

**Metropolitan Transportation Commission
Administration Committee**

February 11, 2026

Agenda Item 2b-26-0213

**Memorandum of Understanding – Comprehensive Federal and State Transportation
Planning and Programming: Caltrans**

Subject:

Staff requests the Committee approval of a Memorandum of Understanding (MOU) for Comprehensive Federal and State Transportation Planning and Programming between MTC and Caltrans.

Background:

As the federally designated Metropolitan Planning Organization (MPO) and state designated Regional Transportation Planning Agency (RTPA) for the nine counties of the Bay Area, MTC is responsible for meeting state and federal requirements for regional transportation planning and programming for the nine-county San Francisco Bay Area. Similarly, the State of California, acting through Caltrans, is responsible for meeting requirements for statewide transportation planning and programming. An MOU is used to govern the overlapping and cooperative relationship between MTC and Caltrans in carrying out these responsibilities.

The existing MOU between MTC and Caltrans was adopted in 2017 and amended in 2018 to incorporate new federal requirements for performance-based planning and programming.

The updated MOU outlines additional responsibilities for formal consultation procedures with federal land management agencies and for carrying out the metropolitan planning process in cooperation with transit operators. Additional changes were made to update citations for applicable federal and state statutes, clarify unclear language, and other minor edits.

As detailed in the MOU, MTC will perform the following, in addition to other activities:

- Preparation and adoption of a long-range regional plan (RTP/SCS), consistent with federal and state planning regulations;
- Development of the annual Overall Work Program (OWP), documenting metropolitan planning activities;
- Development of the federal Transportation Improvement Program (TIP);
- Development and update of a Public Participation Plan; and
- Development of the annual listing of obligated projects.

Issues:

None identified.

Recommendations:

Staff recommends the Committee authorize the Executive Director or designee to negotiate and enter into the MOU with the State of California for Comprehensive Federal and State Transportation Planning and Programming.

Attachments:

- Request for Committee Approval – Memorandum of Understanding



Andrew B. Fremier

Request for Committee Approval

Summary of Proposed Memorandum of Understanding

Work Item No.: 1512

Parties: State of California acting through its Department of Transportation (Caltrans) and MTC

Work Project Title: Comprehensive Federal and State Transportation Planning and Programming

Brief Scope of Work: Establishes a general transportation planning and programming process codifying the responsibilities of MTC and Caltrans.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a memorandum of understanding with Caltrans for comprehensive federal and state transportation planning within the San Francisco Bay Area as described above and in the Administration Committee Summary Sheet dated February 4, 2026.

Administration Committee:

Gina Papan, Chair

Approved: February 11, 2026