

**Metropolitan Transportation Commission
Regional Network Management Committee**

May 9, 2025

Agenda Item 2d

**Funding Agreement Amendment – Regional Transit Information Displays Operations &
Maintenance: Alameda-Contra Costa Transit District (AC Transit) (\$987,000)**

Subject:

Request for approval of an amendment to MTC’s funding agreement with AC Transit for transit information displays and wayfinding kiosks operations and maintenance in the amount of \$987,000 and a three-year extension of the time of performance from June 30, 2025, through June 30, 2028.

Background:

Established in 2008, the Hub Signage Program’s goal is to make it easier for riders to transfer between connecting transit operators at regionally significant stations. The need for the Hub Signage Program was identified in the Transit Connectivity Report (2005) and the Transit Connectivity Plan (2006). The initial implementation of the Hub Signage Program invested in improved wayfinding and transit information by installing new static and real-time signs that follow a regional standard at 24 regional transit hubs. The Transit Connectivity Plan further called for consistent and coordinated maintenance and updating of regional transit information installed by MTC.

Subsequently, the Blue Ribbon Transit Recovery Task Force recommended a regionally harmonized mapping and wayfinding system as a key action item in the Task Force’s Transformation Action Plan. The Regional Mapping and Wayfinding Project (RMWP) will redesign and standardize maps and signage across all nine Bay Area counties to help people navigate transit more easily. In late 2024 and early 2025, the RMWP implemented new maps and signs at the El Cerrito del Norte BART station, the Santa Rosa Transit Mall, and Santa Rosa Downtown SMART station as prototypes to test and refine the new wayfinding system designs. These prototypes include maps and schedule information which will need to be periodically updated as transit agencies make adjustments to their schedules and/or routes.

Transit Information Operations & Maintenance (O & M) at Regional Transit Hubs:

MTC Resolution No. 3866, MTC's Transit Coordination Implementation Plan, specifies requirements for coordination between MTC and transit agencies, including transit data sharing via the 511 Program, transit hub signage under the Hub Signage Program, and fare media through the Clipper program. Consistent with these requirements, MTC has taken on specific transit hub information operations and maintenance responsibilities. In Fiscal Year (FY) 2009, MTC initially entered into a three-year funding agreement with AC Transit in the amount of \$518,000 to be the sole vendor charged with performing this work for the region. In the current agreement, maintenance refers to the updating and printing of information materials; physical maintenance of sign cases is provided by others.

Since entering into this agreement, AC Transit has performed this work well. Its project managers and staff have been responsive in coordinating with the various operators that provide transit route, schedule and fare information. Pending discussion with AC Transit, this amendment could also include a limited amount of other Regional Mapping and Wayfinding materials.

Next Steps

The original funding agreement was extended in 2012, 2015, 2019 and 2022 and is due to expire on June 30, 2025. While the initial years of the funding agreement had lower associated costs, this was a direct result of the Hub Signage Program not being fully deployed during that time. Over time, AC Transit brought on additional staff to perform the work. Since then, annual program costs have generally tracked inflation. The amendment includes a not-to-exceed amount that covers all legacy Hub Signage Program materials, plus additional funding (5% of the overall cost) to provide flexibility for other RMWP materials if MTC and AC Transit agree.

AC Transit is neither a small business nor a disadvantaged business enterprise and does not have subcontractors for this work.

Funding Agreement	Term	Original / Amendment Amount	Average Annual Cost
Original Agreement	FY 9/10–11/12	\$518,000	\$172,666
1st Amendment	FY 12/13–14/15	\$734,000	\$244,666
2nd Amendment	FY 15/16–18/19	\$956,000	\$239,000
3rd Amendment	FY 19/20–21/22	\$873,000	\$291,000
4th Amendment	FY 22/23–24/25	\$889,000	\$296,333
5th Amendment (Proposed)	FY 25/26–27/28	\$987,000	\$329,000
Total Agreement	FY 2009/10–2027/28	\$4,957,000	\$260,895

Issues

None identified.

Recommendations:

Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into a funding agreement amendment with AC Transit to add \$987,000 to the agreement and to extend the period of performance from June 30, 2025, through June 30, 2028.

Attachments:

- Attachment A: Request for Committee Approval — Summary of Proposed Funding Amendment



Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Funding Amendment

Work Item No.:	1621
Consultant:	Alameda-Contra Costa Transit District (AC Transit) Oakland, CA
Work Project Title:	Regional Transit Information Displays (TIDs) O & M
Purpose of Project:	To ensure transit information display signs at regional transit hubs are well operated and maintained through June 2028
Brief Scope of Work:	Coordinate receipt of information from transit operators serving the hub and update TIDs and wayfinding kiosk information.
Project Cost Not to Exceed:	\$987,000 (this amendment) \$3,970,000 (total contract before this amendment) \$4,957,000 (total contract after this amendment)
Funding Source:	State Transit Assistance (STA)
Fiscal Impact:	\$323,000 in Fiscal Year (FY) 2025-2026, \$329,000 in FY 2026-2027, \$335,000 in FY 2027-2028, subject to annual approval by Programming and Allocations Committee of direct allocation of STA funds to AC Transit.
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a funding agreement amendment with AC Transit for regional transit information update and maintenance described above and in the Regional Network Management Committee Summary Sheet dated Friday, May 9, 2025 and that the Chief Financial Officer is authorized to set aside \$987,000 for such amendment, subject to approval of future agency budgets.
Regional Network Management Committee:	<hr/> Alicia John-Baptiste, Chair
Approved:	May 9, 2025