



375 Beale Street  
Suite 700  
San Francisco, California  
94105

## Meeting Agenda - Final

### ABAG Finance Committee

*Chair, Karen Mitchoff, Supervisor, County of Contra Costa*  
*Vice Chair, Erin Hannigan, Supervisor, County of Solano*

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Thursday, November 19, 2020

5:30 PM

Board Room - 1st Floor (REMOTE)

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#### Association of Bay Area Governments Finance Committee

The ABAG Finance Committee will be meeting on November 19, 2020, 5:30 p.m., in the Bay Area Metro Center (Remotely). In light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 and the Guidance for Gatherings issued by the California Department of Public Health, the meeting will be conducted via webcast, teleconference, and Zoom for committee, commission, or board members who will participate in the meeting from individual remote locations.

A Zoom panelist link for meeting participants will be sent separately to committee, commission, or board members.

The meeting webcast will be available at: <https://abag.ca.gov/meetings-events/live-webcasts>

Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Please click the link below to join the webinar:

<https://bayareametro.zoom.us/j/89467804143>

Or iPhone one-tap :

US: +16699006833,,89467804143# or +14086380968,,89467804143#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923 or 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 894 6780 4143

Detailed instructions on participating via Zoom are available at:

<https://abag.ca.gov/zoom-information>

Committee members and members of the public participating by Zoom wishing to speak should use the “raise hand” feature or dial “\*9”.

In order to get the full Zoom experience, please make sure your application is up to date.

Members of the public may participate by phone or Zoom or may submit comments by email at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

The ABAG Finance Committee may act on any item on the agenda.

The meeting is scheduled to begin at 5:30 p.m.

Agenda, roster, and webcast available at <https://abag.ca.gov>

For information, contact Clerk of the Board at (415) 820-7913.

#### Roster

Jesse Arreguin, Cindy Chavez, Dave Cortese, Scott Haggerty, Erin Hannigan, Karen Mitchoff, Julie Pierce, David Rabbitt, Belia Ramos

## 1. Call to Order / Roll Call / Confirm Quorum

## 2. Public Comment

*Information*

## 3. Committee Member Announcements

*Information*

## 4. Chair's Report

- 4.a. [20-1542](#) ABAG Finance Committee Chair's Report for November 19, 2020

**Action:** Information

**Presenter:** Karen Mitchoff

## 5. Consent Calendar

- 5.a. [20-1543](#) Approval of ABAG Finance Committee Minutes of September 17, 2020

**Action:** Approval

**Presenter:** Clerk of the Board

**Attachments:** [Item 05a Finance Minutes 20200917 Draft.pdf](#)

## 6. Financial Statements

- 6.a. [20-1544](#) Report on ABAG Financial Statements for Period Ended August 31, 2020 (Unaudited)

**Action:** Approval

**Presenter:** Brian Mayhew

**Attachments:** [Item 06a 1 Summary Sheet Financial Statements as of August 31 2020.pdf](#)  
[Item 06a 2 Attachment Financial.pdf](#)

## 7. Contracts and Purchase Requisitions

- 7.a. [20-1545](#) Report on ABAG Contracts and Purchase Requisitions between \$20,000 and \$50,000 from July to August 2020

**Action:** Approval

**Presenter:** Brian Mayhew

**Attachments:** [Item 07a Summary Sheet Contracts Between 20K and 50K.pdf](#)

## 8. Investments

- 8.a. [20-1546](#) Report on ABAG Investments for Period Ended August 2020

**Action:** Approval

**Presenter:** Brian Mayhew

**Attachments:** [Item 08a 1 Summary Sheet Report Investments August 2020.pdf](#)  
[Item 08a 2 Attachment Investment Report.pdf](#)

## 9. Financial Audit

- 9.a. [20-1569](#) Report on the Association of Bay Area Governments (ABAG) Financial Statements and Accompanying Reports for Fiscal Year 2019-20

**Action:** Accept

**Presenter:** Kathy Lai, Lead Engagement Partner with Crowe, LLP, and Brian Mayhew

**Attachments:** [Item 09a 0 Summary Sheet Finance Committee Audit Memo.pdf](#)  
[9a\\_20\\_1569\\_1a\\_ABAG Audit Results and Required Communications.pdf](#)  
[9a\\_20\\_1569\\_1b\\_FY 2019-20 ABAG Mangement Letter with Managment Respo](#)  
[9a\\_20\\_1569\\_3\\_ABAG Reports on Federal Awards in Accordance With OMB Ur](#)  
[Item 09a Attachment Presentation FY 2019-2020 Financial Reports and Year Ei](#)  
[9a\\_20\\_1569\\_6\\_FY 2019-20 ABAG Financial Statements.pdf](#)

## 10. Small Business Enterprise

**10.a.** [20-1583](#) Presentation on the Metropolitan Transportation Commission (MTC) Small Business Enterprise (SBE) Program

**Action:** Approval

**Presenter:** Edward Phillips

**Attachments:** [Item 10a 1 Summary Sheet ABAG EB SBE Program Informational Item.pdf](#)  
[Item 10a 2 Attachment MTC SBE Program\\_Final\\_032520.pdf](#)  
[Item 10a 3 Attachment ABAG Overview of SBE Program Presentation.pdf](#)

## **11. Adjournment / Next Meeting**

*The next meeting of the ABAG Finance Committee will be announced.*

**Public Comment:** The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.