



# Metropolitan Transportation Commission Meeting Minutes

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

**Committee Members:**

*Federal D. Glover, Chair    Cindy Chavez, Vice Chair  
Margaret Abe-Koga, Nate Miley, Gina Papan, David Rabbitt,  
Hillary Ronen, Vacant  
Non-Voting Member: Dina El-Tawansy*

Wednesday, January 11, 2023

9:40 AM

REMOTE

### Call Meeting to Order

#### 1. Roll Call / Confirm Quorum

**Present:** 6 - Commissioner Abe-Koga, Vice Chair Chavez, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen  
**Absent:** 1 - Chair Glover

Non-Voting Member Absent: Commissioner El-Tawansy

Ex Officio Voting Members Present: Commission Chair Pedroza and Vice Chair Josefowitz

Ad Hoc Non-Voting Members Present: Commissioner Canepa, Commissioner Fleming, Commissioner Giacomini, and Commissioner Spering

#### 2. Consent Calendar

**Commissioner Chavez recused herself from agenda item 2g citing Government Code 84308 and upon the motion by Commissioner Abe-Koga and seconded by Commissioner Rabbitt, the Consent Calendar was approved by the following vote:**

**Aye:** 6 - Commissioner Abe-Koga, Vice Chair Chavez, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen

**Absent:** 1 - Chair Glover

**2a.**    [23-0002](#)    Approval of Administration Committee Minutes of the December 14, 2022 Meeting

**Action:** Committee Approval

**2b.**    [23-0038](#)    MTC Resolution No. 4563, Statement of Investment Policy

**Action:** MTC Commission Approval

**Presenter:** Derek Hansel

- 2c. [23-0039](#) MTC Resolution No. 4265, Revised - MTC Debt Policy Issuance and Management  
*Action:* MTC Commission Approval  
*Presenter:* Derek Hansel
- 2d. [23-0044](#) Consultant Bench: Printing Services Consultant Bench (Advantage Mailing, LLC; Another Dancing Bear Productions; Dakota Press; Unique Image, Inc.)  
*Action:* Committee Approval  
*Presenter:* Leslie Lara-Enríquez
- 2e. [23-0048](#) Contract Amendment - Regional Forecast Model Software Licensing Agreement Extension: Regional Economic Models, Inc. (\$108,000)  
*Action:* Committee Approval  
*Presenter:* Bobby Lu
- 2f. [23-0051](#) Contract Amendment - Continuous Travel Diary Survey: Resource Systems Group (\$720,000)  
*Action:* Committee Approval  
*Presenter:* Shimon Israel
- 2g. [23-0054](#) Contract - Bay Area Bike to Work Day / Bay Area Bike to Wherever Days Program Implementation: Silicon Valley Bicycle Coalition (\$1,240,000)  
*Action:* Committee Approval  
*Presenter:* Marcella Aranda
- 2h. [23-0112](#) International Travel Requests  
*Action:* Committee Approval  
*Presenter:* Carol Kuester

**3. Public Comment / Other Business**

**4. Adjournment / Next Meeting**

The next meeting of the Administration Committee is scheduled to be held on Wednesday, February 8, 2023 remotely and by webcast. Any changes to the schedule will be duly noticed to the public.