

Metropolitan Transportation Commission Administration Committee

September 4, 2019

Agenda Item 2f

Contract Amendments – SB1 Adaptation Planning Grants:

- i. Colma Creek, South San Francisco Project: Hassell Design Ltd. (\$20,000); and
 - ii. Grand Bayway SR37 Public Access Project: Tom Leader Studio, Inc. (\$20,000)
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Subject: This item requests Committee approval to enter into contract amendments in an amount not to exceed \$20,000 each with Hassell Design Ltd. and Tom Leader Studio, Inc. to perform consulting work under an SB1 Adaptation Planning Grant.

Background: The Metropolitan Transportation Commission (MTC) currently has two contracts, with Hassell Design Ltd. and Tom Leader Studio, Inc., respectively, to perform consulting work under an SB1 Adaptation Planning Grant. Each contract is currently for \$200,000, with a period of performance of December 2018 – May 2020. The procurement method for both contracts was sole source. Both projects continue to progress according to their assigned scopes of work.

The Bay Area Regional Collaborative (BARC), which is leading this project, has the ability to shift project funds to support expanded scopes of work for both the Hassell Design Ltd. and the Tom Leader Studio, Inc. contracts. BARC is proposing to amend the contracts to increase each contract amounts by \$20,000 (to \$220,000 each) and expand the Scopes of Work.

Hassell Design Ltd. is developing adaptation strategies for South San Francisco's Colma Creek in close collaboration with the County of San Mateo, which has developed leading-edge modeling of storm scenarios. Hassell's current scope of work also includes leading working group meetings to receive feedback on its work, and conducting community outreach activities, including a youth engagement event at the City of South San Francisco Summer Camp. The expanded scope of work that BARC proposes will support more robust feedback on Hassell's planning report, including an additional three working group meetings, an additional youth engagement event, and a broader feasibility study of three access routes for pedestrians and bicycles across Highway 101.

Tom Leader Studio is preparing a State Route 37 Corridor Public Access Scoping Report that identifies opportunities and constraints for public access between Highway 101 and I-80, and is working to increase public awareness of the San Pablo Baylands through community engagement efforts including public presentations and pop-up events. The expanded scope of work that BARC proposes will advance efforts around two

critical public access gaps in the study area: the Tubbs Island/Eliot Trail area and Green Island Road to Soscol Ferry Road in American Canyon. Tom Leader Studio, along with project consultants Atlas Lab, Alta Planning and the Exploratorium, will expand the project's deliverables to include new conceptual designs and illustrative concept plan diagrams for each public access gap, a funding strategies narrative, and grant and project evaluation criteria.

Issues: There are no issues

Recommendation: Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into contract amendments with a) Hassell Design Ltd. in an amount not to exceed \$20,000 to conduct additional working group meetings, public engagement, and a broader feasibility study of Highway 101 access routes; and b) Tom Leader Studio, Inc. in an amount not to exceed \$20,000 to advance efforts around two critical public access gaps in the study area.

Attachments: Attachment A – Small Business and Disadvantaged Business Enterprise Status; and
Request for Committee Approval Summary of Proposed Contract Amendment Sheets



Therese W. McMillan

Attachment A

Small Business and Disadvantaged Business Enterprise Status

	Firm Name	Role on Project	DBE* Firm			SBE** Firm		
			Yes	If Yes, List #	No	Yes	If Yes, List #	No
Prime Contractor	Hassell, Inc.	Design Services/Project Management			X			X
Subcontractor	Civic Edge					X	1800102	
Subcontractor	Lotus Water					X	1223180	
	CHS Consulting Group	Transport Planning	X	32117		X	1142562	

Prime Contractor	Tom Leader Studio, Inc.	Landscape Architecture and Planning			X	X	2003570	
Subcontractor	Atlas Lab	Landscape Architecture and Planning			X	X	2011083	
Subcontractor	Alta Planning + Design	Transportation Planning			X			X

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1613

Consultant: Hassell Design Ltd.

Work Project Title: Accelerating Implementation of Local and Regional Resilience to Climate Change: Colma Creek, South San Francisco

Purpose of Project: Advance adaptation planning for South San Francisco Colma Creek

Brief Scope of Work: Expand Scope of Work to include additional working group meetings, an additional youth engagement event, and a broader feasibility study of three access routes for pedestrians and bicycles across Highway 101, while continuing to advance adaptation planning for South San Francisco's Colma Creek.

Project Cost Not to Exceed: This amendment: \$20,000
Current contract amount before this amendment: \$200,000
Maximum contract amount after the amendment: \$220,000

Funding Source: SB1 Adaptation Planning Grant and Agency Match

Fiscal Impact: \$20,000 will be taken from BARC's existing FY2018-19 budget

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Hassell Design Ltd. to expand its efforts to advance adaptation planning for the South San Francisco Colma Creek, and the Chief Financial Officer is authorized to set aside \$20,000 for such amendment.

Administration Committee: _____
Federal D. Glover, Chair

Approved: September 4, 2019

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1613

Consultant: Tom Leader Studio, Inc.

Work Project Title: Accelerating Implementation of Local and Regional Resilience to Climate Change: Grand Bayway SR 37 Public Access

Purpose of Project: Identify sea level rise strategies that improve mobility and equitable public access within the San Pablo Baylands and along the State Route 37 corridor.

Brief Scope of Work: Expand Scope of Work to advance efforts around two critical public access gaps in the study area: the Tubbs Island/Eliot Trail area and Green Island Road to Soscol Ferry Road in American Canyon.

Project Cost Not to Exceed: This amendment: \$20,000
Current contract amount before this amendment: \$200,000
Maximum contract amount after the amendment: \$220,000

Funding Source: SB1 Adaptation Planning Grant and Agency Match

Fiscal Impact: \$20,000 will be taken from BARC's existing FY2018-19 budget

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Tom Leader Studio, Inc. for expanded work to study public access strategies in the San Pablo Baylands and State Route 37 corridor, and the Chief Financial Officer is authorized to set aside \$20,000 for such amendment.

Administration Committee: _____
Federal D. Glover, Chair

Approved: September 4, 2019