

Metropolitan Transportation Commission
Administration Committee

January 10, 2024

Agenda Item 2c-24-0005

Consultant Contracts – Regional Mobility Hubs Planning Grant Consulting Services

Subject:

Request to authorize the Executive Director to negotiate and enter into the following consultant contracts to support the awarded Regional Mobility Hubs planning grants, to advance Plan Bay Area 2050 (PBA 2050) implementation and contribute to achieving the region’s statutory 19 percent per capita greenhouse gas (GHG) emissions reduction target.

- i. Southeastern SF Mobility Hub Plan – SERA Architects, Inc. (\$396,000)
- ii. Marin County Mobility Hub Plan – Kimley-Horn and Associates, Inc. (\$400,000)
- iii. Antioch Park n Ride Mobility Hub Plan – Fehr & Peers (\$400,000)

Background:

Mobility hubs are community anchors focused around transit stops and stations that enable travelers to access multiple transportation options – including shared scooters, bicycles and cars – all in a cohesive space, oriented to the customer. The program helps to advance PBA 2050 Environment Strategy 9, as well as MTC’s Transit Oriented Communities (TOC) Policy, Active Transportation Plan and Complete Streets Policy.

In June 2023, the Commission awarded \$1,200,000 through the Regional Mobility Hubs planning grant program to San Francisco Municipal Transportation Agency (SFMTA), Transportation Authority of Marin (TAM), and Eastern Contra Costa Transit Authority (Tri-Delta Transit). The time frame for all projects will be eighteen (18) months from contract execution.

Procurement:

In May 2021, after a competitive procurement, the Administrative Committee authorized the Executive Director to establish a Bench of pre-qualified firms, to provide planning services. Twenty-eight firms are approved to be part of Regional Planning Bench Service Category 5: Transportation Policy and Implementation. After a comparative review of the Statement of Qualifications (SOQs) submitted by the firms in Service Category 5 and narrowing the list to

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those with mobility hub planning experience, staff recommends a direct selection of three firms:

1) SERA Architects, Inc., 2) Kimley-Horn and Associates, Inc., and 3) Fehr & Peers.

1) Regional Mobility Hubs Planning Grants – Southeastern SF Mobility Hub Plan

SERA Architects, Inc. will provide planning services to develop SFMTA’s Southeastern SF Mobility Hub Plan and assist in designing the physical improvements and service programs for communities in Southeast San Francisco to facilitate multimodal travel and alignment with the MTC Transit Oriented Communities (TOC) policy. The study will focus on Balboa Park BART, 3rd Palou/Oakdale Muni Metro Station, and the 22nd Street Caltrain Hub. SERA Architects, Inc. has relevant knowledge and qualifications to develop SFMTA’s Southeastern SF Mobility Hub Plan with the following direct experience:

- Wilshire and La Cienega Mobility Hubs
- Boston Mobility GoHubs
- Arlington County Mobility Hubs Guidebook and Pilot Design Concept

2) Regional Mobility Hubs Planning Grants – Marin County Mobility Hub Plan

Kimley-Horn and Associates, Inc. will provide planning services to develop TAM’s Marin County Mobility Hub Plan, and develop a coordinated, countywide approach to advance mobility hubs at rail and ferry stations in Marin County, consistent with MTC’s TOC policy, at all of Marin County’s TOC areas. Kimley-Horn and Associates, Inc. has relevant knowledge and qualifications to develop TAM’s Marin County Mobility Hub Plan with the following direct experience:

- Contra Costa College Mobility Hub Plan
- Mountain View Transit Center Master Plan
- San Rafael Transit Center Relocation Project
- BART Silicon Valley Transit Oriented Communities/Station Access Strategies
- Innovate 680 Shared Mobility Hubs
- Mid-Coast Mobility Hub Implementation Plan

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3) Regional Mobility Hubs Planning Grants – Antioch Park n Ride Mobility Hub Plan

Fehr & Peers will provide planning services to develop Tri-Delta’s Antioch Park n Ride Mobility Hub Plan, and assist in the design of the Antioch Park n Ride to provide transit connections between bus, rail, microtransit, bike-/car-share and connections to a future expansion to ferry service, as well as access to electrical vehicle charging infrastructure. The Project will also analyze other Antioch locations for mobility hub potential, including TOC policy station areas. Fehr & Peers has relevant knowledge and qualifications to develop Tri-Delta’s Antioch Park n Ride Mobility Hub Plan with the following direct experience:

- Bay Area Bike Share Expansion
- San Mateo TOD Pedestrian Access Plan
- Oakland Smart and Equitable Mobility Hub Pilot Program

Issues:

None identified.

Recommendations:

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into the following contracts:

- 1) A contract for SFMTA’s Southeastern SF Mobility Hub Plan with SERA Architects, Inc., in an amount not to exceed \$396,000.
- 2) A contract for TAM’s Marin County Mobility Hub Plan with Kimley-Horn and Associates, Inc., in an amount not to exceed \$400,000.
- 3) A contract for Tri-Delta’s Antioch Park n Ride Mobility Hub Plan with Fehr & Peers, in an amount not to exceed \$400,000.

Attachments:

- Attachment A-1: SERA Architects, Inc. and its Subcontractors’ Disadvantaged Business Enterprise and Small Business Enterprise Status

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- Attachment A-2: Kimley-Horn and Associates and its Subcontractors' Disadvantaged Business Enterprise and Small Business Enterprise Status
- Attachment A-3: Fehr & Peers and its Subcontractors' Disadvantaged Business Enterprise and Small Business Enterprise Status
- Attachments B1, B2, and B3: Request for Committee Approval Summary Sheets of Proposed Contracts

A handwritten signature in black ink, reading "Andrew B. Fremier". The signature is written in a cursive style with a large, looping initial "A".

Andrew B. Fremier

Attachment A-1

Disadvantaged Business Enterprise and Small Business Enterprise Status

Southeastern SF Mobility Hub Plan – SFMTA Regional Mobility Hub Planning Grant

Prime Contractor

Firm Name	Role on Project	DBE* Yes / No	If DBE Yes, List #	SBE** Yes / No	If SBE Yes, List #
SERA Architects, Inc.	Prime	No		No	
Toole Design Group, LLC	Subconsultant	No		No	
Winter Consulting	Subconsultant	Yes	42874	No	

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

Attachment A-2

Disadvantaged Business Enterprise and Small Business Enterprise Status
Marin County Mobility Hub Plan - TAM Regional Mobility Hub Planning Grant

	Firm Name	Role on Project	DBE* Yes / No	If DBE Yes, List #	SBE** Yes / No	If SBE Yes, List #
Prime Contractor	Kimley-Horn and Associates, Inc.	Prime	No		No	
Subcontractors	Circlepoint	Subconsultant	Yes	50993	No	
	Urban Field Studio	Subconsultant	Yes	42566	No	

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

Attachment A-3

Disadvantaged Business Enterprise and Small Business Enterprise Status

Antioch Park n Ride Mobility Hub Plan - Tri-Delta Regional Mobility Hub Planning Grant

	Firm Name	Role on Project	DBE* Yes / No	If DBE Yes, List #	SBE** Yes / No	If SBE Yes, List #
Prime Contractor	Fehr & Peers	Prime	No		No	
Subcontractors	Tranzito	Subconsultant	Yes	40458	No	
	emergent labs, inc.	Subconsultant	Yes	51487	No	
	Leshner Planning & Transportation	Subconsultant	Yes	51063	No	
	Barrios Transportation Consulting	Subconsultant	Yes	50759	No	

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

Attachment B-1: Request for Committee Approval

Summary of Proposed Consultant Contract for Regional Mobility Hub Planning Grant

Consulting Services

Work Item No.: 1413

Consultants: SERA Architects, Inc., Oakland, CA

Work Project Title: Regional Mobility Hubs Planning Grant Consulting Services - SFMTA's Southeastern SF Mobility Hub Plan

Purpose of Project: To provide mobility hub planning services for SFMTA's Southeastern SF Mobility Hub Plan.

Brief Scope of Work: To design the physical improvements and service programs for communities in Southeast San Francisco to facilitate multimodal travel and alignment with the MTC Transit Oriented Communities (TOC) policy.

Project Cost Not to Exceed: \$396,000

Funding Source: FY2023-24 budget: OBAG 3, STBG

Fiscal Impact: Funding is included in the FY 2023-24 Agency Budget.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract with SERA Architects, Inc., in an amount not to exceed \$396,000, for Regional Mobility Hubs Planning Grant Consulting Services described above and in the Administration Committee Summary Sheet dated January 10, 2024, and that the Chief Financial Officer is authorized to set aside an amount not to exceed \$396,000 for such contract.

Administration Committee:

Gina Papan, Chair

Approved:

January 10, 2024

Attachment B-2: Request for Committee Approval

**Summary of Proposed Consultant Contract for Regional Mobility Hub Planning Grant
Consulting Services**

Work Item No.: 1413

Consultants: Kimley-Horn and Associates, Inc., Oakland, CA

Work Project Title: Regional Mobility Hubs Planning Grant Consulting Services – TAM’s Marin County Mobility Hub Plan

Purpose of Project: To provide mobility hub planning services for TAM’s Marin County Mobility Hub Plan

Brief Scope of Work: To develop a coordinated, countywide approach to advance mobility hubs at rail and ferry stations in Marin County, consistent with MTC’s Transit Oriented Communities (TOC) policy, at all of Marin County’s TOC areas.

Project Cost Not to Exceed: \$400,000

Funding Source: FY2023-24 budget: OBAG 3, STBG

Fiscal Impact: Funding is included in the FY 2023-24 Agency Budget.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract with Kimley-Horn and Associates, Inc., in an amount not to exceed \$400,000, for Regional Mobility Hubs Planning Grant Consulting Services described above and in the Administration Committee Summary Sheet dated January 10, 2024, and that the Chief Financial Officer is authorized to set aside an amount not to exceed \$400,000 for such contract.

Administration Committee:

Gina Papan, Chair

Approved:

January 10, 2024

Attachment B-3: Request for Committee Approval

**Summary of Proposed Consultant Contract for Regional Mobility Hub Planning Grant
Consulting Services**

Work Item No.: 1413

Consultants: Fehr & Peers, San Francisco, CA

Work Project Title: Regional Mobility Hubs Planning Grant Consulting Services – Tri-Delta’s Antioch Park n Ride Mobility Hub Plan

Purpose of Project: To provide mobility hub planning services for Tri-Delta’s Antioch Park n Ride Mobility Hub Plan

Brief Scope of Work: To develop a design of the Antioch Park n Ride to provide transit connections between bus, rail, microtransit, bike-/car-share and connections to a future expansion to ferry service, as well as access to electrical vehicle charging infrastructure. Project will also analyze other Antioch locations for mobility hub potential, including TOC Policy station areas.

Project Cost Not to Exceed: \$400,000

Funding Source: FY2023-24 budget: OBAG 3, STBG

Fiscal Impact: Funding is included in the FY 2023-24 Agency Budget.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract with Fehr & Peers, in an amount not to exceed \$400,000, for Regional Mobility Hubs Planning Grant Consulting Services described above and in the Administration Committee Summary Sheet dated January 10, 2024, and that the Chief Financial Officer is authorized to set aside an amount not to exceed \$400,000 for such contract.

Administration Committee:

Gina Papan, Chair

Approved:

January 10, 2024