

**Metropolitan Transportation Commission
Administration Committee**

December 14, 2022

Agenda Item 2b

**Contract – Burlingame Broadway Priority Development Area Specific Plan: Moore
Iacofano Goltsman, Inc. \$400,000**

Subject:

This item requests Committee authorization to negotiate and enter into a contract with Moore Iacofano Goltsman, Inc. (MIG) in an amount not to exceed \$400,000, for the term of February 1, 2023, through July 1, 2025, for the Burlingame Broadway Priority Development Area Specific Plan.

Background:

The City of Burlingame Broadway Priority Development Area Specific Plan was funded as part of the Priority Development Area Planning Grants & Technical Assistance Program (PDA Program). MTC awarded a grant to the City of Burlingame in the amount of \$400,000 in May 2021, and the City of Burlingame requested that MTC administer the funds to procure and manage a consultant on the City's behalf. The purpose of the Broadway Specific Plan will be to lay the groundwork for the creation of a functional transit-oriented neighborhood around Broadway, one of Burlingame's primary commercial and transportation hubs. Broadway is located within the Burlingame Downtown Priority Development Area (PDA).

Procurement Process:

In June 2022, MTC solicited proposals from firms that were pre-qualified for the 2021 Regional Planning Bench for Service Category 1: Comprehensive Planning in order to inform a potential direct selection for the project. MTC and Caltrans established a DBE goal of 21% for the project. MTC received two proposals from firms that were interested in participating in the project. The two proposals were evaluated based on the firm's familiarity with the planning area and technical capacity and the proposal's cost estimate and DBE percentage. MTC selected MIG as the preferred firm, as they were the only firm to meet the DBE goal and also performed strongly in the other evaluation categories. MIG's cost estimate was in-line with the project budget and the firm already possesses a strong local knowledge, having worked on the City's 2019 General Plan. MIG has also contributed to a number of Bay Area PDA plans.

MIG's proposal included two Disadvantaged Business Enterprise (DBE) subcontractors with a total amount of 22% being subcontracted out to the DBE firms. Attachment A includes a summary of the small business and DBE status related to the work described in this memorandum for MIG and their subconsultants.

Funding:

This project is funded through the One Bay Area Grant Cycle 2 Surface Transportation Program Block Grant (STPBG) funds via the PDA Planning and Technical Assistance Program,

Issues:

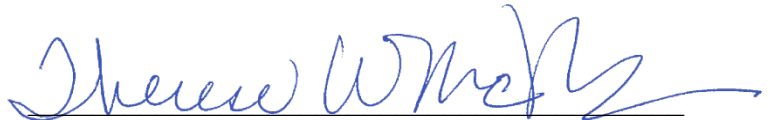
None identified.

Recommendations:

Staff recommends that the Committee authorize the Executive Director or designee to negotiate and enter into contract with MIG in an amount not to exceed \$400,000 for consultant services to develop a specific plan for the Broadway area within the Burlingame Downtown PDA. The term of the agreement shall be from February 1, 2023 through July 1, 2025.

Attachments:

- Attachment A: Small Business and Disadvantaged Business Enterprise Status
- Request for Committee Approval – Summary of Proposed Contract



Therese W. McMillan

Disadvantaged Business Enterprise and Small Business Enterprise Status

	Firm Name	Role on Project	DBE* Yes / No	If DBE Yes, List #	SBE** Yes / No	If SBE Yes, List #
Prime Contractor	Moore Iacofano Goltsman, Inc.	Prime Urban Design and Planning	No		No	
Subcontractor	TJKM Transportation Consultants	Transportation Planning	Yes	40772	Yes	38780
Subcontractor	BAE Urban Economics, Inc.	Economic Analysis	Yes	14806	Yes	5249

*Denotes certification by the California Unified Certification Program (CUCP).

**Denotes certification by the State of California.

Request for Committee Approval

Summary of Proposed Contract

Work Item No.: 1611

Consultant: Moore Iacofano Goltsman, Inc. (MIG)
Berkeley, California

Work Project Title: Broadway PDA Specific Plan

Purpose of Project: To develop a Broadway Specific Plan that lay the groundwork for the creation of a functional transit-oriented neighborhood around Broadway, one of Burlingame's primary commercial and transportation hubs.

Project Cost Not to Exceed: \$400,000

Funding Source: OBAG Cycle 2 Surface Transportation Program Block Grant (STPBG) funds

Fiscal Impact: \$400,000 is included in the FY 2022-23 MTC budget

Motion by Committee: That the Executive Director or designee is authorized to negotiate and enter into contract with Moore Iacofano Goltsman, Inc. in an amount not to exceed \$400,000 for consultant services for delivery of the Broadway Specific Plan as described above and in the Administration Committee Summary Sheet dated December 14, 2022 and the Chief Financial Officer is authorized to set aside funds for such contract.

Administration Committee:

Federal D. Glover, Chair

Approved: Date: December 14, 2022