Metropolitan Transportation Commission

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Agenda

Service Authority for Freeways and Expressways

Alfredo Pedroza, Vice Chair *Nick Josefowitz, Vice Chair*

Wednesday, June 22, 2022 **9:40 AM** **HYBRID (In person option available)**

The Service Authority for Freeways and Expressways is scheduled to meet on Wednesday, June 22, 2022 at 9:40 a.m., or immediately following the 9:35 a.m. Commission meeting, in the Bay Area Metro Center (Hybrid - In Person Option Available). In light of Governor Newsom's State of Emergency declaration regarding COVID-19 and in accordance with the recently signed Assembly Bill 361 allowing remote meetings, this meeting will be accessible via webcast, teleconference, and Zoom for all participants. A Zoom panelist link for meeting participants will be sent separately to committee, commission, or board members.

Meeting attendees may opt to attend in person for public comment and observation at 375 Beale Street, Board Room (1st Floor). In-person attendees must adhere to posted public health protocols while in the building.

The meeting webcast will be available at
https://mtc.ca.gov/whats-happening/meetings/live-webcasts.
Members of the public are encouraged to participate remotely via Zoom at the following link or phone number:
Attendee Link: https://bayareametro.zoom.us/j/86413346652
iPhone One-tap: +13462487799,,86413346652# or +12532158782,,86413346652#
Join by Telephone (for higher quality, dial a number based on your current location) US:
+1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or
+1 253 215 8782 or +1 646 876 9923 or +1 301 715 8592 or
+1 312 626 6799 or 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)
Webinar ID: 864 1334 6652
International numbers available: https://bayareametro.zoom.us/u/kr9IiEyDv

Detailed instructions on participating via Zoom are available at: https://mtc.ca.gov/how-provide-public-comment-board-meeting-zoom. Committee members and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial "*9". In order to get the full Zoom experience, please make sure your application is up to date.

Members of the public may participate by phone or Zoom or may submit comments by email at info@bayareametro.gov by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

1. Call to Order / Roll Call / Confirm Quorum

Quorum: A quorum of this Authority shall be a majority of its regular voting members (10).

2. Chair's Report (Pedroza)

3. Consent Calendar

3a. 22-0863 Minutes of the June 23, 2021 meeting

Action: Authority Approval

Attachments: 3a - June_23_2021_MTC_SAFE_Meeting_Minutes.pdf

4. Operations Committee Report (Dutra-Vernaci)

4a. 22-0899 MTC Service Authority for Freeways and Expressways (SAFE) Resolution No. 69 - Fiscal Year (FY) 2022-23 Operating and Capital Budget

Staff requests that SAFE Resolution No.69 authorizing the FY 2022-23 Service Authority for Freeways and Expressways (SAFE) Operating and Capital Budgets be referred to the SAFE Authority for approval. The SAFE Operating Budget for FY 2022-23 includes operating budget revenue of $21.3 million and operating budget expense of $21.8 million. The operating budget is balanced with a projected slight operating deficit of $507 thousand which will be covered by a transfer from available reserves. The SAFE Capital Budget for FY 2022-23 does not propose any new projects.

Action: SAFE Authority Approval

Attachments: 4a - MTC_SAFE_Res_No.69-Fiscal_Year_2022-23_Operating_and_Capital_Bu

4a - MTC_SAFE_Res_No.69-Fiscal_Year_2022-23_Operating_and_Capital_Bu

5. Public Comment / Other Business

6. Adjournment / Next Meeting

The next meeting of the MTC Service Authority for Freeways and Expressway will be held at the call of the Chair on a date and time to be duly noticed.

Public Comment: The public is encouraged to comment on agenda items at Commission meetings by completing a request-to-speak card (available from staff) and passing it to the Commission secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Commission may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Commission meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章：MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Commission members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Commission. Actions recommended by staff are subject to change by the Commission.

Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #:	22-0863	**Version:**	1	**Name:**	
Type:	Minutes			**Status:**	Authority Approval
File created:	4/22/2022			**In control:**	Service Authority for Freeways and Expressways
On agenda:	6/22/2022			**Final action:**	
Title:	Minutes of the June 23, 2021 meeting				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	3a - June_23_2021_MTC_SAFE_Meeting_Minutes.pdf				

Date	Ver.	Action By	Action	Result

Subject:
Minutes of the June 23, 2021 meeting

Recommended Action:
Authority Approval

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Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes

Service Authority for Freeways and Expressways

Alfredo Pedroza, Vice Chair *Nick Josefowitz, Vice Chair*

Wednesday, June 23, 2021 **9:40 AM** **Board Room – 1st Floor (REMOTE)**

Call Remote Meeting to Order

1. Roll Call / Confirm Quorum

Present: 15 - Chair Pedroza, Vice Chair Josefowitz, Commissioner Abe-Koga, Commissioner Ahn, Commissioner Chavez, Commissioner Connolly, Commissioner Dutra-Vernaci, Commissioner Fleming, Commissioner Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt, Commissioner Schaaf, Commissioner Spering and Commissioner Worth

Absent: 3 - Commissioner Canepa, Commissioner Liccardo and Commissioner Ronen

Non-Voting Commissioner Present: Commissioner Giacopini
Non-Voting Commissioner Absent: Commissioner El-Tawansy

2. Chair's Report (Pedroza)

3. Consent Calendar

Remi Tan was called to speak; however, his comments related to the previous meeting and the Chair directed him to submit his comments in writing.

Upon the motion by Commissioner Chavez and the second by Commissioner Ahn, the Consent Calendar was approved by the following vote:

Aye: 13 - Chair Pedroza, Vice Chair Josefowitz, Commissioner Ahn, Commissioner Chavez, Commissioner Connolly, Commissioner Dutra-Vernaci, Commissioner Fleming, Commissioner Glover, Commissioner Papan, Commissioner Rabbitt, Commissioner Schaaf, Commissioner Spering and Commissioner Worth

Absent: 3 - Commissioner Canepa, Commissioner Liccardo and Commissioner Ronen

Abstain: 2 - Commissioner Abe-Koga and Commissioner Miley

3a. 21-0788 Minutes of the June 24, 2020 meeting

Action: Authority Approval

4. Operations Committee Report (Dutra-Vernaci)

4a. 21-0779 MTC Service Authority for Freeways and Expressways (SAFE) Resolution No. 68: Fiscal Year 2021-22 Operating and Capital Budget

A request for Authority approval of MTC SAFE Resolution No. 68, the MTC SAFE FY 2021-22 Operating and Capital Budgets.

Action: Authority Approval

Presenter: Raymond Woo

Upon the motion by Commissioner Dutra-Vernaci and the second by Commissioner Spering, the Authority unanimously adopted MTC SAFE Resolution No. 68. The motion carried by the following vote:

Aye: 15 - Chair Pedroza, Vice Chair Josefowitz, Commissioner Abe-Koga, Commissioner Ahn, Commissioner Chavez, Commissioner Connolly, Commissioner Dutra-Vernaci, Commissioner Fleming, Commissioner Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt, Commissioner Schaaf, Commissioner Spering and Commissioner Worth

Absent: 3 - Commissioner Canepa, Commissioner Liccardo and Commissioner Ronen

5. Public Comment / Other Business

The following members of the public were called to speak: Aleta Dupree, Remi Tan, and Roland Lebrun.

6. Adjournment / Next Meeting

The next meeting of the MTC Service Authority for Freeways and Expressway will be held at the call of the Chair in the Board Room, 1st Floor, Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105 (remotely and by webcast as appropriate depending on the status of any shelter in place orders).

Metropolitan Transportation Commission

375 Beale Street, Suite 800
San Francisco, CA 94105

Legislation Details (With Text)

File #:	22-0899	**Version:**	1	**Name:**	
Type:	Resolution			**Status:**	Authority Approval
File created:	4/28/2022			**In control:**	Operations Committee
On agenda:	6/10/2022			**Final action:**	

Title: MTC Service Authority for Freeways and Expressways (SAFE) Resolution No. 69 - Fiscal Year (FY) 2022-23 Operating and Capital Budget

Staff requests that SAFE Resolution No.69 authorizing the FY 2022-23 Service Authority for Freeways and Expressways (SAFE) Operating and Capital Budgets be referred to the SAFE Authority for approval. The SAFE Operating Budget for FY 2022-23 includes operating budget revenue of $21.3 million and operating budget expense of $21.8 million. The operating budget is balanced with a projected slight operating deficit of $507 thousand which will be covered by a transfer from available reserves. The SAFE Capital Budget for FY 2022-23 does not propose any new projects.

Sponsors:

Indexes:

Code sections:

Attachments: 4a - MTC_SAFE_Res_No.69-Fiscal_Year_2022-23_Operating_and_Capital_Budget_.pdf
4a - MTC_SAFE_Res_No.69-Fiscal_Year_2022-23_Operating_and_Capital_Budget_Presentation.pdf
5ai_MTC_SAFE_Res_No.69-Fiscal_Year_2022-
5aii_PowerPoint_MTC_SAFE_Res_No.69-Fiscal_Year_2022-23_Operating_and_Capital_Budget.pdf

Date	Ver.	Action By	Action	Result
6/10/2022	1	Operations Committee		

Subject:

MTC Service Authority for Freeways and Expressways (SAFE) Resolution No. 69 - Fiscal Year (FY) 2022-23 Operating and Capital Budget

Staff requests that SAFE Resolution No.69 authorizing the FY 2022-23 Service Authority for Freeways and Expressways (SAFE) Operating and Capital Budgets be referred to the SAFE Authority for approval. The SAFE Operating Budget for FY 2022-23 includes operating budget revenue of $21.3 million and operating budget expense of $21.8 million. The operating budget is balanced with a projected slight operating deficit of $507 thousand which will be covered by a transfer from available reserves. The SAFE Capital Budget for FY 2022-23 does not propose any new projects.

Presenter:

Derek Hansel

Recommended Action:

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SAFE Authority Approval

Attachments:

Metropolitan Transportation Commission
Operations Committee

June 10, 2022 **Agenda Item 5a**

MTC Service Authority for Freeways and Expressways (SAFE) Resolution No. 69 - Fiscal Year (FY) 2022-23 Operating and Capital Budget

Subject:

Staff requests that SAFE Resolution No.69 authorizing the FY 2022-23 Service Authority for Freeways and Expressways (SAFE) Operating and Capital Budgets be referred to the SAFE Authority for approval. The SAFE Operating Budget for FY 2022-23 includes operating budget revenue of $21.3 million and operating budget expense of $21.8 million. The operating budget is balanced with a projected slight operating deficit of $507 thousand which will be covered by a transfer from available reserves. The SAFE Capital Budget for FY 2022-23 does not propose any new projects.

Background:

SAFE operates the Freeway Assist Program (FAP) providing callbox services and the Freeway Service Patrol (FSP) for vehicle towing services. SAFE also manages a capital program.

Staff requests approval of SAFE Resolution 69 to continue the operations of SAFE with an operating and capital budget for FY 2022-23 and provide administration of such SAFE Budget. The resolution also designates restricted reserves.

Operating Revenue

SAFE's FAP revenue are California Department of Motor Vehicles (DMV) Registration Fees while the FSP are funded by grants from the State Local Assistance and Senate Bill 1 (SB1). Major funding sources are listed below (in millions):

	FY 2021-22	FY 2022-23
FAP - DMV Registration Fees	$6.60	$6.85
FSP - State Local Assistance (LAP)	7.63	7.97
FSP - SB 1	7.20	6.52
Total	**21,43**	**21.34**

Projected FY 2022-23 SAFE combined funding sources of $21.3 million are relatively stable, down by only $97 thousand or -0.5% compared to FY 2021-22. The slight reduction is due to lower grant reimbursements based on slightly lower operating expenses for the FSP in FY 2022-23 compared to FY 2021-22. The lower FSP revenue is mitigated by higher DMV registration fees in the FAP.

Operating Expense

Proposed operating expenses for FY 2022-23 are $21.85 million, up by only 0.2% from FY 2021-22. There is one new position partially funded by SAFE and one position shifted out from SAFE to a program in another fund. Highlights of operating expenses include:

- Salaries & Benefits - $242,000
  One project staff moved to another fund.
- General Operations +$125,000
  Increase insurance for cybersecurity and data security improvement
- Freeway Assist Program Contracts -$171,000
  Decrease maintenance, marketing and communications services
- Freeway Service Patrol Contracts +$305,000
  Increase towing contracts due to increased traffic

The SAFE Budget as proposed will continue the important program of assisting motorists and reducing congestion in the region.

Capital Projects

There are no new projects for the FY 2022-23.

SAFE Reserves

The goal of all MTC operating funds is to maintain fully funded reserves as necessary to meet contractual and liquidity needs as well as economic uncertainties. At SAFE, the restricted reserves are set equal to six months of operating revenue.

The total SAFE designated reserve was $21.8 million at the close of FY 2020-21. The projection for FY 2022-23 is $20.9 million after application of reserve balances to cover a portion of the FY2022-23 operating budget. This action would leave SAFE with approximately $11.4 million designated and restricted reserves to cover any future operational requirements , contractual and project budgets, and including $10.7 million (50% of budgeted operating revenue) designated as an operating reserve. The reserve balance of $9.5 million is undesignated and available to support operations or other general purposes. SAFE approval is required for any future changes to the reserve designations.

Table 1 (in thousands)

Description	**FY 2020-21 Actual**	**FY2021-22 Budget**	**FY 2022-23 Budget**
Total Reserve for:			
Encumbrances	500	500	500
Fixed Assets	334	250	250
Transfer to MTC/Other	3,118	50	0
Transfer to Capital Projects	0	1,500	
Net Pension Liability	0	0	0
Operating Reserve	0	8,322	10,673
Total Restricted	3,952	10,622	11,423
Unrestricted Balance	17,888	10,836	9,527
Total Reserves	$21,840	$21,458	$20,951

Recommendations:

Staff recommends that the Committee refer SAFE Resolution No. 69 authorizing the FY 2022-23 SAFE Operating and Capital Budgets for submission to the SAFE Authority for approval.

Attachments:

- Attachment A: MTC SAFE Resolution No. 69: FY 2022-23 Operating and Capital Budgets
- Attachment B: PowerPoint

Therese W. McMillan

Date: June 22, 2022
W.I.: 6031, 6032
Referred by: Operations

ABSTRACT

SAFE Resolution No. 69

This resolution approves the SAFE Operating and Capital Budgets for FY 2022-23 Budget for the Metropolitan Transportation Commission Service Authority for Freeways and Expressways (SAFE).

Further discussion of the SAFE Budget is contained in the Operations Committee Summary Sheet dated June 10, 2022.

Date: June 22, 2022
W.I.: 6031, 6032
Referred by: Operations

RE: Metropolitan Transportation Commission Service Authority for Freeways and Expressways' Operating and Capital Budgets for FY 2022-23

METROPOLITAN TRANSPORTATION COMMISSION
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS

SAFE RESOLUTION NO. 69

WHEREAS, SAFE Resolution No. 1 established a Metropolitan Transportation Commission Service Authority for Freeways and Expressways (MTC SAFE or SAFE) pursuant to Streets and Highways Code §§ 2550-2556, which provides for the design, installation, operation and maintenance of a motorist aid call box system in any of the Bay Area counties that elect to join SAFE; and

WHEREAS, SAFE staff has prepared a budget setting forth the anticipated revenues and expenditures of the SAFE for FY 2022-23; and

WHEREAS, the final draft SAFE budget for FY 2022-23 was reviewed and recommended by the Metropolitan Transportation Commission Operations Committee (the "Operations Committee") for approval; now, therefore, be it

RESOLVED, the SAFE operating and capital budgets for FY 2022-23, prepared in accordance with generally accepted accounting principles, attached hereto as Attachment A and incorporated herein as though set forth in full, is approved, and be it further

RESOLVED, that the Executive Director or designee may approve adjustments among line items in the SAFE operating budget for FY 2022-23, provided that there shall be no increase in the overall SAFE operating budget without prior approval of SAFE; and be it further

RESOLVED, that SAFE delegates to its Operations Committee the authority to approve all contracts and expenditures in SAFE's Budget for FY 2022-23, providing that there shall be no increase in the overall budget without prior approval of SAFE; and be it further

RESOLVED, that SAFE's Executive Director, or the responsible staff person designated by the Executive Director, shall submit written requests to the Operations Committee for approval of consultants, professional services, and expenditures authorized in the SAFE Budget for 2022-23; and be it further

RESOLVED, that SAFE's Executive Director and Chief Financial Officer are authorized to carry over and re-budget all grants, contracts and funds properly budgeted in the prior fiscal year for which expenditures were budgeted and encumbered and which will take place in FY 2022-23; and be it further

RESOLVED, that SAFE'S Executive Director and Chief Financial Officer are directed to restrict and reserve funds for year-end encumbrances, fixed assets, operating and capital transfers included in the adopted budget, pension liabilities as well as an operating reserve equivalent to six months operating revenue and except for items included in the adopted budget, no use of the reserve is authorized without approval of SAFE; and be it further

RESOLVED, SAFE authorizes the use of SAFE funds for cash flow purposes as an advance on authorized expenditures until the expenditure has been reimbursed; and be it further

RESOLVED, that SAFE's Executive Director, or the responsible staff person designated by the Executive Director, shall furnish the Operations Committee with a quarterly financial report to reflect budgeted and actual income, expenditures, obligations for professional and consultant services and such other information and data as may be requested by the Operations Committee.

METROPOLITAN TRANSPORTATION
COMMISSION SERVICE AUTHORITY FOR
FREEWAYS AND EXPRESSWAYS

_____

Alfredo Pedroza, Chair

The above resolution was entered into by
the Metropolitan Transportation Commission
Service Authority for Freeways and Expressways

at a regular meeting of the Authority held in San Francisco, California and at other remote locations, on June 22, 2022.

Date: June 22, 2022
W.I.: 6031, 6032
Referred by: Operations
Attachment A
SAFE Resolution No. 69

FY 2022-23 SAFE Budget

SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
FY 2022-23 OPERATING AND CAPITAL BUDGET

SAFE RESOLUTION NO. 69

ATTACHMENT A

Date: June 22, 2022

SAFE: WI 6031, 6032

REVENUE AND EXPENSE SUMMARY

OPERATING REVENUE/EXPENSE	Actual as of 2/28/2022	FY 2021-22 Budget	FY 2022-23 Draft	Change % Increase/(Decrease)	Change $ Increase/(Decrease)
Freeway Assist Program	$4,275,525	$6,613,940	$6,854,000	3.6%	$240,060
Freeway Service Patrol	$7,183,784	$14,829,237	$14,492,000	-2.3%	($337,237)
Subtotal Operating Revenue	**$11,459,309**	**$21,443,177**	**$21,346,000**	-0.5%	**($97,177)**
Freeway Assist Program	$1,236,987	$3,055,766	$2,983,137	-2.4%	($72,629)
Freeway Service Patrol	$9,732,855	$18,756,762	$18,869,986	0.6%	$113,224
Subtotal Operating Expense	**$10,969,842**	**$21,812,528**	**$21,853,124**	0.2%	**$40,596**
Operating Surplus (Shortfall) before Transfer	**$489,467**	**($369,351)**	**($507,124)**	37.3%	($137,773)
Transfers Out	$1,830,448	$1,550,000	$0	-100.0%	($1,550,000)
Total Operating Surplus (Shortfall)	**($1,340,981)**	**($1,919,351)**	**($507,124)**	-73.6%	$1,412,227
Transfer In from Reserve	**$0**	**$1,919,351**	**$507,124**	-73.6%	($1,412,227)

REVENUE DETAIL

OPERATING REVENUE

FREEWAY ASSIST PROGRAM REVENUE	Actual as of 2/28/2022	FY 2021-22 Budget	FY 2022-23 Draft	Change % Increase/(Decrease)	Change $ Increase/(Decrease)	
DMV (Annual Vehicle Registration Fees)	$4,272,760	$6,609,940	$6,850,000	3.6%	$240,060	A
DMV Planned Additional (from Reserve)	$0	$0	$0	0.0%	$0	B
Interest	$2,765	$4,000	$4,000	0.0%	$0	C
Other Revenue	$0	$0	$0	0.0%	$0	D
Subtotal: Freeway Assist Program Revenue	**$4,275,525**	**$6,613,940**	**$6,854,000**	3.6%	**$240,060**	
Freeway Service Patrol REVENUE						
State Local Assistance Program (LAP)	$4,217,445	$7,629,237	$7,970,600	4.5%	$341,363	E
Road Repair & Accountability Act (SB 1)	$2,966,339	$7,200,000	$6,521,400	-9.4%	($678,600)	F
Subtotal: Freeway Service Patrol Revenue	**$7,183,784**	**$14,829,237**	**$14,492,000**	-2.3%	($337,237)	
Total Operating Revenue	**$11,459,309**	**$21,443,177**	**$21,346,000**	-0.5%	**($97,177)**	

EXPENSE DETAIL

OPERATING EXPENSE

I. SALARIES AND BENEFITS EXPENSE

FREEWAY ASSIST PROGRAM	Actual as of 2/28/2022	FY 2021-22 Budget	FY 2022-23 Draft	Change % Increase/(Decrease)	Change $ Increase/(Decrease)	
Salaries and Benefits	$312,274	$611,456	$571,825	-6.5%	($39,631)	
Temporary Assistance	$0	$22,672	$0	-100.0%	($22,672)	
Freeway Assist overhead	$148,955	$306,096	$285,912	-6.6%	($20,184)	L3
Freeway Assist Program Subtotal	**$461,229**	**$940,224**	**$857,737**	-8.8%	**-$62,303**	
FREEWAY SERVICE PATROL						
Salaries and Benefits	$342,716	$579,259	$399,099	-31.1%	($180,160)	
Freeway Service Patrol Overhead	$163,475	$289,978	$199,550	-31.2%	($90,428)	L10
Freeway Service Patrol Subtotal	**$506,191**	**$869,237**	**$598,649**	-31.1%	**-$180,160**	
Total Salaries and Benefits	**$967,420**	**$1,809,461**	**$1,456,386**	-19.5%	**-$242,463**	

II. GENERAL OPERATIONS EXPENSE

FREEWAY ASSIST PROGRAM	Actual as of 2/28/2022	FY 2021-22 Budget	FY 2022-23 Draft	Change % Increase/(Decrease)	Change $ Increase/(Decrease)	
Office Operations (meals, postage, printing)	$0	$14,000	$11,000	-21.4%	($3,000)	L1
Travel/Training	$1,285	$11,000	$22,000	100.0%	$11,000	L2
Data Security Improvements/HW Transition	$0	$50,000	$65,000	30.0%	$15,000	L4
Legislative advocacy	$0	$50,000	$50,000	100.0%	$0	L5
Professional Memberships	$6,452	$9,800	$9,800	0.0%	$0	L6
Insurance	$62,832	$51,525	$104,459	102.7%	$52,934	L7
Audit/Accounting	$46,935	$69,000	$65,500	-5.1%	($3,500)	L8
Prior Year Enc	$0	$0	$0	0.0%	$0	
Freeway Assist Program Subtotal w/o Depreciation	**$117,504**	**$255,325**	**$327,759**	28.4%	**$72,434**	
FREEWAY SERVICE PATROL						
Travel/Training	$182	$11,000	$11,000	0.0%	$0	L9
Insurance	$62,832	$51,525	$104,459	102.7%	$52,934	L11
Freeway Service Patrol Subtotal w/o Depreciation	**$63,013**	**$62,525**	**$115,459**	84.7%	**$52,934**	
Total General Operations w/o Depreciation	**$180,517**	**$317,850**	**$443,217**	39.4%	**$125,367**	
FREEWAY ASSIST PROGRAM						
Office depreciation	$70,264	$155,217	$140,528	-9.5%	($14,689)	L12
FREEWAY SERVICE PATROL						
Office depreciation	$2,939	$0	$5,878	0.0%	$5,878	L13
Freeway Assist Program Subtotal with Depreciation	**$187,768**	**$410,542**	**$468,287**	14.1%	**$57,745**	
Freeway Service Patrol Subtotal with Depreciation	**$65,952**	**$62,525**	**$121,337**	94.1%	**$58,812**	
Total General Operations with Depreciation	**$253,720**	**$473,067**	**$589,624**	24.6%	**$116,557**	

II. PROJECT CONSULTANT SERVICES EXPENSE

FREEWAY ASSIST PROGRAM	Actual as of 2/28/2022	FY 2021-22 Budget	FY 2022-23 Draft	Change % Increase/(Decrease)	Change $ Increase/(Decrease)	
Transportation Asset-EOC Platform (STIR project)	$50,000	$100,000	$125,000	25.0%	$25,000	L14
Emergency Management	$83,570	$400,000	$400,000	0.0%	$0	L15
Connected Bay Area Strategic Plan	$0	$150,000	$150,000	100.0%	$0	L16
Consultant (Other)	$0	$5,000	$103,614	1972.3%	$98,614	L17
Freeway Assist Program Subtotal	**$133,570**	**$655,000**	**$778,614**	18.9%	**$123,614**	
FREEWAY SERVICE PATROL						
Information/Data Management	$69,365	$100,000	$100,000	0.0%	$0	L18
Consultant (Other)	$0	$5,000	$25,000	400.0%	$20,000	L19
Freeway Service Patrol Subtotal	**$69,365**	**$105,000**	**$125,000**	19.0%	**$20,000**	
Total Consultant Expense	**$202,935**	**$760,000**	**$903,614**	18.9%	**$143,614**	

II. PROJECT OPERATING CONTRACTS EXPENSE

FREEWAY ASSIST PROGRAM	Actual as of 2/28/2022	FY 2021-22 Budget	FY 2022-23 Draft	Change % Increase/(Decrease)	Change $ Increase/(Decrease)	
CHP Administrative Services	$0	$0	$0	0.0%	$0	L20
Freeway Assist Telecommunication Services	$100,626	$150,000	$143,500	-4.3%	($6,500)	L21
Call Box Repairs/Maintenance/Vandalism	$251,636	$300,000	$270,000	-10.0%	($30,000)	L22
Private Call Center	$21,744	$65,000	$70,000	7.7%	$5,000	L23
Incident Management Program	$63,750	$225,000	$235,000	4.4%	$10,000	L24
Marketing/Incentives	$0	$60,000	$0	-100.0%	($60,000)	L25
SAFETY Corridor Programs (SAFE on 17)	$16,665	$100,000	$100,000	0.0%	$0	L26
Emergency Operations Telecommunications	$0	$150,000	$60,000	-60.0%	($90,000)	L27
Freeway Assist Operations	$0	$0	$0	0.0%	$0	
Freeway Assist Program Subtotal	**$454,420**	**$1,050,000**	**$878,500**	-16.3%	**-$171,500**	

	Actual as of 2/28/2022	FY 2021-22 Budget	FY 2022-23 Draft	Change % Increase/(Decrease)	Change $ Increase/(Decrease)	
FREEWAY SERVICE PATROL						
Freeway Service Patrol Tow Service	$8,979,730	$17,200,000	$17,700,000	2.9%	$500,000	L28
CHP Funding Agreement	$0	$215,000	$10,000	-95.3%	($205,000)	L29
In-vehicle Maintenance	$23,804	$85,000	$70,000	-17.6%	($15,000)	L30
Freeway Service Patrol Telecommunication Services	$58,296	$135,000	$130,000	-3.7%	($5,000)	L31
Equipment Replacement (hardware & warranties)	$2,076	$20,000	$20,000	0.0%	$0	L32
System Improvement (software & website)	$14,871	$15,000	$35,000	133.3%	$20,000	L33
Freeway Service Patrol General Operations	$12,569	$50,000	$60,000	20.0%	$10,000	L34
Freeway Service Patrol Subtotal	**$9,091,347**	**$17,720,000**	**$18,025,000**	1.7%	**$305,000**	
Total Operating Contracts Expense	**$9,545,767**	**$18,770,000**	**$18,903,500**	0.7%	**$133,500**	
Freeway Assist Program Operating Expense	**$1,236,987**	**$3,055,766**	**$2,983,137**	-2.4%	**-$52,445**	
Freeway Service Patrol Operating Expense	**$9,732,855**	**$18,756,762**	**$18,869,986**	0.6%	**$203,652**	
Total Operating Expense	**$10,969,842**	**$21,812,528**	**$21,853,124**	0.2%	**$151,207**	
TRANSFERS OUT						
Transfers Out to MTC						
MTC (1161, Bay Area Regional Architecture)		$0	$0	0.0%	$0	
MTC (1223, Transportation Management Systems)		$0	$0	0.0%	$0	
MTC (1224, Regional Travel Info Systems)		$50,000	$0	-100.0%	($50,000)	
MTC (1235, Incident Management)		$0	$0	0.0%	$0	
MTC (1239 Regional Mobility Technology Program)		$0	$0	100.0%	$0	L35
MTC (1237, I-880 Corridor Operations)		$0	$0	100.0%	$0	L35
Total Transfers Out to MTC Op. Budget	**$330,448**	**$50,000**	**$0**	-100.0%	**($50,000)**	L35
Transfer Out to SAFE Capital	**$1,500,000**	**$1,500,000**	**$0**	100%	**($1,500,000)**	L36
Total Transfers Out	**$1,830,448**	**$1,550,000**	**$0**	-100.0%	**-$1,550,000**	
Total Expense and Transfers	**$12,800,290**	**$23,362,528**	**$21,853,124**	-6.5%	**-$1,509,404**	

SAFE CAPITAL PROGRAM
Fiscal Year 2022-23

SAFE Resolution No. 69

		Life to Date thru FY 2021-22	FY 2022-23 SAFE RESOLUTION 69	Life to Date thru FY 2022-23
Program	**Funding Source**	**Budget**	**Budget**	**Budget**
6306 FSP Data-AVL				
	SAFE	2,270,000	0	2,270,000
	STBG	1,556,260	0	1,556,260
		3,826,260	**0**	**3,826,260**
6314 CBX Site Improvement				
	SAFE	2,744,331	0	2,744,331
		2,744,331	**0**	**2,744,331**
6320 Emergency/Major Incidents Program				
	SAFE	1,000,000	0	1,000,000
		1,000,000	**0**	**1,000,000**
6321 Incident Management Capital Program				
	SAFE	1,000,000	0	1,000,000
		1,000,000	**0**	**1,000,000**
6322 NEW Connected Bay Area Capital Program				
	SAFE	500,000	0	500,000
		500,000	**0**	**500,000**
Total		**$9,070,591**	**$0**	**$9,070,591**

MTC SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE)
Proposed FY 2022-23 Budget

SAFE Resolution No. 69

JUNE 10, 2022

SAFE FY 2022-23 Operating Budget

Operations

- Freeway Assist Program (FAP) provides callbox services
- Freeway Service Patrol (FSP) for vehicle towing services

Revenue $21.3M, down 0.5%

Expense $21.8M, up 0.2%

Operating deficit $507 thousand

- covered by a transfer from $21.8M reserve with $18.0M undesignated available for both operating and capital programs

REVENUE AND EXPENSE SUMMARY

OPERATING REVENUE/EXPENSE	Actual as of 2/28/2022	FY 2021-22 Budget	FY 2022-23 Draft	Change % Inc./(Dec.)	Change $ Inc./(Dec.)
Freeway Assist Program	$4,275,525	$6,613,940	$6,854,000	3.6%	$240,060
Freeway Service Patrol	$7,183,784	$14,829,237	$14,492,000	-2.3%	($337,237)
Subtotal Operating Revenue	**$11,459,309**	**$21,443,177**	**$21,346,000**	-0.5%	**($97,177)**
Freeway Assist Program	$1,236,987	$3,055,766	$2,983,137	-2.4%	($72,629)
Freeway Service Patrol	$9,732,855	$18,756,762	$18,869,986	0.6%	$113,224
Subtotal Operating Expense	**$10,969,842**	**$21,812,528**	**$21,853,124**	0.2%	**$40,596**
Operating Surplus (Shortfall) before Transfer	**$489,467**	**($369,351)**	**($507,124)**	37.3%	($137,773)
Transfers Out	$1,830,448	$1,550,000	$0	-100.0%	($1,550,000)
Total Operating Surplus (Shortfall)	**($1,340,981)**	**($1,919,351)**	**($507,124)**	-73.6%	$1,412,227
Transfer In from Reserve	**$0**	**$1,919,351**	**$507,124**	-73.6%	($1,412,227)

SAFE OPERATING REVENUE

- Total operating revenue $21.3M
- Revenue sources
  - DMV fees (FAP) increase
  - State LAP (FSP) increase
  - SB1 (FSP) lesser allocation

REVENUE DETAIL

OPERATING REVENUE FREEWAY ASSIST PROGRAM REVENUE	Actual as of 2/28/2022	FY 2021-22 Budget	FY 2022-23 Draft	Change % Inc./(Dec.)
DMV (Annual Vehicle Registration Fees)	$4,272,760	$6,609,940	$6,850,000	3.6%
Interest	$2,765	$4,000	$4,000	0.0%
Subtotal: Freeway Assist Program Revenue	**$4,275,525**	**$6,613,940**	**$6,854,000**	3.6%
Freeway Service Patrol REVENUE				
State Local Assistance Program (LAP)	$4,217,445	$7,629,237	$7,970,600	4.5%
Road Repair & Accountability Act (SB 1)	$2,966,339	$7,200,000	$6,521,400	-9.4%
Subtotal: Freeway Service Patrol Revenue	**$7,183,784**	**$14,829,237**	**$14,492,000**	-2.3%
Total Operating Revenue	**$11,459,309**	**$21,443,177**	**$21,346,000**	-0.5%

SAFE Operating Expense

Total operating expense $21.8M

- - Salaries & Benefits down for one project staff moved to another fund
- - General Ops increased due to insurance for cybersecurity
- - Anticipated additional consulting services both for FAP and FSP
- - Decreased callbox maintenance and marketing for FAP
- - Increased FSP towing contract increases with traffic increase

EXPENSE DETAIL

OPERATING EXPENSE DETAIL	Actual as of 2/28/2022	FY 2021-22 Budget	FY 2022-23 Draft	Change % Inc./(Dec.)	Change $ Inc./(Dec.)
I. SALARIES AND BENEFITS	**$967,420**	**$1,809,461**	**$1,456,386**	-19.5%	**-$242,463**
FAP	$461,229	$940,224	$857,737	-8.8%	-$62,303
FSP	$506,191	$869,237	$598,649	-31.1%	-$180,160
II. GENERAL OPERATIONS	**$180,517**	**$317,850**	**$443,217**	39.4%	**$125,367**
FAP	$117,504	$255,325	$327,759	28.4%	$72,434
FSP	$63,013	$62,525	$115,459	84.7%	$52,934
II. PROJECT CONSULTANT SERVICES	**$202,935**	**$760,000**	**$903,614**	18.9%	**$143,614**
FAP	$133,570	$655,000	$778,614	18.9%	$123,614
FSP	$69,365	$105,000	$125,000	19.0%	$20,000
II. PROJECT OPERATING CONTRACTS	**$9,545,767**	**$18,770,000**	**$18,903,500**	0.7%	**$133,500**
FAP	$454,420	$1,050,000	$878,500	-16.3%	-$171,500
FSP	$9,091,347	$17,720,000	$18,025,000	1.7%	$305,000
Total FAP	**$1,236,987**	**$3,055,766**	**$2,983,137**	-2.4%	**-$52,445**
Total FSP	**$9,732,855**	**$18,756,762**	**$18,869,986**	0.6%	**$203,652**
Total Operating Expense	**$10,969,842**	**$21,812,528**	**$21,853,124**	0.2%	**$151,207**

SAFE Capital Program

- Life to Date Capital Budget
  $ 9.1 million

- No new projects

Program	Funding Source	Life to Date thru FY 2021-22 Budget	FY 2022-23 SAFE RESO 69 Budget	Life to Date thru FY 2022-23 Budget
6306 FSP Data-AVL				
	CMAQ	0	0	0
	SAFE	2,270,000	0	2,270,000
	STBG	1,556,260	0	1,556,260
		3,826,260	**0**	**3,826,260**
6314 CBX Site Improvement				
	SAFE	2,744,331	0	2,744,331
		2,744,331	**0**	**2,744,331**
6320 Emergency/Major Incidents Program				
	SAFE	1,000,000	0	1,000,000
		1,000,000	**0**	**1,000,000**
6321 Incident Management Capital Program				
	SAFE	1,000,000	0	1,000,000
		1,000,000	**0**	**1,000,000**
6322 NEW Connected Bay Area Capital Program				
	SAFE	500,000	0	500,000
		500,000	**0**	**500,000**
		0	**0**	**0**
Total		**$9,070,591**	**$0**	**$9,070,591**

MTC SAFE Resolution No. 69

- Authorization to administer the MTC SAFE FY 2022-23 Budget
  - Adjustments within line-items but no overall increase to FY 2022-23 Budget without SAFE approval
  - Delegates contract and administrative approval to Operations Committee
  - Authorizes carryover and re-budgeting of all grants, contract and funds not completed during FY 2021
  - Designates reserves for budget, year-end expenses and operating reserve

FY 2022-23 Reserves (in thousands):

• Year-end Encumbrance	$	500
• Fixed Assets		250
• Operating reserve		10,673

Total Designations/Restricted	$	11,423
Unrestricted		9,527

Total Fund Balance	$	20,951