



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

*Gina Papan, Chair*    *Victoria Fleming, Vice Chair*

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Wednesday, December 11, 2024

9:40 AM

Board Room - 1st Floor

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### Roster

**Gina Papan (Chair), Victoria Fleming (Vice Chair),  
Margaret Abe-Koga, Federal Glover, Nate Miley,  
Hillary Ronen, Vacant, Vacant**

**Non-Voting Members: Dina El-Tawansy, Libby Schaaf**

**Chair Papan called the meeting to order at 10:34 a.m.**

### 1. Call to Order / Roll Call / Confirm Quorum

**Present:** 6 - Commissioner Abe-Koga, Commissioner Glover, Commissioner Miley, Vice Chair Fleming, Chair Papan and Commissioner Ronen

Non-voting members present: Commissioner El-Tawansy and Commissioner Schaaf

Ex Officio Voting Members Present: Commission Chair Pedroza

Ad-Hoc Non-voting members present: Commissioner Giacopini

### 2. Consent Calendar

**Upon the motion by Commissioner Glover and seconded by Vice Chair Fleming,  
the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 6 - Commissioner Abe-Koga, Commissioner Glover, Commissioner Miley, Vice Chair Fleming, Chair Papan and Commissioner Ronen

**2a.**    [24-0928](#)    Approval of Administration Committee Minutes of November 13, 2024 Meeting.

**Action:** Committee Approval

**2b.**    [24-1452](#)    MTC Resolution No. 4563, Revised - Reauthorization of MTC Investment Policy.

**Action:** Commission Approval

**Presenter:** Natalie Perkins

- 2c. [24-1472](#) Metropolitan Transportation Commission (MTC) Fiscal Year 2024-25 First Quarter Travel Report.

**Action:** Information

**Presenter:** Anna Tang

- 2d. [24-1471](#) Contract (Sole Source)- State Route 37- Strip Marsh East Technical Studies, Project Selection to Construction: National Audubon Society (\$949,148).

**Action:** Commission Approval

**Presenter:** Jeanette Weisman

### 3. Public Comment / Other Business

Chair Papan noted staff will bring updated Commissioner procedures to the January 8, 2024 Administration Committee for approval.

### 4. Adjournment / Next Meeting

**The next meeting of the Administration Committee will be held on January 8, 2025 at 9:40 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA.**

Chair Papan adjourned the meeting at 10:36 a.m.