



Metropolitan Transportation Commission

101 Eighth Street,
Joseph P. Bort
MetroCenter
Oakland, CA

Meeting Agenda

Operations Committee

Friday, February 12, 2016

9:35 AM

Lawrence D. Dahms Auditorium

This meeting is scheduled to be audiocast live on the Metropolitan Transportation Commission's Web site: <http://mtc.ca.gov/whats-happening/meetings> and will take place at 9:35 a.m. or immediately following the 9:30 a.m. Planning Committee meeting.

1. Roll Call / Confirm Quorum

Quorum: A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4).

2. Consent Calendar

- 2a. [15-1182](#) Minutes of January 8, 2015 meeting
Action: Committee Approval
Attachments: [2a_Minutes_Jan_2016.pdf](#)
- 2b. [15-1183](#) Contract - Freeway Service Patrol Towing Services: Atlas Towing (\$1,700,000)
Action: Committee Approval
Presenter: Stefanie Pow
Attachments: [2b_FSP Beat 14 Contract.pdf](#)
- 2c. [15-1188](#) Second Quarter MTC SAFE Financial Statements December 2015
Action: Committee Approval
Presenter: Sonia Elsonbaty
Attachments: [2c_Second Quarter MTC SAFE Financial Statements December 2015.pdf](#)
- 2d. [15-1241](#) Contract Amendment - On-Call Transportation Engineering and Planning Services - Ramp Metering Support: Kimley-Horn and Associates (\$400,000)
Action: Committee Approval
Presenter: Raymond Odunlami and Winnie Chung
Attachments: [2d_On-Call Services Amendment_Rodunlami.pdf](#)

3. Approval

3a. [15-1193](#)

Traveler Services Contract Actions

- i. Contract Amendment - 511 Web Services:
Civic Resource Group (\$7,120,000)
- ii. Contract Amendment - 511 Technical Advisory Services:
Kimley-Horn and Associates (\$308,000)
- iii. Contract Amendment - 511 Regional Ridesharing Program:
Parsons Brinckerhoff (\$1,805,000)

Approval to extend the period of performance and add funds to each of three contracts that support delivery of MTC's Traveler Services Program.

Action:

- i. Committee Approval
- ii. Committee Approval
- iii. Committee Approval

Presenter:

Shauna Callow and Barbara Laurenson

Attachments:

[3a 511 Next Gen Rideshare Contract Actions.pdf](#)

[3a 511 Next Gen Rideshare Contract Actions - Handout.pdf](#)

4. Public Comment / Other Business

5. Adjournment / Next Meeting

The next meeting of the Operations Committee will be March 11, 2016, 9:35 a.m. in the Lawrence D. Dahms Auditorium, First Floor, 101 Eighth Street, Oakland, CA.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 510.817.5757 or 510.810.5769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章：MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 510.817.5757 或 510.817.5769 TDD / TTY。我們要求您在三個工作日告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 510.817.5757 o al 510.817.5769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.



Metropolitan Transportation Commission

101 Eighth Street,
Joseph P. Bort MetroCenter
Oakland, CA

Legislation Details (With Text)

File #: 15-1182 **Version:** 1 **Name:**
Type: Minutes **Status:** Consent
File created: 12/30/2015 **In control:** Operations Committee
On agenda: 2/12/2016 **Final action:**
Title: Minutes of January 8, 2015 meeting
Sponsors:
Indexes:
Code sections:
Attachments: [2a_Minutes_Jan 2016.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:
Minutes of January 8, 2015 meeting

Recommended Action:
Committee Approval

Attachments



Metropolitan Transportation Commission

101 Eighth Street,
Joseph P. Bort
MetroCenter
Oakland, CA

Meeting Minutes - Draft

Operations Committee

Friday, January 8, 2016

9:05 AM

Lawrence D. Dahms Auditorium

1. Roll Call / Confirm Quorum

Present: 5 - Chairperson Haggerty, Commissioner Kinsey, Commissioner Liccardo, Vice Chair Pierce and Commissioner Spering

Absent: 2 - Commissioner Aguirre and Commissioner Halsted

Non-Voting Members Absent: Commissioner Azumbrado and Commissioner Giacomini

Ex Officio Voting Members Present: Commission Chair Cortese and
Commission Vice Chair Mackenzie

Ad Hoc Non-Voting Members Present: Commissioner Bates, Commissioner Campos,
Commissioner Tissier, and Commissioner Rein Worth

2. Consent Calendar

Approval of the Consent Calendar

**Upon the motion by Vice Chair Pierce and second by Commissioner Spering, the
Consent Calendar was unanimously approved by the following vote:**

Aye: 5 - Chairperson Haggerty, Commissioner Kinsey, Commissioner Liccardo, Vice Chair Pierce and Commissioner Spering

Absent: 2 - Commissioner Aguirre and Commissioner Halsted

2a. [15-1111](#) Minutes of December 11, 2015 meeting

Action: Committee Approval

2b. [15-1112](#) Contract - On-Call Design Services: URS Corporation Americas
(\$1,500,000)

Action: Committee Approval

Presenter: Michelle Go

3. Public Comment / Other Business

4. Adjournment / Next Meeting

**The next meeting of the Operations Committee will be February 12, 2016, 9:35 a.m. in
the Lawrence D. Dahms Auditorium, First Floor, 101 Eighth Street, Oakland, CA.**



Metropolitan Transportation Commission

101 Eighth Street,
Joseph P. Bort MetroCenter
Oakland, CA

Legislation Details (With Text)

File #: 15-1183 **Version:** 1 **Name:**

Type: Report **Status:** Consent

File created: 12/30/2015 **In control:** Operations Committee

On agenda: 2/12/2016 **Final action:**

Title: Contract - Freeway Service Patrol Towing Services: Atlas Towing (\$1,700,000)

Sponsors:

Indexes:

Code sections:

Attachments: [2b_FSP Beat 14 Contract.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:
Contract - Freeway Service Patrol Towing Services: Atlas Towing (\$1,700,000)

Presenter:
Stefanie Pow

Recommended Action:
Committee Approval

Attachments



METROPOLITAN
TRANSPORTATION
COMMISSION
SERVICE AUTHORITY
FOR FREEWAYS
AND EXPRESSWAYS

Agenda Item 2b
Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

TO: Operations Committee

DATE: February 5, 2016

FR: Executive Director

W.I.: 6032

RE: Contract – Freeway Service Patrol Towing Services: Atlas Towing (\$1,700,000)

This memorandum seeks Committee approval of a contract with Atlas Towing in an amount not to exceed \$1,700,000 to provide Freeway Service Patrol (FSP) service on Beat 14 through June 30, 2019, subject to annual MTC SAFE budget approval for fiscal years beyond 2015-16.

Background

This Committee awarded two four-year contracts to Myers Towing on January 11, 2013 to provide service on Beat 14 and 18. However, both contracts were subsequently terminated on October 16, 2015 due to repeated violations of the contract terms.

Procurement Process

On November 30, 2015, MTC SAFE issued a Request for Qualifications Bid Invitation (RFQBI) to procure a new contractor to take over Beat 14, which was combined with Beat 18 into one service area. The new Beat 14 now covers Interstate 880 from Alvarado-Niles Boulevard in Fremont to State Route 237 in Milpitas. The RFQBI required the awarded contractor to provide three fleet vehicles and one backup truck on the 15-mile stretch from 6:00-10:00AM in the morning and 3:00-7:00PM in the evening, Monday through Friday, for approximately 19,000 service hours over three years.

The RFQBI was a two-step process. Step 1 required bidders to submit documentation on their qualifications, office locations, and vehicles for inspection. Bidders that passed the initial screening were then invited to submit a price proposal as part of Step 2. The bidder with the lowest, responsive bid would be recommended for contract award. Atlas Towing, an existing FSP contractor, was the sole bidder to submit Step 1 documentation. Atlas Towing passed Step 1, and on the bid closing date, submitted a price proposal of \$89.50 per truck service hour. Atlas Towing is neither a small business nor a disadvantaged business enterprise and currently has no subcontractors.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a three year, four month contract with Atlas Towing in an amount not to exceed \$1,700,000 to provide tow service on Beat 14 through June 30, 2019 subject to annual MTC SAFE budget approval for fiscal years beyond 2015-16.


Steve Heminger

SH: sp

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract

Work Item No.:	6032
Work Project Title:	FSP Tow Operations
Consultant:	Atlas Towing
Purpose of Project:	To provide Freeway Service Patrol service on Beat 14 during FY 2015-16 through FY 2018-19, as designated in the RFQBI dated November 30, 2015 under the terms and conditions as specified.
Brief Scope of Work:	Provide tow services during hours of congestion as specified by the FSP Partnership, which includes MTC SAFE, Caltrans and CHP.
Project Cost Not to Exceed:	\$1,700,000
Funding Source:	STP, State, SAFE
Fiscal Impact:	<p>\$170,000 is available in the FY 2015-16 budget.</p> <p>\$500,000 is subject to inclusion in FY 2016-17 budget.</p> <p>\$510,000 is subject to inclusion in FY 2017-18 budget.</p> <p>\$520,000 is subject to inclusion in FY 2018-19 budget.</p>
Motion by Committee:	<p>That the Executive Director or his designee is authorized to negotiate and enter into a contract with Atlas Towing for the purposes described herein and in the Executive Director's February 5, 2016 memorandum and that the Chief Financial Officer is authorized to set aside funds in the amount of \$1,700,000 for such contract in the yearly amounts provided above, with amounts for future fiscal years subject to inclusion in such fiscal years' budgets.</p>
Operations Committee:	<hr/> <p>Scott Haggerty, Chair</p>
Approved:	Date: February 12, 2016



Metropolitan Transportation Commission

101 Eighth Street,
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Oakland, CA

Legislation Details (With Text)

File #: 15-1188 **Version:** 1 **Name:**
Type: Report **Status:** Consent
File created: 12/30/2015 **In control:** Operations Committee
On agenda: 2/12/2016 **Final action:**
Title: Second Quarter MTC SAFE Financial Statements December 2015
Sponsors:
Indexes:
Code sections:
Attachments: [2c_Second Quarter MTC SAFE Financial Statements December 2015.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:
Second Quarter MTC SAFE Financial Statements December 2015

Presenter:
Sonia Elsonbaty

Recommended Action:
Committee Approval

Attachments



METROPOLITAN
TRANSPORTATION
COMMISSION

Agenda Item 2c
Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
Tel: 510.464.7700
TDD/TTY: 510.464.7769
Fax: 510.464.7848

Memorandum

TO: Operations Committee

DATE: February 5, 2016

FR: Executive Director

W.I.: 1231

RE: Second Quarter MTC SAFE Financial Statements December 2015

Please find attached for Committee receipt the MTC SAFE financial statements for the second quarter ended December 31, 2015.

SAFE Program:

Vehicle registration fees through the second quarter of \$3.1 million are slightly higher than the budgeted amount, due to an increase of registered vehicles.

FSP Program:

Total program expenditures through the second quarter is \$3.6 million and 88% of the expenses are for tow related expenses.

Capital Program:

The total life-to-date budget for the Capital Programs is \$24 million. As of the end of the second quarter of FY 2015-16, life-to-date expenses for those programs plus encumbrances total \$16.3 million.

If you have any questions about this report, please contact Eva Sun at (510) 817-5795.

Steve Heminger

SH: es

J:\COMMITTEE\Operations\2016 Operations Comm Packet\02_OPS_Feb 2016\2c_2nd Qtr SAFE Financial Statements Dec 2015-cover memo.docx

MTC Service Authority for Freeways and Expressways
Operating Budget
As of December 2015

	1	2	3	4	5	6
	FY 2015-16 Budget	Actual YTD	Budget Balance	% of Budget	% of Budget year Expired	Encumbrances
<u>SAFE Program</u>						
REVENUE:						
Vehicle Registration Fees	6,200,000	3,132,296	3,067,704	50.5%	50.0%	
Surface Transportation Program (STP)	150,000	30,155	119,845	20.1%	50.0%	
BATA	300,000	300,000	-	100.0%	50.0%	
Interest Income	6,000	46	5,954	0.8%	50.0%	
Total Revenue	6,656,000	3,462,497	3,193,503	52.0%	50.0%	
EXPENSE:						
Salaries and Benefits	210,500	104,569	105,931	49.7%	50.0%	54,102
General Operations	484,900	239,912	244,988	49.5%	50.0%	4,769
Consultant Services	397,500	126,902	270,598	31.9%	50.0%	152,666
Callbox Operating Expense	670,000	193,915	476,085	28.9%	50.0%	403,273
Total Expense	1,762,900	665,298	1,097,602	37.7%	50.0%	614,810
OPERATING TRANSFERS In (Out):						
MTC	(2,092,900)	(325,891)	(1,767,009)	15.6%	50.0%	-
FSP	(2,502,100)	(1,443,844)	(1,058,256)	57.7%	50.0%	-
Operating Reserve	(298,100)	(1,027,463)	729,363	344.7%	50.0%	-
Total Transfers	(4,893,100)	(2,797,198)	(2,095,902)	57.2%	50.0%	-
NET Operating Revenue (Exp)	-	-	-			

	1	2	3	4	5	6
	FY 2015-16 Budget	Actual YTD	Budget Balance	% of Budget (col 2/1)	% of Budget year Expired	Encumbrances
<u>FSP Program</u>						
REVENUE:						
Local Assistance Program (LAP)	5,800,000	1,630,365	4,169,635	28.1%	50.0%	
Surface Transportation Program (STP)	2,065,000	516,912	1,548,088	25.0%	50.0%	
Traffic Mitigation Program	100,000	15,374	84,626	15.4%	50.0%	
Total Revenue	7,965,000	2,162,650	5,802,350	27.2%	50.0%	
EXPENSE:						
Salaries and Benefits	697,400	267,961	429,439	38.4%	50.0%	17,672
General Operations	442,700	134,118	308,582	30.3%	50.0%	648
Consultant Services	335,000	33,206	301,794	9.9%	50.0%	35,474
Freeway Serv Operating Expense	8,992,000	3,171,210	5,820,790	35.3%	50.0%	5,501,226
Total Expense	10,467,100	3,606,495	6,860,605	34.5%	50.0%	5,555,021
TRANSFERS In (Out):						
Transfers from Callbox	2,502,100	1,443,844	1,058,256	57.7%	50.0%	-
Total Transfers	2,502,100	1,443,844	1,058,256	57.7%	50.0%	-
Ending Balance	-	-	-			

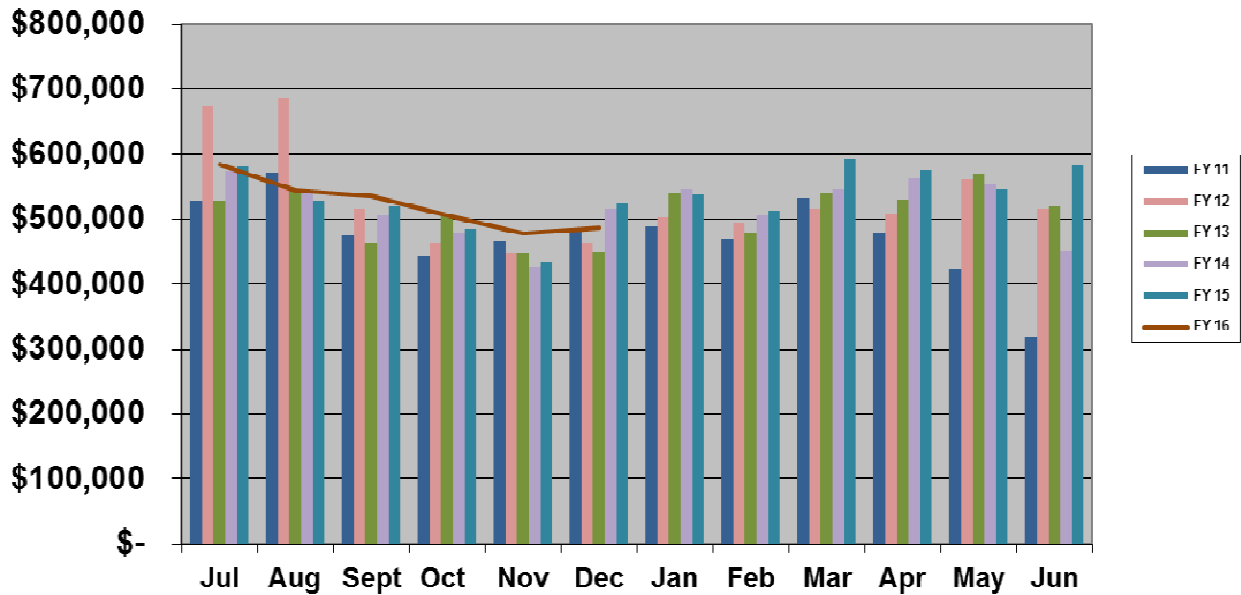
MTC Service Authority for Freeways and Expressways
Capital Budget
As of December 2015

	1	2	3	4
<u>Capital Program</u>	LTD Budget			Project Balance
	Thru FY 2015-16	Actual LTD	Encumbrance	LTD
<u>Active Programs</u>				
REVENUE:				
1. CMAQ	6,810,390	6,797,071	-	13,319
2. STP	1,556,260	687,882	-	868,378
Total Revenue	8,385,489	7,484,953	-	900,536
EXPENSE:				
6301 Bridge Callboxes	3,771,000	3,484,849	77,747	208,403
6303- Bay Area Camera Upgrade	9,464,583	8,597,684	743,760	123,139
6306- Data - AVL telecom system update	3,342,000	1,919,513	393,110	1,029,377
6314-Callbox Site Mitigation	1,650,000	974,625	76,359	599,016
6318-Connected Vehicles & Telematic	2,500,000	-	-	2,500,000
6319-Active OPS Mgt Program	3,200,000	-	-	3,200,000
Total Expense	23,927,583	14,976,672	1,290,976	7,659,935
TRANSFERS In/(Out):				
BATA	3,711,000	3,711,000	-	-
SAFE	11,849,933	5,633,830	-	6,216,103
Total Transfer In/(Out)	15,560,933	9,344,830	-	6,216,103
Ending Balance	18,839	1,853,112	-	-

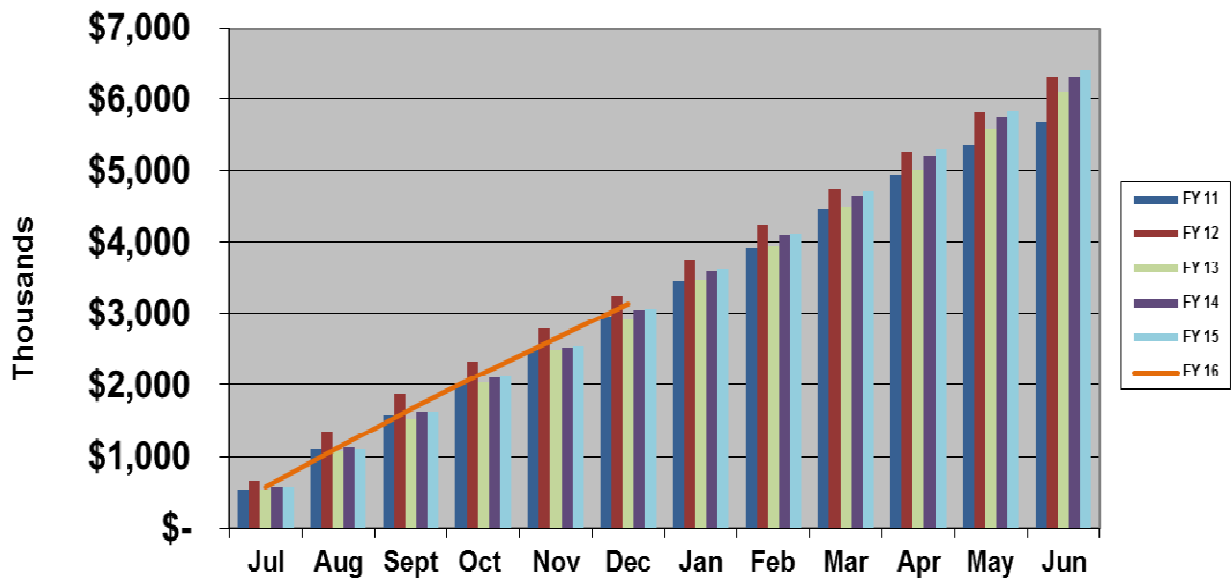
PURCHASE ORDERS EXECUTED BY EXECUTIVE DIRECTOR

		Oct-Dec'15
CDW Government Inc.		\$3,879
	Computer equipment	
Holiday Inn Hotels & Suites		\$2,915
	Conference room rental	
Wyndham Garden San Jose Airport		\$2,610
	Conference room rental	

Total DMV Revenue Total All Counties



Total YTD All Counties DMV Revenue (\$000)





Metropolitan Transportation Commission

101 Eighth Street,
Joseph P. Bort MetroCenter
Oakland, CA

Legislation Details (With Text)

File #: 15-1241 **Version:** 1 **Name:**

Type: Contract **Status:** Consent

File created: 1/14/2016 **In control:** Operations Committee

On agenda: 2/12/2016 **Final action:**

Title: Contract Amendment - On-Call Transportation Engineering and Planning Services - Ramp Metering Support: Kimley-Horn and Associates (\$400,000)

Sponsors:

Indexes:

Code sections:

Attachments: [2d On-Call Services Amendment Rodunlami.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:

Contract Amendment - On-Call Transportation Engineering and Planning Services - Ramp Metering Support: Kimley-Horn and Associates (\$400,000)

Presenter:

Raymond Odunlami and Winnie Chung

Recommended Action:

Committee Approval

Attachments



METROPOLITAN
TRANSPORTATION
COMMISSION

Agenda Item 2d
Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

TO: Operations Committee

DATE: February 5, 2016

FR: Executive Director

W.I.: 1237

RE: Contract Amendment – On-Call Transportation Engineering and Planning Services – Ramp Metering Support: Kimley-Horn and Associates (\$400,000)

This memorandum requests Committee approval of a contract amendment with Kimley-Horn and Associates (Kimley-Horn) in an amount not to exceed \$400,000 to provide On-Call Transportation Engineering and Planning Services related to data collection and ramp metering implementation for a segment of State Route 4 in Contra Costa County. Kimley-Horn is recommended based on statements of qualifications solicited from pre-qualified on-call transportation engineering and planning consultants.

Background

MTC launched the Freeway Performance Initiative (FPI) in 2007 to implement cost-effective freeway/arterial operations strategies, such as freeway ramp metering, to manage congestion and improve safety along congested freeway corridors in the Bay Area. FPI's ramp metering program consists of: 1) a capital project to install ramp metering and Traffic Operations Systems (TOS) equipment, such as changeable message signs, and traffic detection loops; 2) an implementation plan to develop and program the metering rates into the ramp metering equipment; and 3) metering activation immediately upon completion of the capital project.

FPI ramp metering implementation plans are currently underway, or have recently been completed, for several corridors, including Santa Clara US-101, Santa Clara State Route 85, Solano I-80, and Sonoma US-101. The ramp metering capital project for State Route 4 in Contra Costa County (between approximately Alhambra Avenue in Martinez and Sand Creek Road in Brentwood) is nearing construction completion, and, thus, a new ramp metering implementation plan will need to be prepared for this corridor to enable metering activation. Staff anticipates that the plan will be completed by fall 2017.

Consultant Selection Process

In December 2013, MTC issued a Request for Qualifications to pre-qualify firms to provide on-call transportation engineering and planning services to support the FPI, the Regional Express Lane Network, and other similar programs for a three-year period ending June 30, 2016, with the option to extend for two additional one-year periods. At its May 10, 2013 meeting, the Operations Committee approved a competitively pre-qualified panel of seven consultants to provide on-call transportation engineering and planning services in three service categories: (1) Data Collection, (2) Traffic Analysis, and (3) General Planning Support, on an as-needed basis.

On December 17, 2015, MTC staff solicited Statements of Qualifications (SOQs) from the six firms that were pre-qualified under the Traffic Analysis service category. These firms included Cambridge Systematics, Inc., DKS Associates, Fehr & Peers, Kimley-Horn, Kittelson & Associates, Inc., and TJKM Transportation Consultants. MTC received SOQs from three firms: Kimley-Horn, Kittelson & Associates, Inc., and TJKM Transportation Consultants. A panel of MTC staff evaluated the qualifications of each firm.

Based upon the evaluation, staff recommends the selection of Kimley-Horn. This firm is highly qualified to perform the work, with expertise in the development and calibration of freeway models that are necessary for ramp metering projects. The Kimley-Horn team has successfully implemented multiple ramp metering projects in the Bay Area, including State Route 85, US-101, I-280, State Route 87, and I-880 in Santa Clara County, as well as I-580 and State Route 92 in Alameda County. In addition, Kimley-Horn has the appropriate qualified staff who are available to meet the project's schedule. Attachment A includes a summary of Kimley-Horn's and its project team's small business and disadvantaged business enterprise status.

Kimley-Horn will be responsible for collecting, analyzing and documenting existing traffic data, as well as creating and calibrating a traffic simulation model that will be used to develop detailed ramp metering rates. In addition, Kimley-Horn will be responsible for assisting Caltrans with field observations and fine-tuning during initial implementation; performing a "before and after" study; and attending meetings with the local stakeholders. Seeking the services of a consultant to conduct this work is necessary, due to the extensive amount of data collection and field work necessary, both before and after the ramp meters have been activated.

The table below provides the final rankings based upon the results of the panel's evaluations:

Consultant	Ranking
Kimley-Horn	1
Kittelson and Associates, Inc.	2
TJKM Transportation Consultants	3

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Kimley-Horn in an amount not to exceed \$400,000 to provide On-Call Transportation Engineering and Planning Services to prepare a Ramp Metering Implementation Plan for a segment of State Route 4 in Contra Costa County.



Steve Heminger

SH: ro;wc

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Attachment A

Disadvantaged Business Enterprises for Ramp Metering Support: Kimley-Horn and Associates

			DBE* Firm			SBE** Firm		
	Firm Name	Role on Project	Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	Kimley-Horn	Project management & traffic engineering			X			X
Subcontractor	Wiltec, Inc.	Data collection	X	8440		X	8440	
Subcontractor	ATD/NDS	Data collection			X			X

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1237

Consultant: Kimley-Horn and Associates
Oakland, CA

Work Project Title: On-Call Transportation Engineering and Planning Services

Purpose of Project: To provide On-Call Transportation Engineering and Planning Services to implement ramp metering on State Route 4 in Contra Costa County.

Brief Scope of Work: Consultant shall work with MTC, Caltrans, and local jurisdictions to implement a ramp metering plan along a segment of State Route 4 in Contra Costa County (between Alhambra, Avenue in Martinez and Sand Creek Road in Brentwood and assess ramp metering effectiveness.

Project Cost Not to Exceed: \$400,000 (this amendment)
Total Contract before this amendment: \$1,170,000
Total Authorized Contract after this amendment: \$1,570,000

Funding Source: CMAQ

Fiscal Impact: Funds are included in the agency budget for FY 2015-16

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Kimley-Horn to provide the consulting services described above and in the Executive Director's memorandum dated February 5, 2016, and the Chief Financial Officer is authorized to set aside funds in the amount of \$400,000 for such contract amendment.

Operations Committee:

Scott Haggerty, Chair

Approved: Date: February 12, 2016



Metropolitan Transportation Commission

101 Eighth Street,
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Oakland, CA

Legislation Details (With Text)

File #: 15-1193 **Version:** 1 **Name:**
Type: Contract **Status:** Committee Approval
File created: 1/4/2016 **In control:** Operations Committee
On agenda: 2/12/2016 **Final action:**

Title: Traveler Services Contract Actions
i. Contract Amendment - 511 Web Services:
Civic Resource Group (\$7,120,000)
ii. Contract Amendment - 511 Technical Advisory Services:
Kimley-Horn and Associates (\$308,000)
iii. Contract Amendment - 511 Regional Ridesharing Program:
Parsons Brinckerhoff (\$1,805,000)

Approval to extend the period of performance and add funds to each of three contracts that support delivery of MTC's Traveler Services Program.

Sponsors:

Indexes:

Code sections:

Attachments: [3a 511 Next Gen Rideshare Contract Actions.pdf](#)
[3a 511 Next Gen Rideshare Contract Actions - Handout.pdf](#)

Date	Ver.	Action By	Action	Result
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Subject:

Traveler Services Contract Actions

- i. Contract Amendment - 511 Web Services:
Civic Resource Group (\$7,120,000)
- ii. Contract Amendment - 511 Technical Advisory Services:
Kimley-Horn and Associates (\$308,000)
- iii. Contract Amendment - 511 Regional Ridesharing Program:
Parsons Brinckerhoff (\$1,805,000)

Approval to extend the period of performance and add funds to each of three contracts that support delivery of MTC's Traveler Services Program.

Presenter:

Shauna Callow and Barbara Laurenson

Recommended Action:

- i. Committee Approval
- ii. Committee Approval
- iii. Committee Approval

Attachments



METROPOLITAN
TRANSPORTATION
COMMISSION

Agenda Item 3a
Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TDD/TTY 510.817.5769
FAX 510.817.5848
E-MAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

Memorandum

TO: Operations Committee

DATE: February 5, 2016

FR: Executive Director

W. I. 1222, 1224

RE: Traveler Services Contract Actions

- i. Contract Amendment – 511 Web Services: Civic Resource Group (\$7,120,000)
- ii. Contract Amendment – 511 Technical Advisory Services: Kimley-Horn and Associates (\$308,000)
- iii. Contract Amendment – 511 Regional Ridesharing Program: Parsons Brinckerhoff (\$1,805,000)

Background

At your [June 2015 meeting](#), this committee approved staff's recommendation to continue supporting regional mobility through strategic changes to the 511 Traveler Information Service and the Regional Ridesharing Program. Since June, staff has been working to implement the recommendations leading to the contract actions recommended today. The streamlined and user friendly Next Generation (Next Gen) 511.org website is expected to launch in June 2016, and staff is positioning the Regional Ridesharing Program to deliver a reduced scope with a carpool focus beginning July 2016. Staff intends to return to this committee next month to request approval for a new contract to provide operational services support for 511, in conjunction with express lanes, and will also return next fiscal year for a 511 communications and outreach contract, and a carpool contract.

Contract Actions

Staff recommends that the Operations Committee authorize the Executive Director or his designated representative to negotiate and enter into each of the following contract actions:

i. **Contract Amendment – 511 Web Services: Civic Resource Group (\$7,120,000)**

In June 2011, following a competitive procurement process, this Committee approved a contract with Civic Resource Group (CRG) to provide 511 website services for a five-year contract period with options to extend for up to five years. In June 2015, this Committee approved a contract amendment to add \$2.6 million to develop the Next Gen 511 website and update real-time electronic transit information displays, with the intent to extend this contract for long term operations based upon successful performance. Under the proposed amendment, CRG would operate, maintain, and further enhance Next Gen 511.org, transit information displays, and web-based tools for transit partners. Next Gen 511.org will be a responsive, mobile-first site for access across all devices, and will integrate Google's trip planner and base map along with new and existing data sources that provide current conditions and multimodal travel options. CRG has demonstrated superior performance in both operations of the existing 511.org home page and development of the Next Gen site. Additionally, the new website – developed on commercially available platforms – achieves significant cost savings in accordance with the approved 511 strategic principles. This amendment would add \$7,120,000 and four years to the contract, bringing the contract total to \$11,371,003 for the nine-year period. A portion of the necessary funding for this amendment is in the approved FY15-16 budget; additional funding is subject to the approval of future agency budgets. Attachment A includes CRG and its project team's small business and disadvantaged business enterprise status.

Staff recommends that the Committee authorize a four-year contract amendment through June 30, 2020 with CRG in an amount not to exceed \$7,120,000 for the above services.

ii. Contract Amendment – 511 Technical Advisory Services: Kimley-Horn and Associates (\$308,000)

In March 2014, this Committee approved a contract with Kimley-Horn and Associates (KH) to provide 511 technical advisory services as part of the competitively-procured, pre-qualified panel to provide On-Call Transportation Management Systems Services awarded in October 2013. Under this amendment, and based upon their demonstrated success, KH would continue to support 511 through data performance monitoring, systems engineering in accordance with FHWA requirements, software development guidance, and strategic planning. This extension ensures continuity of support during 511's Next Gen launch and first-year operations through KH's breadth of technical staff and deep industry understanding.

In line with recent commission discussions, staff expects to analyze and report on staffing alternatives (in-house versus consultants) for technical support in the coming months. The proposed term for this amendment is for one additional year to ensure flexibility for possible alternative staffing approaches. This amendment would add \$308,000 and one year to the contract, bringing the contract total to \$581,745 for the three-year period. The funds for this amendment are subject to inclusion in and approval of the FY 2016-17 agency budget. Attachment A includes KH and its team's small business and disadvantaged business enterprise status.

Staff recommends that the Committee authorize a one-year contract amendment through June 30, 2017 with KH in an amount not to exceed \$308,000 for the above services.

iii. Contract Amendment – 511 Regional Ridesharing Program: Parsons Brinckerhoff (\$1,805,000)

In 2011, following a competitive procurement process, this Committee approved a five-year contract with Parsons Brinckerhoff (PB), with options to extend up to five years, to provide three services for MTC: 1) 511 Regional Ridesharing Program; 2) 511 communications and outreach; and 3) commuter benefits program. Consistent with strategic plans, staff is preparing a procurement for the new Carpool Program to replace the Regional Ridesharing Program and to continue commuter benefits program support. To encourage competition, the process includes an industry review of the draft Request for Proposals. Staff anticipates seeking approval to award the contract in November 2016 and completing transition to the new contract by January 2017. Staff will concurrently undertake a separate procurement for 511 communications and outreach. The proposed amendment would allow PB to continue work while staff completes the two procurements. This amendment would add \$1,805,000 and seven months to the contract, bringing the contract total to \$22,633,786 for the five-year, seven-month period. The funds for this amendment are subject to inclusion in and approval of the FY 2016-17 agency budget. Attachment A includes PB and its team's small business and disadvantaged business enterprise status.

Staff recommends that the Committee authorize a seven-month contract amendment through January 31, 2017 with PB in an amount not to exceed \$1,805,000 for the above services.



Steve Heminger

i) 511 Web Services

ii) 511 Technical Advisory Services

Prime/ Subcontractor	Firm Name	Role on Project	DBE * Firm			SBE ** Firm		
			Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	Kimley - Horn and Associates	Provide strategic advice and technical guidance			X			X
Subcontractor	Wiltec	Project Support - Performance Monitoring	X	8440				X
Subcontractor	Advantec	Systems Engineering - Quality Control Review	X	30139				X
*Denotes Certification by the California Unified Certification Program (CUCP)								
**Denotes certification by the State of California								

iii) 511 Regional Ridesharing Program

			DBE * Firm			SBE ** Firm		
Prime/ Subcontractor	Firm Name	Role on Project	Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	Parsons Brinckerhoff	Deliver carpool program			X			X
Subcontractor	JD Franz Research	Annual client survey	X	7461		X	5068	
Subcontractor	ACCEL	Temporary Staffing Services	X	31992				X
Subcontractor	Media Beef	IT Services	X	42265		X	6627	
Subcontractor	Switch Point Planning	Strategic Support	X	39464				X
*Denotes Certification by the California Unified Certification Program (CUCP)								
**Denotes certification by the State of California								

REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Consultant Contract Amendment

Work Item No.:	1224
Contractor:	Civic Resource Group Los Angeles, CA
Work Project Title:	511 Website Services
Purpose of Project:	Deliver 511 website services.
Brief Scope of Work:	Operate, maintain, and further enhance a consolidated and optimized Next Gen 511 website. Operate and maintain web-based electronic transit information displays and web-based transit partner data tools.
Project Cost:	\$7,120,000 (this amendment) Total Contract before this amendment: \$4,251,003 Total Authorized Contract after this amendment: \$11,371,003
Funding Source:	CMAQ, SAFE, RM2, STP, STA
Fiscal Impact:	\$ 853,000 is subject to inclusion in the FY 2015-16 RM2 budget. \$2,118,800 is subject to approval of the MTC FY 2016-17 budget. \$1,474,500 is subject to approval of the MTC FY 2017-18 budget. \$1,351,600 is subject to approval of the MTC FY 2018-19 budget. \$1,322,100 is subject to approval of the MTC FY 2019-20 budget.
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Civic Resource Group to provide the consulting services described above and in the Executive Director's memorandum dated February 5, 2016, and the Chief Financial Officer is authorized to set aside funds in the amount of \$7,120,000 for such amendment, subject to approval of such funds in current and future agency budgets as specified above.
Operations Committee:	<hr/> Scott Haggerty, Chair
Approved:	Date: February 12, 2016

REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Consultant Contract Amendment

Work Item No.:	1224
Contractor:	Kimley-Horn and Associates Oakland, CA
Work Project Title:	511 Technical Advisory Services
Purpose of Project:	Technical Assistance to the 511 Program
Brief Scope of Work:	Provide strategic advice and technical guidance, performance monitoring and evaluation, procurement assistance, systems engineering, and project oversight and support.
Project Cost:	\$308,000 (this amendment) Total Contract before this amendment: \$273,745 Total Authorized Contract after this amendment: \$581,745
Funding Source:	SAFE, STA, STP
Fiscal Impact:	Subject to approval of the MTC FY 2016-17 budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Kimley-Horn and Associates to provide the consulting services described above and in the Executive Director's memorandum dated February 5, 2016, and the Chief Financial Officer is authorized to set aside funds in the amount of \$308,000 for such amendment, subject to approval of such funds in the FY 2016-17 agency budget.
Operations Committee:	<hr/> Scott Haggerty, Chair
Approved:	Date: February 12, 2016

REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Consultant Contract Amendment

Work Item No.:	1222
Contractor:	Parsons Brinckerhoff San Francisco, CA
Work Project Title:	511 Regional Ridesharing Program
Purpose of Project:	Form and maintain carpools. Provide 511 outreach & commuter benefits program support.
Brief Scope of Work:	Provide customer outreach and promotions to encourage carpooling. Ensure the existence of effective regional carpool matching services. Present carpooling, vanpooling and employer transportation demand management (TDM) information on 511.org. Provide vanpool services. Conduct program evaluation. Support general 511 awareness and outreach activities. Support the Commuter Benefits Program.
Project Cost:	\$1,805,000 (this amendment) Total Contract before this amendment: \$20,828,796 Total Authorized Contract after this amendment: \$22,633,796
Funding Source:	CMAQ, SAFE, RM2, STP, BATA
Fiscal Impact:	Subject to approval of the MTC FY 2016-17 budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Parsons Brinckerhoff to provide the consulting services described above and in the Executive Director's memorandum dated February 5, 2016, and the Chief Financial Officer is authorized to set aside funds in the amount of \$1,805,000 for such amendment, subject to approval of such funds in the FY 2016-17 agency budget.
Operations Committee:	<hr/> Scott Haggerty, Chair
Approved:	Date: February 12, 2016

Next Generation Traveler Services: Contract Actions

**Operations Committee
February 12, 2016**

Next Gen 511 Plan: Key Changes

- | | | |
|------------------------------|---|---|
| ▪ Modally siloed websites | → | Single site, responsive design + new content |
| ▪ 511 Transit Trip Planner | → | 3 rd party, multi-modal trip planner |
| ▪ Custom driving times | → | Purchased driving times/speeds |
| ▪ 24x7 operations center | → | Consolidated, peak hour operations center |
| ▪ Manual incident collection | → | Automated incident data |
| ▪ Limited data sharing | → | Open data & new developer portal |
| ▪ Separate agency data feeds | → | Consolidated 511 standard feed to Google |

Next Gen 511.org

Responsive Design
for All Devices



Local Info & Traveler Alerts



Golden Gate Bridge



Closed Jan 10-12.
Learn about
transit options. >>

Trip Planning &
Interactive Map



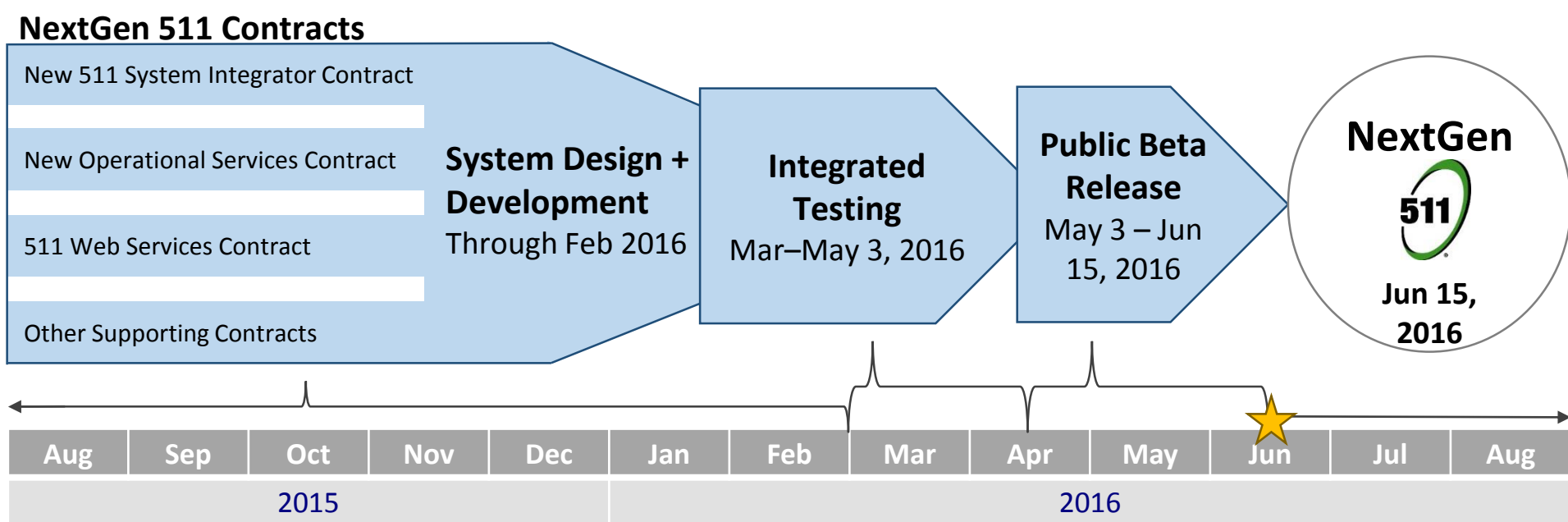
New Content



Data Sharing
with Google



511 NextGen Implementation Schedule



Recommended Contract Actions

- **Contract Amendment – 511 Web Services: Civic Resource Group (\$7,120,000), extend through June 2020**
 - Website design, O&M, & enhancements
 - Emergency information & regional programs
 - Next Gen transit tools

Scope	Budget
Project Management	\$0.6M
Web O&M	\$2.4M
Web Hosting	\$1.4M
Web Enhancements	\$1.3M
Emergency Response	\$0.1M
Transit Tools	\$1.3M

***50% reduction
in current web
O&M costs***

Recommended Contract Actions

- **511 Technical Advisory Services: Kimley-Horn (\$308,000), extend through June 2017**
 - Performance monitoring
 - Systems engineering & software development guidance

- **511 Regional Ridesharing Program: Parsons Brinckerhoff (\$1,805,000), extend through January 2017**
 - Ridematching services
 - 511 communications
 - Commuter Benefits Program