



Advancing California  
Finance Authority

375 Beale Street  
Suite 700  
San Francisco, California  
94105

## Meeting Agenda - Final

### ABAG ACFA Governing Board

*Chair, Karen Mitchoff, Supervisor, County of Contra Costa  
Vice Chair, Jesse Arreguin, Mayor, City of Berkeley*

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Thursday, November 18, 2021

5:15 PM

REMOTE

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#### Special Meeting

##### Advancing California Finance Authority Governing Board

In light of Governor Newsom's State of Emergency declaration regarding COVID-19 and in accordance with the recently signed Assembly Bill 361 allowing remote meetings, this meeting will be accessible via webcast, teleconference, and Zoom for all participants.

A Zoom panelist link for meeting participants will be sent separately to committee, commission, or board members.

The meeting webcast will be available at: <https://abag.ca.gov/meetings-events/live-webcasts>

Members of the public are encouraged to participate remotely via Zoom at the following link or phone number:

Please click the link below to join the webinar:

<https://bayareametro.zoom.us/j/81752127276>

Or One tap mobile :

US: +13462487799,,81752127276# or +12532158782,,81752127276#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 253 215 8782 or +1 408 638 0968 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 817 5212 7276

Detailed instructions on participating via Zoom are available at:

<https://abag.ca.gov/zoom-information>

Committee members and members of the public participating by Zoom wishing to speak should use the "raise hand" feature or dial "\*9".

In order to get the full Zoom experience, please make sure your application is up to date.

Members of the public may participate by phone or Zoom or may submit comments by email at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

The ACFA Governing Board may act on any item on the agenda.  
The meeting is scheduled to begin at 5:15 p.m.,  
or immediately following the preceding ABAG committee meeting.  
Agenda, roster, and webcast available at <http://abag.ca.gov>  
For information, contact Clerk of the Board at (415) 820-7913.

**Roster**

Karen Mitchoff, Supervisor, County of Contra Costa—Chair  
Jesse Arreguin, Mayor, City of Berkeley—Vice Chair  
Cindy Chavez, Supervisor, County of Santa Clara  
Belia Ramos, Supervisor, County of Napa

**1. Call to Order / Roll Call / Confirm Quorum**

**2. Public Comment**

*Information*

**3. Governing Board Announcements**

*Information*

**4. Governing Board Chair's Report**

- 4.a. [21-1476](#) ACFA Governing Board Chair's Report for November 18, 2021

**Action:** Information

**Presenter:** Karen Mitchoff

**5. Executive Director's Report**

- 5.a. [21-1477](#) Executive Director's Report for November 18, 2021

**Action:** Information

**Presenter:** Therese W. McMillan

**6. Consent Calendar**

- 6.a. [21-1478](#) Approval of ACFA Governing Board Minutes of September 16, 2021

**Action:** Approval

**Presenter:** Secretary

**Attachments:** [06a ACFA GB Minutes 20210916 Draft.pdf](#)

- 6.b. [21-1479](#) Approval of ACFA Governing Board Meeting Schedule for 2022
- Action:** Approval
- Presenter:** Secretary
- Attachments:** [06b 1 Summary Sheet ACFA Meeting Schedule 2022.pdf](#)  
[06b 2 ACFA Resolution 2021 001 Meeting Schedule 2022.pdf](#)
- 6.c. [21-1480](#) Report on ABAG FAN Contracts and Purchase Requisitions between \$20,000 and \$200,000 from July to August 2021
- Action:** Information
- Presenter:** Brian Mayhew
- Attachments:** [06c Summary Sheet Contracts Between 20K and 50K.pdf](#)
- 6.d. [21-1588](#) Adoption of Resolution No. 2021-002 Regarding Remote Meetings Pursuant to AB 361
- Action:** Approval
- Presenter:** Kathleen Kane
- Attachments:** [06d 1 Summary Sheet Findings Pursuant to AB 361 v1.pdf](#)  
[06d 2 Attachment ACFA Resolution 2021 002 AB 361 Virtual Public Meetings.p](#)

## 7. ABAG Finance Authority for Nonprofit Corporations

- 7.a. [21-1481](#) Report on ABAG FAN Financial Statements as of August 2021 (Unaudited)
- Action:** Approval
- Presenter:** Brian Mayhew
- Attachments:** [07a 1 Summary Sheet Financial Statements.pdf](#)  
[07a 2 Attachment Budget to Actual by Fund.pdf](#)

## 8. Financial Audit

- 8.a. [21-1515](#) Report on the Advancing California Finance Authority (ACFA) and ABAG Finance Authority for Nonprofit Corporations (ABAG FAN) Financial Statements and Accompanying Reports for Fiscal Year 2020-21
- Action:** Approve
- Presenter:** Kathy Lai, Lead Engagement Partner with Crowe LLP, and Brian Mayhew
- Attachments:** [08a 1 Summary Sheet ACFA Audit 2021 v2.pdf](#)  
[08a 2 Attachment A ABAG ACFA Audit Results and Required Communications.](#)  
[08a 3 Attachment B ACFA Financial Statement FY21.pdf](#)  
[08a 4 Attachment C FY 2021 ACFA Financial Reports Presentation.pdf](#)

## 9. Adjournment / Next Meeting

*The next regular meeting of the ACFA Governing Board will be announced.*

**Public Comment:** The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.