

**Metropolitan Transportation Commission
Administration Committee**

January 12, 2022

Agenda Item 2c - 21-1627

Contract Amendment – StreetSaver® Training and Guidance Services, Nichols Consulting Engineers CHTD (NCE) (\$2,408,500)

Subject:

Contract amendment to add \$2,408,500 and four additional years through December 31, 2025, to the StreetSaver® training and guidance contract with Nichols Consulting Engineers CHTD (NCE).

Background:

MTC’s roadway asset management software, StreetSaver® provides local jurisdictions with a set of recommendations, or “best practices”, for roadway infrastructure system preservation to help them use their limited local street and road funding in the most cost-effective manner. Currently, all 109 Bay Area jurisdictions use StreetSaver®, in addition to over 450 users nationwide. MTC uses StreetSaver® exclusively to report the pavement conditions for local streets and roads annually in Vital Signs – MTC’s regional performance trends and tracking website – and to estimate the region’s pavement needs for the Regional Transportation Plan. Since 2008, StreetSaver® has been the analytical engine behind the California Statewide Local Streets and Roads Needs Assessment, providing credible and defensible data that helped pass Senate Bill 1 in 2017.

As part of its overall training and support program, MTC has provided various training sessions, including technology transfer, seminars, and webinars hosted by MTC two times a year during StreetSaver® User Week, which is held in March and November. The target audience for the training workshops ranges from public works directors, city managers, and city council members (local decision-makers who determine and approve annual maintenance budgets) to city engineers and maintenance superintendents (staff who are responsible for developing multi-year maintenance programs) to day-to-day StreetSaver® operators (staff that collect data and maintain the StreetSaver® database).

Consultant assistance in developing and providing the training workshops and software development guidance is critical to the success of the roadway asset management software.

After a competitive procurement process, on January 1, 2019, MTC entered into a three-year contract with NCE, with the option to extend in increments of MTC choosing through December 2025. The initial contract was for \$288,000 in FY 2018-19. Funding for subsequent years FY 2019-20 and FY 2020-21 of \$600,000 each was included in the agency budget. This amendment being proposed will extend the contract four additional years through December 31, 2025, and add \$2,408,500, with a total not to exceed contract amount of \$3,896,500. \$458,500 of the funding for this amendment is available in the FY 2021-22 agency budget. Future funding of \$650,000/year for FYs 22-25 is subject to agency annual budgetary approval process.

NCE and its subcontractors' small business and disadvantaged enterprise status is shown in Attachment A.

Next Steps:

Staff will seek to amend the existing contract by exercising the option to extend by four years.

Issues:

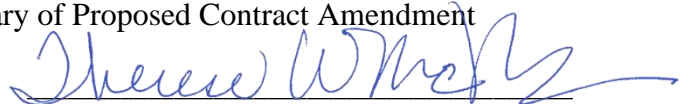
None identified.

Recommendations:

Staff recommends that the Committee authorize staff to negotiate and enter into a contract amendment with NCE to extend the contract through December 31, 2025 and add \$2,408,500 for a total new not to exceed contract amount of \$3,896,500 to provide the services as described above.

Attachments:

- Attachment A – Small Business and Disadvantaged Business Enterprise Status; and
- Attachment B – Request for Committee Approval Summary of Proposed Contract Amendment Sheet
- Request for Committee Approval - Summary of Proposed Contract Amendment



Therese W. McMillan

Attachment A

Disadvantaged Business Enterprise and Small Business Enterprise Status

	Firm Name	Role on Project	DBE * Yes	If DBE Yes, List #	DBE No	SBE** Yes	If SBE Yes, List #	SBE No
Prime Contractor	Nichols Consulting Engineers	Training & Guidance			X			X
Subcontractor	Roger E. Smith	Technical guidance			X			X
Subcontractor	Royal Palm Solutions	Software quality assurance	X	42821				X
	Florida International University	Technical guidance			X			X

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

Request for Committee Approval

Summary of Proposed Contract Amendment

Work Item No.: 1233

Consultant: Nichols Consulting Engineers CHTD (NCE)
Reno, Nevada

Work Project Title: StreetSaver® Training and Guidance Services

Purpose of Project: To provide training and technical guidance for StreetSaver® software

Brief Scope of Work: Provide training, technical guidance, software testing, and other services requested by users

Project Cost Not to Exceed: \$2,408,500 this amendment
Previous approved contract amount = \$1,488,000
Total approved contract amount based on this action = \$3,896,500

Funding Source: Federal Surface Transportation Block Grant Program (STP) funds and Pavement Management Program (PMP) Sales

Fiscal Impact: \$458,500 of the funding for this amendment is available in the FY 2021-22 agency budget. Future funding of \$650,000/year for FYs 22-25 is subject to agency annual budgetary approval process.

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into a contract amendment with Nichols Consulting Engineers CHTD for StreetSaver® training and guidance services described above and in the Administration Committee Summary Sheet dated January 12, 2022 and that the Chief Financial Officer is authorized to set aside \$2,408,500 for such amendment, subject to budget approval in future fiscal years.

Administration Committee:

Federal D. Glover, Chair

Approved: January 12, 2022

Committee Name
Meeting Date
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