

**Metropolitan Transportation Commission
Regional Network Management Committee**

February 14, 2025

Agenda Item 2d

Contract Amendment Bay Area Vanpool Program Contract Extension: Enterprise-Rent-a-Car of San Francisco, LLC (\$8,000,000)

Subject:

Request for approval of a contract amendment with Enterprise-Rent-a-Car of San Francisco, LLC to extend the Bay Area Vanpool Program contract term to June 30, 2028 and to add \$8,000,000.

Background:

MTC subsidizes eligible commuter vanpools in exchange for turn-key vanpool services and vanpool data through a contract with Enterprise-Rent-a-Car of San Francisco, LLC, doing business as Commute with Enterprise. The subsidy offsets the cost of participants' vanpool rental charges to make vanpool commuting more affordable and reduce driving alone in support of Plan Bay Area 2050 guiding principles to make the region more affordable, connected, diverse, healthy and vibrant. In FY 2023-24, vanpoolers subsidized by MTC made over 1.2 million unlinked passenger trips and reduced over 56 million vehicle miles traveled. MTC reports the vanpool data to the National Transit Database (NTD) to grow the Bay Area's share of federal transit funds.

In July 2018, after a competitive procurement process, the Operations Committee approved a five-year contract with Commute with Enterprise that includes an option to extend for up to 5 years in increments of MTC's choosing. In 2023, this Committee authorized an amendment to extend the contract 20 months through June 30, 2025, for an additional cost of \$6,050,000, bringing the contract to a not to exceed amount of \$16,000,000.

At this time, staff recommends a three-year extension through its maximum duration of June 30, 2028 for an additional \$8,000,000, bringing the contract to a not to exceed amount of \$24,000,000. Since the start of the contract, the number of vanpools subsidized per month grew from 70 to an average of 540 vans per month in FY 2023-24. The budget is sized to grow the fleet through June 30, 2028, to about 650 as Commute with Enterprise taps into employers bringing their employees back to the worksite.

Enterprise-Rent-a-Car of San Francisco, LLC is neither a small business enterprise (SBE) nor a disadvantaged business enterprise (DBE). The DBE vendors used by CWE for this contract are listed in Attachment A.

Issues:


None identified.

Recommendations:

Staff recommends that the Regional Network Management Committee authorize the Executive Director or designee to negotiate and enter into a contract amendment with Enterprise-Rent-a-Car of San Francisco, LLC in an amount not to exceed \$8,000,000 and to extend the term of the agreement through June 30, 2028 for the above-described work.

Attachments:

- Attachment A: Disadvantaged Business Enterprise and Small Business Enterprise Status
- Attachment B: Request for Committee Approval – Summary of Proposed Contract Amendment


Andrew B. Fremier

Disadvantaged Business Enterprise and Small Business Enterprise Status

	Firm Name	Role on Project	DBE* Yes / No	If DBE Yes, List #	SBE** Yes / No	If SBE Yes, List #
Prime Contractor	Enterprise-Rent-a-Car of San Francisco, LLC	Provide turn-key vanpool services	No	n/a	No	n/a
Subcontractor	2Meart.com LLC	Graphics reproduction, Installation, and Removal	Yes	42012	No	n/a
Subcontractor	Longhouse Inventory Solutions	Office and carwash supplies	Yes	40053	No	n/a
Subcontractor	Commuter Van Conversion	Vehicle conversion	No	SC03467 (SCAQMD cert)	No	n/a
Subcontractor	Visual Marketing Systems, Inc.	Vehicle decal production	Yes	50895	No	n/a

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

Request for Committee Approval

Summary of Proposed Contract Amendment

Work Item No.: 1222

Consultant: Enterprise-Rent-a-Car of San Francisco, LLC
San Francisco, CA

Work Project Title: Bay Area Vanpool Program

Purpose of Project: Maintain and increase the number of vanpools available to commuters

Brief Scope of Work: Provide turn-key vanpool service (vanpool formation, maintenance, data collection) and provide vanpool data to MTC in exchange for a monthly per-van subsidy

Project Cost Not to Exceed: Previously authorized: \$16,000,000
Additional authorization: \$8,000,000
Total contract amount with additional authority: \$24,000,00

Funding Source: Congestion Management Air Quality (CMAQ)

Fiscal Impact: Funding is included in the FY 2024-25 MTC Budget and is subject to approval and inclusion in future budgets

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Enterprise-Rent-a-Car of San Francisco, LLC to provide turn-key vanpool service described above and in the Regional Network Management Committee Summary Sheet dated February 14, 2025 and that the Chief Financial Officer is authorized to set aside \$8,000,000 for such amendment, subject to future budgetary approvals.

Regional Network
Management Committee:

Sue Noack, Vice Chair

Approved: February 14, 2025