

**Metropolitan Transportation Commission
Administration Committee**

January 10, 2024

Agenda Item 2f-24-0052

**Contract Amendment - Data License Extension: TomTom North America,
Inc. (\$63,895.10)**

Subject:

Request to authorize the Executive Director or designated representative to negotiate and enter into a sole source contract amendment with TomTom North America, Inc. in an amount not to exceed \$63,895.10 for Calendar Year 2024 to extend the GIS Base map license for an additional year.

Background:

In February 2021, the Executive Director approved a sole source 3-year contract with TomTom North America, Inc. in the amount of \$180,835.20 (\$60,278.40 annually) to provide a GIS base map for use by MTC and its partner transportation agencies. This data allows MTC staff, consultants and partners to perform complex mapping and spatial analysis for a wide variety of projects, including the Transportation Improvement Program, Regional Transportation Plan, and several on-line applications.

A sole source contract amendment is recommended because:

- MTC operates several on-line applications that utilize the TomTom GIS base map.
- MTC shares the TomTom GIS base map with several of its partner agencies such as VTA, AC Transit, Golden Gate Transit, and CCCTA which have begun integrating the GIS base map into many of their operational programs such as AVL, paratransit and other route planning applications. This contract amendment will provide continued, uninterrupted use of the GIS base map.

Contract Amendment

This memorandum requests this Committee's approval of a sole source contract amendment with TomTom North America, Inc. to extend the GIS base map license agreement for an additional year, in an amount not to exceed \$63,895.10 for Calendar Year 2024 for a new not to exceed amount of \$244,730.30.

Disadvantaged Business Enterprise and Small Business Enterprise Status

TomTom North America, Inc. is neither a Disadvantaged Business Enterprise nor a Small Business Enterprise and has no subcontractors.

Issues:

None identified.

Attachments:

- Attachment A: Request for Committee Approval Summary Sheet for Contract Amendment for Data License Extension: TomTom North America, Inc



Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Contract Amendment for Data License Extension: TomTom North America, Inc.

Work Item No.: 1122

Consultant: TomTom North America, Inc. (TomTom)
Lebanon, NH

Work Project Title: Regional Geographic Information System (GIS) Base Map

Purpose of Project: To provide a geographic information system (GIS) base map in a digital format that will be used by MTC staff, consultants, and our partner agencies for a wide variety of mapping, spatial analyses, and on-line applications.

Brief Scope of Work: Amend the contract to enter extend the license agreement through calendar year 2024 for the provision of digital GIS base map by TomTom. TomTom will provide digital base map data for use by MTC staff and our partnership agencies.

Project Cost Not to Exceed: \$63,895.10 this amendment
Previous contract amount = \$180,835.20
Total authorized contract amount after this amendment = \$244,730.30

Funding Source: FY 2023-24 budget: TDA

Fiscal Impact: Funding is included in FY 2023-24 Agency Budget.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a data license agreement contract amendment in an amount not to exceed \$63,895.10 with TomTom North America, Inc. for the Regional Geographic Information System (GIS) Base Map described above and in the Administration Committee Summary Sheet dated January 10, 2024, and that the Chief Financial Officer is authorized to set aside \$63,895.10 for such contract amendment.

Administration Committee:

Gina Papan, Chair

Approved: January 10, 2024