

**Metropolitan Transportation Commission
Operations Committee**

December 11, 2020

Agenda Item 4g

**Consultant Bench: 2020 Electronic Payments Consultant Assistance – Cycle 1
(Advanced Mobility Group, ARC Alternatives, Atkins North America Inc., Caribou Public Relations, Circlepoint, Clever Consulting Group, ComputerAid Inc., eDemand Inc., Gannett Fleming Inc., HNTB, IBI Group, IMG Rebel Advisory Inc., Invoke Technologies, Jacobs Engineering Group Inc., Kimley-Horn and Associates Inc., KPMG LLP, MIG Inc., Milligan Partners LLC, Polytechnic Marketing, Resource Development Associates, Silicon Transportation Consultants, TransSIGHT, Virginkar & Associates, WSP USA Inc.)**

Subject: This memorandum requests approval of a pre-qualified bench of consultants summarized on Attachment A (“Bench”) to provide as-needed consulting assistance services to support the Electronic Payments Section (“EPS”) with programs such as the Clipper® regional transit fare payment system, the FasTrak® electronic toll collection system, and the regional Express Lanes (EL) program. The term of the Bench is for a three and one-half year period ending June 30, 2024, with an option to extend for an additional two years to June 30, 2026.

Background: On September 10, 2020, MTC issued a Request for Qualifications for the 2020 Electronic Payments Consultant Assistance Services, Cycle 1 (“RFQ”) inviting firms to submit Statements of Qualifications (“SOQ”) for any or all of the following six service categories.

1. Program Management;
2. Planning;
3. Operational Monitoring and Reporting;
4. Technology Oversight;
5. Communications and Customer Information Services; and
6. Compliance and Risk Management Services.

An email notice of the opportunity was sent to over 3,500 individuals and firms. On October 14, 2020, MTC received 27 proposals from firms, many of which applied to multiple service categories. All proposals were determined to meet the Minimum Qualifications. MTC declined to review one proposal due to an apparent conflict of interest. Separate evaluation panels comprised of MTC staff reviewed applicants for each service category based upon evaluation criteria specified in the RFQ. The evaluation criteria are listed below in descending order of importance:

- | | |
|--|------------|
| 1. Experience and Qualifications of Firms and Proposed Staff | 45% |
| 2. Reasonableness of Rates | 30% |
| 3. Presentation | <u>25%</u> |
| Possible Total: | 100% |

For each service category, the firms that the evaluation panels recommend for inclusion on the Bench are indicated, in the table which is Attachment A, with a number "1". All recommended firms demonstrate an expertise in one or more of the transportation related consulting services described in the service categories for which they were selected. The recommended firms provide a mix of local and national experience and expertise that will be valuable in helping MTC plan and implement the next generation of operational initiatives in the Bay Area. Firms which are not recommended for selection in a particular service category are indicated by the number "0" in the same table that is Attachment A.

A summary of each firm's Disadvantaged Business Enterprise (DBE) status and Small Business Enterprise (SBE) status is listed by service category on Attachment B.

Any firms approved in Cycle 1 will be eligible for work throughout the life of the Bench. Selection for entry into a contract with one of the pre-qualified consultants may take place by direct selection or via a mini-procurement, pursuant to MTC's Third-Party Contracting Policies and Procedures. Additional firms may be added to the Bench in response to re-issuance of the RFQ in later cycles given certain conditions.

Contract periods of performance and amounts will be determined on a per-contract basis based on the project solicited to the Bench. The amount included for this program in the proposed FY 2021-24 budgets will be determined on a per-contract and project basis. Staff will return to the Operations Committee for authorization of any contracts exceeding the Executive Director's signature authority.

Issues: None.

Recommendation: Staff recommends that the Operations Committee approve the pre-qualified consultant bench identified in Attachment A to provide on-call consultant assistance for electronic payment implementation and operations services to MTC in the specified categories on an as-needed basis, for a period through June 30, 2024, with an option to extend the Bench performance period through June 30, 2026.

Attachments: Attachment A: On-Call Consultant Assistance for Electronic Payments Implementation and Operations - List of Firms and Service Categories
Attachment B: Disadvantaged Business Enterprise and Small Business Enterprise Status


Therese W. McMillan

Attachment A: On-Call Consultant Assistance for Electronic Payments Implementation and Operations - List of Firms and Service Categories

FIRM	Program Management A	Planning B	Operational Monitoring/ Reporting C	Technology Oversight D	Communications/ Customer Information E	Compliance/ Risk Management F
Advanced Mobility Group	0	1	1	0	0	0
ARC Alternative and Renewable Construction LLC	0					
ARC Alternatives	1	1	0			
Athenian Group, LLC	0	0	0		0	
Atkins North America, Inc.	1	1	1	1	1	1
Caribou Public Relations, Inc.					1	
CirclePoint					1	
Clevor Consulting Group, Inc.	1			1		
Computer Aid, Inc.	1	0	1	1		0
eDemand Incorporated	0	1	0	0	0	1
Gannett Fleming, Inc.	1	1	1	1	0	1
HNTB Corporation	1	1	1	1		
IBI Group, A California Partnership dba IBI Group	1	1	1	1		
Invoke Consulting Group dba Invoke Technologies	1	1	1	1		
Jacobs Engineering Group Inc.	1	1	1	1	1	1
Kimley-Horn and Associates, Inc.	1	1	1	1		1
KPMG LLP	0	1	0	1		1
Moore Iacofano Goltsman, Inc.					1	
Milligan Partners Limited Liability Company		1		1		
Polytechnic Marketing LLC					1	
IMG Rebel Advisory, Inc.		1	1	0		
Resource Development Associates, Inc.		1	1		1	
Silicon Transportation Consultants	1	1	1	1		1
TransSIGHT LLC	1	1	1	1	1	0
Virginkar & Associates, Inc.	0	1	0	0		
WSP USA Inc.	1	1	1	1	1	1
Number of Firms Proposed	19	20	19	18	13	11
Number of Firms Selected	13	18	14	14	9	8

Attachment B: Disadvantaged Business Enterprise and Small Business Enterprise Status

Program Management				DBE			SBE		
ROLE	FIRM	Sub-Consultant	Role on Project	No	Yes	if Yes, List #	No	Yes	if Yes, List #
Prime	ARC Alternatives		TBD	X			X		
Prime	Atkins North America, Inc.		TBD	X			X		
Sub	Atkins North America, Inc.	Intueor	TBD		X	44932		X	33586
Sub	Atkins North America, Inc.	LTK	TBD	X			X		
Sub	Atkins North America, Inc.	VRPA	TBD		X	12213		X	23973
Prime	Clevor Consulting Group, Inc.		TBD	X			X		
Prime	Computer Aid, Inc.		TBD	X			X		
Prime	Gannett Fleming, Inc.		TBD	X			X		
Sub	Gannett Fleming, Inc.	Lumenor	TBD		X	40309	X		
Prime	HNTB Corporation		TBD	X			X		
Prime	IBI Group, A California Partnership dba IBI Group		TBD	X			X		
Prime	Invoke Consulting Group dba Invoke Technologies		TBD	X			X		
Prime	Jacobs Engineering Group Inc.		TBD	X			X		
Sub	Jacobs Engineering Group Inc.	Mariposa	TBD	X			X		
Sub	Jacobs Engineering Group Inc.	Niti	TBD		X	47874			
Sub	Jacobs Engineering Group Inc.	TransSIGHT, LLC	TBD		X	42484	X		
Prime	Kimley-Horn and Associates, Inc.		TBD	X			X		
Prime	Silicon Transportation Consultants		TBD		X	43097	X		
Sub	Silicon Transportation Consultants	Larson Consulting Associates	TBD	X			X		
Prime	TransSIGHT, LLC		TBD		X	42484			
Sub	TransSIGHT, LLC	Advanced Mobility Group	TBD	X				X	2013484
Sub	TransSIGHT	lcp	TBD	X			X		
Prime	WSP USA Inc.		TBD	X			X		
Sub	WSP USA Inc.	Four Nines Technologies	TBD					X	1751254
Sub	WSP USA Inc.	Fagan Consulting	TBD		X	43434			
Sub	WSP USA Inc.	TransSIGHT, LLC	TBD		X	42484			

Planning				DBE			SBE		
ROLE	FIRM	Sub-Consultant	Role	No	Yes	if Yes, List #	No	Yes	if Yes, List #
Prime	Advanced Mobility Group		TBD	X				X	2013484
Prime	ARC Alternatives		TBD	X			X		
Prime	Atkins North America, Inc.		TBD	X			X		
Sub	Atkins North America, Inc.	LTK	TBD	X			X		
Sub	Atkins North America, Inc.	Intueor	TBD		X	44932		X	33586
Sub	Atkins North America, Inc.	VRPA			X	12213		X	23973
Prime	eDemand Incorporated		TBD	X			X		
Prime	Gannett Fleming, Inc.		TBD	X			X		
Sub	Gannett Fleming, Inc.	Kerrigan Partners	TBD					X	2020104
Sub	Gannett Fleming, Inc.	Lumenor	TBD		X	40309	X		
Prime	HNTB Corporation		TBD	X			X		
Prime	IBI Group, A California Partnership dba IBI Group		TBD	X			X		
Prime	Invoke Consulting Group dba Invoke Technologies		TBD	X			X		
Prime	Jacobs Engineering Group Inc.		TBD	X			X		
Sub	Jacobs Engineering Group Inc.	Elite Transportation Group	TBD		X	45726		X	2011002
Sub	Jacobs Engineering Group Inc.	Mariposa	TBD						
Sub	Jacobs Engineering Group Inc.	Niti	TBD		X	47874			
Sub	Jacobs Engineering Group Inc.	TransSIGHT, LLC	TBD		X	42484	X		
Prime	Kimley-Horn and Associates, Inc.		TBD	X			X		
Prime	KPMG LLP *		TBD	X			X		
Prime	Milligan Partners Limited Liability Company		TBD	X			X		
Prime	IMG Rebel Advisory, Inc.		TBD	X			X		
Sub	IMG Rebel Advisory, Inc.	Fehr & Peers	TBD	X			X		

Planning (continued)				DBE			SBE		
ROLE	FIRM	Sub-Consultant	Role	No	Yes	if Yes, List #	No	Yes	if Yes, List #
Sub	IMG Rebel Advisory, Inc.	Matsumoto Consulting	TBD		X	42505		X	1791573
Sub	IMG Rebel Advisory, Inc.	Shoup Strategies	TBD		X	48987	X		
Prime	Resource Development Associates, Inc.		TBD	X			X		
Prime	Silicon Transportation Consultants		TBD		X	43097	X		
Sub	Silicon Transportation Consultants-Sub	Larson Consulting Associates	TBD	X			X		
Prime	TransSIGHT, LLC		TBD		X	42484	X		
Sub	TransSIGHT, LLC	Advanced Mobility Group	TBD	X				X	2013484
Sub	TransSIGHT, LLC	lcp	TBD	X			X		
Prime	Virginkar & Associates, Inc.		TBD						
Prime	WSP USA Inc.		TBD	X			X		
Sub	WSP USA Inc.	Four Nines Technologies	TBD	X				X	1751254
Sub	WSP USA Inc.	Elite Transportation Group	TBD		X	45726		X	2011002
Sub	WSP USA Inc.	TransSIGHT, LLC	TBD		X	42484			

Operational Monitoring and Reporting				DBE			SBE		
ROLE	FIRM	Sub-Consultant	Role on Project	No	Yes	if Yes, List #	No	Yes	if Yes, List #
Prime	Advanced Mobility Group		TBD	X				X	2013484
Prime	Atkins		TBD	X			X		
Sub	Atkins North America, Inc.	Intueor	TBD		X	44932		X	33586
Sub	Atkins North America, Inc.	LTK	TBD	X			X		
Prime	Computer Aid, Inc.		TBD	X			X		
Prime	Gannett Fleming, Inc.		TBD	X			X		
Sub	Gannett Fleming, Inc.	Lumenor	TBD		X	40309	X		
Prime	HNTB Corporation		TBD	X			X		
Prime	IBI Group, A California Partnership dba IBI Group		TBD	X			X		
Prime	Invoke Consulting Group dba Invoke Technologies		TBD	X			X		
Prime	Jacobs Engineering Group Inc.		TBD	X			X		
Sub	Jacobs Engineering Group Inc.	Elite Transportation Group	TBD		X			maybe	
Sub	Jacobs Engineering Group Inc.	Niti	TBD		X	47874	X		
Sub	Jacobs Engineering Group Inc.	TransSIGHT, LLC	TBD		X	42484	X		
Prime	Kimley-Horn and Associates, Inc.		TBD	X			X		
Prime	IMG Rebel Advisory, Inc.		TBD	X			X		
Sub	IMG Rebel Advisory, Inc.	Fehr & Peers	TBD	X			X		
Sub	IMG Rebel Advisory, Inc.	Matsumoto Consulting	TBD		X	42505		X	1791573
Sub	IMG Rebel Advisory, Inc.	Shoup Strategies	TBD		X	48987	X		
Prime	Resource Development Associates, Inc.		TBD	X			X		
Prime	Silicon Transportation Consultants		TBD		X	43097	X		
Sub	Silicon Transportation Consultants-Sub	Larson Consulting Associates	TBD	X			X		

Operational Monitoring and Reporting (continued)				DBE		SBE			
ROLE	FIRM	Sub-Consultant	Role on Project	No	Yes	if Yes, List #	No	Yes	if Yes, List #
Prime	TransSIGHT, LLC		TBD		X	42484			
Sub	TransSIGHT, LLC	Advanced Mobility Group	TBD	X				X	2013484
Sub	TransSIGHT, LLC	lcp	TBD	X			X		
Prime	WSP USA Inc.		TBD	X			X		
Sub	WSP USA Inc.	Four Nines Technologies	TBD	X				X	1751254
Sub	WSP USA Inc.	Fagan Consulting	TBD	X			X		
Sub	WSP USA Inc.	TransSIGHT, LLC	TBD		X	42484			

Technology Oversight				DBE			SBE		
ROLE	FIRM	Sub-Consultant	Role on Project	No	Yes	if Yes, List #	No	Yes	if Yes, List #
Prime	Atkins		TBD	X			X		
Sub	Atkins North America, Inc.	LTK	TBD	X			X		
Sub	Atkins North America, Inc.	Intueor	TBD		X	44932		X	33586
Prime	Clevor Consulting Group, Inc.		TBD	X			X		
Prime	Computer Aid, Inc.		TBD	X			X		
Prime	Gannett Fleming, Inc.		TBD	X			X		
Sub	Gannett Fleming, Inc.	Lumenor	TBD		X	40309	X		
Prime	HNTB Corporation		TBD	X			X		
Prime	IBI Group, A California Partnership dba IBI Group		TBD	X			X		
Prime	Invoke Consulting Group dba Invoke Technologies		TBD	X			X		
Prime	Jacobs Engineering Group Inc.		TBD	X			X		
Sub	Jacobs Engineering Group Inc.	Niti	TBD		X	47874	X		
Sub	Jacobs Engineering Group Inc.	TransSIGHT, LLC	TBD		X	42484	X		
Prime	Kimley-Horn and Associates, Inc.		TBD	X			X		
Prime	KPMG LLP *		TBD	X			X		
Prime	Milligan Partners Limited Liability Company		TBD	X			X		
Prime	Silicon Transportation Consultants		TBD		X	43097	X		
Sub	Silicon Transportation Consultants	Larson Consulting Associates	TBD	X			X		

Technology Oversight (continued)				DBE			SBE		
ROLE	FIRM	Sub-Consultant	Role on Project	No	Yes	if Yes, List #	No	Yes	if Yes, List #
Prime	TransSIGHT, LLC		TBD		X	42484			
Sub	TransSIGHT, LLC	Advanced Mobility Group	TBD	X				X	2013484
Sub	TransSIGHT, LLC	lcp	TBD	X			X		
Prime	WSP USA Inc.		TBD	X			X		
Sub	WSP USA Inc.	Four Nines Technologies	TBD	X				X	1751254
Sub	WSP USA Inc.	Fagan Consulting	TBD		X	43434			
Sub	WSP USA Inc.	TransSIGHT, LLC	TBD		X	42484	X		

Communications and Customer Information Services				DBE			SBE		
ROLE	FIRM	Sub-Consultant	Role on Project	No	Yes	if Yes, List #	No	Yes	if Yes, List #
Prime	Atkins North America, Inc.		TBD	X			X		
Sub	Atkins North America, Inc.	VRPA			X	12213		X	23973
Prime	Caribou Public Relations, Inc.		TBD		X	41619	X		
Prime	CirclePoint		TBD	X			X		
Sub	CirclePoint	CDM Smith	TBD	X			X		
Prime	Jacobs Engineering Group Inc.		TBD	X			X		
Sub	Jacobs Engineering Group Inc.	Caribou Public Relations, Inc.	TBD		X	41619	X		
Sub	Jacobs Engineering Group Inc.	Niti	TBD		X	47874	X		
Sub	Jacobs Engineering Group Inc.	Polytechnic	TBD	X				X	2013608
Prime	Moore Iacofano Goltsman, Inc.		TBD	X			X		
Sub	Moore Iacofano Goltsman, Inc.	EMC Research	TBD	X			X		
Sub	Moore Iacofano Goltsman, Inc.	Center for Accessible Technology	TBD	X			X		
Sub	Moore Iacofano Goltsman, Inc.	Digital Marketing	TBD	X			X		
Sub	Moore Iacofano Goltsman, Inc.	Ion Translations	TBD	X			X		
Sub	Moore Iacofano Goltsman, Inc.	Zeba Media	TBD	X				X	2002615
Prime	Polytechnic Marketing, LLC		TBD	X				X	2013608
Prime	Resource Development Associates, Inc.		TBD	X			X		
Prime	TransSIGHT, LLC		TBD		X	42484			
Sub	TransSIGHT, LLC	Advanced Mobility Group	TBD	X				X	2013484
Sub	TransSIGHT, LLC	lcp	TBD	X			X		
Prime	WSP USA Inc.		TBD	X			X		
Sub	WSP USA Inc.	300FeetOut	TBD	X			X		
Sub	WSP USA Inc.	EMC Research	TBD	X			X		

Compliance and Risk Management Services				DBE			SBE		
ROLE	FIRM	Sub-Consultant	Role on Project	No	Yes	if Yes, List #	No	Yes	if Yes, List #
Prime	Atkins North America, Inc.		TBD	X			X		
Sub	Atkins North America, Inc.	Intueor	TBD		X	44932		X	33586
Sub	Atkins North America, Inc.	LTK	TBD	X			X		
Prime	eDemand Incorporated		TBD	X			X		
Prime	Gannett Fleming, Inc.		TBD	X			X		
Sub	Gannett Fleming, Inc.	Kerrigan Partners	TBD					X	2020104
Prime	Jacobs Engineering Group Inc.		TBD	X			X		
Sub	Jacobs Engineering Group Inc.	MG	TBD						
Sub	Jacobs Engineering Group Inc.	Niti	TBD		X	47874	X		
Prime	Kimley-Horn and Associates, Inc.		TBD	X			X		
Prime	KPMG LLP *		TBD	X			X		
Prime	Silicon Transportation Consultants		TBD		X	43097	X		
Sub	Silicon Transportation Consultants	Larson Consulting Associates	TBD	X			X		
Prime	WSP USA Inc.		TBD	X			X		
Sub	WSP USA Inc.	Four Nines Technologies	TBD	X				X	1751254
Sub	WSP USA Inc.	EMC Research	TBD	X			X		
Sub	WSP USA Inc.	Fagan Consulting	TBD		X	43434			
Sub	WSP USA Inc.	TransSIGHT	TBD		X	42484			

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Bench

Work Item No.: To be determined on a per-contract basis

Consultants: See Attachment A to the Operations Committee Summary Sheet dated December 11, 2020

Work Project Title: 2020 Electronic Payments Consultant Assistance – Cycle 1

Purpose of Project: Provide as-needed implementation and operations assistance for Electronic Payments Section programs

Brief Scope of Work: Provide support in the following service categories: a) Program Management; b) Planning; c) Operational Monitoring and Reporting; d) Technology Oversight; e) Communications and Customer Information Services; and f) Compliance and Risk Management Services.

Project Cost Not to Exceed: To be determined on a per-contract basis.

Funding Source: Sources to be determined on a per-contract basis.

Fiscal Impact: No immediate fiscal impact until contracts are awarded. Funds for future fiscal years are subject to agency budgetary approval process.

Motion by Committee: That the consultants listed in Attachment A to the Operations Committee Summary Sheet dated December 11, 2020 be pre-qualified to enter into contracts with MTC to provide on-call consultant assistance for electronic payments implementation and operations on an as-needed basis through June 30, 2024, with an option to extend for an additional two years to June 30, 2026, as described above and in the Operations Committee Summary Sheet dated December 11, 2020 subject to applicable contract approval procedures and necessary budget approvals.

Operations Committee: _____
Damon Connolly, Vice Chair

Approved: December 11, 2020