



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Commission

DATE: September 21, 2016

FR: Deputy Executive Director, Policy

RE: International Travel Report


Pursuant to MTC Resolution No. 1058, Revised, Commission policy requires that the following three items be approved by, or reported to, the Administration Committee:

1. International travel (outside the United States and Canada) must be approved in advance by this Committee at a regular public meeting.
2. All Commissioner travel must be disclosed in regular monthly reports to this committee.
3. On a quarterly basis, actual vs. budgeted travel expenditures must be reported to this Committee.

The Committee received a report for the items noted above at its September 14th meeting. One new and timely request for international travel has emerged since the Committee meeting and staff is seeking your approval as described below and in Attachment A.

International Travel Report

Allison Brooks, Executive Director, Bay Area Regional Collaborative (BARC), has been invited by the Consulate General of the Kingdom of the Netherlands, to participate in a tour of public works projects and meetings with Dutch experts in the Netherlands related to water management in the face of flooding and rising sea levels. This is planned in conjunction with the upcoming Bay Area Resilient by Design Challenge. Allison will be joined by five other Bay Area public officials, and a number of private-sector stakeholders, supported by Deputy Consul General in San Francisco, Ms. Djoeke Adimi, and the Advisor of the Netherlands Ministry of Infrastructure and Environment at the Embassy in Washington DC, Mr. Jan Peelen. The three-day study tour takes place from Monday, October 17 to Wednesday, October 19, 2016. The Embassy of the Kingdom of the Netherlands in Washington, DC has made available a grant, which covers all general expenses of Allison's participation in the tour, such as international airfare, lodging (four nights), most meals during the tour, and local transportation in the Netherlands.


Alix A. Bockelman

AB:bm
Attachments

REQUEST FOR COMMISSION APPROVAL

Summary of International Travel Request

Work Item No.: 1612

Staff: Allison Brooks, Executive Director, Bay Area Regional Collaborative

Travel Location: The Netherlands

Purpose of Travel: Tour of public works projects and meetings with Dutch experts in the Netherlands related to water management due to flooding and sea level rise.

Travel Cost Estimate: \$0

Funding Source: N/A

Fiscal Impact: There is no fiscal impact

Motion by Committee: That the Commission or its designee approves this international travel request.

Commission Approval:

Dave Cortese, Chair

Approved: Date: September 28, 2016