

**Metropolitan Transportation Commission
Administration Committee**

October 12, 2022

Agenda Item 2f - 22-1453

**MTC Resolution No. 4546. Delegation of Authority Regarding Settlement of Claims and
Lawsuits and Contracts for Legal Services**

Subject:

A request that the Committee approve the referral of MTC Resolution No. 4546 to the Commission for approval authorizing: 1) General Counsel or designee to allow, compromise, or settle claims and actions against the local public entity and execute any resulting agreement, provided the amount to be paid pursuant to the agreement to accept, compromise or settle does not exceed fifty thousand dollars (\$50,000); 2) the Chief Financial Officer or designee to make payment on said allowance, compromise or settlement, upon request by General Counsel or designee; 3) the General Counsel or designee to negotiate and execute agreements for legal services in an amount to exceed the Executive Director's delegated authority as set forth in Resolution No. 3619; and 4) directs General Counsel to report to the Administrative Committee any action taken under the authority of the proposed resolution.

Background:

Government Code section 935.4 authorizes a public entity to authorize an employee to allow, compromise, or settle a claim against the local public entity if the amount to be paid pursuant to the acceptance, compromise or settlement does not exceed fifty thousand dollars (\$50,000). Government Code section 949 allows a public entity to delegate the authority to settle a legal action. Upon written order from the authorized employee, the fiscal officer is to pay the amount as required by the allowance, compromise or settlement of the claim or action. Claims or actions above fifty thousand dollars (\$50,000) require action by the Commission to allow, settle, or compromise the claim. Previously, for small value claims, the Executive Director has executed settlement agreements under the authority delegated by Resolution No. 3619 to execute contracts in an amount not to exceed two hundred thousand dollars (\$200,000). However, the better practice is to have a separate resolution governing settlement and payment of claims and actions. Since the Office of General Counsel oversees and manages claims and actions, staff recommends delegating such authority to the General Counsel. The Chief Financial Officer should be authorized to make payment on any settlement agreement that does not exceed fifty thousand dollars (\$50,000) upon request by the General Counsel. Finally, staff recommends authorizing the General Counsel to execute legal service agreements in an amount not to exceed the Executive Director's authority for executing contracts, which is currently two hundred thousand

dollars (\$200,000) as set forth in Resolution No. 3619. Outside legal counsel serves as an extension of the Office of General Counsel, and to ensure no inadvertent waiver of the attorney work product doctrine, the General Counsel should retain outside legal services. General Counsel will report to the Administrative Committee on a quarterly basis any action taken under the proposed resolution. For any contracts or amendments that would exceed the delegated authority, the General Counsel will seek authority from the Administrative Committee prior to executing the contract or amendment.

Issues: None.

Recommendations:

Staff recommends that the Committee approve the referral of MTC Resolution No. 4546 to the Commission for approval authorizing: 1) General Counsel or designee to allow, compromise, or settle claims and actions against the local public entity and execute any resulting agreement, provided the amount to be paid pursuant to the agreement to accept, compromise or settle does not exceed fifty thousand dollars (\$50,000); 2) the Chief Financial Officer or designee to make payment on said allowance, compromise or settlement, and 3) the General Counsel or designee to negotiate and execute agreements for legal services in an amount to exceed the Executive Director's delegated authority as set forth in Resolution No. 3619 and 4) directs the General Counsel to report any action taken under the authority of the proposed resolution to the Administrative Committee.

Attachments:

- MTC Resolution No. 4546



Therese W. McMillan

Date: October 26, 2022
W.I.: 1151
Referred By: Administration

ABSTRACT

Resolution No. 4546

This resolution authorizes General Counsel or designee to reject, allow, compromise, or settle claims and actions against Metropolitan Transportation Commission and execute any resulting agreement, provided the amount to be paid pursuant to the agreement to allow, compromise or settle does not exceed fifty thousand dollars (\$50,000); authorizes the Chief Financial Officer or designee to make payment on said allowance, compromise or settlement, upon request by General Counsel or designee and authorizing the General Counsel or designee and authorizes the General Counsel to negotiate and execute agreements for legal services in an amount not to exceed the Executive Director's authority as set forth in Resolution No. 3619. Any actions taken by the General Counsel under the authority of this Resolution shall be reported to the Administrative Committee on a quarterly basis.

Further discussion of this subject is contained in the Metropolitan Transportation Commission Summary Sheet dated October 12, 2022.

Date: October 26, 2022
Referred By: Administration

RE: Rejection, Allowance, Compromise or Settlement of Claims and Actions And Delegated Authority For Contracting for Legal Services

METROPOLITAN TRANSPORTATION COMMISSION
RESOLUTION NO. 4546

WHEREAS, pursuant to Government Code section 935.4, Metropolitan Transportation Commission (MTC) may authorize an employee to allow, compromise, or settle a claim against the local public entity if the amount to be paid pursuant to the acceptance, compromise or settlement does not exceed fifty thousand dollars (\$50,000); and

WHEREAS, pursuant to Government Code section 935.4, the Chief Financial Officer may make payment in the amount for which a claim has been allowed, compromised, or settled upon request by the authorized employee; and

WHEREAS, pursuant to Government Code section 949, MTC may delegate authority to General Counsel to settle pending actions; and

WHEREAS, to ensure no inadvertent waiver of confidential materials protected by the attorney work product doctrine, MTC desires General Counsel to retain outside legal counsel services; and

WHEREAS, MTC desires to increase efficiency in the management and disposition of claims and litigation; and

NOW, THEREFORE, BE IT RESOLVED, that the Metropolitan Transportation Commission authorizes General Counsel or designee to reject, allow, compromise, or settle claims and actions against the local public entity and to negotiate and execute any resulting agreement, provided the amount to be paid pursuant to the agreement to allow, compromise or settle does not exceed fifty thousand dollars (\$50,000); and be it further

RESOLVED, that the Chief Financial Officer or designee is authorized to make payment on said allowance, compromise or settlement, upon request by General Counsel or designee; and be it further

RESOLVED, that the General Counsel or designee is authorized to negotiate and execute agreements for legal services and related purchase orders, in an amount not to exceed the Executive Director's authority as set forth in Resolution No. 3619, as it exists or may be amended or revised, that the General Counsel shall seek authority from the Administrative Committee prior to executing any agreements or amendments for legal services that exceed the authority granted by this Resolution, and that this Resolution shall supersede any resolutions or other policies and procedures that conflict with this authority; and

RESOLVED, that any action taken by the General Counsel or designee shall be reported to the Administrative Committee on a quarterly basis.

METROPOLITAN TRANSPORTATION COMMISSION

Alfredo Pedroza, Chair

The above resolution was entered into by the Metropolitan Transportation Commission at a duly called and noticed meeting held in San Francisco, California and at other remote locations, on October 26, 2022.