



Metropolitan Transportation Commission Meeting Minutes

Agenda Item 2a

Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Administration Committee

Committee Members:

*Federal D. Glover, Chair Cindy Chavez, Vice Chair
Margaret Abe-Koga, Nate Miley, Gina Papan, David Rabbitt,
Hillary Ronen, Vacant
Non-Voting Member: Dina El-Tawansy*

Wednesday, February 8, 2023

9:40 AM

REMOTE

Chair Glover called the meeting to order at 10:29 a.m.

1. Roll Call / Confirm Quorum

Present: 6 - Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen
Absent: 1 - Commissioner Abe-Koga

Non-Voting Member Absent: Commissioner El-Tawansy

Ex Officio Voting Member Present: Commission Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Canepa, Commissioner Fleming, Commissioner Giacomini, and Commissioner Spering.

2. Consent Calendar

Upon the motion by Commissioner Papan and seconded by Vice Chair Chavez, the Consent Calendar was unanimously approved by the following vote:

Aye: 7 - Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Pedroza, Commissioner Rabbitt and Commissioner Ronen

Absent: 1 - Commissioner Abe-Koga

2a. [23-0133](#) Approval of Administration Committee Minutes of the January 11, 2023 Meeting

Action: Committee Approval

2b. [23-0157](#) Purchase Order Contract - Continuity of Operations Plan (COOP) Risk and Gap Analysis, Update and Training: AECOM Technical Services, Inc. (\$325,000)

Action: Committee Approval

Presenter: Denise Rodrigues

- 2c. [23-0225](#) Contract Amendment - Federal Advocacy Services: Summit Strategies
Government Affairs LLC (\$985,000)

Action: Committee Approval

Presenter: Georgia Gann Dohrmann

3. Public Comment / Other Business

4. Adjournment / Next Meeting

The next meeting of the Administration Committee will be held on Wednesday, March 8, 2023 at 9:40 a.m. at the Bay Area Metro Center, 375 Beale Street, San Francisco, CA. Any changes to the schedule will be duly noticed to the public.