



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### *Committee Members:*

*Federal D. Glover, Chair      Jeannie Bruins, Vice Chair*

*Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,  
Hillary Ronen, Libby Schaaf, Amy R. Worth  
Non-Voting Member: Tony Tavares*

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Wednesday, July 10, 2019

9:35 AM

Board Room - 1st Floor

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### Call Meeting to Order

#### 1. Roll Call/Confirm Quorum

**Present:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Papan, Commissioner Ronen and Commissioner Worth

**Absent:** 2 - Commissioner Josefowitz and Commissioner Schaaf

Non-Voting Member Present: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Haggerty and Commission Vice Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Cortese, Commissioner Giacopini, Commissioner Halsted, and Commissioner Spering

#### 2. Consent Calendar

**Upon the motion by Commissioner Bruins and the second by Commissioner Papan, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Papan, Commissioner Ronen and Commissioner Worth

**Absent:** 2 - Commissioner Josefowitz and Commissioner Schaaf

**2a.**     [19-0669](#)     Minutes of the June 12, 2019 meeting

**Action:** Committee Approval

**2b.**     [19-0683](#)     Investment Report for April 2019

**Action:** Information

**Presenter:** Catherine Cam

- 2c. [19-0684](#) MTC Financial Statements for April 2019  
*Action:* Information  
*Presenter:* Sonia Elsonbaty
- 2d. [19-0685](#) Monthly Travel Report  
*Action:* Information (Committee Approval if Travel Request included)  
*Presenter:* Sonia Elsonbaty
- 2e. [19-0673](#) Contract Amendment - Bay Area Bike to Work Day Program Implementation: Silicon Valley Bicycle Coalition (\$600,000)  
*Action:* Committee Approval  
*Presenter:* Jay Stagi
- 2f. [19-0674](#) Contract Amendment - SamTrans Passenger Origin/Destination Survey: Corey, Canapary & Galanis (\$250,000)  
*Action:* Committee Approval  
*Presenter:* Shimon Israel
- 2g. [19-0823](#) MTC Resolution No. 1058, Revised - Revision to MTC's Commission Procedures Manual  
*Action:* Commission Approval  
*Presenter:* Leslie Miessner

### 3. Information

- 3a. [19-0778](#) Procurement/Contracting Update  
  
Staff will provide an update on procurements and contracts.  
*Action:* Information  
*Presenter:* Therese McMillan and Michael Brinton

### 4. Public Comment / Other Business

### 5. Adjournment / Next Meeting

**\*\*\*Please note: the next meeting of the Administration Committee will be held on the first Wednesday of the month, September 4, 2019 at a time to be duly noticed, at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105.\*\*\***