for approval. The motion carried by the following vote:

Aye: 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Slocum

Absent: 1 - Commissioner Worth

3c. [17-2490](#) ABAG Staff Consolidation - Implementation Steps

i. MTC Resolution No. 4173, Revised - Statement of Investment Policy

A proposed revision to the Statement of Investment Policy to include the investment of funds for the Association of Bay Area Governments (ABAG) and to list the positions of authorized signers for financial accounts.

ii. MTC Resolution No. 4265, Revised - MTC Debt Policy

A proposed revision to the MTC Debt Policy to include the issuance and management of debts and other obligations for ABAG.

iii. MTC Resolution No. 4291 - MTC Agency FY 2017-18 Pay Schedules

A request for approval of MTC's agency pay schedules for FY 2017-18.

Action: Commission Approval

Presenter: Brian Mayhew and Alix Bockelman

Upon the motion by Commissioner Bruins and the second by Vice Chair Pedroza, the Committee unanimously approved the referral of MTC Resolution No. 4173, Revised - Statement of Investment Policy to the Commission for approval. The motion carried by the following vote:

Aye: 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Slocum

Absent: 1 - Commissioner Worth

Upon the motion by Vice Chair Pedroza and the second by Commissioner Bruins, the Committee unanimously approved the referral of MTC Resolution No. 4265 - MTC Debt Policy to the Commission for approval. The motion carried by the following vote:

Aye: 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Slocum

Absent: 1 - Commissioner Worth

Upon the motion by Vice Chair Pedroza and the second by Commissioner Bruins, the Committee unanimously approved the referral of MTC Resolution No. 4291 - MTC Agency FY 2017-18 Pay Schedules to the Commission for approval. The motion carried by the following vote:

Aye: 8 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Josefowitz, Commissioner Kim, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Slocum

Absent: 1 - Commissioner Worth

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on July 12, 2017 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.



Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 17-2700 **Version:** 1 **Name:**
Type: Report **Status:** Consent
File created: 6/9/2017 **In control:** Administration Committee
On agenda: 7/12/2017 **Final action:**
Title: Investment Report for May 2017
Sponsors:
Indexes:
Code sections:
Attachments: [2b Investment Report May'2017.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Subject:
Investment Report for May 2017

Presenter:
Russell Yuen

Recommended Action:
Information



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: July 5, 2017

FR: Executive Director

RE: Investment Report for May 2017

In accordance with the adopted investment policy, attached are the comprehensive investment holdings for MTC and all operating units.

Total funds under MTC management are just under \$3.7 billion. A breakdown by fund is as follows:

| <u>Fund</u> | <u>Market Value (\$ million)</u> | <u>% of Total</u> |
|------------------------------|---|--------------------------|
| BATA Admin | \$ 1,056.7 | 28.9% |
| BATA Projects | 682.7 | 18.7% |
| BATA Debt Payment | 8.2 | 0.2% |
| BATA Debt Service Reserve | 525.2 | 14.4% |
| BATA RM2 | 372.4 | 10.2% |
| MTC | 406.5 | 11.1% |
| BART Car Exchange Program | 334.3 | 9.2% |
| AB 1171 | 36.1 | 1.0% |
| FasTrak® (Customer Deposits) | 103.5 | 2.8% |
| Clipper® | 60.8 | 1.7% |
| BAHA | 44.1 | 1.2% |
| SAFE | 18.3 | 0.5% |
| RAFC | 1.4 | 0.1% |
| Portfolio Total | <u>\$ 3,650.2</u> | <u>100.0%</u> |

The BART Car Exchange fund is held in trust for future replacement of BART cars.

The portfolio consists mainly of Government Sponsored Enterprises (GSEs). The portfolio breakdown is as follows:

| <u>Security Holding</u> | <u>Portfolio Composite</u> | <u>Policy Limits</u> |
|-----------------------------------|-----------------------------------|-----------------------------|
| Fed Home Loan Bank | 44.0% | No limit |
| Fed Home Loan Mortgage | 32.1% | No limit |
| Fed National Mortgage Association | 3.7% | No limit |
| Fed Farm Credit Bank | 1.6% | No limit |
| Cash | 9.3% | No limit |
| Certificates of Deposit | 0.3% | 10% portfolio |
| Gov't Pools | Less than 0.1% | No limit |
| CalTrust Medium-Term Fund | 4.8% | No limit |
| CA Asset Mgmt Program (CAMP) | Less than 0.1% | No limit |
| Municipal Bonds | 1.6% | No limit |
| Mutual Funds | 2.4% | 20% Portfolio/10% One Fund |
| Blackrock (BATA Trustee) | 0.2% | Trustee Funds – No limit |
| Morgan Stanley (BATA Trustee) | Less than 0.1% | Trustee Funds – No limit |
| Portfolio Total | 100.0% | |

Funds held by trustee are subject to permitted investments authorized in the approved issuing documents and are not subject to mutual fund limits as defined by California law and the MTC Investment Policy.

Credit ratings of corporate medium-term notes, mutual funds, and certificates of deposit held in the MTC portfolio are within the limits required by the MTC Investment Policy.

Liquidity Summary of MTC Portfolio

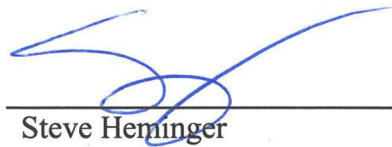
| Maturity | Market Value (\$ million) | % of Total Portfolio | Cumulative Minimum Level per MTC Investment Policy |
|-----------------------|----------------------------------|-----------------------------|---|
| 30 days or less | \$ 903.9 | 25% | 10% |
| 90 days or less | 1,749.1 cumulative | 48% cumulative | 15% |
| 1 year or less | 3,098.3 cumulative | 85% cumulative | 30% |
| 1-5 years | 521.9 | 14% | |
| *greater than 5 years | 30.0 | 1% | |

* BAAQMD Certificate of Participation matures November 2053

The weighted maturity of the MTC portfolio is 283 days, and the maximum weighted maturity cannot exceed 5 years.

The MTC portfolio holds \$29 million (1%) in variable rate demand obligations (VRDOs) issued by various California local agencies. The VRDOs are recognized as short term investment bonds for accounting classification purposes even though the various securities have maturities up to 30 years. The classification as short term investments is possible because VRDOs have “liquidity instruments” that allow the bonds to be “put” to the liquidity support bank at any time with seven days’ notice.

If there are any questions, please contact Brian Mayhew at (415) 778-6730.



Steve Heminger

SH:sw
Attachment



MTC
Summary by Type
May 31, 2017
Grouped by Fund

| Security Type | Number of Investments | Par Value | Market Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|---|-----------------------|-----------------------|-----------------------|----------------|-----------------|--------------------------|
| Fund: MTC CASH AND CASH EQUIVALENT | | | | | | |
| Local Agency Investment Funds | 1 | 219,038.36 | 219,038.36 | 0.01 | 0.925 | 1 |
| MM Funds | 2 | 34,567,822.04 | 34,567,822.04 | 0.95 | 0.664 | 1 |
| Subtotal | 3 | 34,786,860.40 | 34,786,860.40 | 0.96 | 0.666 | 1 |
| Fund: AB664 EAST | | | | | | |
| Federal Agency Disc. -Amortizing | 12 | 143,200,000.00 | 142,953,405.55 | 3.92 | 0.723 | 66 |
| Mutual Funds - Custodial | 1 | 11,812.90 | 11,812.90 | 0.00 | 0.680 | 1 |
| MM Funds | 1 | 3,966,723.67 | 3,966,723.67 | 0.11 | 0.690 | 1 |
| Subtotal | 14 | 147,178,536.57 | 146,931,942.12 | 4.03 | 0.722 | 64 |
| Fund: AB664 WEST | | | | | | |
| Federal Agency Disc. -Amortizing | 5 | 39,540,000.00 | 39,485,983.78 | 1.08 | 0.663 | 54 |
| Mutual Funds - Custodial | 1 | 8,709.60 | 8,709.60 | 0.00 | 0.680 | 1 |
| MM Funds | 1 | 11,234,698.81 | 11,234,698.81 | 0.31 | 0.690 | 1 |
| Subtotal | 7 | 50,783,408.41 | 50,729,392.19 | 1.39 | 0.669 | 42 |
| Fund: 5% STATE | | | | | | |
| MM Funds | 1 | 14,027,069.27 | 14,027,069.27 | 0.38 | 0.690 | 1 |
| Subtotal | 1 | 14,027,069.27 | 14,027,069.27 | 0.38 | 0.690 | 1 |
| Fund: 2% TRANSIT RESERVES FERRY | | | | | | |
| Federal Agency Disc. -Amortizing | 3 | 13,200,000.00 | 13,169,562.60 | 0.36 | 0.876 | 86 |
| Mutual Funds - Custodial | 1 | 47,156.77 | 47,156.77 | 0.00 | 0.680 | 1 |
| MM Funds | 1 | 4,683,026.97 | 4,683,026.97 | 0.13 | 0.690 | 1 |
| Subtotal | 5 | 17,930,183.74 | 17,899,746.34 | 0.49 | 0.827 | 64 |
| Fund: 2% TRANSIT RESERVES STUDIES | | | | | | |
| Federal Agency Disc. -Amortizing | 4 | 20,350,000.00 | 20,313,661.05 | 0.56 | 0.863 | 69 |
| Mutual Funds - Custodial | 1 | 56,124.61 | 56,124.61 | 0.00 | 0.680 | 1 |

MTC
Summary by Type
May 31, 2017
Grouped by Fund

Page 2

| Security Type | Number of Investments | Par Value | Market Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|--|--------------------------|-----------------------|-----------------------|-------------------|--------------------|-----------------------------|
| Fund: 2% TRANSIT RESERVES STUDIES | | | | | | |
| MM Funds | 1 | 2,302,577.85 | 2,302,577.85 | 0.06 | 0.690 | 1 |
| Subtotal | 6 | 22,708,702.46 | 22,672,363.51 | 0.62 | 0.845 | 62 |
| Fund: 90% RAIL RESERVE EAST | | | | | | |
| Federal Agency Disc. -Amortizing | 7 | 55,400,000.00 | 55,291,747.60 | 1.51 | 0.757 | 73 |
| Mutual Funds - Custodial | 1 | 58,611.62 | 58,611.62 | 0.00 | 0.680 | 1 |
| MM Funds | 1 | 8,607,938.47 | 8,607,938.47 | 0.24 | 0.690 | 1 |
| Subtotal | 9 | 64,066,550.09 | 63,958,297.69 | 1.75 | 0.748 | 63 |
| Fund: 90% RAIL RESERVE WEST | | | | | | |
| Federal Agency Disc. -Amortizing | 4 | 19,000,000.00 | 18,968,540.60 | 0.52 | 0.797 | 63 |
| Mutual Funds - Custodial | 1 | 64,889.61 | 64,889.61 | 0.00 | 0.680 | 1 |
| MM Funds | 1 | 493,467.34 | 493,467.34 | 0.01 | 0.690 | 1 |
| Subtotal | 6 | 19,558,356.95 | 19,526,897.55 | 0.53 | 0.794 | 61 |
| Fund: MTC FEEDER BUS | | | | | | |
| MM Funds | 1 | 169,060.63 | 169,060.63 | 0.00 | 0.690 | 1 |
| Subtotal | 1 | 169,060.63 | 169,060.63 | 0.00 | 0.690 | 1 |
| Fund: MTC EXCHANGE FUND | | | | | | |
| MM Funds | 1 | 28,596,727.91 | 28,596,727.91 | 0.78 | 0.690 | 1 |
| Subtotal | 1 | 28,596,727.91 | 28,596,727.91 | 0.78 | 0.690 | 1 |
| Fund: BART CAR EXCHANGE PROGRAM | | | | | | |
| Federal Agency Coupon Securities | 5 | 70,200,000.00 | 70,030,699.25 | 1.92 | 1.132 | 518 |
| Federal Agency Disc. -Amortizing | 13 | 264,880,000.00 | 264,250,664.24 | 7.24 | 0.773 | 88 |
| Mutual Funds - Custodial | 1 | 3,897.05 | 3,897.05 | 0.00 | 0.680 | 1 |
| Subtotal | 19 | 335,083,897.05 | 334,285,260.54 | 9.16 | 0.848 | 179 |
| Fund: CLIPPER CAPITAL (MTC) | | | | | | |
| MM Funds | 1 | 7,422,790.97 | 7,422,790.97 | 0.20 | 0.690 | 1 |
| Subtotal | 1 | 7,422,790.97 | 7,422,790.97 | 0.20 | 0.690 | 1 |

MTC
Summary by Type
May 31, 2017
Grouped by Fund

Page 3

| Security Type | Number of Investments | Par Value | Market Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|--|-----------------------|----------------------|----------------------|----------------|-----------------|--------------------------|
| Fund: CLIPPER 2.0 (MTC) | | | | | | |
| MM Funds | 1 | -603,293.25 | -603,293.25 * | -0.02 | 0.000 | 1 |
| Subtotal | 1 | -603,293.25 | -603,293.25 | -0.02 | 0.000 | 1 |
| Fund: CLIPPER OPERATIONS (MTC) | | | | | | |
| MM Funds | 1 | -1,094,661.34 | -1,094,661.34 * | -0.03 | 0.000 | 1 |
| Subtotal | 1 | -1,094,661.34 | -1,094,661.34 | -0.03 | 0.000 | 1 |
| Fund: MTC CAPITAL PROJECTS | | | | | | |
| MM Funds | 1 | 1,430,263.74 | 1,430,263.74 | 0.04 | 0.690 | 1 |
| Subtotal | 1 | 1,430,263.74 | 1,430,263.74 | 0.04 | 0.690 | 1 |
| Fund: SAFE | | | | | | |
| Local Agency Investment Funds | 1 | 108,072.12 | 108,072.12 | 0.00 | 0.925 | 1 |
| MM Funds | 1 | 7,487,313.27 | 7,487,313.27 | 0.21 | 0.690 | 1 |
| Subtotal | 2 | 7,595,385.39 | 7,595,385.39 | 0.21 | 0.693 | 1 |
| Fund: SAFE CAPITAL PROJECTS | | | | | | |
| MM Funds | 1 | 10,726,774.81 | 10,726,774.81 | 0.29 | 0.690 | 1 |
| Subtotal | 1 | 10,726,774.81 | 10,726,774.81 | 0.29 | 0.690 | 1 |
| Fund: RM2 OPERATING | | | | | | |
| MM Funds | 1 | 5,834,511.31 | 5,834,511.31 | 0.16 | 0.690 | 1 |
| Subtotal | 1 | 5,834,511.31 | 5,834,511.31 | 0.16 | 0.690 | 1 |
| Fund: UB DEBT PAYMENT - TRUSTEE | | | | | | |
| Mutual Funds - Trustee | 1 | 8,056,625.83 | 8,056,625.83 | 0.22 | 0.640 | 1 |
| Subtotal | 1 | 8,056,625.83 | 8,056,625.83 | 0.22 | 0.640 | 1 |
| Fund: DEBT SERVICE RESERVE | | | | | | |
| Mutual Funds - Trustee | 1 | 105,799.21 | 105,799.21 | 0.00 | 0.640 | 1 |
| Federal Agency Disc. -Amortizing | 2 | 7,130,000.00 | 7,119,418.12 | 0.20 | 0.967 | 57 |
| Federal Agency Coupon - Actual | 1 | 10,000,000.00 | 10,001,715.00 | 0.27 | 1.029 | 722 |
| Federal Agency Coupon Securities | 28 | 319,500,000.00 | 318,897,644.43 | 8.74 | 1.107 | 453 |

* Pending reimbursement from transit operators

MTC
Summary by Type
May 31, 2017
Grouped by Fund

Page 4

| Security Type | Number of Investments | Par Value | Market Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|--|-----------------------|-----------------------|-----------------------|----------------|-----------------|--------------------------|
| Fund: DEBT SERVICE RESERVE | | | | | | |
| Municipal Bonds | 3 | 7,750,000.00 | 7,758,482.33 | 0.21 | 0.018 | 168 |
| Municipal Bonds | 2 | 5,450,000.00 | 5,450,000.00 | 0.15 | 0.000 | 32 |
| Subtotal | 37 | 349,935,799.21 | 349,333,059.09 | 9.57 | 1.060 | 440 |
| Fund: BATA 2013 S-4 RESERVE | | | | | | |
| Federal Agency Coupon Securities | 6 | 47,520,000.00 | 47,429,710.38 | 1.30 | 0.883 | 246 |
| Mutual Funds - Trustee | 1 | 58,162.17 | 58,162.17 | 0.00 | 0.680 | 1 |
| Subtotal | 7 | 47,578,162.17 | 47,487,872.55 | 1.30 | 0.882 | 246 |
| Fund: BATA 2017 F-1 COI | | | | | | |
| Mutual Funds - Trustee | 1 | 3,543.85 | 3,543.85 | 0.00 | 0.640 | 1 |
| Subtotal | 1 | 3,543.85 | 3,543.85 | 0.00 | 0.640 | 1 |
| Fund: BATA 2017 A-D COI | | | | | | |
| Mutual Funds - Trustee | 1 | 86,442.48 | 86,442.48 | 0.00 | 0.640 | 1 |
| Subtotal | 1 | 86,442.48 | 86,442.48 | 0.00 | 0.640 | 1 |
| Fund: BATA SUB 2014 S-5 RESERVE | | | | | | |
| Federal Agency Coupon Securities | 1 | 1,400,000.00 | 1,399,249.60 | 0.04 | 0.699 | 78 |
| Mutual Funds - Trustee | 1 | 40,247.03 | 40,247.03 | 0.00 | 0.680 | 1 |
| Subtotal | 2 | 1,440,247.03 | 1,439,496.63 | 0.04 | 0.699 | 76 |
| Fund: BATA SUB 2014 S-6 RESERVE | | | | | | |
| Federal Agency Disc. -Amortizing | 1 | 100,000.00 | 99,562.20 | 0.00 | 1.038 | 153 |
| Federal Agency Coupon Securities | 3 | 13,908,000.00 | 13,895,570.92 | 0.38 | 0.667 | 110 |
| Mutual Funds - Trustee | 1 | 4,733.45 | 4,733.45 | 0.00 | 0.680 | 1 |
| Subtotal | 5 | 14,012,733.45 | 13,999,866.57 | 0.38 | 0.669 | 110 |
| Fund: BATA 2010 S-1 RESERVE | | | | | | |
| Federal Agency Coupon - Actual | 1 | 10,000,000.00 | 10,014,230.00 | 0.27 | 0.865 | 165 |
| Federal Agency Coupon Securities | 10 | 56,860,000.00 | 56,753,163.46 | 1.55 | 1.276 | 606 |
| Federal Agency Disc. -Amortizing | 1 | 3,000,000.00 | 2,995,691.66 | 0.08 | 0.000 | 55 |
| Mutual Funds - Trustee | 1 | 45,265.26 | 45,265.26 | 0.00 | 0.680 | 1 |

MTC
Summary by Type
May 31, 2017
Grouped by Fund

Page 5

| Security Type | Number of Investments | Par Value | Market Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|--|--------------------------|-----------------------|-----------------------|-------------------|--------------------|-----------------------------|
| Subtotal | 13 | 69,905,265.26 | 69,808,350.38 | 1.90 | 1.162 | 519 |
| Fund: BONY DEBT PAYMENT - TRUSTEE | | | | | | |
| Mutual Funds - Trustee | 1 | 32,737.64 | 32,737.64 | 0.00 | 0.680 | 1 |
| Subtotal | 1 | 32,737.64 | 32,737.64 | 0.00 | 0.680 | 1 |
| Fund: BATA 2010 S-2 RESERVE | | | | | | |
| Federal Agency Coupon Securities | 3 | 21,080,000.00 | 21,076,922.52 | 0.58 | 1.605 | 961 |
| Mutual Funds - Trustee | 1 | 42,904.85 | 42,904.85 | 0.00 | 0.680 | 1 |
| Subtotal | 4 | 21,122,904.85 | 21,119,827.37 | 0.58 | 1.603 | 959 |
| Fund: BATA 2010 S-3 RESERVE | | | | | | |
| Federal Agency Coupon Securities | 4 | 22,030,000.00 | 22,020,296.27 | 0.60 | 1.076 | 369 |
| Mutual Funds - Trustee | 1 | 25,229.86 | 25,229.86 | 0.00 | 0.680 | 1 |
| Subtotal | 5 | 22,055,229.86 | 22,045,526.13 | 0.60 | 1.075 | 368 |
| Fund: RM2 CAPITAL | | | | | | |
| Mutual Funds - Custodial | 3 | 2,624,740.60 | 2,627,638.30 | 0.07 | 1.257 | 1 |
| Federal Agency Disc. -Amortizing | 15 | 212,050,000.00 | 211,568,729.45 | 5.80 | 0.845 | 85 |
| MM Funds | 1 | 10,453,760.75 | 10,453,760.75 | 0.29 | 0.690 | 1 |
| Subtotal | 19 | 225,128,501.35 | 224,650,128.50 | 6.16 | 0.843 | 80 |
| Fund: BATA REHAB RESERVE | | | | | | |
| Mutual Funds - Custodial | 2 | 10,055,163.03 | 10,066,553.80 | 0.28 | 1.267 | 1 |
| Federal Agency Disc. -Amortizing | 5 | 63,500,000.00 | 63,265,422.80 | 1.73 | 0.963 | 134 |
| MM Funds | 1 | 890,317.64 | 890,317.64 | 0.02 | 0.690 | 1 |
| Subtotal | 8 | 74,445,480.67 | 74,222,294.24 | 2.03 | 1.001 | 114 |
| Fund: BATA REHAB PROJECTS | | | | | | |
| Federal Agency Disc. -Amortizing | 9 | 219,280,000.00 | 218,743,376.00 | 5.99 | 0.882 | 90 |
| Mutual Funds - Custodial | 1 | 27,277.03 | 27,277.03 | 0.00 | 0.680 | 1 |
| MM Funds | 1 | 11,095,200.22 | 11,095,200.22 | 0.30 | 0.690 | 1 |
| Subtotal | 11 | 230,402,477.25 | 229,865,853.25 | 6.29 | 0.873 | 86 |

MTC
Summary by Type
May 31, 2017
Grouped by Fund

Page 6

| Security Type | Number of Investments | Par Value | Market Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|---|-----------------------|-----------------------|-----------------------|----------------|-----------------|--------------------------|
| Fund: BATA - SEISMIC CAPITAL | | | | | | |
| Mutual Funds - Custodial | 3 | 5,515,163.14 | 5,516,522.82 | 0.15 | 0.808 | 1 |
| Federal Agency Coupon - Actual | 1 | 15,000,000.00 | 15,021,480.00 | 0.41 | 0.749 | 312 |
| Federal Agency Disc. -Amortizing | 10 | 202,800,000.00 | 202,227,995.75 | 5.54 | 0.893 | 108 |
| Municipal Bonds | 1 | 3,500,000.00 | 3,500,000.00 | 0.10 | 0.000 | 32 |
| MM Funds | 1 | 5,649,638.86 | 5,649,638.86 | 0.15 | 0.690 | 1 |
| Subtotal | 16 | 232,464,802.00 | 231,915,637.43 | 6.35 | 0.863 | 115 |
| Fund: AB 1171 PROJECTS | | | | | | |
| Federal Agency Disc. -Amortizing | 4 | 25,950,000.00 | 25,896,576.90 | 0.71 | 0.876 | 75 |
| Mutual Funds - Custodial | 2 | 78,026.69 | 78,026.69 | 0.00 | 0.725 | 1 |
| MM Funds | 1 | 10,159,975.04 | 10,159,975.04 | 0.28 | 0.690 | 1 |
| Subtotal | 7 | 36,188,001.73 | 36,134,578.63 | 0.99 | 0.823 | 54 |
| Fund: EXPRESS LANES CAPITAL | | | | | | |
| Mutual Funds - Custodial | 3 | 10,183,545.97 | 10,195,069.34 | 0.28 | 1.266 | 1 |
| Federal Agency Coupon Securities | 1 | 2,250,000.00 | 2,248,218.00 | 0.06 | 1.234 | 532 |
| Federal Agency Disc. -Amortizing | 13 | 194,500,000.00 | 193,967,839.40 | 5.31 | 0.830 | 99 |
| MM Funds | 1 | 4,523,239.56 | 4,523,239.56 | 0.12 | 0.690 | 1 |
| Negotiable CDs | 1 | 10,000,000.00 | 9,999,560.00 | 0.27 | 0.679 | 6 |
| Subtotal | 19 | 221,456,785.53 | 220,933,926.30 | 6.04 | 0.844 | 93 |
| Fund: RM1 BATA ADMIN - SELF INSURED | | | | | | |
| Mutual Funds - Custodial | 3 | 70,095,896.72 | 70,175,647.67 | 1.92 | 1.269 | 1 |
| Federal Agency Coupon - Actual | 2 | 28,200,000.00 | 28,293,098.60 | 0.78 | 0.982 | 441 |
| Federal Agency Disc. -Amortizing | 8 | 160,650,000.00 | 160,275,646.55 | 4.39 | 0.794 | 86 |
| Federal Agency Coupon Securities | 7 | 50,400,000.00 | 50,359,527.26 | 1.38 | 0.853 | 207 |
| MM Funds | 1 | 73,934.35 | 73,934.35 | 0.00 | 0.690 | 1 |
| Subtotal | 21 | 309,419,831.07 | 309,177,854.43 | 8.47 | 0.928 | 119 |
| Fund: RM1 BATA ADMIN - O&M RESERVE | | | | | | |
| Mutual Funds - Custodial | 3 | 12,030,894.48 | 12,043,435.51 | 0.33 | 1.244 | 1 |

MTC
Summary by Type
May 31, 2017
Grouped by Fund

Page 7

| Security Type | Number of Investments | Par Value | Market Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|---|-----------------------|-----------------------|-----------------------|----------------|-----------------|--------------------------|
| Fund: RM1 BATA ADMIN - O&M RESERVE | | | | | | |
| Federal Agency Coupon Securities | 2 | 20,000,000.00 | 19,943,110.00 | 0.55 | 0.775 | 257 |
| Federal Agency Disc. -Amortizing | 8 | 115,620,000.00 | 115,297,290.60 | 3.16 | 0.826 | 101 |
| Municipal Bonds | 1 | 5,930,000.00 | 5,930,000.00 | 0.16 | 0.000 | 32 |
| MM Funds | 1 | 76,248.04 | 76,248.04 | 0.00 | 0.690 | 1 |
| Subtotal | 15 | 153,657,142.52 | 153,290,084.15 | 4.20 | 0.820 | 111 |
| Fund: RM1 BATA ADMIN | | | | | | |
| Mutual Funds - Custodial | 4 | 72,214,577.71 | 72,294,600.93 | 1.98 | 1.251 | 1 |
| Federal Agency Disc. -Amortizing | 16 | 403,500,000.00 | 402,655,663.50 | 11.03 | 0.746 | 78 |
| Local Agency Investment Funds | 1 | 235.45 | 235.45 | 0.00 | 0.925 | 1 |
| Municipal Bonds | 1 | 5,900,000.00 | 5,900,000.00 | 0.16 | 0.000 | 32 |
| MM Funds | 1 | 33,951,225.23 | 33,951,225.23 | 0.93 | 0.690 | 1 |
| Subtotal | 23 | 515,566,038.39 | 514,801,725.11 | 14.10 | 0.805 | 62 |
| Fund: RM2 ADMIN RESERVES | | | | | | |
| Mutual Funds - Custodial | 2 | 1,393,360.11 | 1,393,360.11 | 0.04 | 0.562 | 1 |
| Federal Agency Disc. -Amortizing | 8 | 122,300,000.00 | 121,991,653.90 | 3.34 | 0.784 | 93 |
| MM Funds | 1 | 18,531,787.40 | 18,531,787.40 | 0.51 | 0.690 | 1 |
| Subtotal | 11 | 142,225,147.51 | 141,916,801.41 | 3.89 | 0.769 | 80 |
| Fund: UNDISTRIBUTED FUNDS | | | | | | |
| MM Funds | 1 | 2,479,698.38 | 2,479,698.38 | 0.07 | 0.000 * | 1 |
| Subtotal | 1 | 2,479,698.38 | 2,479,698.38 | 0.07 | 0.000 | 1 |
| Fund: SEISMIC ADMIN | | | | | | |
| Mutual Funds - Custodial | 2 | 713,628.85 | 713,628.85 | 0.02 | 0.705 | 1 |
| MM Funds | 1 | 1,962,023.31 | 1,962,023.31 | 0.05 | 0.690 | 1 |
| Subtotal | 3 | 2,675,652.16 | 2,675,652.16 | 0.07 | 0.694 | 1 |
| Fund: FASTRAK | | | | | | |
| MM Funds | 5 | 24,994,734.93 | 24,994,734.93 | 0.68 | 0.000 ** | 1 |
| Mutual Funds - Custodial | 1 | 78,549,234.09 | 78,549,234.09 | 2.15 | 0.272 | 1 |

* Earnings Credit Rate of 0.01%

** Earnings Allowance Rate of 0.35%

MTC
Summary by Type
May 31, 2017
Grouped by Fund

| Security Type | Number of Investments | Par Value | Market Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|--------------------------------------|--------------------------|-------------------------|-------------------------|-------------------|--------------------|-----------------------------|
| Subtotal | 6 | 103,543,969.02 | 103,543,969.02 | 2.83 | 0.206 | 1 |
| Fund: CLIPPER | | | | | | |
| MM Funds | 4 | 60,757,922.11 | 60,757,922.11 | 1.66 | 0.000 * | 1 |
| Subtotal | 4 | 60,757,922.11 | 60,757,922.11 | 1.66 | 0.000 | 1 |
| Fund: BAHA OPERATING | | | | | | |
| MM Funds | 2 | 2,541,038.37 | 2,541,038.37 | 0.07 | 0.004 | 1 |
| Subtotal | 2 | 2,541,038.37 | 2,541,038.37 | 0.07 | 0.004 | 1 |
| Fund: BAHA OWNER'S | | | | | | |
| MM Funds | 1 | 952,683.73 | 952,683.73 | 0.03 | 0.000 ** | 1 |
| Subtotal | 1 | 952,683.73 | 952,683.73 | 0.03 | 0.000 | 1 |
| Fund: BAHA CAPITAL | | | | | | |
| Municipal Bonds | 1 | 30,000,000.00 | 30,000,000.00 | 0.82 | 0.584 | 13,302 |
| Federal Agency Disc. -Amortizing | 1 | 3,100,000.00 | 3,098,298.10 | 0.08 | 0.782 | 25 |
| Mutual Funds - Custodial | 1 | 80,511.46 | 80,511.46 | 0.00 | 0.680 | 1 |
| MM Funds | 1 | 7,122,298.73 | 7,122,298.73 | 0.20 | 0.690 | 1 |
| Subtotal | 4 | 40,302,810.19 | 40,301,108.29 | 1.10 | 0.618 | 9,904 |
| Fund: 375 BEALE STREET (BAHA) | | | | | | |
| MM Funds | 1 | 334,419.04 | 334,419.04 | 0.01 | 0.690 | 1 |
| Subtotal | 1 | 334,419.04 | 334,419.04 | 0.01 | 0.690 | 1 |
| Fund: RAFC | | | | | | |
| MM Funds | 1 | 1,439,003.35 | 1,439,003.35 | 0.04 | 0.010 | 1 |
| Subtotal | 1 | 1,439,003.35 | 1,439,003.35 | 0.04 | 0.010 | 1 |
| Total and Average | 330 | 3,656,412,221.11 | 3,650,243,116.20 | 100.00 | 0.830 | 247 *** |

* Earnings Credit Rate of 0.04%

** Earnings Credit Rate of 0.01%

*** Average Days to Maturity of the CALTRUST MEDIUM-TERM FUND is 748 days

The adjusted Average Days to Maturity of the MTC Portfolio is 283 days



MTC
Summary by Issuer
May 31, 2017

| Issuer | Number of Investments | Par Value | Market Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|--------------------------------|-----------------------|------------------|------------------|----------------|-----------------|--------------------------|
| FASTRAK - PREPAID | 1 | 20,167,194.38 | 20,167,194.38 | 0.55 | 0.000 | 1 |
| BAY AREA AIR QUALITY MGMT DIST | 1 | 30,000,000.00 | 30,000,000.00 | 0.82 | 0.584 | 13,302 |
| BLK ROCK T-FUND TRUSTEE | 4 | 8,252,411.37 | 8,252,411.37 | 0.23 | 0.640 | 1 |
| FASTRAK - PARKING FEES | 1 | 94,784.60 | 94,784.60 | 0.00 | 0.000 | 1 |
| FASTRAK - VIOLATIONS | 1 | 2,302,320.40 | 2,302,320.40 | 0.06 | 0.000 | 1 |
| FASTRAK - REFUND | 1 | 1,104,392.07 | 1,104,392.07 | 0.03 | 0.000 | 1 |
| FASTRAK - FEE ACCOUNT | 1 | 1,326,043.48 | 1,326,043.48 | 0.04 | 0.000 | 1 |
| CALIFORNIA ASSET MANAGEMENT PR | 8 | 1,166,850.15 | 1,166,850.15 | 0.03 | 0.970 | 1 |
| CASH BALANCE | 2 | 591,271.00 | 591,271.00 | 0.02 | 0.000 | 1 |
| CALTRUST MEDIUM-TERM FUND | 7 | 175,130,094.75 | 175,329,581.47 | 4.80 | 1.270 | 1 * |
| EAST BAY MUD | 1 | 7,000,000.00 | 7,008,155.19 | 0.19 | 0.015 | 183 |
| FED FARM CREDIT BANK | 5 | 58,200,000.00 | 58,326,458.60 | 1.60 | 0.876 | 326 |
| FED HOME LOAN BANK | 112 | 1,608,790,000.00 | 1,605,149,959.31 | 43.97 | 0.814 | 119 |
| FED HOME LOAN MTG CORP | 98 | 1,173,908,000.00 | 1,171,186,219.71 | 32.09 | 0.943 | 237 |
| FED NATIONAL MTG ASSN | 9 | 136,500,000.00 | 136,358,728.42 | 3.74 | 0.844 | 93 |
| LAIF | 3 | 327,345.93 | 327,345.93 | 0.01 | 0.925 | 1 |
| LOS ANGELES DEPT WTR & PWR | 2 | 7,400,000.00 | 7,400,000.00 | 0.20 | 0.000 | 32 |
| MORGAN STANLEY GOVT TRUSTEE | 7 | 249,280.26 | 249,280.26 | 0.01 | 0.680 | 1 |
| MORGAN STANLEY GOVT CUSTODY | 19 | 8,375,772.05 | 8,375,772.05 | 0.23 | 0.680 | 1 |
| SAN FRANCISCO CA AIRPORT COMM | 5 | 14,130,000.00 | 14,130,327.14 | 0.39 | 0.002 | 32 |
| FASTRAK BLK ROCK TREAS TR FUND | 1 | 78,549,234.09 | 78,549,234.09 | 2.15 | 0.272 | 1 |
| UBOC CHECKING | 2 | 2,754,188.96 | 2,754,188.96 | 0.08 | 0.010 | 1 |
| UBOC DISTRICT 4 AND CHANGE FUN | 1 | 2,479,698.38 | 2,479,698.38 | 0.07 | 0.000 | 1 |

* Average Days to Maturity of the CALTRUS MEDIUM-TERM FUND is 748 days

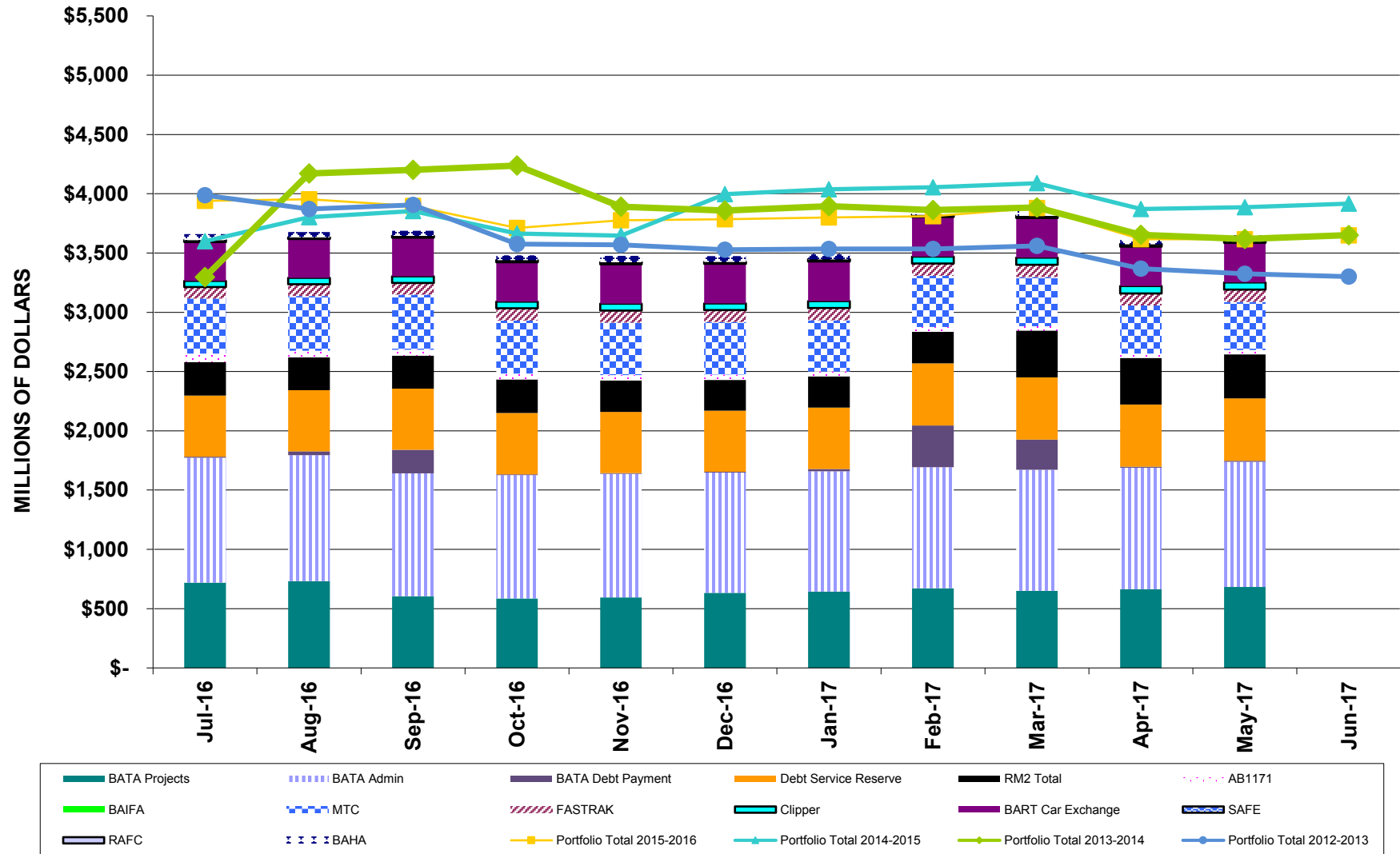
MTC
Summary by Issuer
May 31, 2017

Page 2

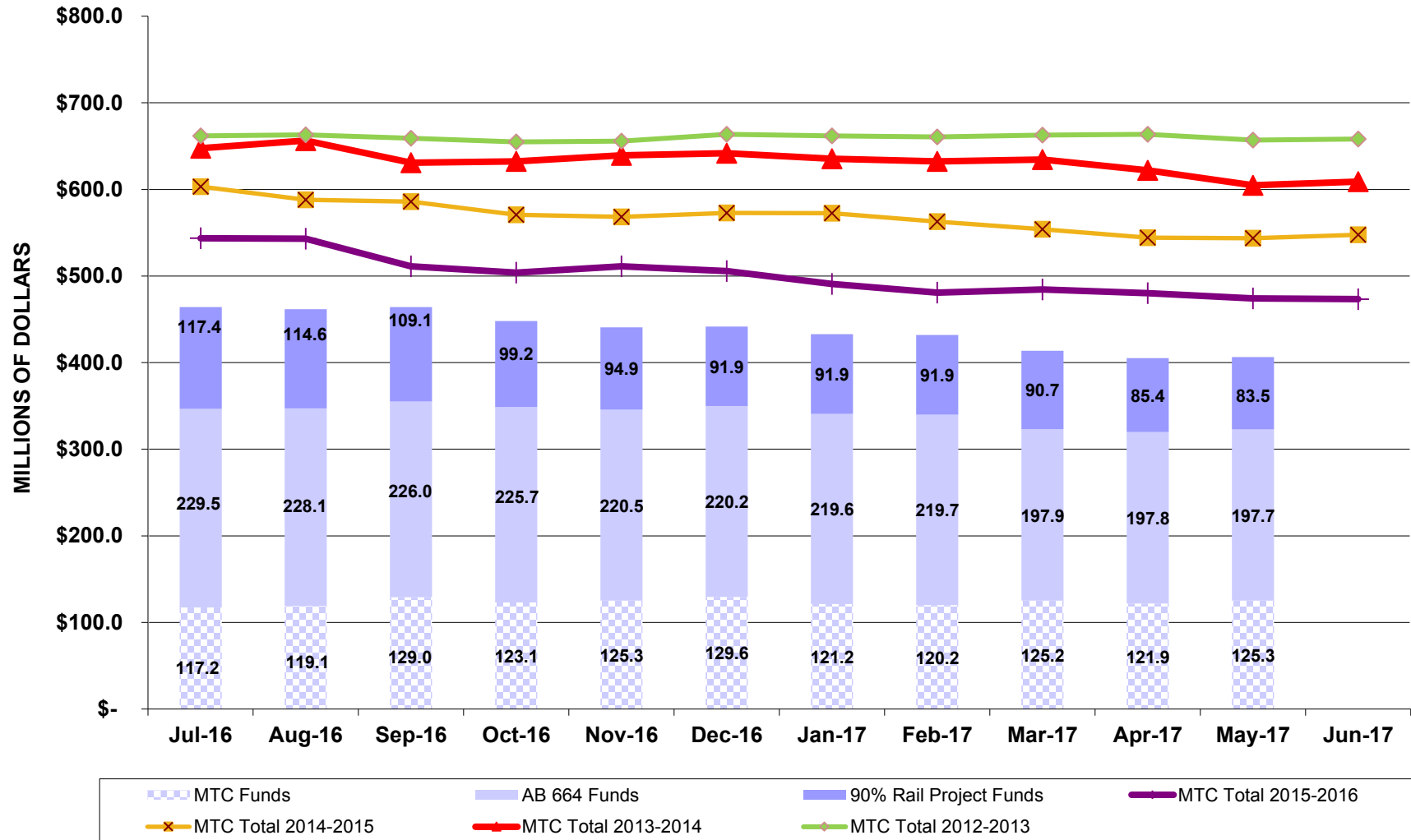
| Issuer | Number of Investments | Par Value | Market Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|--------------------------------|--------------------------|-------------------------|-------------------------|-------------------|--------------------|-----------------------------|
| UBOC INTEREST ON CHECKING | 31 | 243,377,559.61 | 243,377,559.61 | 6.67 | 0.695 | 1 |
| CLIPPER SETTLEMENT ACCOUNT | 1 | 729,081.46 | 729,081.46 | 0.02 | 0.000 | 1 |
| CLIPPER FLOAT ACCOUNT | 1 | 58,407,331.77 | 58,407,331.77 | 1.60 | 0.000 | 1 |
| CLIPPER PARTICIPANT CLAIM FUND | 1 | 1,565,157.83 | 1,565,157.83 | 0.04 | 0.000 | 1 |
| UBOC BAHA CHECKING | 2 | 3,477,857.52 | 3,477,857.52 | 0.10 | 0.000 | 1 |
| CLIPPER REFUND ACCOUNT | 1 | 56,351.05 | 56,351.05 | 0.00 | 0.000 | 1 |
| UNION BANK NA | 1 | 10,000,000.00 | 9,999,560.00 | 0.27 | 0.679 | 6 |
| Total and Average | 330 | 3,656,412,221.11 | 3,650,243,116.20 | 100.00 | 0.830 | 247 * |

* Average Days to Maturity of the CALTRUST MEDIUM-TERM FUND is 748 days
The adjusted Average Days to Maturity of the MTC Portfolio is 283 days

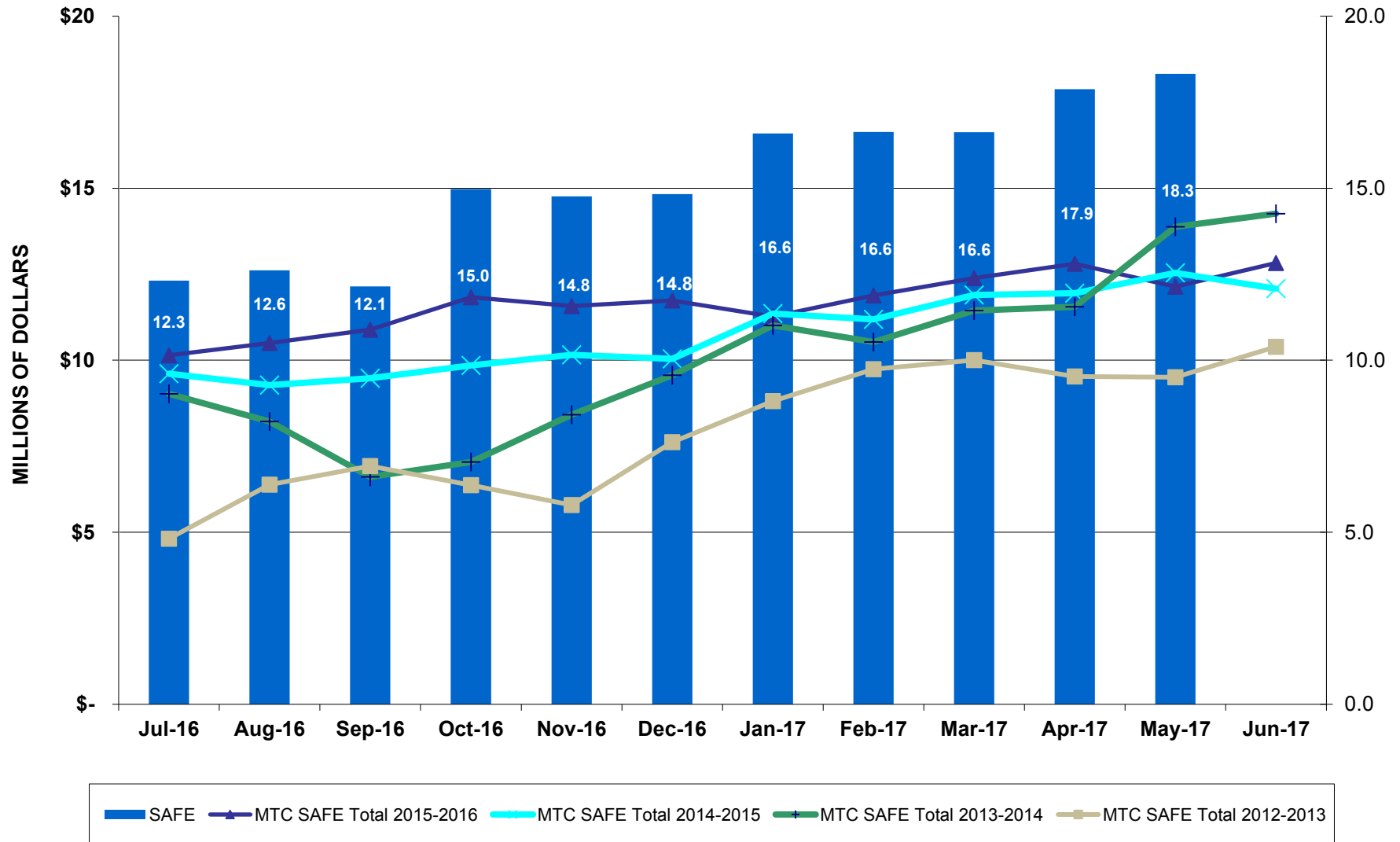
TOTAL PORTFOLIO May 2017



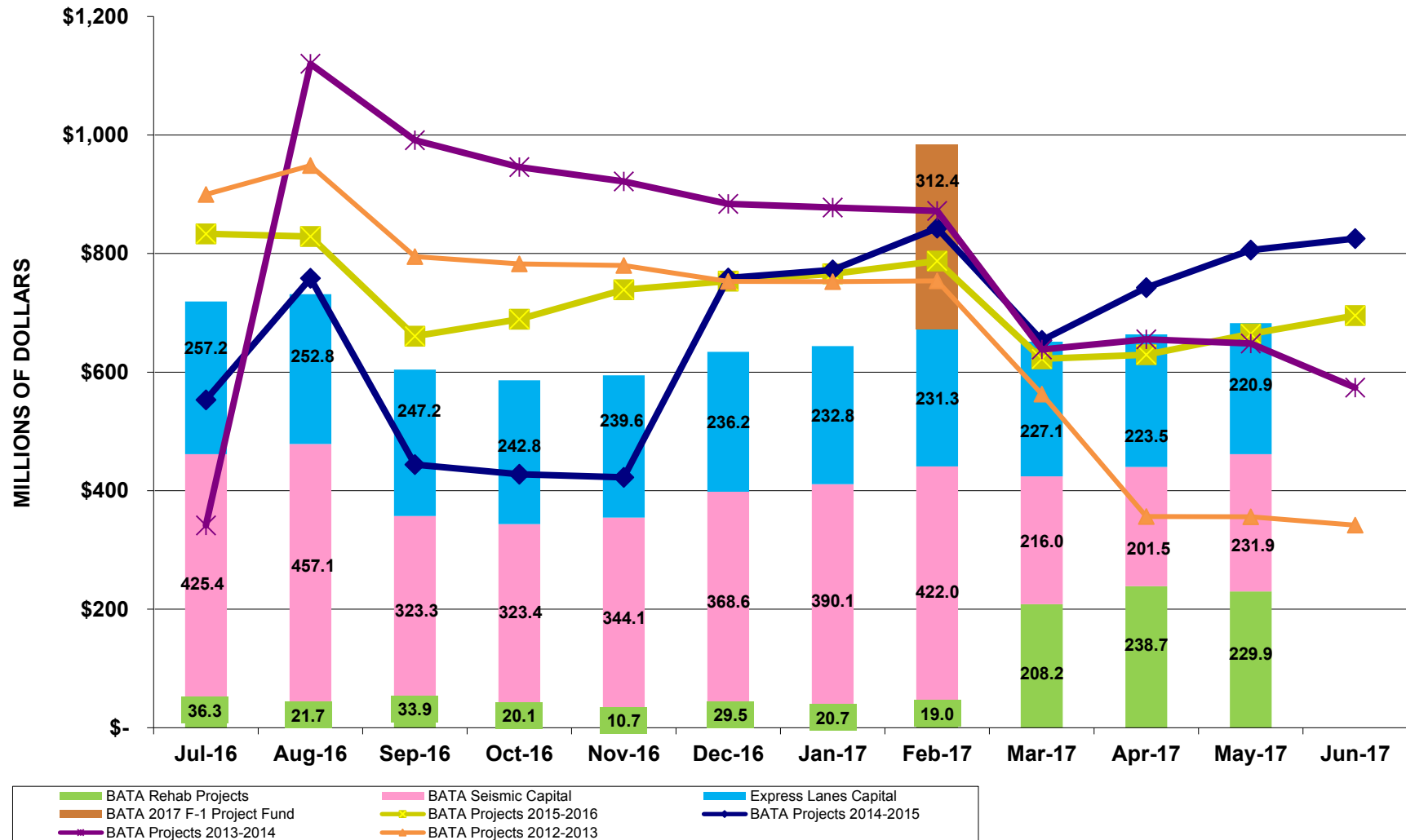
MTC FUNDS May 2017



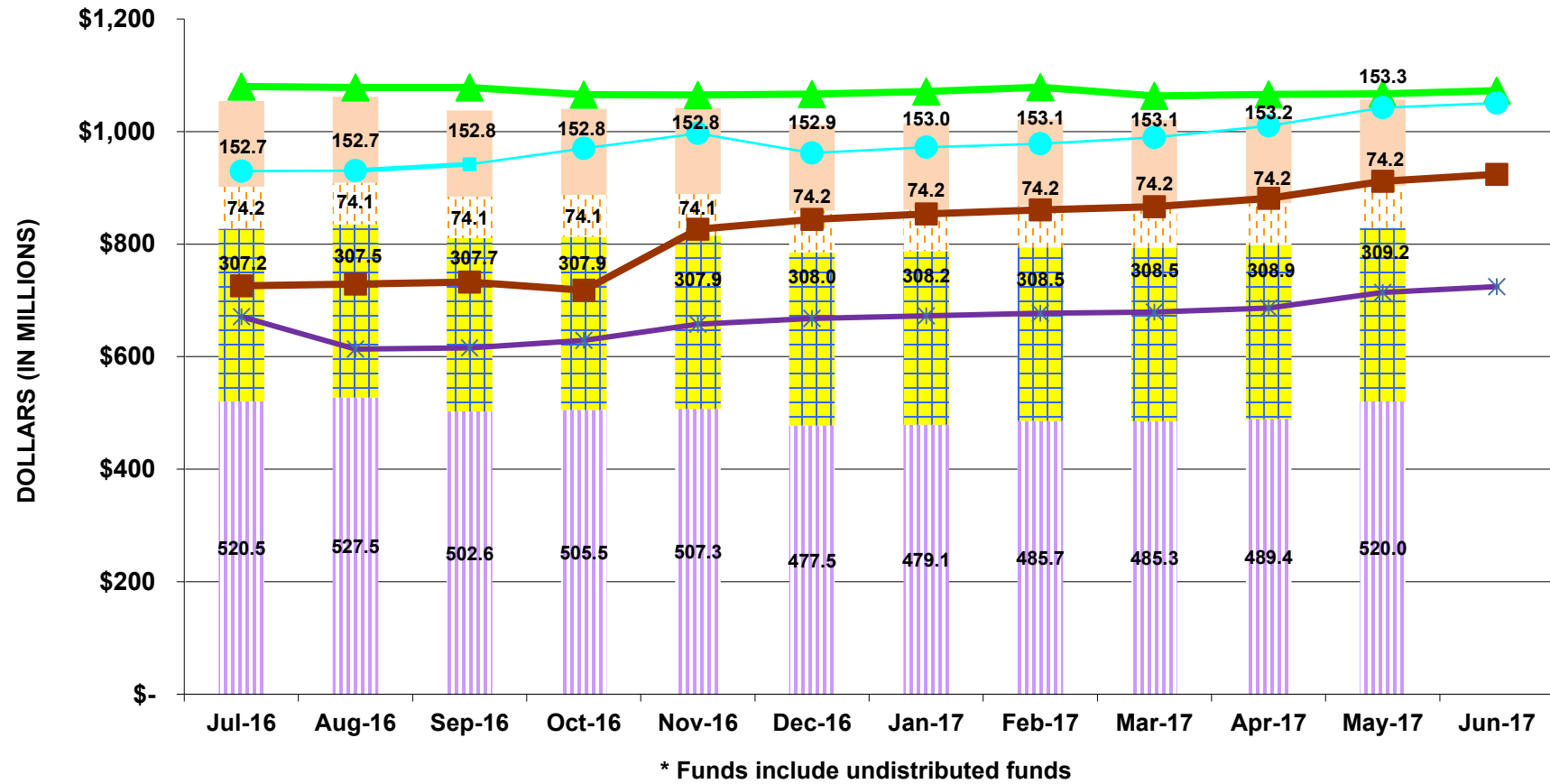
MTC SAFE FUNDS May 2017



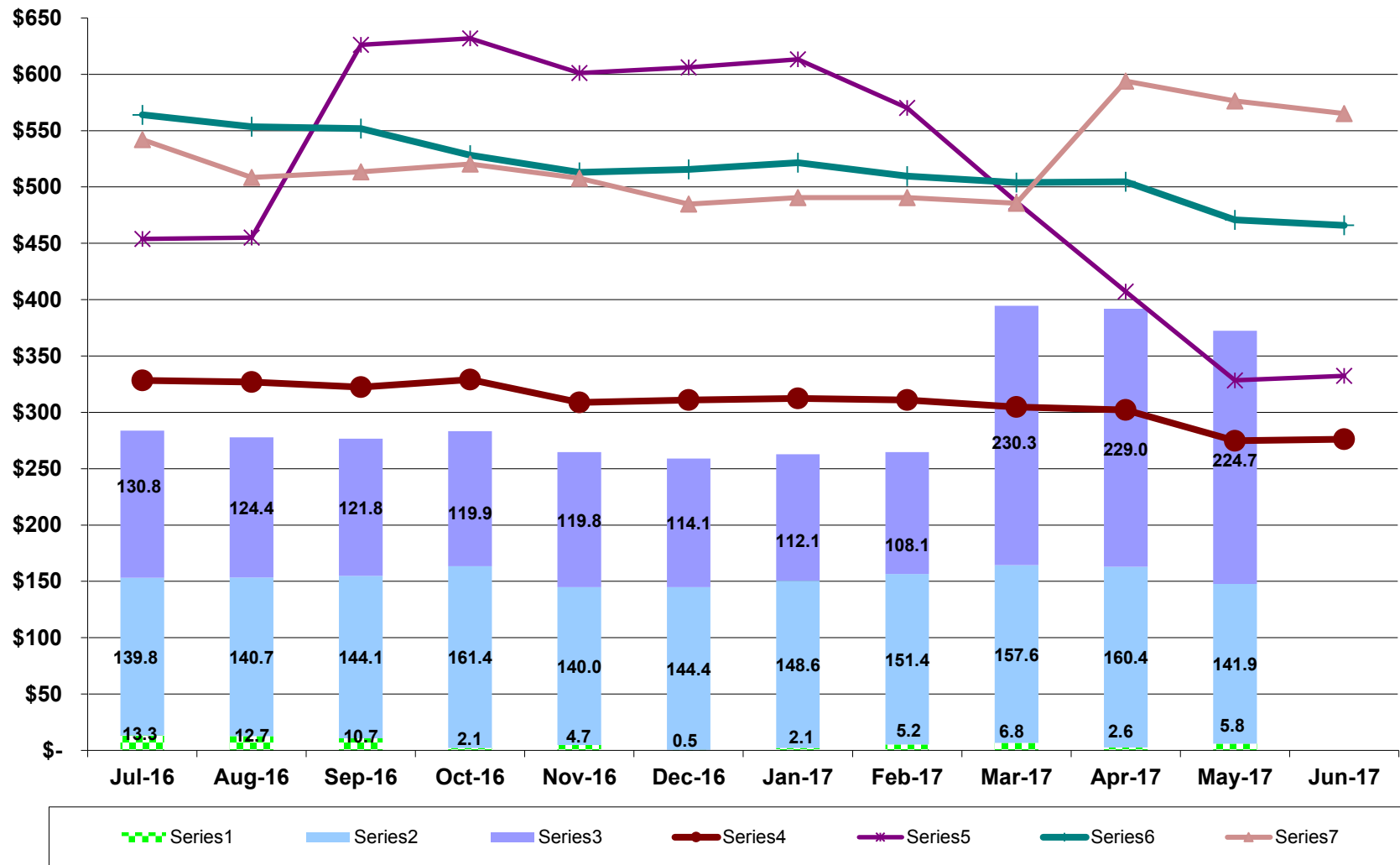
BATA PROJECTS May 2017



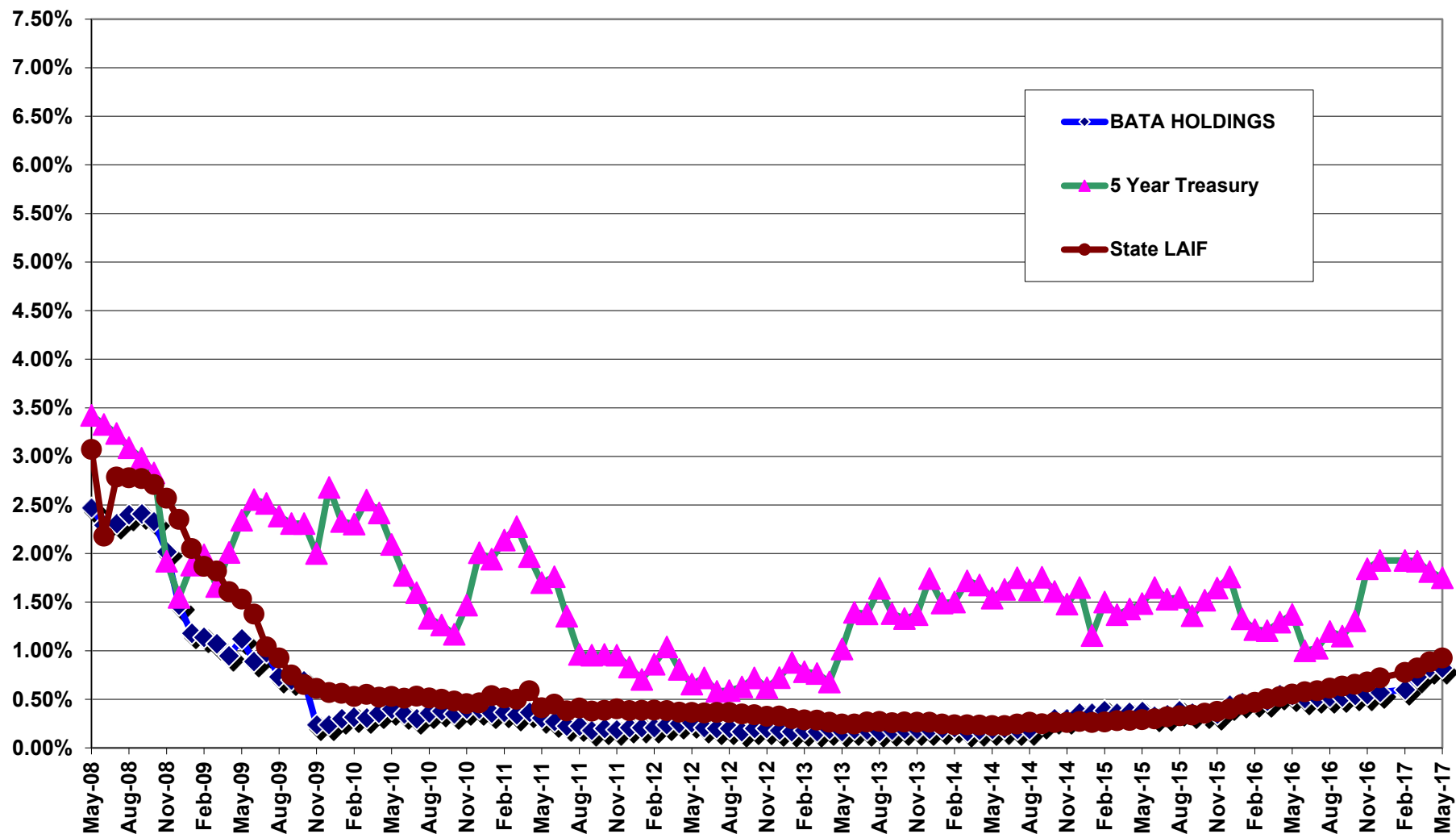
BATA ADMIN May 2017



REGIONAL MEASURE 2 FUNDS May 2017



Investment Rate Benchmarks May 2017 (BATA)





Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 17-2701 **Version:** 1 **Name:**
Type: Report **Status:** Consent
File created: 6/9/2017 **In control:** Administration Committee
On agenda: 7/12/2017 **Final action:**
Title: MTC Financial Statements for May 2017
Sponsors:
Indexes:
Code sections:
Attachments: [2c_Financial Statement_May'2017.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Subject:
MTC Financial Statements for May 2017

Presenter:
Sonia Elsonbaty

Recommended Action:
Information



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: July 5, 2017

FR: Executive Director

RE: MTC Financial Statements for May 2017

Attached please find MTC financial statements for the eleven month period ending May 31, 2017.

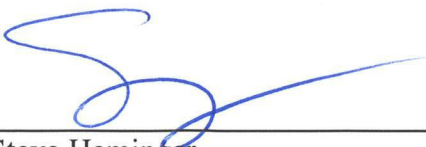
Major highlights of the eleven month period include:

- (1) **Operating Income:** Total operating income for the eleven months is trending at 70% with 92% of the budget year elapsed.
- (2) **Transfers:** Transfers include the annual 1% BATA administration fee in the amount of \$7.3 million.
- (3) **Operating Expenditures:** Total operating expenditures, excluding contracts, are at 86% for the eleven month period, or 92% of the budget year. Contract services are well below budget at 40% which is typical since most of the contracts span multiple years.

Federal Grants: There are eleven new grants in the FY 2016-17 budget that have been awarded. MTC will be applying for the remaining new grant for Incident Management this fiscal year. There are three grants that have been completed and will be closed out in FY 2016-17.

Adopted budget numbers have been adjusted to include contract encumbrances from the prior fiscal year.

If there are any questions, please contact Eva Sun at (415) 778-6795.



Steve Heminger

SH:bm
Attachment

OPERATING INCOME
MTC OPERATING BUDGET FOR FY 2016-17
As of May, 2017 (91.7% of year)

| | 3 | 4 | 5 | 6 |
|---|-------------------|-------------------|---------------------|--------------|
| | FY 2016-17 | Actual | Budget Balance | % of Budget |
| Operating Revenue | Total Budget | Revenue | Over/(Under) | (col 4/3) |
| General Fund Revenue: | | | | |
| TDA | 12,500,000 | 12,361,372 | (138,628) | 98.9% |
| Interest | 20,000 | 58,582 | 38,582 | 292.9% |
| General Fund Total | 12,520,000 | 12,419,954 | (100,046) | 99.2% |
| Federal Planning Revenue: | | | | |
| FHWA | 8,581,331 | 8,016,779 | (564,552) | 93.4% |
| FHWA - SP&R Partnership PL Grant | 300,000 | 38,866 | (261,134) | 13.0% |
| Sustainable Transportation Planning Grant | 150,000 | - | - | 0.0% |
| FTA | 6,247,329 | 3,626,287 | (2,621,042) | 58.0% |
| FTA 5304 | 708,000 | 5,572 | (702,428) | 0.8% |
| Federal Planning Revenue Total | 15,986,659 | 11,687,504 | (4,149,156) | 73.1% |
| State Funding Revenue: | | | | |
| STIP | 742,776 | 481,415 | (261,361) | 64.8% |
| State Revenue Total | 742,776 | 481,415 | (261,361) | 64.8% |
| Local Funding Revenue: | | | | |
| TFCA | 1,169,117 | 576,262 | (592,855) | 49.3% |
| ABAG | - | 23,807 | 23,807 | 0.0% |
| HOV | 500,000 | 399,307 | (100,693) | 0.0% |
| Pavement Management | 1,465,000 | 1,187,909 | (277,091) | 81.1% |
| PTAP Local Match | 143,953 | 96,866 | (47,087) | 67.3% |
| BAAQMD | 308,749 | 13,696 | (295,053) | 4.4% |
| Misc | 1,566,006 | 1,352,153 | (213,853) | 86.3% |
| Local Funding Total | 5,152,826 | 3,650,000 | (1,502,826) | 70.8% |
| Transfers: | | | | |
| BATA Reimbursement | 2,260,798 | 813,108 | (1,447,690) | 36.0% |
| RAFC | 74,640 | 269,428 | 194,788 | 361.0% |
| SAFE | 2,329,230 | 239,673 | (2,089,557) | 10.3% |
| BATA 1% | 7,297,531 | 7,297,531 | - | 100.0% |
| 2% Transit Transfers | 452,868 | 23,789 | (429,079) | 5.3% |
| Transfers in - STA | 3,331,274 | 575,523 | (2,755,751) | 17.3% |
| Transfer from or (to) Reserve/Capital | 6,683,025 | 1,726,880 | (4,956,145) | 25.8% |
| Transfers Total | 22,429,366 | 10,945,932 | (11,483,434) | 48.8% |
| Total Operating Revenue | 56,831,627 | 39,184,805 | (17,496,823) | 68.9% |

OPERATING EXPENDITURES
MTC OPERATING BUDGET FOR FY 2016-17
As of May, 2017 (91.7% of year)

| | 3 | 4 | 5 | 6 | 7 |
|-------------------------------------|-------------------|-------------------|---------------------|--------------|-------------------|
| | FY 2016-17 | Actual | Budget Balance | % of Budget | |
| Operating Expenditures | Total Budget | Expense | Over/(Under) | (col 4/3) | Encumbrance |
| Salaries & Benefits | 23,251,740 | 20,330,424 | (2,921,316) | 87.4% | 148,718 |
| Travel & Training | 402,000 | 296,511 | (105,489) | 73.8% | 58,026 |
| Commission Expense | | | | | |
| Commissioner Expense | 70,000 | 94,076 | 24,076 | 134.4% | - |
| Advisory Committees | 15,000 | 14,400 | (600) | 96.0% | - |
| Printing & Graphics | 134,100 | 51,914 | (82,186) | 38.7% | 38,375 |
| Computer Services | 1,404,500 | 1,636,009 | 231,509 | 116.5% | - |
| General Operations | 2,838,624 | 1,772,624 | (1,066,000) | 62.4% | 800,191 |
| Total operating | 28,115,964 | 24,195,958 | (3,920,006) | 86.1% | 1,045,309 |
| Contract Services | 28,715,663 | 11,249,909 | (17,465,754) | 39.2% | 9,885,237 |
| Total Operating Expenditures | 56,831,627 | 35,445,867 | (21,385,760) | 62.4% | 10,930,546 |

MTC CAPITAL BUDGETS
As of May, 2017 (91.7% of year)

| <u>Capital</u> | <u>Total Budget</u> | <u>Actual</u> | <u>Encumbrance</u> | <u>Balance</u> |
|------------------------|-------------------------|---------------|--------------------|----------------|
| Transfer from Reserves | \$0 | \$0 | \$0 | \$0 |
| Expense | \$674,032 | \$66,145 | \$504,322 | \$103,566 |

| <u>Hub Signage Program</u> | <u>LTD Total Budget</u> | <u>LTD Actual</u> | <u>Encumbrance</u> | <u>LTD Balance</u> |
|----------------------------|-----------------------------|-------------------|--------------------|--------------------|
| Prop 1B | 9,856,450 | 9,856,450 | - | - |
| RM2 | 362,000 | 158,512 | - | 203,488 |
| STA | 1,333,045 | 551,810 | - | 781,235 |
| Real Time Sign - BART | 300,000 | - | - | 300,000 |
| Revenue | \$11,851,495 | \$10,566,772 | \$0 | \$1,284,723 |
| Expense | \$11,851,495 | \$9,202,340 | \$962,105 | \$1,687,050 |

Life to Date Federal Grants Budget
As of May, 2017 (91.7% of year)

| Fund Source | | Grant LTD Balance | Total Grants | Staff Actual | Consultant Actual | Encumbrances | Remaining Balance |
|------------------------------------|--|---------------------|----------------------|--------------------|---------------------|---------------------|---------------------|
| STP Grants | | | | | | | |
| 1580 | Station Area Planning | \$1,295,898 | \$1,295,898 | - | 487,782 | 490,000 | \$318,116 |
| 1801 | CMA Planning | 4,458,887 | 13,608,887 | 518,895 | 5,985,277 | 6,446,163 | 658,552 |
| 1803 | 511 Grant | 7,407,504 | 7,407,504 | 6,309 | 2,542,933 | 4,401,545 | 456,716 |
| 1805 | Regional Streets and Roads* | 232,744 | 232,744 | - | 232,744 | - | - |
| 1806 | Pavement Management | 1,461,030 | 1,461,030 | - | 743,359 | 608,375 | 109,295 |
| 1811 | PDA Planning* | 20,073 | 20,073 | - | 20,073 | - | - |
| 1812 | Regional PDA Planning | 7,058,600 | 7,058,600 | - | 1,029,669 | 5,248,254 | 780,677 |
| 1816 | Arterial Operations | 2,393,072 | 2,393,072 | - | 655,361 | 1,161,487 | 576,224 |
| 1818 | Pavement Management | - | 1,500,000 | - | 4,295 | 1,234,807 | 260,898 |
| 1819 | 511 Traveler Information | - | 9,030,000 | 1,473,713 | 40,590 | 740,172 | 6,775,525 |
| 1820 | Freeway Performance Initiative | - | 7,200,000 | 1,000 | 5,785 | 85,676 | 7,107,539 |
| 1821 | Arterial Operations | - | 500,000 | 1,000 | - | - | 499,000 |
| 1822 | Regional Streets and Roads | - | 347,000 | - | 137,903 | 92,583 | 116,515 |
| 1823 | Incident Management | - | 1,400,000 | - | - | - | 1,400,000 |
| Total STP Grants | | \$24,327,808 | \$53,454,808 | \$2,000,917 | \$11,885,771 | \$20,509,063 | \$19,059,056 |
| CMAQ Grants | | | | | | | |
| 1589 | Arterial Operations (PASS Program) | \$2,224,676 | \$2,224,676 | 340,317 | 579,876 | 509,770 | \$794,713 |
| 1591 | Climate Initiatives Program Public Outreach | 617,293 | 617,293 | 20,762 | 241,145 | 355,386 | - |
| 1592 | Climate Initiatives Evaluation * | 275,067 | 275,067 | - | 275,067 | - | - |
| 1596 | Freeway Performance Initiative | 3,790,960 | 3,790,960 | 1,580,150 | 413,148 | 1,506,703 | 290,958 |
| 1800 | Incident Management | 4,696,797 | 4,696,797 | 172,284 | - | 401,161 | 4,123,352 |
| 1804 | 511 Grant | 3,117,361 | 3,117,361 | 389,900 | 1,823,253 | 574,752 | 329,455 |
| 1809 | FPI Corridor Studies | 2,454,318 | 2,454,318 | 236,729 | 164,975 | 293,547 | 1,759,067 |
| New | Incident Management | - | 10,840,000 | - | - | - | 10,840,000 |
| 1814 | Regional Bicycle Sharing Program | 1,490,142 | 1,490,142 | - | 24,525 | 171,295 | 1,294,322 |
| 1824 | Climate Initiatives Program Public Education | - | 1,388,000 | - | 60,000 | 580,000 | 748,000 |
| Total CMAQ Grants | | \$18,666,613 | \$30,894,613 | 2,740,143 | \$3,581,989 | \$4,392,613 | \$20,179,869 |
| FTA GRANTS | | | | | | | |
| 1614 | JARC | \$347,421 | \$347,421 | - | - | - | \$347,421 |
| 1623 | New Freedom | 133,687 | 133,687 | - | 2,963 | 24,947 | 105,777 |
| 1625 | JARC | 304,533 | 304,533 | - | - | - | 304,533 |
| 1626 | New Freedom | 47,417 | 47,417 | - | - | - | 47,417 |
| 1627 | JARC | 171,914 | 171,914 | - | 41,721 | 41,461 | 88,732 |
| 1628 | New Freedom | 181,723 | 181,723 | - | 148,272 | 26,774 | 6,677 |
| 1629 | JARC | 479,106 | 479,106 | - | 197,759 | 281,247 | - |
| 1630 | JARC | 1,667,079 | 1,699,819 | - | 561,748 | 782,471 | 355,600 |
| 1631 | FTA 5339 | 9,665,839 | 9,665,839 | - | - | - | 9,665,839 |
| 1632 | New Freedom | 763,840 | 699,100 | - | 232,893 | 366,041 | 100,166 |
| 1633 | FTA 5339 | 11,807,629 | 11,807,629 | - | - | - | 11,807,629 |
| 1634 | FTA 5339 | 9,590,718 | 9,393,017 | - | - | - | 9,393,017 |
| 1635 | FTA 5310 | 460,429 | 460,429 | 460,429 | - | - | - |
| 1668 | TIGER (FTA) | 460,808 | 460,808 | - | 318,244 | 142,564 | - |
| Total FTA Grants | | \$36,082,143 | \$35,852,442 | 460,429 | 1,503,600 | \$1,665,506 | \$32,222,807 |
| HPP/VPP GRANTS | | | | | | | |
| Other Grants | | | | | | | |
| 1110 | HEPP Travel Model | \$81,843 | \$81,843 | - | 3,395 | 78,449 | - |
| 1112 | SHRP2L Travel Analysis | \$522,496 | \$522,496 | - | 68,892 | 417,726 | 35,878 |
| Total Other Grants | | \$604,339 | \$604,339 | - | \$72,287 | \$496,175 | \$35,878 |
| Total Federal Grants Budget | | \$79,680,904 | \$120,806,202 | \$5,201,488 | \$17,043,647 | \$27,063,457 | \$71,497,610 |

| | |
|--------------------------------------|--|
| 1592 Climate Initiatives Evaluation* | This grant is fully spent. Will be closed out in FY16/17 |
| 1805 Regional Streets and Roads* | This grant is fully spent. Will be closed out in FY16/17 |
| 1811 PDA Planning* | This grant is fully spent. Will be closed out in FY16/17 |

CLIPPER OPERATING BUDGET
As of May, 2017 (91.7% of year)

| Clipper Operating | Total FY 2016-17 Budget | Actual | Encumbrance | Balance |
|-------------------|----------------------------|--------------|-------------|-------------|
| RM2 | 2,950,000 | 1,704,396 | - | 1,245,604 |
| STP | 180,000 | - | - | 180,000 |
| STA | 11,736,461 | 9,326,839 | - | 2,409,622 |
| Transit Operators | 18,352,529 | 15,221,389 | - | 3,131,140 |
| Revenue | \$33,218,989 | \$26,252,623 | - | \$6,966,366 |
| Expense | \$33,218,989 | \$26,252,614 | \$6,966,375 | \$0 |

CLIPPER I - CAPITAL BUDGET (Life to Date)
As of May, 2017 (91.7% of year)

| Clipper I - Capital | LTD Budget Thru FY 2016-17 | Actual | Encumbrance | Project Balance L-T-D |
|---------------------|-------------------------------|---------------|--------------|-----------------------------|
| CMAQ | 68,703,835 | 65,410,508 | - | 3,293,327 |
| Card Sales | 6,851,267 | 6,017,564 | - | 833,703 |
| Cap and Trade | 3,559,290 | 3,559,290 | - | - |
| ARRA | 11,167,891 | 11,167,891 | - | - |
| FTA | 27,213,349 | 22,080,069 | - | 5,133,280 |
| STP | 37,538,086 | 27,336,730 | - | 10,201,356 |
| STA | 23,309,540 | 19,819,767 | - | 3,489,773 |
| Prop 1B | 988,137 | 988,137 | - | - |
| SFMTA | 8,005,421 | 3,211,570 | - | 4,793,851 |
| GGBHTD | 2,975,000 | 2,638,123 | - | 336,877 |
| BART | 725,000 | 412,762 | - | 312,238 |
| MTC Exchange Fund | 7,573,878 | 7,573,878 | - | - |
| BATA | 26,864,813 | 24,381,544 | - | 2,483,269 |
| Transit Operators | 13,857,000 | 762,308 | - | 13,094,692 |
| WETA | 603,707 | 603,707 | - | - |
| Sales Tax | 890,216 | 890,216 | - | - |
| Revenue | \$240,826,430 | \$196,854,064 | - | \$43,972,366 |
| Expense | \$240,826,430 | \$189,601,115 | \$18,950,889 | \$32,274,426 |

CLIPPER II - CAPITAL BUDGET (Life to Date)
As of May, 2017 (91.7% of year)

| Clipper II - Capital | LTD Budget Thru FY 2016-17 | Actual | Encumbrance | Project Balance L-T-D |
|---------------------------------------|-------------------------------|-------------|-------------|-----------------------------|
| STP | 4,569,554 | 4,008,984 | - | 560,570 |
| FTA | 10,078,133 | - | - | 10,078,133 |
| Golden Gate - Pass through | 5,000,000 | - | - | 5,000,000 |
| TCP CMAQ Funds | 2,684,772 | - | - | 2,684,772 |
| Low Carbon Transit Operations (LCTOP) | 1,100,000 | - | - | 1,100,000 |
| BATA | 260,000 | 259,802 | - | 198 |
| STA | 1,047,841 | 1,047,841 | - | - |
| Revenue | \$24,740,300 | \$5,316,627 | - | \$19,423,673 |
| Expense | \$24,740,300 | \$5,326,256 | \$2,441,226 | \$16,972,818 |

DISBURSEMENT REPORT (Non- Federal Funded)
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Budgeted | Expended | Encumbered | Balance |
|---|------------------|------------------|------------------|----------------|
| Support to the Commission | 3,000 | | | |
| 1051111 - Subtotal | 3,000 | - | - | 3,000 |
| Implement Public Information Program | 510,000 | | | |
| Consultants | | 173,484 | 158,739 | |
| 1051112 - Subtotal | 510,000 | 173,484 | 158,739 | 177,777 |
| Regional Transportation Plan | 1,578,047 | | | |
| Ascent Environmental, Inc. | | 298,151 | 251,610 | |
| Cambridge Systematics | | 15,604 | 3,826 | |
| Consultants | | 337,535 | 457,969 | |
| Tschudin Consulting Group | | 96,589 | 51,919 | |
| 1051121 - Subtotal | 1,578,047 | 747,879 | 765,324 | 64,844 |
| Analyze Regional Data using GIS & Travel Models | 4,770,684 | | | |
| Consultants | | 185,644 | 61,632 | |
| Corey, Canapary & Galanis | | 97,069 | 140,431 | |
| ETC Institute | | 2,219,375 | 679,896 | |
| Parsons Brinckerhoff, Inc. | | 490 | 85,294 | |
| Redhill Group, Inc. | | | 300,244 | |
| Resource Systems Group | | | 41,250 | |
| RSG Inc. | | 15,639 | 289,361 | |
| 1051122 - Subtotal | 4,770,684 | 2,518,217 | 1,598,108 | 654,359 |
| Resilience (Sea Level Rise/Adaptation) Planning | 991,834 | | | |
| Bay Conservation & Development | | | 575,000 | |
| 1051126 - Subtotal | 991,834 | - | 575,000 | 416,834 |
| Airport/Seaport/Freight Planning | 520,000 | | | |
| Cambridget Systematics | | 55,000 | 15,000 | |
| The Tioga Group, Inc. | | 58,299 | 391,701 | |
| 1051124 - Subtotal | 520,000 | 113,299 | 406,701 | - |
| Non-Motorized Transportation Activities | 284,000 | | | |
| Consultants | | 137,970 | | |
| 1051125 - Subtotal | 284,000 | 137,970 | - | 146,030 |

DISBURSEMENT REPORT (Non- Federal Funded)
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Budgeted | Expended | Encumbered | Balance |
|---|------------------|----------------|----------------|----------------|
| Advocate Legislative Programs | 578,100 | | | |
| Carter, Wetch & Associates | | 64,581 | 5,520 | |
| Government Relations | | 219,250 | 43,850 | |
| 1051132 - Subtotal | 578,100 | 283,831 | 49,370 | 244,899 |
| Agency Financial Management | 674,244 | | | |
| Public Financial Managment | | 238,176 | 11,824 | |
| Sungard Public Sector | | 8,563 | 5,557 | |
| Milliman | | 568 | | |
| PWC | | 267,118 | 7,126 | |
| 1011152 - Subtotal | 674,244 | 514,425 | 24,507 | 135,312 |
| Administrative Services | 437,623 | | | |
| Pathways for High School | | 93,915 | 27,955 | |
| PRN Ergonomics | | 48,300 | | |
| CSI Compliance | | 15,000 | 2,920 | |
| Koff & Associates | | 34,830 | 27,253 | |
| 1011153 - Subtotal | 437,623 | 192,045 | 58,128 | 187,449 |
| Information Technology Services | 497,000 | | | |
| Visual Strategies | | 69,000 | 9,150 | |
| Informatix, Inc. | | 83,125 | 173,841 | |
| Nexlevel IT Inc. | | 1,320 | | |
| SSP Data | | | 71,000 | |
| 1011161 - Subtotal | 497,000 | 153,445 | 253,991 | 89,565 |
| Performance Measurement and Monitoring | 250,852 | | | |
| CH2M Hill | | 7,473 | 16,692 | |
| Consultants | | 75,608 | 126,079 | |
| 1051212 - Subtotal | 250,852 | 83,081 | 142,771 | 25,000 |
| Regional Rideshare Program | 1,469,117 | | | |
| Parsons Brinkerhoff | | 720,360 | 440,369 | |
| 1051222 - Subtotal | 1,469,117 | 720,360 | 440,369 | 308,388 |

DISBURSEMENT REPORT (Non- Federal Funded)
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Budgeted | Expended | Encumbered | Balance |
|--|------------------|----------------|------------------|------------------|
| Operational Support for Regional Programs | 348,630 | | | |
| Consultants | | 38,500 | 83,763 | |
| Iteris Inc. | | 17,432 | 48,376 | |
| Kimley-Horn | | | 10,559 | |
| 1051223 - Subtotal | 348,630 | 55,932 | 142,698 | 150,000 |
| Regional Traveler Information | 2,281,083 | | | |
| Civic Resource Group | | 56,186 | 431,293 | |
| Consultants | | 4,720 | 70,000 | |
| Software License Renewal | | 7,310 | | |
| Faneuil Inc. | | 18,446 | 77,566 | |
| Iteris Inc. | | 582,194 | 694,816 | |
| Kimley-Horn & Associates | | 9,578 | 33,639 | |
| SAIC | | 3,097 | | |
| 1051224 - Subtotal | 2,281,083 | 681,531 | 1,307,314 | 292,239 |
| Emergency Response Operations | 100,000 | | | |
| Software License Renewals | | 18,300 | | |
| 1051228 - Subtotal | 100,000 | 18,300 | - | 81,700 |
| Emergency Response Planning | 1,266,881 | | | |
| URS Corporation | | 153,236 | 106,645 | |
| 1051229 - Subtotal | 1,266,881 | 153,236 | 106,645 | 1,007,000 |
| Pavement Management Program (PMP) | 2,179,707 | | | |
| Adhara Systems, Inc. | | 13,498 | 18,314 | |
| AMS Consulting LLC | | 9,417 | 19,964 | |
| CA State University, Chico | | | 50,000 | |
| Bellecci & Associates | | | 9,204 | |
| Capitol Asset & Pavement Services | | 22,717 | 40,560 | |
| CH2M Hill | | 4,989 | | |
| Consultants | | 48,021 | 12,086 | |
| DevMecca, LLC | | 822,863 | 502,158 | |
| Fugro Roadware, Inc. | | | 19,728 | |
| Harris & Associates | | 22,991 | 36,465 | |
| JG3 Consulting LLC | | 2,581 | 2,237 | |
| Nicholas Consulting Engineers | | 23,062 | 38,918 | |
| Pavement Engineering Inc. | | | 25,922 | |
| Quality Engineering Solutions | | 2,600 | 27,402 | |
| 1051233 - Subtotal | 2,179,707 | 972,739 | 802,958 | 404,010 |

DISBURSEMENT REPORT (Non- Federal Funded)
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Budgeted | Expended | Encumbered | Balance |
|---|------------------|----------------|----------------|-----------------|
| Arterial Operations | 154,488 | | | |
| DKS Associates | | 22,074 | 20,859 | |
| Iteris Inc. | | 18,481 | 10,949 | |
| Kimley-Horn And Associates | | 22,797 | 24,739 | |
| TJKM Transportation | | 17,840 | 16,749 | |
| 1051234 - Subtotal | 154,488 | 81,192 | 73,296 | - |
| Incident Management | 206,600 | | | |
| Iteris Inc. | | 4,600 | | |
| Kimley-Horn & Associates | | | 2,000 | |
| Consultants | | | 54,093 | |
| 1051235 - Subtotal | 206,600 | 4,600 | 56,093 | 145,907 |
| Freeway Performance Initiative | 1,069,746 | | | |
| Audio Visual Innovations Inc. | | | 143,980 | |
| Cambridge Systematics | | | 55,829 | |
| Consultants | | 41,073 | 371,834 | |
| FEHR & PEERS Associates | | 162,306 | 112,524 | |
| Kettelson & Associates | | | 1,346 | |
| URS Corporation | | - | 180,854 | |
| 1051237 - Subtotal | 1,069,746 | 203,379 | 866,367 | (0) |
| Implement Lifeline Transportation Programs | 1,270,231 | | | |
| CH2M Hill | | 38,332 | 14,714 | |
| Consultants | | 137,138 | 28,612 | |
| Nelson/Nygard | | 39,547 | 55,286 | |
| 1051311 - Subtotal | 1,270,231 | 215,017 | 98,612 | 956,602 |
| Climate Assessment Initiative | 35,000 | | | |
| Bike Share Staffing - City of Berkely | | 17,182 | 77,818 | |
| 1051413 - Subtotal | 35,000 | 17,182 | 77,818 | (60,000) |

DISBURSEMENT REPORT (Non- Federal Funded)
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Budgeted | Expended | Encumbered | Balance |
|---|------------------|------------------|-------------------|----------------|
| Regional Assistance Program | 276,734 | | | |
| Pieriott & Associates, LLC | | 50,200 | 8,534 | |
| 1051514 - Subtotal | 276,734 | 50,200 | 8,534 | 218,000 |
| State Programing, Monitoring and TIP Development | 314,933 | | | |
| Consultants | | 149,144 | 50,856 | |
| 1051515 - Subtotal | 314,933 | 149,144 | 50,856 | 114,933 |
| Transit Sustainability Project | 1,528,481 | | | |
| Bay Area Rapid Transit | | | 42,857 | |
| City of Union City | | | 30,000 | |
| Consultants | | 57,431 | 91,299 | |
| ECCTA | | | 30,000 | |
| Golden State Transit District | | | 42,857 | |
| LAVTA | | | 9,703 | |
| Napa Valley Transportation Authority | | 19,919 | 10,081 | |
| Nelson Nygaard | | | 6,840 | |
| Solano Transportation Authority | | 90,000 | 30,000 | |
| Sonoma County Transit | | | 30,000 | |
| Sonoma County Transportation | | 4,998 | 2 | |
| City of Vacaville | | | 10,000 | |
| Westcat | | 30,000 | | |
| 1051517 - Subtotal | 1,528,481 | 202,348 | 333,639 | 992,494 |
| New Freedom | 5,000 | | | |
| Nelson/Nygaard | | 5,000 | | |
| 1051518 - Subtotal | 5,000 | 5,000 | - | - |
| Transit Core Capacity Study | 459,388 | | | |
| Arup North America Ltd. | | 318,244 | 141,144 | |
| 1051519 - Subtotal | 459,388 | 318,244 | 141,144 | - |
| Transportation for Livable Communities Program | 3,079,983 | | | |
| Arup North America, LTD. | | 10,450 | 17,050 | |
| Association of Bay Area Government | | 2,004,537 | 668,179 | |
| Consultants | | 71,000 | 110,447 | |
| Placeworks | | 16,918 | 42,358 | |
| City of Santa Clara | | | 60,000 | |
| Toole Design Group | | 5,560 | 47,431 | |
| 1051611 - Subtotal | 3,079,983 | 2,108,465 | 945,465 | 26,053 |

DISBURSEMENT REPORT (Non- Federal Funded)
As of May, 2017 (91.7% of year)

| Work Element/Consultant | | Budgeted | Expended | Encumbered | Balance |
|--|-------------------------------|-------------------|-------------------|------------------|------------------|
| Climate Adaptation Consulting (BARC) | | 154,813 | | | |
| | Consultants | | 62,773 | 9,099 | |
| 1051612- Subtotal | | 154,813 | 62,773 | 9,099 | 82,941 |
| Legal | | 1,169,927 | | | |
| | Hanson and Bridgett | | 21,941 | 62,476 | |
| | Orrick Herrington | | 138,908 | 111,092 | |
| | Glynn and Finley | | 17,623 | 107,602 | |
| | Meyers Nave | | 5,321 | 28,996 | |
| | Schiff Hardin LLP | | - | 16,386 | |
| | Renne Sloan Holtzman Sakalili | | 3,689 | 65,141 | |
| 1060000 - Subtotal | | 1,169,927 | 187,482 | 391,693 | 590,751 |
| | | 249,780 | | | |
| | Ceridian | | 8,343 | | |
| | Dell Marketing | | 110,290 | | |
| | Gov Delivery Inc. | | 6,475 | | |
| 1011998/1999 - Subtotal | | 249,780 | 125,109 | - | 124,672 |
| Total Operating Contract Services | | 28,715,663 | 11,249,909 | 9,885,237 | 7,580,758 |

DISBURSEMENT REPORT - (Funded by Federal Grants)
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Expended | Encumbered |
|---|------------------|------------------|
| Regional Transportation Plan | | |
| Consultants | 36,880 | 229,328 |
| San Francisco Transportation Authority | 32,012 | 188,398 |
| 1051122 - Subtotal | 68,892 | 417,726 |
| Parsons Brinkerhoff | 1,032,570 | 1,435,588 |
| Alameda County Transportation authority | | 70,000 |
| Consultants | | 70,000 |
| Solano Transportation Authority | 23,742 | 216,258 |
| Sonomca County Transportation | | 70,000 |
| 1051222 - Subtotal | 1,056,312 | 1,861,846 |
| Support Regional Traveler Information Services | | |
| Kimley-Horn and Associates | 15,531 | 110,153 |
| 1051223 - Subtotal | 15,531 | 110,153 |
| Regional Traffic Information Services | | |
| Civic Resource Group | 1,308,377 | 974,268 |
| Consultants | 36,430 | |
| Faneuil, Inc. | 142,371 | 631,741 |
| Iteris, Inc. | 1,834,352 | 1,741,663 |
| Kimley-Horn & Associates | 73,924 | 218,236 |
| SAIC | 23,901 | |
| 1051224 - Subtotal | 3,419,355 | 3,565,908 |
| Pavement Management Program (PMP) | | |
| Adhara Sysems, Inc. | 104,187 | 141,352 |
| AMS Consulting LLC | 72,688 | 154,091 |
| Bellecci & Assocaites | | 71,036 |
| Capitol Asset & Pavement Services | 175,336 | 313,055 |
| Consultants | 370,646 | 93,281 |
| Fugro Roadware, Inc. | | 152,272 |
| Harris & Associates | 177,457 | 281,449 |
| JG3 Consulting | 19,919 | 17,263 |
| Nichols Consulting Engieners | 177,999 | 300,387 |
| Pavement Engineering | - | 200,078 |
| Quality Engineering Solutions | 20,068 | 211,500 |
| 1051233 - Subtotal | 1,118,300 | 1,935,764 |

DISBURSEMENT REPORT - (Funded by Federal Grants)
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Expended | Encumbered |
|--|------------------|------------------|
| Arterial Operations | | |
| Consultants | 4,206 | 136,294 |
| County of Santa Clara | 567,000 | - |
| DKS Associates | 179,801 | 239,015 |
| DKS Associates | 13,470 | 83,440 |
| City of Fremont | 15,484 | 562,454 |
| Iteris Inc. | 181,995 | 224,197 |
| Kimly-Horn and Associates | 41,200 | 8,800 |
| Kimly-Horn and Associates | 124,685 | 150,734 |
| LAVTA | 8,500 | 191,500 |
| TJKM Transportation | 129,685 | 142,126 |
| TJKM Transportation | 6,000 | 136,000 |
| Valley Transportation Authority | 68,400 | - |
| 1051234 - Subtotal | 1,340,426 | 1,874,560 |
| Implement Incident Management Program | | |
| URS Corporation | | 401,161 |
| 1051235 - Subtotal | - | 401,161 |
| Freeway Performance Initiative | | |
| Audio Visual Innovations Inc. | | 5,280 |
| Cambridge Systematics | 54,393 | |
| Consultants | | 49,941 |
| Fehr & Peers Associates | 50,584 | 0 |
| Kimly Horn Associates | 190,424 | 1,249,809 |
| Kittelson & Associates | 130,335 | 119,614 |
| Parsons Brinckerhoff, Inc. | 5,785 | 85,676 |
| Transportation Mobility Solutions | 47,196 | 122,804 |
| URS Corporation | | 200,000 |
| Wilson, Sparling and Associates | | 50,000 |
| 1051237 - Subtotal | 478,717 | 1,883,124 |
| Lifeline Program | | |
| City of Alameda | 24,875 | 95,878 |
| Central Contra Costa Transit | -6,705 | 6,705 |
| County of Contra Costa | 47,656 | 180,823 |
| Cycles of Change | 58,041 | 116,531 |
| Outreach | 380,359 | 167,814 |
| City of Richmond | | 13,889 |
| San Mateo County Human Sevice | 4,966 | 51,100 |
| 1051310 - Subtotal | 509,192 | 632,740 |

DISBURSEMENT REPORT - (Funded by Federal Grants)
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Expended | Encumbered |
|--|----------------|------------------|
| Implement Lifeline Transportation Program | | |
| Daly City | | 41,461 |
| Marin Transit | 7,088 | 281,347 |
| Outreach | 190,671 | 0 |
| Peninsula Family Services | 52,557 | 149,732 |
| Peninsula Family Services | 41,721 | |
| 1051311 - Subtotal | 292,037 | 472,540 |
| Lifeline Planning | | |
| Alta Planning and Design | 326,287 | 182,145 |
| Civic Resource Group | | 653 |
| Consultants | | 40,000 |
| ICF Consulting | 105,503 | 151,153 |
| Silicon Valley Bicycle Coalition | 60,000 | 540,000 |
| Toole Design Group | 24,525 | 171,295 |
| 1051413 - Subtotal | 516,315 | 1,085,246 |
| Federal Programming, Monitoring and TIP Development | | |
| County Connection | 2,963 | 24,947 |
| 1051512 - Subtotal | 2,963 | 24,947 |
| New Freedom - Non - Planning Funds | | |
| Alameda County CMA | | 26,774 |
| Center for Independent Living | 10,100 | 101,579 |
| City of Alameda | 148,272 | |
| Consultants | | 90 |
| Outreach & Escort Inc. | 200,475 | 246,256 |
| Sonoma County Human Services Department | 22,318 | 18,116 |
| 1051518 - Subtotal | 381,165 | 392,815 |
| Transit Core Capacity Study | | |
| Arup North America Ltd. | 318,244 | 142,564 |
| 1051519 - Subtotal | 318,244 | 142,564 |

DISBURSEMENT REPORT - (Funded by Federal Grants)
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Expended | Encumbered |
|---|-------------------|-------------------|
| Transportation for Livable Communities | | |
| City of Alameda | 220,000 | 30,000 |
| Association of Bay Area Government | 845,463 | 281,803 |
| Bay Conservation & Development Community | 376,959 | 27,875 |
| City of Berkely | 230,686 | 340,417 |
| City of Sunnyvale | 265,702 | 0 |
| Community Design and Architecture | 140,880 | 113,447 |
| Consultants (PO) | 12,500 | 52,600 |
| Dyett & Bhatia | 6,420 | 9,630 |
| Fehr & Peers Associates | 88,117 | 74,922 |
| Nelson Nygaard | 146,066 | 295,556 |
| City of Oakland | 172,500 | 459,800 |
| City of Richmond | 222,080 | |
| San Francisco Transportation Authority | | 196,000 |
| City and County of San Francisco | | 736,000 |
| City of San Jose | | 1,363,782 |
| City of San Leandro | | 440,000 |
| Santa Clara VTA | | 140,385 |
| City of Santa Clara, Caltrain | | 850,000 |
| City of Sunnyvale | 12,500 | 518,100 |
| City of Walnut Creek | | 12,225 |
| 1051611 - Subtotal | 2,739,873 | 5,942,542 |
| Fund 190 CMA PLANNING | 4,786,324 | 6,319,823 |
| Total Federal Grant Funded | 17,043,647 | 27,063,457 |

CAPITAL PROJECTS DISBURSEMENT REPORT
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Budgeted | Expended | Encumbered | Balance |
|--|--------------|-------------|-------------|-------------|
| Capital Expenditures | 674,032 | 66,145 | 504,322 | |
| Subtotal | \$674,032 | \$66,145 | \$504,322 | \$103,566 |
| Hub Signage Program | 11,851,495 | | | |
| Staff Costs | | 1,366,671 | | |
| Consultants | | 969,990 | 10,545 | |
| Kimly-Horn and Associates | | 621,388 | 861 | |
| BART | | 4,262,343 | 950,346 | |
| Wilbur Smith Associates | | 100,850 | | |
| City of Santa Rosa | | 89,424 | | |
| Jacobs Carter Burgess | | 481,201 | | |
| Fluoresco Lighting | | 448,201 | | |
| Solari Corporation | | 188,388 | | |
| Nematode Holdings, LLC | | 223,996 | | |
| NCPTA | | 133,860 | | |
| Ghirardelli Association | | 316,028 | 352 | |
| 3322650,2651,2652,2654 & 2655 Subtotal | \$11,851,495 | \$9,202,340 | \$962,105 | \$1,687,050 |
| Capital Projects Total | \$12,525,527 | \$9,268,485 | \$1,466,427 | \$1,790,616 |

CLIPPER PROJECTS DISBURSEMENT REPORT
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Budgeted | Expended | Encumbered | Balance |
|---|---------------------|---------------------|--------------------|------------|
| Clipper Operating | 33,218,989 | | | |
| Staff Costs | | 1,621,904 | 448,233 | |
| AC Transit | | 204,000 | 45,800 | |
| Caribou Public Relations | | 88,260 | 111,740 | |
| Consultants | | 688,897 | | |
| Cubic Transportation systems | | 22,657,170 | 6,094,250 | |
| Moore, Iacofano, Goltsman | | 427,630 | 122,370 | |
| Nematode Holdings LLC | | 224,787 | 55,109 | |
| Resource Development Association | | 146,500 | 33,500 | |
| Synapse Strategies | | 193,466 | 55,373 | |
| 320122116 Clipper Operating Expenses | \$33,218,989 | \$26,252,614 | \$6,966,375 | \$0 |
| Clipper I - Capital | 240,826,430 | | | |
| Staff costs | | 11,148,338 | 149,863 | |
| A T & T | | 77,112 | | |
| AC TRANSIT | | 397,683 | | |
| Acumen Building Enterprise | | 302,151 | | |
| AT&T | | 13,445 | | |
| Auriga Corporation | | 373,734 | | |
| BART | | 2,574,547 | | |
| BART | | 1,130,185 | | |
| Booz Allen Hamilton | | 8,082,237 | 926,864 | |
| Booz Allen Hamilton | | 13,231,260 | | |
| Caporicci & Larson | | 11,530 | | |
| Consultants | | 1,628,567 | 798 | |
| Cornerstone Transp. Consulting | | 110,119 | | |
| Cubic Transportation Systems | | 79,862,727 | 16,973,542 | |
| D-S-P | | 10,000 | | |
| Elmwood Consulting | | 11,603 | | |
| Fleishman-Hillard Inc. | | 175,760 | | |
| Glynn & Finley, LLP | | 199,990 | | |
| Golden Gate BHTD | | 46,347 | | |
| Golden Gate BHTD | | 38,790 | | |
| Golden Gate Transit District | | 25,270 | | |
| Hanson Bridgett Marcus Vlahos | | 5,000 | | |
| Hothouse Interactive | | 13,104 | | |
| Intl. Programming & Systems | | 29,491 | | |
| Invoke Technologies | | 156,962 | | |
| Karen Antion Consulting | | 290,397 | | |
| Kennison Metal Fabrication | | 225,361 | | |
| Kimley-Horn and Associates | | 667,251 | | |
| Kimley-Horn and Associates | | 337,390 | | |
| KPMG consulting | | 1,127,033 | | |
| Local Government Services | | 915,517 | | |
| Macias, Gini and Company | | 47,190 | | |
| Moore, Iacofano, Goltsman | | 128,627 | 121,373 | |

CLIPPER PROJECTS DISBURSEMENT REPORT
As of May, 2017 (91.7% of year)

| Work Element/Consultant | Budgeted | Expended | Encumbered | Balance |
|---|----------------------|----------------------|---------------------|---------------------|
| MOTOROLA (PHASE I) | | 2,166,458 | | |
| MOTOROLA (PHASE II) | | 37,511,848 | | |
| PB CONSULT | | 193,500 | | |
| Peninsula Corr. Joint Powers | | 2,079,685 | | |
| Pricewaterhouse Coopers | | 40,000 | | |
| Samtrans | | 149,013 | | |
| San Francisco Muni | | 579,882 | | |
| Santa Clara VTA | | 1,636,101 | | |
| SBC/MCI | | 1,128 | | |
| SF Muni | | 431,580 | | |
| Shiralian Management Group | | 83,160 | | |
| Synapse Strategies | | 437,245 | | |
| Solano County Transit | | 165,480 | | |
| Solutions for Transit | | 192,013 | 7,988 | |
| Thompson Coburn LLP | | 19,459 | | |
| Valley Transportation Authority | | 2,263,000 | 32,535 | |
| VenTek Transit, Inc. | | 679,399 | 737,926 | |
| Water Emergency Transportation Authority | | 127,867 | | |
| RM2 Capital construction | | 17,449,579 | | |
| 310 Clipper Capital I - Total Expenses | \$240,826,430 | \$189,601,115 | \$18,950,889 | \$32,274,426 |
| Clipper II- Capital | 24,740,300 | | | |
| Staff Costs | | 2,322,482 | | |
| IBI Group | | 2,108,393 | 1,491,607 | |
| Consultants | | 172,303 | 216,426 | |
| Thompson Coburn LLP | | 211,497 | | |
| CH2M Hill Clipper Consultants | | 461,903 | 533,193 | |
| Invoke Technologies | | 49,678 | 200,000 | |
| 312 Clipper II - Total Expenses | \$24,740,300 | \$5,326,256 | \$2,441,226 | \$16,972,818 |

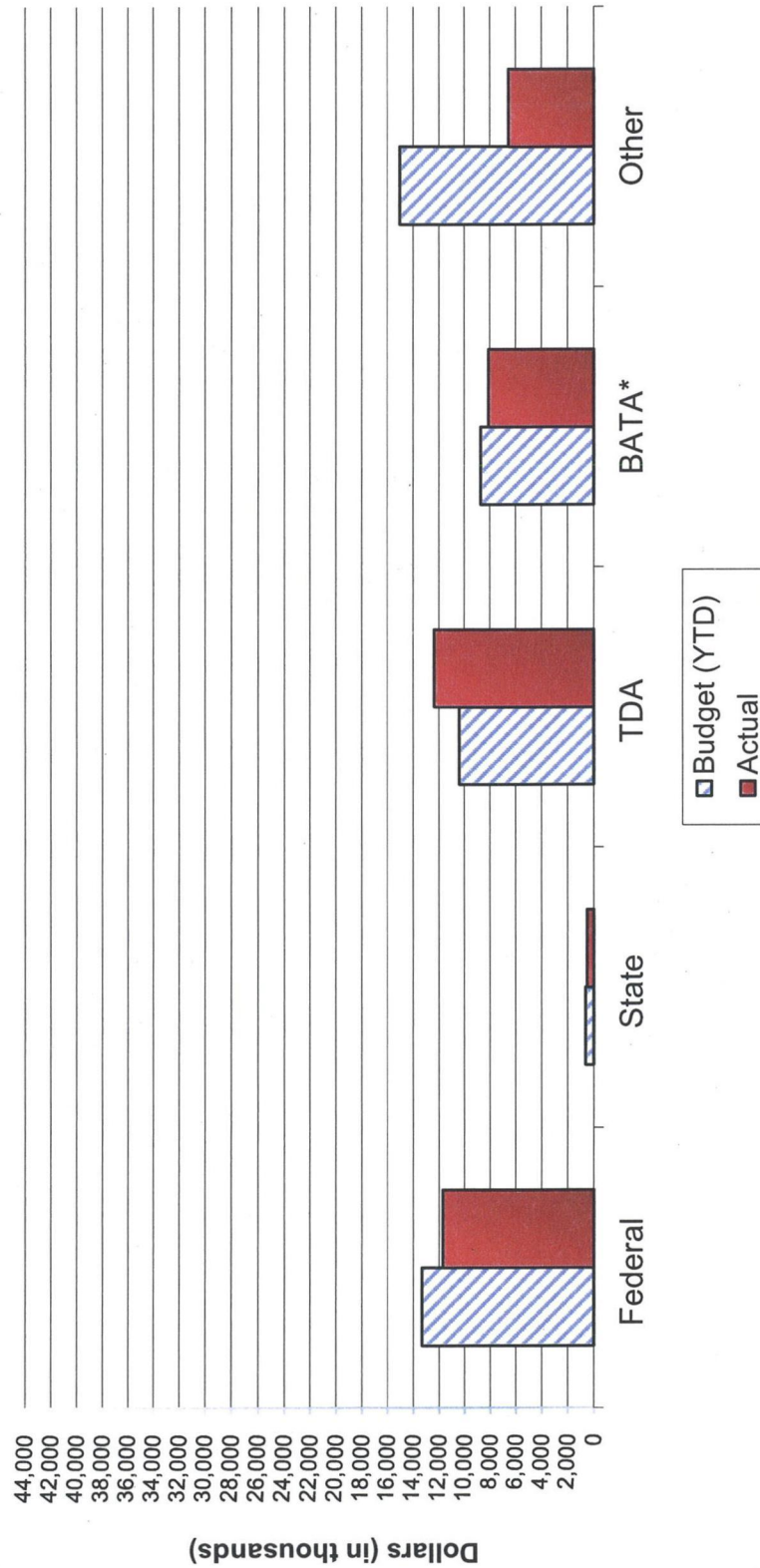
PURCHASE ORDERS EXECUTED BY EXECUTIVE DIRECTOR
\$2,500-\$200,000

| | | As of May, 2017 |
|-----------------------|--|------------------------|
| Dell Marketing LP | | \$14,000 |
| | Incident Management Retainer | |
| ADA's Café | | \$2,500 |
| | Catering | |
| Learn IT | | \$15,000 |
| | Group IT Training | |
| SHI | | \$11,700 |
| | One Login License and Services Renewal | |
| Pathways for Students | | \$24,975 |
| | Temporary Assistance | |
| County of Ventura | | \$56,014 |
| | Software License Renewal | |
| Government Jobs.com | | \$7,000 |
| | FY16/17 Computer Supplies | |
| Dakota Press | | \$3,000 |
| | Printing and Reproduction | |
| Michael Brinton | | \$2,860 |
| | Employee Computer Purchase Program | |
| Stacey Carter | | \$10,850 |
| | Printing and Reproduction | |

CONTRACTS EXECUTED BY EXECUTIVE DIRECTOR
\$2,500-200,000

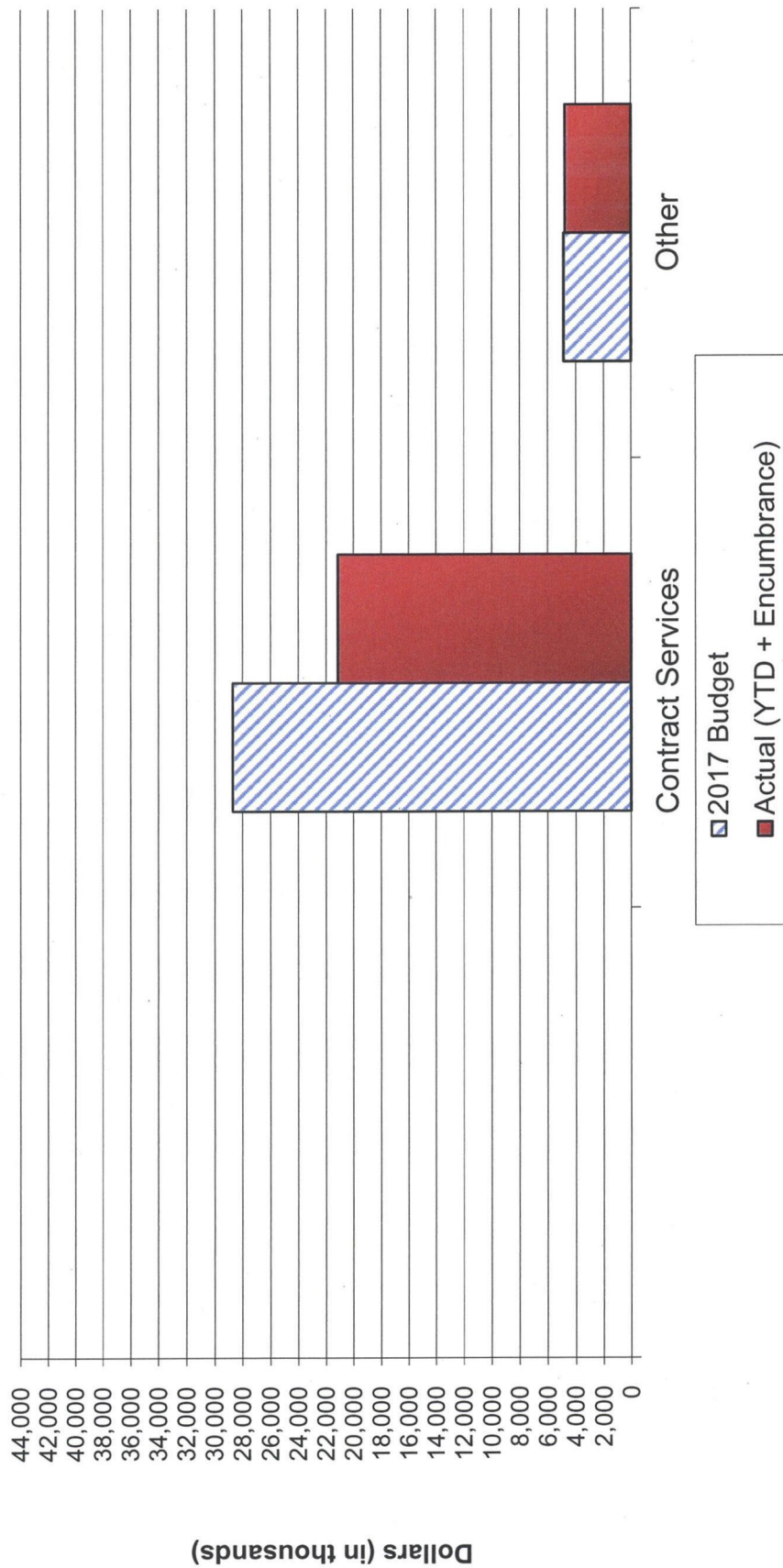
| <u>Consultant</u> | <u>Purpose</u> | <u>As of May, 2017</u> |
|-------------------|----------------|------------------------|
| None this month | | |

**Chart 1: Revenue Comparison between Budget and Actual
May 2017**

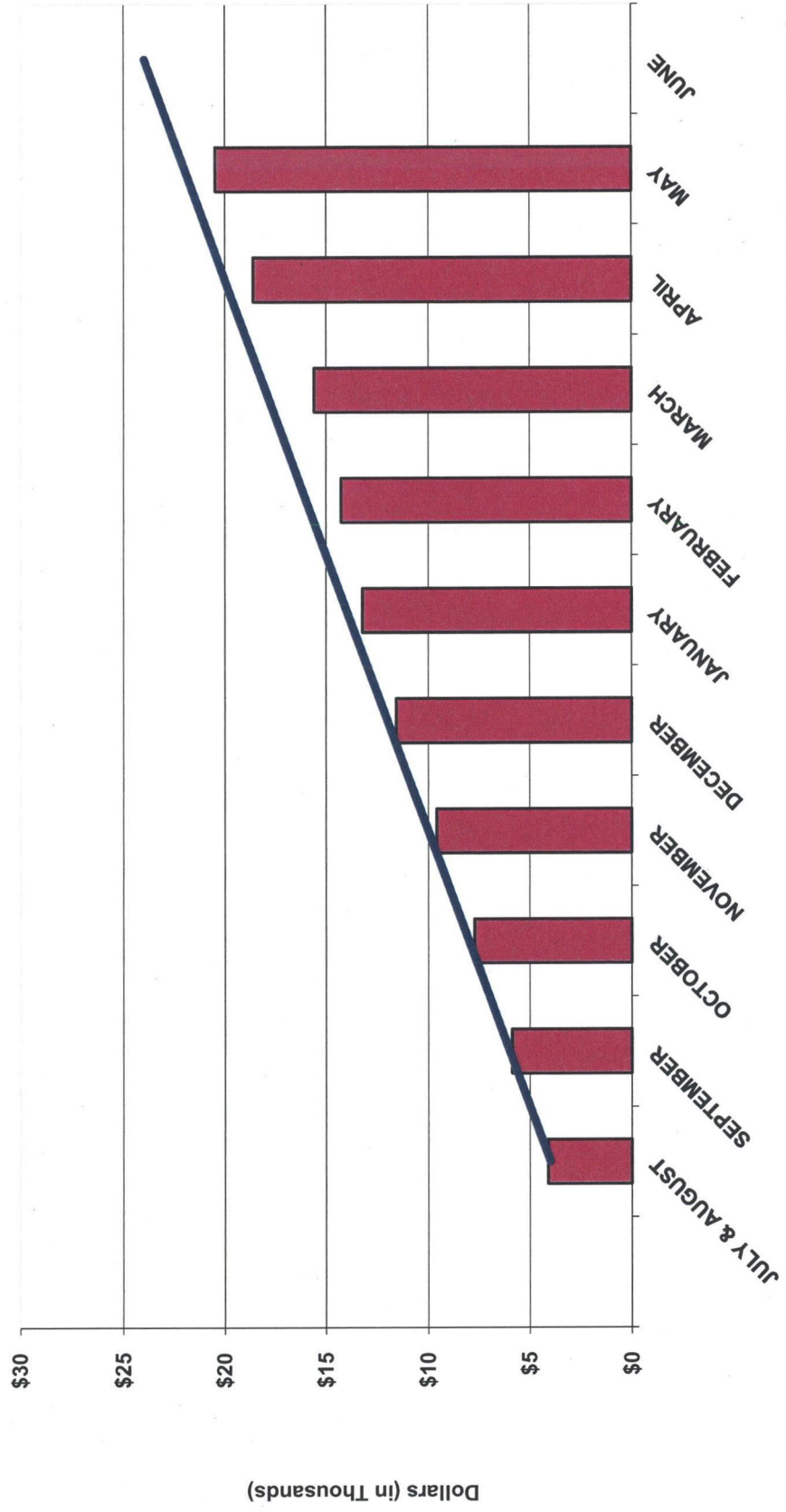
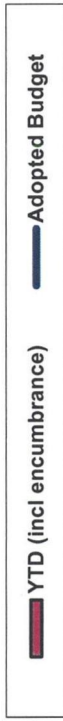


* Annual

**Chart 2: Expenditure Comparison between Budget to Actual and Encumbrances
May 2017**



Budget vs Actual Plus Encumbrance Salaries & Benefits





Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 17-2702 **Version:** 1 **Name:**
Type: Report **Status:** Consent
File created: 6/9/2017 **In control:** Administration Committee
On agenda: 7/12/2017 **Final action:**
Title: Monthly Travel Report
Sponsors:
Indexes:
Code sections:
Attachments: [2d_Travel_Report_May'2017.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Subject:
Monthly Travel Report

Presenter:
Sonia Elsonbaty

Recommended Action:
Information



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: July 5, 2017

FR: Executive Director

RE: Monthly Travel Report

Pursuant to MTC Resolution No. 1058, Revised, this constitutes the monthly travel report to the Administration Committee. As a reminder, the Commission revised the policies governing Commissioner and staff travel to require that three items be approved by, or reported to, this Committee:

1. International travel (outside the United States and Canada) must be approved in advance by this Committee at a regular public meeting.
2. All Commissioner travel must be disclosed in regular monthly reports to this Committee.
3. On a quarterly basis, actual vs. budgeted travel expenditures must be reported to this Committee.

International Travel Requests

None this month.

Commissioner Travel

None this month.

Budget Report

As outlined in Attachment 1, actual travel expenses for all combined MTC travel funds are below budget at 65% as of May 2017 with 92% of the budget year elapsed.



Steve Heminger

SH:bm
Attachment

Travel Report
As of May, 2017 (92% of year)

| FUND | Budget | YTD Actual | % of Budget |
|--------------|----------------|-------------------|--------------------|
| MTC | 194,400 | 147,383 | 76% |
| BATA | 179,200 | 122,433 | 68% |
| SAFE | 17,000 | 5,338 | 31% |
| Clipper | 53,000 | 13,151 | 25% |
| Total | 443,600 | 288,305 | 65% |



Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #: 17-2704 **Version:** 1 **Name:**
Type: Contract **Status:** Consent
File created: 6/9/2017 **In control:** Administration Committee
On agenda: 7/12/2017 **Final action:**
Title: Contract Amendment - Transit Passenger Survey Services: ETC Institute (\$700,000)
Sponsors:
Indexes:
Code sections:
Attachments: [2e_Contract_Amendment_ETC.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Subject:
Contract Amendment - Transit Passenger Survey Services: ETC Institute (\$700,000)

Presenter:
Shimon Israel

Recommended Action:
Committee Approval



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: July 5, 2017

FR: Executive Director

W. I. 1122

RE: Contract Amendment - Transit Passenger Survey Services: ETC Institute (\$700,000)

This memorandum requests the Committee's approval to enter into a contract amendment in an amount not to exceed \$700,000 with ETC Institute to perform a demographic and travel pattern survey of Alameda-Contra Costa Transit District (AC Transit) passengers.

Background

In May 2017, this Committee approved a pre-qualified consultant panel of the following three firms to collect and analyze transit passenger demographic and travel pattern data from Bay Area transit agencies: Corey, Canapary & Galanis, Redhill Group Inc., and ETC Institute. The consultant panel was assembled to collect transit passenger data for the region's operators, as described in MTC Resolution No. 3866, the Transit Coordination Implementation Plan. The data collected in each operator survey effort will be used to support Title VI equity reporting requirements and to refine regional analytical planning tools. With respect to the survey of AC Transit passengers, MTC and AC Transit staff have collaborated on selecting ETC Institute as the best-qualified consultant for this work. The survey is anticipated to begin in fall 2017.

The proposed contract amendment funds an in-person, tablet computer-based demographic and travel pattern survey of approximately 11,000 AC Transit passengers. Per MTC Resolution 3866, AC Transit will contribute 20 percent of the cost of this effort. ETC Institute's and its subcontractor's small business and disadvantaged business enterprise status are shown in Attachment A.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with ETC Institute in an amount not to exceed \$700,000 to perform a transit passenger survey for AC Transit.


 Steve Heminger

SH:si

Attachment

J:\COMMITTEE\Administration\2017 by Month\07 Jul'2017_Administration Committee\2e_Contract_Amendment_ETC.docx

Attachment A

| | | | DBE* Firm | | | SBE** Firm | | |
|------------------|---------------------|---|-----------|----------------|----|------------|----------------|----|
| | Firm Name | Role on Project | Yes | If Yes, List # | No | Yes | If Yes, List # | No |
| Prime Contractor | ETC Institute | Survey Development and Project Management | | | X | | | X |
| Subcontractor | A+ Student Staffing | Temporary Staffing of Onboard Survey Administrators | X | 42197 | | | | X |
| | | | | | | | | |
| | | | | | | | | |

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

| | |
|-----------------------------|--|
| Work Item No.: | 1122 |
| Consultant(s): | ETC Institute, Olathe, KS |
| Work Project Title: | Transit Passenger Survey Services |
| Purpose of Project: | Collect and analyze transit passenger demographic and travel data from Bay Area transit agencies. |
| Brief Scope of Work: | Collect transit passenger survey data that will be used to support Title VI equity reporting requirements for transit riders and to refine regional analytical planning tools. |
| Project Cost Not to Exceed: | \$700,000 (this amendment) Total contract before this amendment: \$150,000 Total Authorized Contract after this amendment: \$850,000 |
| Funding Source: | FHWA Planning, FTA 5303, and AC Transit Funds |
| Fiscal Impact: | Funds are included in the FY 2017-18 agency budget. |
| Motion by Committee: | That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with ETC Institute to perform transit passenger survey work, as described above and in the Executive Director's memorandum dated July 5, 2017, and the Chief Financial Officer is authorized to set aside funds in the amount of \$700,000 for such contract amendment. |
| Administration Committee: | <hr/> Federal D. Glover, Chair |
| Approved: | Date: July 12, 2017 |