



**Metropolitan Transportation  
Commission  
Meeting Minutes**

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

**Administration Committee**

*Committee Members:*

*Federal D. Glover, Chair    Alfredo Pedroza, Vice Chair*

*Jeannie Bruins, Carol Dutra-Vernaci, Nick Josefowitz,  
Jane Kim, Libby Schaaf, Warren Slocum, Amy R. Worth  
Non-Voting Member: James E. Davis*

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Wednesday, May 9, 2018

9:35 AM

Board Room - 1st Floor

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**Call Meeting to Order**

**1. Roll Call/Confirm Quorum**

**Present:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Worth

**Absent:** 3 - Chair Glover, Commissioner Kim and Commissioner Slocum

Non-Voting Member Present: Commissioner Davis

Ex Officio Voting Members Present: Commission Chair Mackenzie and Commission Vice Chair Haggerty

Ad Hoc Non-Voting Members Present: Commissioner Aguirre, Commissioner Cortese, Commissioner Giacomini, Commissioner Halsted, Commissioner Pierce, and Commissioner Spering

**2. Consent Calendar**

**Upon the motion by Commissioner Worth and the second by Commissioner Dutra-Vernaci, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Worth

**Absent:** 3 - Chair Glover, Commissioner Kim and Commissioner Slocum

**2a.**    [18-0274](#)    Minutes of the April 11, 2018 meeting

**Action:** Committee Approval

**2b.**    [18-0275](#)    Investment Report for March 2018

**Action:** Information

**Presenter:** Christine Lin

2c. [18-0276](#) MTC Financial Statements for March 2018

**Action:** Information

**Presenter:** Sonia Elsonbaty

2d. [18-0277](#) Monthly Travel Report and International Travel Request

**Action:** Information

**Presenter:** Sonia Elsonbaty

2e. [18-0279](#) Contract Amendment - Regional Resource Center Operations: Faneuil, Inc. (\$245,000)

**Action:** Committee Approval

**Presenter:** Kelley Jackson

### 3. Approval

3a. [17-3100](#) Funding Agreement - Car Sharing and Mobility Hubs in Affordable Housing Pilot Project: TransForm (\$1,569,000)

A request for the approval of a funding agreement with TransForm to develop and implement a suite of mobility options such as car sharing, electric vehicle charging stations, bikeshare, transit passes, electric bicycles, credit for ride-hailing trips to transit and other rideshare solutions at three affordable housing sites in Disadvantaged Communities (DACs) in the cities of Oakland, Richmond and San Jose.

**Action:** Committee Approval

**Presenter:** Krute Singa

**Upon the motion by Commissioner Josefowitz and the second by Commissioner Worth, the Committee unanimously approved the funding agreement with TransForm. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Worth

**Absent:** 3 - Chair Glover, Commissioner Kim and Commissioner Slocum

- 3b.**     [18-0280](#)     Legal Services Bench - Law Firms Pre-Qualified to Provide Legal Services to MTC, MTC SAFE, BATA, BAIFA, BAHA, 375 Beale Condominium Corporation, and ABAG and its Local Collaboration Programs through FY 2021-22 (\$400,000 per year):
- i.    Atkinson, Andelson, Loya, Ruud & Romo, Pleasanton, CA;
  - ii.   Best Best & Krieger LLP, Walnut Creek, CA;
  - iii.   Farella Braun + Martel LLP, San Francisco, CA;
  - iv.   Glynn & Finley, LLP, Walnut Creek, CA;
  - v.    Hanson Bridgett LLP, San Francisco, CA;
  - vi.   Meyers Nave Riback Silver & Wilson PLC, Oakland, CA;
  - vii.   Orrick, Herrington & Sutcliffe LLP, San Francisco, CA;
  - viii.   PC Law Group, Irvine, CA;
  - ix.   Renne Public Law Group LLP, San Francisco, CA; and
  - x.    Thomas Law Group, Sacramento, CA

A request for approval to create a bench of ten pre-qualified law firms to provide legal services on an as-needed basis through June 30, 2022.

**Action:** Committee Approval

**Presenter:** Leslie Miessner

**Upon the motion by Commissioner Bruins and the second by Commissioner Worth, the Committee unanimously approved the legal services bench with: Atkinson, Andelson, Loya, Ruud & Romo, Pleasanton, CA; Best Best & Krieger LLP, Walnut Creek, CA; Farella Braun + Martel LLP, San Francisco, CA; Glynn & Finley, LLP, Walnut Creek, CA; Hanson Bridgett LLP, San Francisco, CA; Meyers Nave Riback Silver & Wilson PLC, Oakland, CA; Orrick, Herrington & Sutcliffe LLP, San Francisco, CA; PC Law Group, Irvine, CA; Renne Public Law Group LLP, San Francisco, CA; and Thomas Law Group, Sacramento, CA. The motion carried by the following vote:**

**Aye:** 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Commissioner Josefowitz, Vice Chair Pedroza, Commissioner Schaaf and Commissioner Worth

**Absent:** 3 - Chair Glover, Commissioner Kim and Commissioner Slocum

**4. Public Comment / Other Business**

**5. Adjournment / Next Meeting**

**The next meeting of the Administration Committee will be held on June 13, 2018 at 9:35 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**