Metropolitan Transportation Commission
Administration Committee

November 12, 2025 **Agenda Item 2d-25-1393**

Contract Amendment – Transportation Development Act (TDA) Performance Monitoring: Pierlott & Associates, LLC ($249,099)

Subject:

Authorization to negotiate and execute a contract amendment in an amount not to exceed $249,099 and to extend the contract term through June 30, 2028 with Pierlott & Associates, LLC to conduct Transportation Development Act (TDA) performance audits of MTC and Bay Area transit operators.

Background:

California Public Utilities Code Section 99246 requires that transportation planning agencies, such as MTC, designate independent entities to conduct performance audits of their activities and of the activities of each transit operator to whom they allocate funds under Article 4 of the TDA. The purpose of the audits is to systematically evaluate the efficiency, effectiveness, and economy of the operation of the entity being audited.

Following a competitive procurement, this Committee authorized an agreement in an amount not to exceed $340,372 with Pierlott & Associates, LLC to conduct Transportation Development Act (TDA) performance audits of MTC and Bay Area transit operators at its September 2023 meeting. Pierlott & Associates, LLC is neither a Disadvantaged Business Enterprise nor a Small Business Enterprise.

On April 10, 2024, the Administration Committee approved a contract amendment in an amount not to exceed $329,388 and to extend the contract term through FY 2025-2026 with Pierlott & Associates, LLC to conduct Transportation Development Act (TDA), Regional Measure 2 (RM2) and Regional Measure 3 (RM3) performance audits for the Metropolitan Transportation Commission (MTC) and Bay Area transit operators as part of the Transit Performance Monitoring Program. The subsequent contract amendment included an additional $76,612 in FY 2023-2024 for RM2 Performance Measurement, $125,072 for the FY 2024-2025 TDA Triennial Audit, and $104,316 for the FY 2025-2026 TDA Triennial Audit. This amendment increased the total contract amount by $306,000 to a revised total of $646,372.

The proposed amendment would extend the contract term with Pierlott & Associates, LLC through June 30, 2028, and add an amount not to exceed $249,099. Under this amendment, Pierlott & Associates, LLC, will continue to work on the Transit Performance Monitoring Program. Of the proposed $249,099 of additional funding, $120,802 will cover the 2027 TDA Triennial Performance Audit and $128,297 will cover the 2028 TDA Triennial Performance Audit.

Issues:

None identified.

Recommendations:

Staff recommends the Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with Pierlott & Associates, LLC to extend the contract term through June 30, 2028, and add an amount not to exceed $249,099, for a new contract amount not to exceed amount of $895,471.

Attachments:

- Request for Committee Approval – Summary of Proposed Contract Amendment

Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Contract Amendment

Work Item No.:	1514
Consultant:	Pierlott & Associates, LLC (Pennsauken, NJ)
Work Project Title:	MTC Transit Performance Monitoring Program
Purpose of Project:	Perform legally-required audits of various MTC projects and perform other performance review professional services, as needed.
Brief Scope of Work:	Conduct triennial TDA audit of MTC and transit operators. Deliverables include an audit plan, draft and final reports for a detailed audit of MTC and transit operators.
Project Cost Not to Exceed:	$249,099
Funding Source:	TDA
Fiscal Impact:	Funding is contingent upon inclusion in the FY 2026-2027 and FY 2027-2028 MTC Budget.
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract amendment in an amount not to exceed $249,099 with Pierlott & Associates, LLC for the Transit Performance Monitoring Program described above and in the Administration Committee Summary Sheet dated November 12, 2025, and that the Chief Financial Officer is authorized to set aside $249,099 for such contract amendment subject to approval of the FY 2026-2027 and FY 2027-2028 agency budgets.
Administration Committee:	______________________________
	Gina Papan, Chair
Approved:	November 12, 2025