



**Metropolitan Transportation
Commission
Meeting Minutes**

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

Federal D. Glover, Chair Jeannie Bruins, Vice Chair

*Carol Dutra-Vernaci, Nick Josefowitz, Gina Papan,
Hillary Ronen, Libby Schaaf, Amy R. Worth
Non-Voting Member: Tony Tavares*

Wednesday, July 10, 2019

9:35 AM

Board Room - 1st Floor

Call Meeting to Order

1. Roll Call/Confirm Quorum

Present: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 2 - Commissioner Josefowitz and Commissioner Schaaf

Non-Voting Member Present: Commissioner Tavares

Ex Officio Voting Members Present: Commission Chair Haggerty and Commission Vice Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Cortese, Commissioner Giacopini, Commissioner Halsted, and Commissioner Spering

2. Consent Calendar

Upon the motion by Commissioner Bruins and the second by Commissioner Papan, the Consent Calendar was unanimously approved by the following vote:

Aye: 6 - Commissioner Bruins, Commissioner Dutra-Vernaci, Chair Glover, Commissioner Papan, Commissioner Ronen and Commissioner Worth

Absent: 2 - Commissioner Josefowitz and Commissioner Schaaf

2a. [19-0669](#) Minutes of the June 12, 2019 meeting

Action: Committee Approval

2b. [19-0683](#) Investment Report for April 2019

Action: Information

Presenter: Catherine Cam

- 2c. [19-0684](#) MTC Financial Statements for April 2019
Action: Information
Presenter: Sonia Elsonbaty
- 2d. [19-0685](#) Monthly Travel Report
Action: Information (Committee Approval if Travel Request included)
Presenter: Sonia Elsonbaty
- 2e. [19-0673](#) Contract Amendment - Bay Area Bike to Work Day Program Implementation: Silicon Valley Bicycle Coalition (\$600,000)
Action: Committee Approval
Presenter: Jay Stagi
- 2f. [19-0674](#) Contract Amendment - SamTrans Passenger Origin/Destination Survey: Corey, Canapary & Galanis (\$250,000)
Action: Committee Approval
Presenter: Shimon Israel
- 2g. [19-0823](#) MTC Resolution No. 1058, Revised - Revision to MTC's Commission Procedures Manual
Action: Commission Approval
Presenter: Leslie Miessner

3. Information

- 3a. [19-0778](#) Procurement/Contracting Update

Staff will provide an update on procurements and contracts.
Action: Information
Presenter: Therese McMillan and Michael Brinton

4. Public Comment / Other Business

5. Adjournment / Next Meeting

*****Please note: the next meeting of the Administration Committee will be held on the first Wednesday of the month, September 4, 2019 at a time to be duly noticed, at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA 94105.*****