

COMMISSION AGENDA ITEM 6b
Agenda Item 2f



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105
TEL 415.778.6700
WEB www.mtc.ca.gov

Memorandum

TO: Administration Committee

DATE: July 3, 2018

FR: Executive Director

W. I. 1153

RE: MTC Resolution No. 4343 – MTC Agency FY 2018-19 Pay Schedules

This memorandum requests referral of MTC Resolution No. 4343, approving MTC's agency pay schedules for Committee for Staff Representation (CSR) represented employees, confidential employees, and for specific executive employees for FY 2018-19 to the Commission for approval, consistent with the requirements of California Code of Regulations Title 2, Section 570.5. The pay schedules for the Executive Director and General Counsel will be presented for approval in September.

As background, on June 27, 2018, the Commission approved employment benefits and salaries for a four-year period from July 1, 2018 through June 30, 2022 through MTC Resolution Nos. 4341 and 4342. The proposed pay schedules are consistent with those set forth in MTC Resolution Nos. 4341 and 4342.

Staff recommends that this Committee refer MTC Resolution No. 4343 to the Commission for approval.



Steve Heminger

SH:rj
Attachments

Date: July 25, 2018
W.I.: 1153
Referred by: Administration

ABSTRACT

Resolution No. 4343

This resolution sets forth the MTC agency pay schedules for MTC employees from July 1, 2018 through and including June 30, 2019.

Further discussion of this resolution is contained in the Executive Director's July 3, 2018 memorandum to the Administration Committee.

Date: July 25, 2018
W.I.: 1153
Referred by: Administration Committee

Re: MTC Agency Pay Schedules for FY2018-19, from July 1, 2018 through June 30, 2019

METROPOLITAN TRANSPORTATION COMMISSION
RESOLUTION NO. 4343

WHEREAS, the Metropolitan Transportation Commission (MTC) is the Regional Transportation Planning Authority for the San Francisco Bay Area pursuant to Government Code §§ 66500 *et seq.*; and

WHEREAS, MTC Resolution No. 4341, sets forth the employment benefits and salary schedule for CSR represented employees and confidential employees from July 1, 2018 through and including June 30, 2022; and

WHEREAS, MTC Resolution No. 4342 sets forth the employment benefits and salary schedule for specific executive employees from July 1, 2018 through and including June 30, 2022; and

WHEREAS, the MTC contracts with the California Public Employees Retirement System (CalPERS) to provide retirement benefits for its employees; and

WHEREAS, CalPERS uses the MTC's pay schedules to calculate retirement benefits earned by the MTC's employees; and

WHEREAS, the MTC as a contracting public employer is adhering to the California Code of Regulations, Title 2, Section 570.5, which sets forth reporting regulations for CalPERS member agencies to have a duly approved and adopted publicly available pay schedule; now therefore be it

RESOLVED, that this resolution sets forth the MTC pay schedules contemplated in MTC Resolution Nos. 4341 and 4342 for the period from July 1, 2018 through June 30, 2019; and be it further

RESOLVED, that the MTC agency pay schedule for CSR represented regular staff employees and Confidential employees effective July 1, 2018 through June 30, 2019 shall be as set forth in Attachment A to this resolution, attached hereto and incorporated herein as though set forth at length; and be it further

RESOLVED, that the MTC agency pay schedule for specific executive employees effective July 1, 2018 through June 30, 2019 shall be as set forth in Attachment B to this resolution, attached hereto and incorporated herein as though set forth at length; and be it further

RESOLVED, that the attached pay schedules will be posted at MTC's offices or immediately accessible for public review during normal business hours or posted on MTC's internet site.

METROPOLITAN TRANSPORTATION COMMISSION

Jake Mackenzie, Chair

The above resolution was entered into by the Metropolitan Transportation Commission at a regular meeting of the Commission held in San Francisco, California on June 27, 2018.

Metropolitan Transportation Commission
Pay Schedule for CSR Represented Employees and Confidential Employees
Fiscal Year 2018 - 2019, Effective July 1, 2018 to August 31, 2018

The base salary rate is stated as the hourly rate for each classification grade level and each step within the grade level

CLASSIFICATION LEVEL & POSITIONS INCLUDED	SALARY GRADE LEVEL	STEP A HOURLY RATE	STEP A1 HOURLY RATE	STEP B HOURLY RATE	STEP B1 HOURLY RATE	STEP C HOURLY RATE	STEP C1 HOURLY RATE	STEP D HOURLY RATE	STEP D1 HOURLY RATE	STEP E HOURLY RATE	STEP E1 HOURLY RATE	STEP F HOURLY RATE
ADMINISTRATOR I	I	\$21.1649	\$21.6941	\$22.2364	\$22.7924	\$23.3621	\$23.9462	\$24.5449	\$25.1586	\$25.7875	\$26.4321	\$27.0930
<i>Intern</i>												
ADMINISTRATOR II	II	\$24.0406	\$24.6415	\$25.2576	\$25.8891	\$26.5363	\$27.1997	\$27.8798	\$28.5768	\$29.2913	\$30.0237	\$30.7741
<i>Administrative Assistant I GSU Assistant I Accounting Assistant I</i>												
ADMINISTRATOR III	III	\$26.4910	\$27.1532	\$27.8322	\$28.5279	\$29.2412	\$29.9722	\$30.7214	\$31.4894	\$32.2767	\$33.0835	\$33.9106
<i>Administrative Assistant II GSU Assistant II Accounting Assistant II</i>												
ADMINISTRATOR/TECHNICIAN	IV	\$29.1317	\$29.8600	\$30.6066	\$31.3717	\$32.1561	\$32.9599	\$33.7840	\$34.6286	\$35.4943	\$36.3817	\$37.2913
<i>Administrative Assistant III Purchasing Technician GSU Assistant III Building Services Assistant I Information Systems Technician I Accounting Assistant III Library Technician I Public Info & Outreach Technician I</i>												
TECHNICIAN	V	\$32.0533	\$32.8547	\$33.6760	\$34.5179	\$35.3809	\$36.2653	\$37.1720	\$38.1012	\$39.0538	\$40.0302	\$41.0309
<i>Executive Assistant I Legal Assistant I Purchasing/Procurement Specialist Building Services Assistant II Human Resources Technician Information Systems Technician II Finance Technician I GIS Planner/Analyst I Graphic Artist I Library Technician II Public Info & Outreach Technician II Planning Technician Program Technician</i>												

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Fiscal Year 2018 - 2019, Effective July 1, 2018 to August 31, 2018

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JUNIOR	VI	\$35.3570	\$36.2409	\$37.1470	\$38.0757	\$39.0277	\$40.0032	\$41.0034	\$42.0284	\$43.0790	\$44.1560	\$45.2599
<i>Executive Assistant II Legal Assistant II Contract Assistant Assistant Building Engineer Human Resources Analyst I Information Systems Specialist I Systems Analyst I Junior Financial Analyst Accountant/Auditor I Finance Technician II GIS Planner/Analyst II Graphic Artist II Librarian I Junior Public Info/Outreach Analyst Junior Planner/Analyst Junior Program Coordinator</i>												
ASSISTANT	VII	\$40.7670	\$41.7861	\$42.8308	\$43.9016	\$44.9991	\$46.1241	\$47.2771	\$48.4592	\$49.6706	\$50.9122	\$52.1851
<i>Contract Specialist Building Engineer Human Resources Analyst II Information Systems Specialist II Systems Analyst II Assistant Financial Analyst Accountant/Auditor II GIS Planner/Analyst III Graphic Artist III Librarian II Assistant Public Info/Outreach Analyst Assistant Legislative Analyst Assistant Planner/Analyst Assistant Program Coordinator</i>												

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ASSOCIATE	VIII(a)	\$47.0010	\$48.1760	\$49.3804	\$50.6148	\$51.8803	\$53.1774	\$54.5068	\$55.8694	\$57.2662	\$58.6978	\$60.1653
<i>Contract Administrator Building Administrator Human Resources Analyst III Information Systems Specialist III Systems Analyst III Associate Financial Analyst Accountant/Auditor III GIS Coordinator Graphic Artist Coordinator Head Librarian Associate Public Info/Outreach Analyst Associate Legislative Analyst Associate Planner/Analyst Associate Program Coordinator</i>												
SENIOR	VIII(b)	\$49.3804	\$50.6148	\$51.8803	\$53.1774	\$54.5068	\$55.8694	\$57.2662	\$58.6978	\$60.1653	\$61.6694	\$63.2111
<i>Senior Contract Administrator Human Resources Analyst IIIb Information Systems Specialist IIIb Systems Analyst IIIb Senior Financial Analyst Accountant/Auditor IIIb GIS Senior Coordinator Graphic Artist Senior Coordinator Senior Public Info/Outreach Analyst Senior Legislative Analyst Senior Planner/Analyst Senior Program Coordinator</i>												

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PRINCIPAL	IX	\$57.5470	\$58.9858	\$60.4603	\$61.9717	\$63.5211	\$65.1091	\$66.7368	\$68.4051	\$70.1153	\$71.8681	\$73.6648
<i>Contract Manager</i> <i>Building Manager</i> <i>Assistant Human Resources Manager</i> <i>Principal Information Systems Manager</i> <i>Principal Systems Manager</i> <i>Revenue & Budget Manager</i> <i>Principal Financial Analyst</i> <i>Accounting Manager</i> <i>GIS Principal</i> <i>Principal Public Info/Outreach Analyst</i> <i>Principal Legislative Analyst</i> <i>Principal Planner/Analyst</i> <i>Principal Program Coordinator</i>												

Regular full-time positions work a 30 hour a week minimum and up to 40 hours a week. 30 hrs a week equals 1,560 hrs worked a year. 32 hrs a week equals 1,664 hrs worked a year. 36 hrs a week equals 1,872 hrs worked a year. 40 hrs a week equals 2,080 hrs worked a year.

Regular part-time positions work a 20 hour a week minimum and up to 29 hours a week. 20 hrs a week equals 1,040 hrs worked a year. 24 hrs a week equals 1,248 hrs worked a year. 26 hrs a week equals 1,352 hrs worked a year. 29 hrs a week equals 1,508 hrs worked a year.

Metropolitan Transportation Commission
Pay Schedule for CSR Represented Employees and Confidential Employees
Fiscal Year 2018 - 2019, Effective September 1, 2018 to June 30, 2019

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ADMINISTRATOR I	I	\$21.3627	\$21.7899	\$22.2257	\$22.6702	\$23.1237	\$23.5861	\$24.0578	\$24.5390	\$25.0298	\$25.5304	\$26.0410	\$26.5618	\$27.0930
<i>Intern</i>														
ADMINISTRATOR II	II	\$24.2652	\$24.7505	\$25.2455	\$25.7504	\$26.2654	\$26.7907	\$27.3265	\$27.8731	\$28.4305	\$28.9991	\$29.5791	\$30.1707	\$30.7741
<i>Administrative Assistant I GSU Assistant I Accounting Assistant I</i>														
ADMINISTRATOR III	III	\$26.7382	\$27.2730	\$27.8185	\$28.3748	\$28.9423	\$29.5212	\$30.1116	\$30.7138	\$31.3281	\$31.9547	\$32.5938	\$33.2456	\$33.9106
<i>Administrative Assistant II GSU Assistant II Accounting Assistant II</i>														
ADMINISTRATOR/TECHNICIAN	IV	\$29.4039	\$29.9920	\$30.5918	\$31.2037	\$31.8277	\$32.4643	\$33.1136	\$33.7759	\$34.4514	\$35.1404	\$35.8432	\$36.5601	\$37.2913
<i>Administrative Assistant III Purchasing Technician GSU Assistant III Building Services Assistant I Information Systems Technician I Accounting Assistant III Library Technician I Public Info & Outreach Technician I</i>														
TECHNICIAN	V	\$32.3526	\$32.9997	\$33.6596	\$34.3328	\$35.0195	\$35.7199	\$36.4343	\$37.1630	\$37.9062	\$38.6644	\$39.4376	\$40.2264	\$41.0309
<i>Executive Assistant I Legal Assistant I Purchasing/Procurement Specialist Building Services Assistant II Human Resources Technician Information Systems Technician II Finance Technician I GIS Planner/Analyst I Graphic Artist I Library Technician II Public Info & Outreach Technician II Planning Technician Program Technician</i>														

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JUNIOR	VI	\$35.6871	\$36.4008	\$37.1288	\$37.8714	\$38.6289	\$39.4014	\$40.1895	\$40.9932	\$41.8131	\$42.6494	\$43.5024	\$44.3724	\$45.2599
<i>Executive Assistant II Legal Assistant II Contract Assistant Assistant Building Engineer Human Resources Analyst I Information Systems Specialist I Systems Analyst I Junior Financial Analyst Accountant/Auditor I Finance Technician II GIS Planner/Analyst II Graphic Artist II Librarian I Junior Public Info/Outreach Analyst Junior Planner/Analyst Junior Program Coordinator</i>														
ASSISTANT	VII	\$41.1476	\$41.9705	\$42.8100	\$43.6662	\$44.5395	\$45.4303	\$46.3389	\$47.2656	\$48.2110	\$49.1752	\$50.1587	\$51.1619	\$52.1851
<i>Contract Specialist Building Engineer Human Resources Analyst II Information Systems Specialist II Systems Analyst II Assistant Financial Analyst Accountant/Auditor II GIS Planner/Analyst III Graphic Artist III Librarian II Assistant Public Info/Outreach Analyst Assistant Legislative Analyst Assistant Planner/Analyst Assistant Program Coordinator</i>														

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ASSOCIATE	VIII(a)	\$47.4399	\$48.3887	\$49.3565	\$50.3436	\$51.3505	\$52.3775	\$53.4250	\$54.4935	\$55.5834	\$56.6951	\$57.8290	\$58.9856	\$60.1653
<i>Contract Administrator Building Administrator Human Resources Analyst III Information Systems Specialist III Systems Analyst III Associate Financial Analyst Accountant/Auditor III GIS Coordinator Graphic Artist Coordinator Head Librarian Associate Public Info/Outreach Analyst Associate Legislative Analyst Associate Planner/Analyst Associate Program Coordinator</i>														
SENIOR	VIII(b)	\$49.8416	\$50.8384	\$51.8551	\$52.8923	\$53.9501	\$55.0291	\$56.1297	\$57.2523	\$58.3973	\$59.5653	\$60.7566	\$61.9717	\$63.2111
<i>Senior Contract Administrator Human Resources Analyst IIIb Information Systems Specialist IIIb Systems Analyst IIIb Senior Financial Analyst Accountant/Auditor IIIb GIS Senior Coordinator Graphic Artist Senior Coordinator Senior Public Info/Outreach Analyst Senior Legislative Analyst Senior Planner/Analyst Senior Program Coordinator</i>														

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PRINCIPAL	IX	\$58.0842	\$59.2459	\$60.4308	\$61.6394	\$62.8722	\$64.1297	\$65.4123	\$66.7205	\$68.0549	\$69.4160	\$70.8043	\$72.2204	\$73.6648

*Contract Manager
Building Manager
Assistant Human Resources Manager
Principal Information Systems Manager
Principal Systems Manager
Revenue & Budget Manager
Principal Financial Analyst
Accounting Manager
GIS Principal
Principal Public Info/Outreach Analyst
Principal Legislative Analyst
Principal Planner/Analyst
Principal Program Coordinator*

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Regular part-time positions work a 20 hour a week minimum and up to 29 hours a week. 20 hrs a week equals 1,040 hrs worked a year. 24 hrs a week equals 1,248 hrs worked a year. 26 hrs a week equals 1,352 hrs worked a year. 29 hrs a week equals 1,508 hrs worked a year.

**Pay Schedule for MTC Specific Executive Employees
Fiscal Year 2018-19, Effective July 1, 2018 through June 30, 2019**

CLASS/POSITION	GRADE	MIN	MAX	Hourly Base Rate
ASSOCIATE COUNSEL I/II	L/2	\$67.0349	\$89.3149	HOURLY BASE RATE
Associate Counsel I Associate Counsel II				
EXECUTIVE ADMINISTRATIVE	X/B & F/2	\$67.0349	\$89.3149	HOURLY BASE RATE
Assistant Director BARC Director				
DEPUTY GENERAL COUNSEL	L/3	\$87.9553	\$109.3615	HOURLY BASE RATE
Deputy General Counsel Senior Attorney				
EXECUTIVE MANAGEMENT	X/A & F/3	\$87.9553	\$109.3615	HOURLY BASE RATE
Section Director Deputy Treasurer				
SENIOR DEPUTY GENERAL COUNSEL	L/4	\$97.5623	\$114.0932	HOURLY BASE RATE
Senior Deputy General Counsel				
DEPUTY EXECUTIVE DIRECTOR	X/3	\$109.5298	\$130.9028	HOURLY BASE RATE
Deputy Executive Director				
Chief Financial Officer	X/3	\$109.5298	\$130.9028	HOURLY BASE RATE
Chief Financial Officer				
<i>Regular full-time positions work a 30 hour a week minimum and up to 40 hours a week. 30 hrs a week equals 1,560 hrs worked a year. 32 hrs a week equals 1,664 hrs worked a year. 36 hrs a week equals 1,872 hrs worked a year. 40 hrs a week equals 2,080 hrs worked a year.</i>				
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