



Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Meeting Minutes - Draft

### Bay Area Housing Finance Authority Oversight Committee

*Chair, Belia Ramos, Supervisor, County of Napa*  
*Vice Chair, Libby Schaaf, US Housing and Urban Development*

---

Wednesday, May 14, 2025

12:00 PM

Board Room - 1st Floor

---

#### Bay Area Housing Finance Authority Oversight Committee

#### Joint Meeting with the ABAG Housing Committee

#### Roster

Margaret Abe-Koga, Victoria Fleming, Amber Manfree, Myrna Melgar, Nate Miley, Gina Papan,  
Belia Ramos, Libby Schaaf (non-voting)

#### 1. Call to Order / Roll Call / Confirm Quorum / Compensation Announcement

Chair Ramos called the meeting to order. Quorum was present.

**Present:** 8 - Abe-Koga, Fleming, Manfree, Melgar, Miley, Papan, Ramos B, and Schaaf

#### 2. Public Comment

#### 3. Committee Member Announcements

#### 4. Chairs' Report

- 4a. [25-0636](#) ABAG Housing Committee and BAFHA Oversight Committee Chair's Report for May 14, 2025

There was no report.

#### 5. ABAG Housing Committee Consent Calendar

The ABAG Housing Committee took action on this item.

- 5a. [25-0637](#) Approval of ABAG Housing Committee Minutes of April 9, 2025

#### 6. BAHFA Oversight Committee Consent Calendar

Upon the motion by Fleming and second by Papan, the BAHFA Oversight Committee approved the Consent Calendar. The motion passed unanimously by the following vote:

**Aye:** 7 - Abe-Koga, Fleming, Manfree, Melgar, Miley, Papan and Ramos B

- 6a. [25-0638](#) Approval of BAHFA Oversight Committee Minutes of April 9, 2025
- 6b. [25-0639](#) Request to recommend to the Bay Area Housing Finance Authority Board to authorize the Executive Director or his designee to negotiate and enter into a fourth amendment in an amount not to exceed \$780,000 to the October 1, 2022, contract with Exygy Inc. ("Consultant") for Doorway Housing Portal web design services for a total contract amount not-to-exceed \$4.83 million.
- 6c. [25-0640](#) Request to recommend to the Bay Area Housing Finance Authority Board to authorize the Executive Director or his designee to negotiate and enter into a contract in an amount not to exceed \$300,000 with Housing Group LLC, doing business as Housing Inc. ("Consultant") for Doorway Housing Portal user support.

## 7. BAHFA Strategic Planning

- 7a. [25-0648](#) Updated Strategic Planning timeline and milestones based on Committee feedback, and preliminary lessons learned from the 2024 election cycle
- Daniel Saver gave the report.

The following gave public comment: Ken Kirkey, Amanda Chang.

## 8. Adjournment / Next Meeting

Chair Ramos adjourned the meeting. The next regular joint meeting of the BAHFA Oversight Committee and ABAG Housing Committee is on June 11, 2025.