



# Metropolitan Transportation Commission

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Agenda

### Operations Committee

*Committee Members:*

*Scott Haggerty, Chair Julie Pierce, Vice Chair*

*Alicia Aguirre, Anne Halsted, Steve Kinsey,  
Sam Liccardo, Jim Spering*

*Non-Voting Members: Tom Azumbrado, Dorene M. Giacomini*

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Friday, December 9, 2016

9:30 AM

Board Room - 1st Floor

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This meeting is scheduled to be webcast live on the Metropolitan Transportation Commission's Website: <http://mtc.ca.gov/whats-happening/meetings> and will take place at 9:30 a.m.

#### 1. Roll Call / Confirm Quorum

*Quorum: A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4).*

#### 2. Pledge of Allegiance

#### 3. Compensation Announcement - Committee Secretary

#### 4. Consent Calendar

4a. [15-2073](#) Minutes of the November 4, 2016 Meeting

**Action:** Committee Approval

**Attachments:** [4a Minutes Nov 2016 v2](#)

4b. [15-2075](#) Clipper® Contract Action:  
i. Contract Change Order Amendment- Clipper® Card Procurement:  
Cubic Transportation Systems, Inc. (Cubic) (\$2,000,000)

**Action:** Committee Approval

**Presenter:** Lynn Valdivia

**Attachments:** [4b Clipper contract actions v2 legal](#)

**5. Public Comment / Other Business**

**6. Adjournment / Next Meeting**

**The next meeting of the Operations Committee will be January 13, 2017, 9:35 a.m. at the Board Room on the first floor of the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**

**Public Comment:** The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 15-2073      **Version:** 1      **Name:**  
**Type:** Minutes      **Status:** Consent  
**File created:** 11/8/2016      **In control:** Operations Committee  
**On agenda:** 12/9/2016      **Final action:**  
**Title:** Minutes of the November 4, 2016 Meeting  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [4a\\_Minutes\\_Nov\\_2016\\_v2](#)

Date	Ver.	Action By	Action	Result
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**Subject:**  
Minutes of the November 4, 2016 Meeting

**Recommended Action:**  
Committee Approval

### Attachments



# Metropolitan Transportation Commission

## Meeting Minutes - Draft

### Operations Committee

*Committee Members:*

*Scott Haggerty, Chair    Julie Pierce, Vice Chair*

*Alicia Aguirre, Anne Halsted, Steve Kinsey,  
Sam Liccardo, Jim Spering*

*Non-Voting Members: Tom Azumbrado, Dorene M. Giacopini*

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Friday, November 4, 2016

9:30 AM

Board Room - 1st Floor

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#### 1. Roll Call / Confirm Quorum

**Present:** 5 - Chair Haggerty, Commissioner Halsted, Commissioner Liccardo, Vice Chair Pierce and Commissioner Spering

**Absent:** 2 - Commissioner Aguirre and Commissioner Kinsey

Non-Voting Member Present: Commissioner Giacopini

Non-Voting Member Absent: Commissioner Azumbrado

Ex Officio Voting Members Present: Commission Chair Cortese and  
Commission Vice Chair Mackenzie

Ad Hoc Non-Voting Members Present: Commissioner Bates, Commissioner Campos,  
Commissioner Luce and Commissioner Tissier

#### 2. Pledge of Allegiance

#### 3. Compensation Announcement - Committee Secretary

#### 4. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Commissioner Spering and second by Vice Chair Pierce, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 4 - Chair Haggerty, Commissioner Halsted, Vice Chair Pierce and Commissioner Spering

**Absent:** 3 - Commissioner Aguirre, Commissioner Kinsey and Commissioner Liccardo

Commissioner Liccardo arrived after the approval of the Consent Calendar.

- 4a.**     [15-1981](#)       Minutes of October 14, 2016 meeting  
          **Action:** Committee Approval
- 4b.**     [15-2038](#)       Contracts - Freeway Service Patrol (FSP) Towing Services: Lima Towing, Beat 23 (\$1,148,600)  
          **Action:** Committee Approval  
          **Presenter:** Giovanni DiFabio
- 4c.**     [15-2000](#)       Clipper® Program Contract Actions  
          i. Contract Change Order - Bus Device Replacement and Spares: Cubic Transportation Systems, Inc. (\$1,700,000)  
          ii. Contract Change Order - Implementation of Sonoma-Marin Area Rail Transit District (SMART) 31-Day Pass: Cubic Transportation Systems, Inc. (\$175,000)  
          iii. Contract Amendment - Modification of SMART Ticket Vending Machines to support Vending of SMART 31-Day Pass: VenTek Transit, Inc. (\$125,000)  
          iv. Purchase Order - Network Services: AT&T, Inc. (\$432,500)  
          **Action:** Committee Approval  
          **Presenter:** Lynn Valdivia
- 4d.**     [15-1990](#)       First Quarter MTC SAFE Financial Statements September 2016  
          **Action:** Information  
          **Presenter:** Sonia Elsonbaty
- 4e.**     [15-2001](#)       Contract Amendment - On-Call Design Services: URS Corporation Americas (URS) (\$198,000)  
          **Action:** Committee Approval  
          **Presenter:** Michelle Go

**5. Information**

**5a.**     [15-2002](#)     Bay Area Shuttle Census

Presentation of results of the first regional shuttle census, which gathered data on the role shuttle services play in the region's transportation system.

**Action:** Information

**Presenter:** William Bacon

**6. Public Comment / Other Business**

**7. Adjournment / Next Meeting**

**The next meeting of the Operations Committee will be December 9, 2016, 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

**File #:** 15-2075      **Version:** 1      **Name:**

**Type:** Contract      **Status:** Consent

**File created:** 11/8/2016      **In control:** Operations Committee

**On agenda:** 12/9/2016      **Final action:**

**Title:** Clipper® Contract Action:  
i. Contract Change Order Amendment- Clipper® Card Procurement: Cubic Transportation Systems, Inc. (Cubic) (\$2,000,000)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [4b Clipper contract actions v2 legal](#)

Date	Ver.	Action By	Action	Result
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**Subject:**  
Clipper® Contract Action:  
i. Contract Change Order Amendment- Clipper® Card Procurement: Cubic Transportation Systems, Inc. (Cubic) (\$2,000,000)

**Presenter:**  
Lynn Valdivia

**Recommended Action:**  
Committee Approval

### Attachments



METROPOLITAN  
TRANSPORTATION  
COMMISSION

**Agenda Item 4b**  
Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105  
TEL 415.778.6700  
WEB www.mtc.ca.gov

## Memorandum

TO: Operations Committee

DATE: December 2, 2016

FR: Deputy Executive Director, Operations

W. I. 310-2700

RE: Clipper® Contract Action:

i. Contract Change Order Amendment– Clipper® Card Procurement: Cubic Transportation Systems, Inc. (Cubic) (\$2,000,000)

Staff recommends that the Operations Committee authorize the Executive Director or his designated representative to negotiate and enter into the following contract action, which was approved by the Clipper® Executive Board on November 28, 2016:

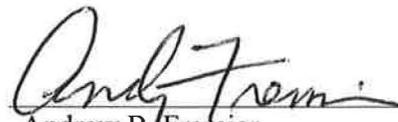
**i. Contract Change Order Amendment– Clipper® Card Procurement: Cubic Transportation Systems, Inc. (Cubic) (\$2,000,000)**

Since its inception, the Clipper® program has issued over five million cards. Demand in 2015 and 2016 has remained steady, with the program issuing 55,000 new adult cards each month. In addition, the transit operators' expansion of their institutional programs (i.e., VTA's Eco Pass; and AC Transit's EasyPass and UC Berkeley Class Pass) drives demand for cards.

The Clipper® program partially offsets the cost of cards by charging most customers a \$3 card acquisition fee. The Clipper® program waives this fee for youths, seniors and Autoload customers. Fees related to Regional Transit Connection (RTC) Discount ID Card are collected by the RTC Program. Historically, the Clipper® program also waived the \$3 fee for adult cards issued through institutional programs, but the Clipper® Executive Board now requires payment for those cards as well. This Change Order Amendment will be primarily funded from the Clipper® cardholder fee account held by MTC.

This change order amendment will require Cubic to purchase Clipper® cards for distribution to customers. Cubic is neither a small business nor a disadvantaged business enterprise.

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into one or more contract change order amendment(s) with Cubic in an amount not to exceed \$2,000,000 for the services described above.

  
\_\_\_\_\_  
Andrew B. Fremier

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Contract Change Order Amendment(s)

Work Item No.: 310-2700

Contractor: Cubic Transportation Systems, Inc.  
San Diego, CA

Project Title: Clipper® Card Procurement

Purpose of Contract Change Order: Purchase additional Clipper® cards for distribution to customers

Brief Scope of Work: Obtain Clipper® cards for distribution to customers

Project Cost Not to Exceed: \$2,000,000 (this Amendment)  
Total contract value including amendments before this Change Order = \$167,619,610  
Total contract amount with this Change Order amendment = \$169,619,610

Funding Source: Clipper® cardholder administrative fees, STP, CMAQ, STA, STP Exchange, Regional Measure 2 Capital and Regional Measure 2 Operating.

Fiscal Impact: Funds available in the FY 2016-17 MTC agency budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into one or more contract change order amendment(s) to the Clipper® Contract with Cubic Transportation Systems, Inc. to provide the services described above and in the Executive Director's memorandum dated December 2, 2016, and the Chief Financial Officer is authorized to set aside \$2,000,000 for such change order amendment(s).

Operations Committee:

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Scott Haggerty, Chair

Approved: December 9, 2016