



# Metropolitan Transportation Commission

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Agenda

### Operations Committee

*Committee Members:*

*Carol Dutra-Vernaci, Chair      Damon Connolly, Vice Chair*

*Eddie Ahn, David Canepa, Victoria Fleming,  
Sam Liccardo, Libby Schaaf, and James P. Spering*

*Non-Voting Members: Dorene M. Giacomini and Vacant*

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Friday, October 8, 2021

9:35 AM

REMOTE

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In light of Governor Newsom's State of Emergency declaration regarding COVID-19 and in accordance with the recently signed Assembly Bill 361 allowing remote meetings, this meeting will be accessible via webcast, teleconference, and Zoom for all participants.

A Zoom panelist link for meeting participants will be sent separately to Committee members.

The meeting webcast will be available at <http://mtc.ca.gov/whats-happening/meetings>. Members of the public are encouraged to participate remotely via Zoom at the following link or phone number. Committee Members and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial \*9. When called upon, unmute yourself or dial \*6. In order to get the full Zoom experience, please make sure your application is up to date.

**Attendee Link:** <https://bayareametro.zoom.us/j/84374543314>

**iPhone One-Tap:** US: +14086380968,,84374543314# or +16699006833,,84374543314#

**Join by Telephone (for higher quality, dial a number based on your current location) US:** +1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799 or 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

**Webinar ID:** 843 7454 3314

**International numbers available:** <https://bayareametro.zoom.us/j/84374543314>

**Detailed instructions on participating via Zoom are available at:**

<https://mtc.ca.gov/how-provide-public-comment-board-meeting-zoom>

Members of the public may participate by phone or Zoom or may submit comments by email at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name and agenda item number in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

**1. Call to Order / Roll Call / Confirm Quorum**

*Quorum: A quorum of this body shall be a majority of its regular voting members (5).*

**2. Pledge of Allegiance / Acknowledgement of the Flag****3. Compensation Announcement – Clerk of the Committee****4. Consent Calendar**

- 4a. [21-1136](#) Approval of Operations Committee Minutes of the September 10, 2021 Meeting

**Action:** Committee Approval

**Attachments:** [4a\\_Sept 2021 Operations Meeting Minutes.pdf](#)

**5. Public Comment / Other Business**

*Committee Members and members of the public participating by Zoom wishing to speak should use the “raise hand” feature or dial \*9. When called upon, unmute yourself or dial \*6.*

**6. Adjournment / Next Meeting**

**The next meeting of the Operations Committee will be Friday, November 12, 2021 at 9:35 a.m. remotely and by webcast as appropriate depending on the status of any shelter in place orders. Any changes to the schedule will be duly noticed to the public.**

**Public Comment:** The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

MTC's Chair and Vice-Chair are ex-officio voting members of all standing Committees.



# Metropolitan Transportation Commission

Agenda Item 4a

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes - Draft

### Operations Committee

*Committee Members:*

*Carol Dutra-Vernaci, Chair      Damon Connolly, Vice Chair*

*Eddie Ahn, David Canepa, Victoria Fleming,  
Sam Liccardo, Libby Schaaf, and James P. Spering*

*Non-Voting Members: Dorene M. Giacomini and Vacant*

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Friday, September 10, 2021

9:35 AM

Board Room - 1st Floor (REMOTE)

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#### 1. Call to Order / Roll Call / Confirm Quorum

**Present:** 4 - Commissioner Liccardo, Commissioner Spering, Commissioner Ahn and Commissioner Canepa

**Absent:** 4 - Vice Chair Connolly, Chair Dutra-Vernaci, Commissioner Schaaf and Commissioner Fleming

Non-Voting Member Present: Commissioner Giacomini

Ex Officio Voting Members Present: Commission Chair Pedroza and Commission Vice Chair Josefowitz

Ad Hoc Non-Voting Member Present: Commissioner Worth

Commissioner Chair Pedroza was deputized to act as ex-officio voting member of the Committee in the absence of a quorum.

#### 2. Pledge of Allegiance / Acknowledgement of the Flag

#### 3. Compensation Announcement – Clerk of the Committee

#### 4. Consent Calendar

**Upon the motion by Commissioner Spering and second by Commissioner Liccardo, the Consent Calendar was unanimously approved. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Liccardo, Commissioner Spering, Commissioner Ahn, Commissioner Canepa and Pedroza

**Absent:** 4 - Vice Chair Connolly, Chair Dutra-Vernaci, Commissioner Schaaf and Commissioner Fleming

4a. [21-1052](#) Approval of Operations Committee Minutes of the July 9, 2021 Meeting

**Action:** Committee Approval

**Attachments:** [4a July 2021 Operations Meeting Minutes.pdf](#)

- 4b.**     [21-1058](#)     Contract Amendment - Interstate-880 (I-880) Integrated Corridor Management (ICM) North Segment Construction Management Services: MNS Engineers, Inc. (\$334,000)
- Action:**   Committee Approval
- Presenter:**   Emily Van Wagner
- Attachments:**   [4b\\_Contract Amendment-MNS Engineers.pdf](#)
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- 4c.**     [21-1074](#)     Fourth Quarter MTC Service Authority for Freeways and Expressways (SAFE) Financial Statements June 2021 (Unaudited)
- Action:**   Information
- Presenter:**   Raymond Woo
- Attachments:**   [4c 4th Quarter SAFE Financial Statements FY21.pdf](#)
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- 4d.**     [21-1075](#)     Contract - Construction Management Services for West Grand Avenue On-Ramp Bus/High-Occupancy Vehicle (HOV) Lane Extension Project: WSP USA, Inc. (\$450,000)
- Action:**   Committee Approval
- Presenter:**   Cathy Chea
- Attachments:**   [4d\\_Contract\\_CM Services for West Grand Bus HOV Lane Ext\\_WSP.pdf](#)
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- 4e.**     [21-1076](#)     Contract Amendment - Clipper® Customer Research, Education and Outreach: MIG, Inc. (\$1,500,000)
- Action:**   Committee Approval
- Presenter:**   Lysa Hale
- Attachments:**   [4e\\_Contract Amendment MIG.pdf](#)

## 5. Approval

- 5a. [21-1082](#) Partnership Agreements - MTC SHIFT: California State University, East Bay (\$134,250), Intuit, Inc. (\$150,375), Kaiser Foundation Hospital (\$141,750), Oath Holdings Inc. [aka Yahoo] (\$42,450), Regents of the University of California Berkeley (\$54,750)

Request for approval of employer partnership agreements to fund commute management platforms for 12 to 36 months to manage parking demand and reduce single-occupancy vehicle travel.

**Action:** Committee Approval

**Presenter:** Michelle Go

**Attachments:** [5a PartnershipAgreements\\_MTCSHIFT\\_REV.pdf](#)

Roland Lebrun spoke on this item.

**Upon the motion by Commissioner Spering and second by Commissioner Ahn, the Partnership Agreements - MTC SHIFT: California State University, East Bay (\$134,250), Intuit, Inc. (\$150,375), Kaiser Foundation Hospital (\$141,750), Oath Holdings Inc. [aka Yahoo] (\$42,450), Regents of the University of California Berkeley (\$54,750) was approved. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Liccardo, Commissioner Spering, Commissioner Ahn, Commissioner Canepa and Pedroza

**Absent:** 4 - Vice Chair Connolly, Chair Dutra-Vernaci, Commissioner Schaaf and Commissioner Fleming

- 5b. [21-1048](#) Transit Transformation Action Plan

Blue Ribbon Transit Recovery Task Force's Transit Transformation Action Plan.

**Action:** Receive and Support

**Presenter:** Therese W. McMillan and Melanie Choy

**Attachments:** [5b Blue Ribbon Action Plan.pdf](#)

Clarence Fischer spoke on this item.

Adina Levin spoke on this item.

David E. Hudson, Mayor of the City of San Ramon spoke on this item.

**Upon the motion by Commissioner Spering and second by Commissioner Liccardo, the Blue Ribbon Transit Recovery Task Force's Transit Transformation Action Plan was received and referred to the Commission with a support position. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Liccardo, Commissioner Spering, Commissioner Ahn, Commissioner Canepa and Pedroza

**Absent:** 4 - Vice Chair Connolly, Chair Dutra-Vernaci, Commissioner Schaaf and Commissioner Fleming

## **6. Public Comment / Other Business**

Roland Lebrun was called to speak.  
Clarence Fischer was called to speak.  
Adina Levin was called to speak.

## **7. Adjournment / Next Meeting**

**The next meeting of the Operations Committee will be Friday, October 8, 2021 at 9:35 a.m. remotely and by webcast as appropriate depending on the status of any shelter in place orders. Any changes to the schedule will be duly noticed to the public.**