

**Bay Area Headquarters Authority
BAHA**

May 27, 2026

Agenda Item 3c - 26-0634

Contract Amendment – Webcasting Production Services:

Network Television Time Inc. (NTT) (\$594,000)

Subject:

Authorization to negotiate and enter into a contract amendment in an amount not to exceed \$594,000 with Network Television Time Inc. (NTT) to provide multilingual webcasting and related language-access services for a new total contract amount of \$12,215,876 through fiscal year 2027-2028.

Background:

In June 2020, the Bay Area Headquarters Authority (BAHA) approved a contract with NTT for webcasting, agenda management, and closed captioning services for public meetings, utilizing a U.S. General Services Administration (GSA) cooperative procurement that satisfies BAHA's competitive procurement requirements. Since 2016, NTT has provided public broadcast services for public meetings and AV and logistical support for in-person events at the Bay Area Metro Center (BAMC), supporting compliance with the Ralph M. Brown Act and enabling robust public participation.

To further advance BAHA's transparency and accessibility goals, staff recommends expanding services in fiscal year 2026-27 to include dedicated multilingual webcasting features focused on Spanish and Chinese language access, in both audio and caption formats. This initiative is aligned with BAHA's and BAMC partner agencies' commitments to equitable, inclusive public engagement and responds to community needs by making proceedings more accessible to Limited English Proficient (LEP) residents.

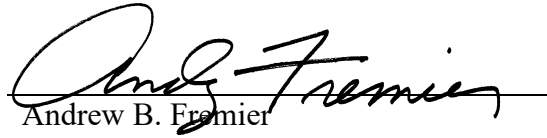
The proposed amendment of \$594,000 (\$297,000 per fiscal year) for FY 2026-27 and FY 2027-28 will provide funding for NTT to implement and operate multilingual webcasting capabilities for meetings of the Metropolitan Transportation Commission (MTC), the Association of Bay Area Governments (ABAG), Air District (BAAD), and the Bay Conservation and Development Commission (BCDC). Under this amendment, NTT will offer Spanish and Chinese in both audio and caption formats for all public meetings, integrate language selection options into the

existing webcasting platform, and provide technical and production support to ensure high-quality multilingual delivery to the public. These enhancements will help reduce language barriers, broaden meaningful participation, and reinforce the agencies' role as open, responsive stewards of regional decision-making. Funding is contingent upon annual agency budget approval.

Neither NTT, nor its subcontractors, are small business enterprises.

Recommendations:

Staff recommends that the Authority authorize the Executive Director or their designee to negotiate and enter into a contract amendment with NTT to add an amount not to exceed \$594,000 through fiscal year 2027-28, to provide multilingual webcasting and associated language-access services, including Spanish and Chinese audio and caption offerings, as part of BAHA's webcasting production program.


Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Contract Amendment

Work Item No.: 9120

Consultant: Network Television Time (NTT)
Westlake Village, CA

Work Project Title: Multilingual Webcasting Services

Purpose of Project: Webcast, Video Production

Brief Scope of Work: Multilingual Webcasting and captioning as noted in summary sheet.

Project Cost Not to Exceed: \$594,000 this amendment
Previous approved contract amount: \$11,621,876
Total not to exceed amount after this amendment: \$12,215,876

Funding Source: BAHA operating budget, MTC funds, SSO funds, BAAD funds, and BCDC funds.

Fiscal Impact: Funding is subject to annual agency budget approval, to be reimbursed in part by BAAD and BCDC.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Network Television Time to provide multilingual webcasting services as described above and in the Bay Area Headquarters Authority Summary Sheet dated May 27, 2026 and that the Chief Financial Officer is authorized to set aside \$594,000 for such amendment.

Bay Area Headquarters
Authority:

Sue Noack, Chair

Approved: May 27, 2026