



# Metropolitan Transportation Commission

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Agenda

### Service Authority for Freeways and Expressways

*Alfredo Pedroza, Vice Chair    Nick Josefowitz, Vice Chair*

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Wednesday, June 23, 2021

9:40 AM

Board Room – 1st Floor (REMOTE)

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The Service Authority for Freeways and Expressways is scheduled to meet on Wednesday, June 23, 2021 at 9:40 a.m., or immediately following the 9:35 a.m. Commission meeting, in the Bay Area Metro Center (Remotely). In light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 and the Guidance for Gatherings issued by the California Department of Public Health, the meeting will be conducted via webcast, teleconference, and Zoom for committee, commission, or board members who will participate in the meeting from individual remote locations. A Zoom panelist link for meeting participants will be sent separately to committee, commission, or board members.

The meeting webcast will be available at  
<https://mtc.ca.gov/whats-happening/meetings/live-webcasts>.

Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Attendee Link: <https://bayareametro.zoom.us/j/87000624647>

iPhone One-tap: US: +16699006833,,87000624647# or +14086380968,,87000624647#

Join by Telephone (for higher quality, dial a number based on your current location) US:

+1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or

+1 253 215 8782 or +1 646 876 9923 or +1 301 715 8592 or

+1 312 626 6799 or 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 870 0062 4647

International numbers available: <https://bayareametro.zoom.us/j/kwWhdUbhU>

Detailed instructions on participating via Zoom are available at:

<https://mtc.ca.gov/how-provide-public-comment-board-meeting-zoom>. Committee members and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial "\*9". In order to get the full Zoom experience, please make sure your application is up to date.

Members of the public may participate by phone or Zoom or may submit comments by email at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

## 1. Call to Order / Roll Call / Confirm Quorum

*Quorum: A quorum of this Authority shall be a majority of its regular voting members (10).*

## 2. Chair's Report (Pedroza)

## 3. Consent Calendar

- 3a. [21-0788](#) Minutes of the June 24, 2020 meeting

Action: Authority Approval

Attachments: [3a - 21-0788 - 06-24-2020 MTC SAFE Minutes.pdf](#)

## 4. Operations Committee Report (Dutra-Vernaci)

- 4a. [21-0779](#) MTC Service Authority for Freeways and Expressways (SAFE) Resolution No. 68: Fiscal Year 2021-22 Operating and Capital Budget

A request for Authority approval of MTC SAFE Resolution No. 68, the MTC SAFE FY 2021-22 Operating and Capital Budgets.

Action: Authority Approval

Attachments: [4a - 21-0779 - 2021 SAFE Budget Reso FY21-22.pdf](#)  
[4a - 21-0779 - 2021 SAFE Budget Reso FY21-22 Presentation.pdf](#)

## 5. Public Comment / Other Business

## 6. Adjournment / Next Meeting

The next meeting of the MTC Service Authority for Freeways and Expressway will be held at the call of the Chair in the Board Room, 1st Floor, Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105 (remotely and by webcast as appropriate depending on the status of any shelter in place orders).

**Public Comment:** The public is encouraged to comment on agenda items at Commission meetings by completing a request-to-speak card (available from staff) and passing it to the Commission secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Commission may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Commission meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Commission members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Commission. Actions recommended by staff are subject to change by the Commission.



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

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**File #:** 21-0788      **Version:** 1      **Name:**

**Type:** Minutes      **Status:** Authority Approval

**File created:** 5/7/2021      **In control:** Service Authority for Freeways and Expressways

**On agenda:** 6/23/2021      **Final action:**

**Title:** Minutes of the June 24, 2020 meeting

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [3a - 21-0788 - 06-24-2020 MTC SAFE Minutes.pdf](#)

Date	Ver.	Action By	Action	Result
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### Subject:

Minutes of the June 24, 2020 meeting

### Recommended Action:

Authority Approval



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes

### Service Authority for Freeways and Expressways

*Scott Haggerty, Vice Chair    Alfredo Pedroza, Vice Chair*

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Wednesday, June 24, 2020

9:50 AM

Board Room – 1st Floor (REMOTE)

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#### Call Remote Meeting to Order

#### 1. Roll Call / Confirm Quorum

**Present:** 15 - Commissioner Ahn, Commissioner Bruins, Commissioner Cortese, Commissioner Dutra-Vernaci, Commissioner Glover, Chair Haggerty, Commissioner Josefowitz, Commissioner Liccardo, Commissioner Mackenzie, Commissioner Papan, Vice Chair Pedroza, Commissioner Rabbitt, Commissioner Ronen, Commissioner Sperling and Commissioner Worth

**Absent:** 3 - Commissioner Connolly, Commissioner Schaaf and Commissioner Slocum

Non-Voting Commissioners Present: Commissioner Giacomini and Commissioner Stracner

Non-Voting Commissioner Absent: Commissioner Tavares

#### 2. Chair's Report (Haggerty)

#### 3. Consent Calendar

**Upon the motion by Vice Chair Pedroza and the second by Commissioner Papan, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 15 - Commissioner Ahn, Commissioner Bruins, Commissioner Cortese, Commissioner Dutra-Vernaci, Commissioner Glover, Chair Haggerty, Commissioner Josefowitz, Commissioner Liccardo, Commissioner Mackenzie, Commissioner Papan, Vice Chair Pedroza, Commissioner Rabbitt, Commissioner Ronen, Commissioner Sperling and Commissioner Worth

**Absent:** 3 - Commissioner Connolly, Commissioner Schaaf and Commissioner Slocum

**3a.**     [20-0826](#)     Minutes of the March 25, 2020 meeting

**Action:** Authority Approval

#### 4. Operations Committee Report (Cortese)

**4a.**     [20-0800](#)     MTC SAFE Resolution No. 66: Fiscal Year 2020-21 Operating and Capital Budget

A request for approval of MTC SAFE Resolution No. 66: Fiscal Year 2020-21 Operating and Capital Budget.

**Action:** Authority Approval

**Upon the motion by Chair Haggerty and the second by Commissioner Bruins, the Authority unanimously adopted MTC SAFE Resolution No. 66: Fiscal Year 2020-21 Operating and Capital Budget. The motion carried by the following vote:**

**Aye:** 15 - Commissioner Ahn, Commissioner Bruins, Commissioner Cortese, Commissioner Dutra-Vernaci, Commissioner Glover, Chair Haggerty, Commissioner Josefowitz, Commissioner Liccardo, Commissioner Mackenzie, Commissioner Papan, Vice Chair Pedroza, Commissioner Rabbitt, Commissioner Ronen, Commissioner Sperring and Commissioner Worth

**Absent:** 3 - Commissioner Connolly, Commissioner Schaaf and Commissioner Slocum

**5. Public Comment / Other Business**

**6. Adjournment / Next Meeting:**

**The next meeting of the MTC Service Authority for Freeways and Expressway will be held at the call of the Chair in the Board Room, 1st Floor, Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105.**



# Metropolitan Transportation Commission

375 Beale Street, Suite 800  
San Francisco, CA 94105

## Legislation Details (With Text)

**File #:** 21-0779      **Version:** 1      **Name:**  
**Type:** Report      **Status:** Authority Approval  
**File created:** 5/6/2021      **In control:** Operations Committee  
**On agenda:** 6/11/2021      **Final action:**  
**Title:** MTC Service Authority for Freeways and Expressways (SAFE) Resolution No. 68: Fiscal Year 2021-22 Operating and Capital Budget

A request for Authority approval of MTC SAFE Resolution No. 68, the MTC SAFE FY 2021-22 Operating and Capital Budgets.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [4a - 21-0779 - 2021 SAFE Budget Reso FY21-22.pdf](#)  
[4a - 21-0779 - 2021 SAFE Budget Reso FY21-22 Presentation.pdf](#)  
[5a 2021 SAFE Budget-Res. 68. FY21-22.pdf](#)

Date	Ver.	Action By	Action	Result
6/11/2021	1	Operations Committee		

**Subject:**

MTC Service Authority for Freeways and Expressways (SAFE) Resolution No. 68: Fiscal Year 2021-22 Operating and Capital Budget

A request for Authority approval of MTC SAFE Resolution No. 68, the MTC SAFE FY 2021-22 Operating and Capital Budgets.

**Presenter:**

Raymond Woo

**Recommended Action:**

Authority Approval

**Attachments:**

**Metropolitan Transportation Commission  
Service Authority for Freeways and Expressways  
Operations Committee**

June 11, 2021

Agenda Item 5a

**MTC Service Authority for Freeways and Expressways (SAFE) Resolution No. 68:  
Fiscal Year 2021-22 Operating and Capital Budget**

**Subject:** A request that the Committee refer to the Authority for approval, MTC SAFE Resolution No. 68, the MTC SAFE FY 2021-22 Operating and Capital Budgets.

**Background:** SAFE operates the Freeway Assist Program (FAP) and the Freeway Service Patrol (FSP). The FAP provides callbox services along with the roadside, while FSP provides vehicle towing services.

The SAFE budget, as proposed, will have a slight operating deficit of \$369,000, which will be covered from available reserves of approximately \$12.5 million at the end of FY 2019-20. Total operating revenue for the proposed FY 2021-22 SAFE Budget is \$21.4 million, up \$376,000, or 1.8%. Total operating expenses for the proposed FY 2021-22 Operating Budget are \$21.8 million, up approximately 1.8% from FY 2020-21. There are no new positions, however one position was shifted from another fund to support SAFE. The slightly higher expenses created the operating deficit, similar to FY 2020-21.

**Operating Revenue**

SAFE is primarily funded through specialized revenue utilized to assist motorists on the local roads. The main sources of revenue are DMV Registration Fees as well as State Local Assistance and Senate Bill 1 (SB1). Major funding sources are listed below (in millions):

	<u>FY 2020-21</u>	<u>FY 2021-22</u>
DMV Registration Fees	\$6.40	\$6.60
State Local Assistance (LAP)	7.20	7.60
SB 1	7.40	7.20
Other	.07	--

The SAFE funding sources combined are relatively stable with only a 1.8% differential between the FY 2020-21 and FY 2021-22 budgets, respectively.



### Operating Expense

The proposed operating expenses for FY 2021-22 are \$21.8 million, up from \$21.4 million in FY 2020-21, less than 2%. Highlights include:

• Salaries & Benefits One position moved from another fund.	+ \$352,000
• Overhead Increased overhead from position change.	+ \$138,000
• Freeway Service Patrol Slight decrease to Contracts	-\$270,000

The SAFE Budget as proposed will continue the important program of assisting motorists and reducing congestion in the region.

### Capital Projects

We propose to transfer \$1.5 million to capital projects. The two new projects are:

- 1) Incident Management \$1.0 million
- 2) Connected Bay Area \$0.5 million

The \$1.5 million transfer will bring the total capital programming to just over \$9 million.

### SAFE Operating Reserves

The goal of all MTC operating funds is to maintain fully funded reserves as necessary to meet contractual and liquidity needs as well as economic uncertainties. At SAFE, the restricted reserves are set equal to six months of operating revenue.

The total SAFE designated reserve was just over \$12.5 million at the close of FY 2019-20.

The projection for FY 2021-22 is \$11.8 million with about \$10.6 million (50% of budgeted operating revenue) designated and restricted to cover the projected FY 2021-22 deficit, contractual and project budgets, as well as \$8.3 million designated as an operating reserve. The reserve balance, \$1.2 million (10%) is undesignated and available for further programming. However, no changes to the reserve designations are possible without future SAFE approval.

Table 1 (in thousands)


Description	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Actual</u>	<u>FY 2020-21</u> <u>Budget</u>	<u>FY 2021-22</u> <u>Budget</u>
<b>Total Reserve for:</b>					
Encumbrances	500	500	500	500	500
Fixed Assets	38	29	16	250	250
Transfer to MTC/Other	1,740	5,416	2,669	1,100	50
Transfer to Capital Projects	300	331	1,479	0	1,500
Net Pension Liability	601	0	0	0	0
Operating Reserve	0	0	0	4,186	8,322
<b>Total Restricted</b>	3,179	6,276	4,664	6,036	10,622
Unrestricted Balance	11,975	7,614	7,884	6,148	1,193
<b>Total Reserves</b>	\$15,154	\$13,890	\$12,548	\$12,184	\$11,815

**SAFE Resolution No. 68**

SAFE Resolution No. 68 establishes the operating rules for administration of the SAFE Budget. The resolution also designates restricted reserves to be applied as detailed in the table above.

**Recommendation:** Staff requests that the Committee refer SAFE Resolution No. 68 authorizing the SAFE Operating and Capital Budgets for FY 2021-22 to the SAFE Authority for approval.

**Attachments:** Attachment A: MTC SAFE Resolution No. 68: FY 2021-22 Operating and Capital Budgets  
Attachment B: PowerPoint

  
Therese W. McMillan

Date: June 23, 2021  
W.I.: 6031, 6032  
Referred by: Operations

ABSTRACT

SAFE Resolution No. 68

This resolution approves the SAFE Operating and Capital Budgets for FY 2021-22 Budget for the Metropolitan Transportation Commission Service Authority for Freeways and Expressways (SAFE).

Further discussion of the SAFE Budget is contained in the Operations Committee Summary Sheet dated June 11 2021.

Date: June 23, 2021  
W.I.: 6031, 6032  
Referred by: Operations

RE: Metropolitan Transportation Commission Service Authority for Freeways and Expressways' Operating and Capital Budgets for FY 2021-22

METROPOLITAN TRANSPORTATION COMMISSION  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS

SAFE RESOLUTION NO. 68

WHEREAS, SAFE Resolution No. 1 established a Metropolitan Transportation Commission Service Authority for Freeways and Expressways (MTC SAFE or SAFE) pursuant to Streets and Highways Code §§ 2550-2556, which provides for the design, installation, operation and maintenance of a motorist aid call box system in any of the Bay Area counties that elect to join SAFE; and

WHEREAS, SAFE staff has prepared a budget setting forth the anticipated revenues and expenditures of the SAFE for FY 2021-22; and

WHEREAS, the final draft SAFE budget for FY 2021-22 was reviewed and recommended by the Metropolitan Transportation Commission Operations Committee (the "Operations Committee") for approval; now, therefore, be it

RESOLVED, the SAFE operating and capital budgets for FY 2021-22, prepared in accordance with generally accepted accounting principles, attached hereto as Attachment A and incorporated herein as though set forth in full, is approved, and be it further

RESOLVED, that the Executive Director or designee may approve adjustments among line items in the SAFE operating budget for FY 2021-22, provided that there shall be no increase in the overall SAFE operating budget without prior approval of SAFE; and be it further

RESOLVED, that SAFE delegates to its Operations Committee the authority to approve all contracts and expenditures in SAFE's Budget for FY 2021-22, providing that there shall be no increase in the overall budget without prior approval of SAFE; and be it further

RESOLVED, that SAFE's Executive Director, or the responsible staff person designated by the Executive Director, shall submit written requests to the Operations Committee for approval of consultants, professional services, and expenditures authorized in the SAFE Budget for FY 2021-22; and be it further

RESOLVED, that SAFE's Executive Director and Chief Financial Officer are authorized to carry over and re-budget all grants, contracts and funds properly budgeted in the prior fiscal year for which expenditures were budgeted and encumbered and which will take place in FY 2021-22; and be it further

RESOLVED, that SAFE'S Executive Director and Chief Financial Officer are directed to restrict and reserve funds for year-end encumbrances, fixed assets, operating and capital transfers included in the adopted budget, pension liabilities as well as an operating reserve equivalent to six months operating revenue and except for items included in the adopted budget, no use of the reserve is authorized without approval of SAFE; and be it further

RESOLVED, SAFE authorizes the use of SAFE funds for cash flow purposes as an advance on authorized expenditures until the expenditure has been reimbursed; and be it further

RESOLVED, that SAFE's Executive Director, or the responsible staff person designated by the Executive Director, shall furnish the Operations Committee with a quarterly financial report to reflect budgeted and actual income, expenditures, obligations for professional and consultant services and such other information and data as may be requested by the Operations Committee.

METROPOLITAN TRANSPORTATION  
COMMISSION SERVICE AUTHORITY FOR  
FREEWAYS AND EXPRESSWAYS

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Alfredo Pedroza, Chair

The above resolution was entered into by the Metropolitan Transportation Commission Service Authority for Freeways and Expressways at a regular meeting of the Authority held in San Francisco, California and at other remote locations, on June 23, 2021.

Date: June 23, 2021  
W.I.: 6031, 6032  
Referred by: Operations  
Attachment A  
SAFE Resolution No. 68

FY 2021-22 SAFE Budget

SAFE Resolution No. 68

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
FY 2021-22 OPERATING AND CAPITAL BUDGET**

Date: June 23, 2021

SAFE: WI 6031, 6032

**SAFE RESOLUTION NO. 88**

**ATTACHMENT A: TABLE OF CONTENTS**

SAFE Operating Program	Page 2
SAFE Capital Program	Page 6



## SAFE Resolution No. 68

## Revenue and Expense Summary

OPERATING REVENUE/EXPENSE	Actual as of 12/31/2020	FY 2020-21 Budget	FY 2021-22 Budget	Percent Change	Change \$ Inc./Dec.
Freeway Assist Program	\$3,349,090	\$6,442,000	\$6,613,940	2.7%	\$171,940
FSP	\$4,565,859	\$14,625,000	\$14,829,237	1.4%	\$204,237
<b>Subtotal Operating Revenue</b>	<b>\$7,914,949</b>	<b>\$21,067,000</b>	<b>\$21,443,177</b>	<b>1.8%</b>	<b>\$376,177</b>
Freeway Assist Program	\$733,691	\$2,762,900	\$3,055,766	10.6%	\$292,866
FSP	\$6,177,408	\$18,668,000	\$18,756,762	0.5%	\$88,762
<b>Subtotal Operating Expense</b>	<b>\$6,911,099</b>	<b>\$21,430,900</b>	<b>\$21,812,528</b>	<b>1.8%</b>	<b>\$381,628</b>
<b>Operating Surplus (Shortfall) before Transfer</b>	<b>\$745,175</b>	<b>(\$363,900)</b>	<b>(\$369,351)</b>	<b>1.5%</b>	<b>(\$5,451)</b>
<b>Transfers Out</b>	<b>\$258,675</b>	<b>\$1,100,000</b>	<b>\$1,550,000</b>	<b>40.9%</b>	<b>\$450,000</b>
<b>Total Operating Surplus (Shortfall)</b>	<b>\$486,500</b>	<b>(\$1,463,900)</b>	<b>(\$1,919,351)</b>	<b>31.1%</b>	<b>(\$455,451)</b>
<b>Transfer In from Reserve</b>	<b>\$0</b>	<b>\$1,463,900</b>	<b>\$1,919,351</b>	<b>31.1%</b>	<b>\$455,451</b>

## REVENUE DETAIL

OPERATING REVENUE	Actual as of 12/31/2020	FY 2020-21 Budget	FY 2021-22 Budget	Percent Change	Change \$ Inc./Dec.
<b>FREEWAY ASSIST PROGRAM REVENUE</b>					
DMV (Annual Vehicle Registration Fees)	\$3,329,911	\$6,402,000	\$6,609,940	3.2%	\$207,940
Interest	\$3,360	\$40,000	\$4,000	-90.0%	(\$36,000)
Other Revenue	\$15,819	\$0	\$0	0.0%	\$0
<b>Subtotal: Freeway Assist Program Revenue</b>	<b>\$3,349,090</b>	<b>\$6,442,000</b>	<b>\$6,613,940</b>	<b>2.7%</b>	<b>\$171,940</b>
<b>FSP REVENUE</b>					
State Local Assistance Program (LAP)	\$2,372,978	\$7,200,000	\$7,629,237	6.0%	\$429,237
Road Repair & Accountability Act (SB 1)	\$2,192,881	\$7,425,000	\$7,200,000	-3.0%	(\$225,000)
<b>Subtotal: FSP Revenue</b>	<b>\$4,565,859</b>	<b>\$14,625,000</b>	<b>\$14,829,237</b>	<b>1.4%</b>	<b>\$204,237</b>
<b>Total Operating Revenue</b>	<b>\$7,914,949</b>	<b>\$21,067,000</b>	<b>\$21,443,177</b>	<b>1.8%</b>	<b>\$376,177</b>

## SAFE Resolution No. 68

EXPENSE DETAIL					
<b>OPERATING EXPENSE</b>					
I. Salaries and Benefits	Actual as of 12/31/2020	FY 2020-21 Budget	FY 2021-22 Budget	Percent Change	Change \$ Inc./Dec.)
Freeway Assist Program	\$243,563	\$542,100	\$634,128	17.0%	\$92,028
FSP Project	\$162,690	\$319,000	\$579,259	81.6%	\$260,259
II. General Operations					
Freeway Assist Program	\$320,261	\$740,800	\$716,638	-3.3%	(\$24,162)
FSP Project	\$139,687	\$234,000	\$352,503	50.6%	\$118,503
III. Consultant Services					
Freeway Assist Program	\$80,272	\$500,000	\$655,000	31.0%	\$155,000
FSP Project	\$40,013	\$125,000	\$105,000	-16.0%	(\$20,000)
IV. Operating Contracts					
Freeway Assist Program	\$89,595	\$980,000	\$1,050,000	7.1%	\$70,000
FSP Project	\$5,835,018	\$17,990,000	\$17,720,000	-1.5%	(\$270,000)
<b>Freeway Assist Program Operating Expense</b>	<b>\$733,691</b>	<b>\$2,762,900</b>	<b>\$3,055,766</b>	<b>10.6%</b>	<b>\$292,866</b>
<b>FSP Operating Expense</b>	<b>\$6,177,408</b>	<b>\$18,668,000</b>	<b>\$18,756,762</b>	<b>0.5%</b>	<b>\$88,762</b>
<b>Total Operating Expense</b>	<b>\$6,911,099</b>	<b>\$21,430,900</b>	<b>\$21,812,528</b>	<b>1.8%</b>	<b>\$381,628</b>
<b>TRANSFERS</b>					
<b>TRANSFERS OUT</b>					
Transfers Out to MTC					
MTC (1161, Bay Area Regional Architecture)		\$250,000	\$0	-100.0%	(\$250,000)
MTC (1223, Transportation Management Systems)		\$25,000	\$0	-100.0%	(\$25,000)
MTC (1224, Regional Travel Info Systems)		\$300,000	\$50,000	-83.3%	(\$250,000)
MTC (1235, Incident Management)		\$275,000	\$0	-100.0%	(\$275,000)
MTC (1237, I-880 Corridor Operations)		\$250,000	\$0	-100.0%	(\$250,000)
Total Transfers Out to MTC Op. Budget	\$258,675	\$1,100,000	\$50,000	-95.5%	(\$1,050,000)
Transfer Out to SAFE Capital	\$0	\$0	\$1,500,000	100%	\$1,500,000
<b>Total Transfers Out</b>	<b>\$258,675</b>	<b>\$1,100,000</b>	<b>\$1,550,000</b>	<b>40.9%</b>	<b>\$450,000</b>
<b>Total Expense and Transfers</b>	<b>\$7,169,774</b>	<b>\$22,530,900</b>	<b>\$23,362,528</b>	<b>3.7%</b>	<b>\$831,628</b>

## SAFE Resolution No. 68

I. SALARIES AND BENEFITS EXPENSE					
	Actual as of 12/31/2020	FY 2020-21 Budget	FY 2021-22 Budget	Percent Change	Change \$ Inc./ (Dec.)
<b>FREEWAY ASSIST PROGRAM</b>					
Salaries and Benefits	\$232,474	\$531,000	\$611,456	15.2%	\$80,456
Temporary Assistance	\$11,089	\$11,100	\$22,672	104.3%	\$11,572
<b>Freeway Assist Program Subtotal</b>	<b>\$243,563</b>	<b>\$542,100</b>	<b>\$634,128</b>	<b>17.0%</b>	<b>\$92,028</b>
<b>FREEWAY SERVICE PATROL</b>					
Salaries and Benefits	\$162,690	\$319,000	\$579,259	81.6%	\$260,259
<b>FSP Subtotal</b>	<b>\$162,690</b>	<b>\$319,000</b>	<b>\$579,259</b>	<b>81.6%</b>	<b>\$260,259</b>
<b>Total Salaries and Benefits</b>	<b>\$406,253</b>	<b>\$861,100</b>	<b>\$1,213,387</b>	<b>40.9%</b>	<b>\$352,287</b>
II. GENERAL OPERATIONS EXPENSE					
	Actual as of 12/31/2020	FY 2020-21 Budget	FY 2021-22 Budget	Percent Change	Change \$ Inc./ (Dec.)
<b>FREEWAY ASSIST PROGRAM</b>					
Office Operations (meals, postage, printing)	\$0	\$14,000	\$14,000	0.0%	\$0
Travel/Training	\$0	\$9,000	\$11,000	22.2%	\$2,000
Freeway Assist overhead	\$139,245	\$288,000	\$306,096	6.3%	\$18,096
Data Security Improvements/HW Transition	\$352	\$40,000	\$50,000	25.0%	\$10,000
Legislative advocacy	\$0	\$0	\$50,000	100.0%	\$50,000
Professional Memberships	\$4,385	\$9,800	\$9,800	0.0%	\$0
Insurance	\$44,769	\$55,000	\$51,525	-6.3%	(\$3,475)
Audit	\$50,658	\$65,000	\$69,000	6.2%	\$4,000
<b>Freeway Assist Program Subtotal w/o Depreciation</b>	<b>\$239,409</b>	<b>\$480,800</b>	<b>\$561,421</b>	<b>16.8%</b>	<b>\$80,621</b>
<b>FREEWAY SERVICE PATROL</b>					
Travel/Training	\$1,908	\$9,000	\$11,000	22.2%	\$2,000
FSP Overhead	\$93,010	\$170,000	\$289,978	70.6%	\$119,978
Insurance	\$44,769	\$55,000	\$51,525	-6.3%	(\$3,475)
<b>FSP Subtotal w/o Depreciation</b>	<b>\$139,687</b>	<b>\$234,000</b>	<b>\$352,503</b>	<b>50.6%</b>	<b>\$118,503</b>
<b>Total General Operations w/o Depreciation</b>	<b>\$379,096</b>	<b>\$714,800</b>	<b>\$913,924</b>	<b>27.9%</b>	<b>\$199,124</b>
<b>FREEWAY ASSIST PROGRAM</b>					
Office depreciation	\$80,852	\$260,000	\$155,217	-40.3%	(\$104,783)
<b>FREEWAY SERVICE PATROL</b>					
Office depreciation	\$0	\$0	\$0	0.0%	\$0
<b>Freeway Assist Program Subtotal with Depreciation</b>	<b>\$320,261</b>	<b>\$740,800</b>	<b>\$716,638</b>	<b>-3.3%</b>	<b>-\$24,162</b>
<b>FSP Subtotal with Depreciation</b>	<b>\$139,687</b>	<b>\$234,000</b>	<b>\$352,503</b>	<b>50.6%</b>	<b>\$118,503</b>
<b>Total General Operations with Depreciation</b>	<b>\$459,948</b>	<b>\$974,800</b>	<b>\$1,069,141</b>	<b>9.7%</b>	<b>\$94,341</b>

## SAFE Resolution No. 68

## III. PROJECT CONSULTANT SERVICES EXPENSE

	Actual as of 12/31/2020	FY 2020-21 Budget	FY 2021-22 Budget	Percent Change	Change \$ Inc./ (Dec.)	
<b>FREEWAY ASSIST PROGRAM</b>						
Transportation Asset-EOC Platform (STIR project)	\$0	\$100,000	\$100,000	0.0%	\$0	L14
Emergency Management	\$80,272	\$350,000	\$400,000	14.3%	\$50,000	L15
Connected Bay Area Strategic Plan	\$0	\$0	\$150,000	100.0%	\$150,000	L16
Consultant (Other)	\$0	\$50,000	\$5,000	-90.0%	(\$45,000)	L17
<b>Freeway Assist Program Subtotal</b>	<b>\$80,272</b>	<b>\$500,000</b>	<b>\$655,000</b>	<b>31.0%</b>	<b>\$155,000</b>	
<b>FREEWAY SERVICE PATROL</b>						
Information/Data Management	\$40,013	\$100,000	\$100,000	0.0%	\$0	L18
Consultant (Other)	\$0	\$25,000	\$5,000	-80.0%	(\$20,000)	L19
<b>FSP Subtotal</b>	<b>\$40,013</b>	<b>\$125,000</b>	<b>\$105,000</b>	<b>-16.0%</b>	<b>-\$20,000</b>	
<b>Total Consultant Expense</b>	<b>\$120,285</b>	<b>\$625,000</b>	<b>\$760,000</b>	<b>21.6%</b>	<b>\$135,000</b>	

## IV. PROJECT OPERATING CONTRACTS EXPENSE

	Actual as of 12/31/2020	FY 2020-21 Budget	FY 2021-22 Budget	Percent Change	Change \$ Inc./ (Dec.)	
<b>FREEWAY ASSIST PROGRAM</b>						
CHP Administrative Services	\$0	\$25,000	\$0	-100.0%	(\$25,000)	L20
Freeway Assist Telcommunication Services	\$40,020	\$100,000	\$150,000	50.0%	\$50,000	L21
Call Box Repairs/Maintenance/Vandalism	\$49,575	\$400,000	\$300,000	-25.0%	(\$100,000)	L22
Private Call Center	\$0	\$75,000	\$65,000	-13.3%	(\$10,000)	L23
Incident Management Program	\$0	\$120,000	\$225,000	100.0%	\$105,000	L24
Marketing/Incentives	\$0	\$0	\$60,000		\$60,000	L25
SAFETY Corridor Programs (SAFE on 17)	\$0	\$100,000	\$100,000	0.0%	\$0	L26
Emergency Operations Telecommunications	\$0	\$150,000	\$150,000	0.0%	\$0	L27
Freeway Assist Operations	\$0	\$10,000	\$0	-100.0%	(\$10,000)	L28
<b>Freeway Assist Program Subtotal</b>	<b>\$89,595</b>	<b>\$980,000</b>	<b>\$1,050,000</b>	<b>7.1%</b>	<b>\$70,000</b>	
<b>FREEWAY SERVICE PATROL</b>						
FSP Tow Service	\$5,715,622	\$17,000,000	\$17,200,000	1.2%	\$200,000	L27
CHP Funding Agreement	\$29,392	\$625,000	\$215,000	-65.6%	(\$410,000)	L28
In-vehicle Maintenance	\$5,638	\$100,000	\$85,000	-15.0%	(\$15,000)	L29
FSP Telecommunication Services	\$84,129	\$100,000	\$135,000	35.0%	\$35,000	L30
Equipment Replacement (hardware & warranties)	\$0	\$60,000	\$20,000	-66.7%	(\$40,000)	L31
System Improvement (software & website)	\$0	\$30,000	\$15,000	-50.0%	(\$15,000)	L32
FSP General Operations	\$237	\$75,000	\$50,000	-33.3%	(\$25,000)	L33
<b>FSP Subtotal</b>	<b>\$5,835,018</b>	<b>\$17,990,000</b>	<b>\$17,720,000</b>	<b>-1.5%</b>	<b>(\$270,000)</b>	
<b>Total Operating Contracts Expense</b>	<b>\$5,924,613</b>	<b>\$18,970,000</b>	<b>\$18,770,000</b>	<b>-1.1%</b>	<b>-\$200,000</b>	

**SAFE CAPITAL PROGRAM****Fiscal Year 2021-22****SAFE Resolution No. 68**

		Actual Thru Dec 2020	Life to Date thru FY 2020-21	FY 2021-22 SAFE RES 68	Life to Date thru FY 2021-22
Program	Funding Source	Actual	Budget	Budget	Budget
<b>6306 FSP Data-AVL</b>					
	CMAQ	0	0	0	0
	SAFE	1,351,933	2,270,000	0	2,270,000
	STP	1,109,531	1,556,260	0	1,556,260
		<b>2,461,464</b>	<b>3,826,260</b>	<b>0</b>	<b>3,826,260</b>
<b>6314 CBX Site Improvement</b>					
	SAFE	1,373,812	2,744,331	0	2,744,331
		<b>1,373,812</b>	<b>2,744,331</b>	<b>0</b>	<b>2,744,331</b>
<b>6320 Emergency/Major Incidents Program</b>					
	SAFE	82,781	1,000,000	0	1,000,000
		<b>82,781</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>
<b>63XX NEW Incident Management Capital Program</b>					
	SAFE			1,000,000	1,000,000
				<b>1,000,000</b>	<b>1,000,000</b>
<b>63XX NEW Connected Bay Area Capital Program</b>					
	SAFE			500,000	500,000
				<b>500,000</b>	<b>500,000</b>
<b>Total</b>		<b>\$3,918,057</b>	<b>\$7,570,591</b>	<b>\$1,500,000</b>	<b>\$9,070,591</b>

SAFE Capital Funds (+/-)

\$1,500,000

SAFE Funds from Operating Reserve

\$1,500,000

# **MTC SAFE PROPOSED FY 2021-22 BUDGET**

June 11, 2021

# SURFACE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE)

## FY 2022 OPERATING BUDGET

- Two Programs
  - Freeway Assist (callbox)
  - Freeway Service Patrol (FSP – tow trucks)
- Revenue  
\$21.4M up 1.8%
- Expense  
\$21.8M up 1.8%
- Slight operating deficit covered from \$13.0M reserve - \$2.8M undesignated

Revenue and Expense Summary					
	Actual as of 12/31/2020	FY 2020-21 Budget	FY 2021-22 Budget	Percent Change	Change \$ Inc./ (Dec.)
<b>OPERATING REVENUE/EXPENSE</b>					
Freeway Assist Program	\$3,349,090	\$6,442,000	\$6,613,940	2.7%	\$171,940
FSP	\$4,565,859	\$14,625,000	\$14,829,237	1.4%	\$204,237
<b>Subtotal Operating Revenue</b>	<b>\$7,914,949</b>	<b>\$21,067,000</b>	<b>\$21,443,177</b>	<b>1.8%</b>	<b>\$376,177</b>
Freeway Assist Program	\$733,691	\$2,762,900	\$3,055,766	10.6%	\$292,866
FSP	\$6,177,408	\$18,668,000	\$18,756,762	0.5%	\$88,762
<b>Subtotal Operating Expense</b>	<b>\$6,911,099</b>	<b>\$21,430,900</b>	<b>\$21,812,528</b>	<b>1.8%</b>	<b>\$381,628</b>
<b>Operating Surplus (Shortfall) before Transfer</b>	<b>\$745,175</b>	<b>(\$363,900)</b>	<b>(\$369,351)</b>	<b>1.5%</b>	<b>(\$5,451)</b>
<b>Transfers Out</b>	<b>\$258,675</b>	<b>\$1,100,000</b>	<b>\$1,550,000</b>	<b>40.9%</b>	<b>\$450,000</b>
<b>Total Operating Surplus (Shortfall)</b>	<b>\$486,500</b>	<b>(\$1,463,900)</b>	<b>(\$1,919,351)</b>	<b>31.1%</b>	<b>(\$455,451)</b>
<b>Transfer In from Reserve</b>	<b>\$0</b>	<b>\$1,463,900</b>	<b>\$1,919,351</b>	<b>31.1%</b>	<b>\$455,451</b>

# SAFE OPERATING REVENUE

- Total operating revenue \$21.4M up 1.8/%
- Expected increases in
  - DMV fees (FAP)
  - State LAP (FSP)
- Minor decline in SB1 allocation

REVENUE DETAIL					
OPERATING REVENUE					
	Actual as of 12/31/2020	FY 2020-21 Budget	FY 2021-22 Budget	Percent Change	Change \$ Inc./ (Dec.)
FREEWAY ASSIST PROGRAM REVENUE					
DMV (Annual Vehicle Registration Fees)	\$3,329,911	\$6,402,000	\$6,609,940	3.2%	\$207,940
Interest	\$3,360	\$40,000	\$4,000	-90.0%	(\$36,000)
Other Revenue	\$15,819	\$0	\$0	0.0%	\$0
Subtotal: Freeway Assist Program Revenue	\$3,349,090	\$6,442,000	\$6,613,940	2.7%	\$171,940
FSP REVENUE					
State Local Assistance Program (LAP)	\$2,372,978	\$7,200,000	\$7,629,237	6.0%	\$429,237
Road Repair & Accountability Act (SB 1)	\$2,192,881	\$7,425,000	\$7,200,000	-3.0%	(\$225,000)
Subtotal: FSP Revenue	\$4,565,859	\$14,625,000	\$14,829,237	1.4%	\$204,237
<b>Total Operating Revenue</b>	<b>\$7,914,949</b>	<b>\$21,067,000</b>	<b>\$21,443,177</b>	<b>1.8%</b>	<b>\$376,177</b>



# OPERATING EXPENSE

- Total operating expense up 1.8%
- Salary & benefit change mainly realignment of project staff
- Freeway Assist contract increases mainly tied to new communications contracts

EXPENSE DETAIL					
OPERATING EXPENSE					
	Actual as of 12/31/2020	FY 2020-21 Budget	FY 2021-22 Budget	Percent Change	Change \$ Inc./ (Dec.)
I. Salaries and Benefits					
Freeway Assist Program	\$243,563	\$542,100	\$634,128	17.0%	\$92,028
FSP Project	\$162,690	\$319,000	\$579,259	81.6%	\$260,259
II. General Operations					
Freeway Assist Program	\$320,261	\$740,800	\$716,638	-3.3%	(\$24,162)
FSP Project	\$139,687	\$234,000	\$352,503	50.6%	\$118,503
III. Consultant Services					
Freeway Assist Program	\$80,272	\$500,000	\$655,000	31.0%	\$155,000
FSP Project	\$40,013	\$125,000	\$105,000	-16.0%	(\$20,000)
IV. Operating Contracts					
Freeway Assist Program	\$89,595	\$980,000	\$1,050,000	7.1%	\$70,000
FSP Project	\$5,835,018	\$17,990,000	\$17,720,000	-1.5%	(\$270,000)
<b>Freeway Assist Program Operating Expense</b>	<b>\$733,691</b>	<b>\$2,762,900</b>	<b>\$3,055,766</b>	<b>10.6%</b>	<b>\$292,866</b>
<b>FSP Operating Expense</b>	<b>\$6,177,408</b>	<b>\$18,668,000</b>	<b>\$18,756,762</b>	<b>0.5%</b>	<b>\$88,762</b>
<b>Total Operating Expense</b>	<b>\$6,911,099</b>	<b>\$21,430,900</b>	<b>\$21,812,528</b>	<b>1.8%</b>	<b>\$381,628</b>
TRANSFERS					
TRANSFERS OUT					
Transfers Out to MTC					
MTC (1161, Bay Area Regional Architecture)		\$250,000	\$0	-100.0%	(\$250,000)
MTC (1223, Transportation Management Systems)		\$25,000	\$0	-100.0%	(\$25,000)
MTC (1224, Regional Travel Info Systems)		\$300,000	\$50,000	-83.3%	(\$250,000)
MTC (1235, Incident Management)		\$275,000	\$0	-100.0%	(\$275,000)
MTC (1237, I-880 Corridor Operations)		\$250,000	\$0	-100.0%	(\$250,000)
<b>Total Transfers Out to MTC Op. Budget</b>	<b>\$258,675</b>	<b>\$1,100,000</b>	<b>\$50,000</b>	<b>-95.5%</b>	<b>(\$1,050,000)</b>
<b>Transfer Out to SAFE Capital</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500,000</b>	<b>100%</b>	<b>\$1,500,000</b>
<b>Total Transfers Out</b>	<b>\$258,675</b>	<b>\$1,100,000</b>	<b>\$1,550,000</b>	<b>40.9%</b>	<b>\$450,000</b>
<b>Total Expense and Transfers</b>	<b>\$7,169,774</b>	<b>\$22,530,900</b>	<b>\$23,362,528</b>	<b>3.7%</b>	<b>\$831,628</b>

# MTC DRAFT FY 2022 BUDGET

## SAFE CAPITAL PROGRAM

- LTD Capital Budget  
\$ 9 million
- Two new projects
  - Incident management
  - Connected Bay Area

		Actual Thru Dec 2020	Life to Date thu FY 2020-21	FY 2021-22 SAFE RES 68	Life to Date thru FY 2021-22
Program	Funding Source	Actual	Budget	Budget	Budget
<b>6306 FSP Data-AVL</b>					
	CMAQ	\$ -	\$ -	\$ -	\$ -
	SAFE	1,351,933	2,270,000	0	2,270,000
	STP	1,109,531	1,556,260	0	1,556,260
		<b>2,461,464</b>	<b>3,826,260</b>	<b>0</b>	<b>3,826,260</b>
<b>6314 CBX Site Improvement</b>					
	SAFE	1,373,812	2,744,331	0	2,744,331
		<b>1,373,812</b>	<b>2,744,331</b>	<b>0</b>	<b>2,744,331</b>
<b>6320 Emergency/Major Incidents Program</b>					
	SAFE	82,781	1,000,000	0	1,000,000
		<b>82,781</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>
<b>63XX NEW Incident Management Capital Program</b>					
	SAFE			1,000,000	1,000,000
				<b>1,000,000</b>	<b>1,000,000</b>
<b>63XX NEW Connected Bay Area Capital Program</b>					
	SAFE			500,000	500,000
				<b>500,000</b>	<b>500,000</b>
<b>Total</b>		<b>\$3,918,057</b>	<b>\$7,570,591</b>	<b>\$1,500,000</b>	<b>\$9,070,591</b>

# MTC SAFE RESOLUTION NO.68

- **Authorization to administer the MTC SAFE FY 2021-22 Budget**
  - Adjustments within line-items but no overall increase to FY 2021-22 Budget without SAFE approval
  - Delegates contract and administrative approval to Operations Committee
  - Authorizes carryover and re-budgeting of all grants, contract and funds not completed during FY 2021
  - Designates reserves for budget, year-end expenses and operating reserve

## FY 2021-22 Operating Reserves:

- |                        |              |
|------------------------|--------------|
| • Year-end Encumbrance | \$500        |
| • Fixed Assets         | 250          |
| • Operating Transfers  | 50           |
| • Capital Transfers    | 1,500        |
| • Pension              | --           |
| • Operating            | <u>8,322</u> |
| • Total designations   | \$10,622     |