Metropolitan Transportation Commission

Administration Committee

November 12, 2025 **Agenda Item 3a-25-1216**

Enterprise Resource Planning (ERP) Program Update and Contract Actions:

i. Contract Amendment – System Integration of Oracle ERP Software: Mythics, LLC/Mythics VIII, LLC ($2,745,859); and

ii. Purchase Order Amendment – Enterprise Resource Planning (ERP) Strategic Advisory Services and Implementation Support: Slalom, Inc ($700,000)

Subject:

Provide update on ERP Program and request approval of the following contract actions:

i. Contract Amendment – System Integration of Oracle ERP Software: Mythics, LLC/Mythics VIII, LLC ($2,745,859); and

ii. Purchase Order Amendment – Enterprise Resource Planning (ERP) Strategic Advisory Services and Implementation Support: Slalom, Inc ($700,000).

Background:

At the May 2025 Administration Committee meeting, staff provided an update on the ERP Program and received approval of a purchase order amendment for ERP Strategic Advisory Services and Implementation Support with Slalom, Inc. An ERP System is software that integrates various business functions (such as Finance, HR, Contracts, Projects, Grants) into one complete system to streamline processes and information across the entire organization.

The cross-functional core project team includes MTC staff experts on project management, technology, security, user experience, stakeholder engagement, finance, human resources, and contracts/procurement, and is supported by a broad stakeholder group representing the diverse roles and responsibilities across MTC. Derek Hansel, Chief Financial Officer, and Nick Roethel, Chief Operating Officer, oversee the project. On a monthly basis, the program team also meets with the Steering Committee, comprised of section directors, to provide an update on the implementation status, and for the committee members to provide strategic direction, and guidance on risk management, resource allocation, and change leadership support.

ERP Program Status:

In September 2024, the program team, including consulting firms Mythics and Slalom, kicked off the implementation phase by holding 'Discovery and Design' sessions with MTC subject matter experts (SMEs), who represent the diverse roles and responsibilities across the agency. Mythics then configured Oracle based on the requirements gathered and the design decisions made. In March and June 2025, Mythics demonstrated all Oracle modules to the program team and SMEs, capturing additional requirements and continuing to configure Oracle to MTC's needs. This spring, MTC, Slalom, and Mythics also began work on necessary system integrations and complete data conversions, as well as upcoming training activities to prepare staff for this significant change to Oracle.

As previously committed, we are informing the Committee early about a change to the ERP project. While MTC's configuration of Oracle is functioning as expected, the project executive sponsors and staff determined the original schedule would not allow for integrations with internal and external systems, and complex data conversions to be properly completed prior to formal testing. As a result, there will be a delay in the roll out of specific project elements. The ERP program team performed a feasibility analysis for timing of the deployment of Finance, Human Resources and Payroll modules. The updated draft ERP Program Schedule, as shown in Attachment A, now distributes the roll-out of scope across three phases, with Core HR and Payroll going live on January 1, 2026. Staff continues with risk mitigation measures, and the project is progressing toward having successful go-live dates.

The extension of the schedule will necessitate an increase in budget for the Mythics System Integration contract and the Slalom Strategic Advisory Services purchase order. The ERP Capital Budget will be included in the FY25-26 Agency budget amendment No. 1 to be approved by the Commission on December 17, 2025. In addition to the budget needed for the Mythics contract and Slalom purchase order amendments, the ERP Capital Budget amendment will also cover Koa Hills ($400,000), Known2U ($2000) and a Document Management System (TBD) ($230,000).

Staff will be coming back to this committee in December for approval of two contracts: Operations and Maintenance services for Oracle software, and the Document Management System software.

Contract Actions:

Staff requests approval for two contract actions.

i. Contract Amendment – Oracle System Integrator Services – Mythics, LLC/Mythics VIII, LLC ($2,745,859)

Staff requests an amendment to the Mythics contract to continue to provide ERP system integration services for Oracle Cloud Subscription Services.

Mythics was procured through a GPO, a collaborative intergovernmental procurement vehicle which satisfies MTC's competitive procurement requirements. Mythics is not a Small Business Enterprise (SBE) and has three subcontractors, as shown in Attachment B.

The proposed amendment would extend the contract by three months through August 31, 2026, and add an amount not to exceed $2,745,859. The ERP Capital Budget for this amendment will be included in the FY25-26 Agency budget amendment No. 1 to be approved by the Commission on December 17, 2025.

Issues:

None identified.

ii. Purchase Order Amendment - Enterprise Resource Planning (ERP) Strategic Advisory Services and Integration Support: Slalom, Inc. ($700,000)

Staff requests an amendment to the Slalom purchase order for consulting services to continue to provide strategic advice, program and change management, training, communications, and technical expertise in data strategy, data migration and future state business process mapping to support MTC's implementation of Oracle Cloud.

Slalom's services were procured using the California Multiple Award Schedule (CMAS), which satisfies MTC's competitive procurement requirements. Slalom is not an SBE and currently has no subcontractors.

The proposed amendment would extend the purchase order by two months through August 31, 2026, and add an amount not to exceed $700,000. The ERP Capital Budget for this amendment will be included in the FY25-26 Agency budget amendment No. 1 to be approved by the Commission on December 17, 2025.

Issues:

None identified.

Recommendation:

Staff recommends that the Administration Committee authorize the following contract actions:

i. $2,745,859 for a Contract Amendment to provide Oracle System Integrator Services through the term of August 31, 2026; and

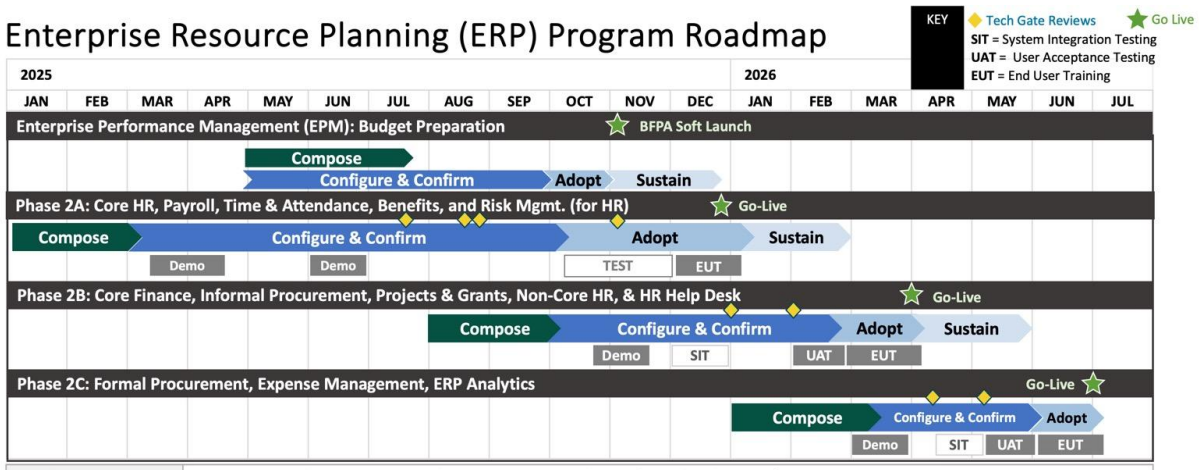
ii. $700,000 for a Purchase Order Amendment to provide Strategic Advisory Services and Integration Support, through the term of August 31, 2026.

Attachments:

- Attachment A – Updated ERP Schedule
- Attachment B – List of Mythics Subcontractors
- Request for Committee Approval - Summary of Proposed Contract Amendment
- Request for Committee Approval - Summary of Proposed Purchase Order Amendment
- ERP Program Update Presentation

Andrew B. Fremier

Enterprise Resource Planning (ERP) Program Roadmap



PHASE 1	**ERP Strategy & Planning:** System and system integrator selection **(completed in 2024)**		
EPM	**Budget Preparation** Nov 2025 BFPA Soft Launch; Nov 2026 other sections		
PHASE 2A (Jan. 2026)	• **Core HR:** Human Resources, Payroll, Time & Attendance, Benefits | **Risk Management:** HR		
PHASE 2B (Apr. 2026)	• **Core Finance**: General Ledger, Fixed Assets, Budget, Accounts Payable, Accounts Receivable, Cash Receipts and Cash Mgmt. • **Informal Procurement:** Purchase Order/Requisition, Supplier (aka Vendor) Portal, Supplier Intake (manual) and Management • **Projects & Grants | Risk Management:** ERP • **Non-Core HR:** Learning and Development, Performance Evaluation and Talent Acquisition | **HR Help Desk**	**PHASE 2C** (July 2026)	• **Formal Procurement:** RFP, RFQ, IFB, Contract Management, Supplier Intake Process • **Expense Management** • **ERP Analytics**

Attachment B

mall Business Enterprise Status

	Firm Name	Role on Project	SBE* Yes / No	If SBE Yes, List #
Prime Contractor	Mythics	ERP System Implementation	No	
Subcontractor	Anand Kand	Procurement/Contracts Functional Lead	No	
Subcontractor	Muru Mohan	Projects/Grants Functional Lead	No	
Subcontractor	Venkateswarlu Mandula	Risk Management Functional Lead	No	

*Denotes certification by the State of California.

Request for Committee Approval

Summary of Proposed Contract Amendment

Work Item No.:	1166
Consultant:	Mythics, LLC/ Mythics VIII, LLC Virginia Beach, Virginia
Work Project Title:	Oracle System Integration Services
Purpose of Project:	Provide integration services for Oracle Cloud Subscription Services.
Brief Scope of Work:	Provide integration and professional services to discover, design, develop, and enhance current business processes using Oracle Cloud Subscription Services.
Project Cost Not to Exceed:	This amendment: $2,745,859 Current amount before this amendment: $8,500,000 Maximum amount after this amendment: $11,245,859
Funding Source:	ERP Capital Budget
Fiscal Impact:	$2,745,859 is subject to approval of the amended ERP Capital Budget in the FY25-26 Agency Budget Amendment No. 1.
Motion by Committee:	That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Mythics, LLC/Mythics VIII, LLC for Oracle Cloud Integration Services described above and in the Administration Committee Summary Sheet dated November 12, 2025 and that the Chief Financial Officer is authorized to set aside $2,745,859 for such contract amendment, subject to approval of the amended ERP Capital Budget in the FY25-26 Agency Budget Amendment No. 1.
Administration Committee	
	Gina Papan, Chair
Approved:	November 12, 2025

Request for Committee Approval

Summary of Proposed Purchase Order Amendment

Work Item No.:	1166
Consultant:	Slalom, Inc. Seattle, WA
Work Project Title:	Enterprise Resource Planning (ERP) Strategic Advisory Services and Integration Support
Purpose of Project:	ERP professional consulting services
Brief Scope of Work:	Provide strategic advice, project and change management, communications, data strategy, and enterprise architecture support.
Project Cost Not to Exceed:	This amendment: $700,000 Current amount before this amendment: $7,121,362 Maximum amount after this amendment: $7,821,362
Funding Source:	ERP Capital Budget
Fiscal Impact:	$700,000 is subject to approval of the amended ERP Capital Budget in FY25-26 Agency Budget Amendment No. 1.
Motion by Committee:	That the Executive Director or designee is authorized to issue a purchase order amendment to Slalom, Inc. for the ERP consultant services described above and in the Administration Committee Summary Sheet dated November 12, 2025 and that the Chief Financial Officer is authorized to set aside $700,000 for such purchase order amendment, subject to approval of the amended ERP Capital Budget in FY25-26 Agency Budget Amendment No. 1.
Administration Committee:	_____ Gina Papan, Chair
Approved:	November 12, 2025