



## Meeting Agenda

### Bay Area Headquarters Authority

*Authority Members:*

*Scott Haggerty, Chair      Alfredo Pedroza, Vice Chair*  
*Jeannie Bruins, Federal D. Glover, Libby Schaaf, Amy R. Worth*

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Wednesday, March 25, 2020

9:35 AM

Board Room - 1st Floor (Remotely)

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The Bay Area Headquarters Authority (BAHA) will be meeting on Wednesday, March 25, 2020 at 9:35 a.m. in the Bay Area Metro Center (Remotely). In light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 issued by Governor Newsom, and the Guidance for Gatherings issued by the California Department of Public Health, the meeting will be conducted via webcast and teleconference for Authority members. Some Authority members will participate in the meeting from individual remote locations, which is in accordance with the Governor's Executive Orders. Members of the public are encouraged to watch remotely.

Persons who wish to address the Authority on an item to be considered at this meeting are asked to submit comments in writing to the Authority at [info@bayareametro.gov](mailto:info@bayareametro.gov) by 5:00 PM, March 24th, 2020. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments will be submitted into the record.

#### 1. Call to Order / Roll Call / Confirm Quorum

*Quorum: A quorum of this committee shall be a majority of its regular voting members (4).*

#### 2. Consent Calendar

- 2a. [20-0235](#) Minutes of the January 22, 2020 meeting
- Action:** Authority Approval
- Attachments:** [2a\\_01-22-2020\\_BAHA\\_Draft\\_Minutes.pdf](#)
- 2b. [20-0371](#) BAHA Financial Statements for Q2 FY 2019-20
- Action:** Information
- Presenter:** Raymond Woo
- Attachments:** [2b\\_BAHA\\_FY2019-20\\_Q2\\_Financials.pdf](#)

- 2c.**     [20-0267](#)     BAHA Resolution No. 23 - Adoption of the Updated Small Business Enterprise (SBE) Program. A request to adopt BAHA Resolution No. 23, the updated Bay Area Headquarters Authority (BAHA) Small Business Enterprise (SBE) Program, which updates and combines the SBE Program for Civil Construction and the Pilot SBE Program for Professional Services.
- Action:**     Authority Approval
- Presenter:**     Edward Phillips
- Attachments:**     [2c BAHA Reso-23 SBE Program.pdf](#)

### **3. Public Comment / Other Business**

### **4. Adjournment / Next Meeting:**

**The next meeting of the Bay Area Headquarters Authority is scheduled to be held on Wednesday, April 22, 2020 at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105.**

**Public Comment:** The public is encouraged to comment on agenda items at Authority meetings by completing a request-to-speak card (available from staff) and passing it to the Authority secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

**Meeting Conduct:** If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Authority may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

**Record of Meeting:** Authority meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site ([mtc.ca.gov](http://mtc.ca.gov)) for public review for at least one year.

**Accessibility and Title VI:** MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

**可及性和法令第六章:** MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

**Acceso y el Titulo VI:** La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

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Attachments are sent to Authority members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Authority. Actions recommended by staff are subject to change by the Authority.