



**ASSOCIATION  
OF BAY AREA  
GOVERNMENTS**



**Bay Area Housing  
Finance Authority**

Association of Bay Area Governments  
Bay Area Housing Finance Authority  
375 Beale Street  
San Francisco, CA 94105  
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## Memorandum

DATE: November 17, 2022  
TO: ABAG Executive Board  
FR: Executive Director  
RE: Status of Local Suballocations of REAP Funding

The ABAG Executive Board has approved the suballocation of a total of \$10.88M of the \$24M Regional Early Action Planning (REAP) Grant funds to local jurisdictions in the Bay Area. Each of the 109 members of ABAG has been suballocated a minimum of \$20,000 to support local housing planning with supplemental suballocations based on the number of RHNA units received. REAP suballocations also include support for seven Subregional Planning Collaboratives where paid technical assistance providers focus on priorities set by local planners within each county. The amounts of each suballocation [can be found at this link](#).

REAP funding can be used to reimburse local planning expenses that accelerate housing, including expenses associated with Housing Element updates. Eligible housing planning expenses incurred as far back as October 1, 2019, can be reimbursed by REAP suballocations. ABAG solicited letters of interest (“LOIs”) from all 109 jurisdictions early 2021 and 100% participated by submitting LOIs setting forth their local housing planning priorities to be funded by the REAP suballocations. ABAG has also received work plans from the locally selected Steering Committees for all Subregional Planning Collaboratives.

Draft Suballocation Funding Agreements were sent by email to staff in each of the 109 local jurisdictions in July of 2021. During the past year and half, staff have sent numerous email reminders, provided verbal reminders during county-based meetings of Planning Directors as well as the Planning Collaboratives, conducted one-on-one outreach, and worked with ABAG Executive Board members to encourage all jurisdictions to claim their available funds. As of November 2, 2022, 52 jurisdictions and all 7 Subregional Planning Collaboratives had claimed a total of \$8,578,437 in REAP suballocations, amounting to 79% of the available funding. However, MTC-ABAG staff are still working with another 40 jurisdictions to finalize scopes of work for their suballocation agreements (summing to \$1,749,947 or 16% of total funding), and 17 jurisdictions have yet to respond at all to their award notifications (summing to \$551,616 or 5% of total funding). Table 1 in this Memorandum details the unclaimed suballocations and Table 2 details the suballocations that still need scopes of work. Staff is reaching out to all of these jurisdictions to offer one-on-one assistance to complete their Agreements. Time is of the essence as REAP funding must be fully expended by December 31, 2023 under ABAG’s current grant agreement with the state.

Therese W. McMillan

**Tabel 1**  
**Unclaimed REAP Suballocations**  
(\$551,616 as of 11/2/22)

<b>Jurisdiction</b>	<b>County</b>	<b>Amount</b>		<b>Jurisdiction</b>	<b>County</b>	<b>Amount</b>
American Canyon	Napa	\$ 20,000		Newark	Alameda	\$ 33,321
Belmont	San Mateo	\$ 32,688		Pacifica	San Mateo	\$ 33,449
Brentwood	Contra Costa	\$ 30,819		Portola Valley	San Mateo	\$ 20,000
Burlingame	San Mateo	\$ 43,152		San Anselmo	Marin	\$ 20,000
Daly City	San Mateo	\$ 54,390		Santa Rosa	Sonoma	\$ 53,310
Danville	Contra Costa	\$ 35,930		St. Helena	Napa	\$ 20,000
Fairfield	Solano	\$ 41,659		Woodside	San Mateo	\$ 20,000
Marin County	Marin	\$ 45,377				

**Table 2**  
**Missing Scope of Work REAP Suballocations**  
(\$1,749,947 as of 11/2/22)

<b>Jurisdiction</b>	<b>County</b>	<b>Amount</b>		<b>Jurisdiction</b>	<b>County</b>	<b>Amount</b>
Alameda	Alameda	\$58,058		Los Gatos	Santa Clara	\$34,167
Albany	Alameda	\$27,919		Martinez	Contra Costa	\$29,561
Antioch	Contra Costa	\$41,439		Menlo Park	San Mateo	\$40,941
Belvedere	Marin	\$20,000		Millbrae	San Mateo	\$35,631
Colma	San Mateo	\$20,000		Moraga	Contra Costa	\$27,947
Contra Costa County	Contra Costa	\$74,343		Mountain View	Santa Clara	\$99,152
Corte Madera	Marin	\$20,000		Napa County	Napa	\$102,201
Cupertino	Santa Clara	\$52,613		Novato	Marin	\$34,856
Dixon	Solano	\$20,000		Palo Alto	Santa Clara	\$63,262
El Cerrito	Contra Costa	\$29,888		Pinole	Contra Costa	\$20,000
Emeryville	Alameda	\$32,902		Pittsburg	Contra Costa	\$34,338
Fairfax	Marin	\$20,000		Ross	Marin	\$20,000
Fremont	Alameda	\$111,677		San Rafael	Marin	\$117,889
Hayward	Alameda	\$52,869		Santa Clara City	Santa Clara	\$102,684
Healdsburg	Sonoma	\$20,000		Santa Clara County	Santa Clara	\$117,221
Hercules	Contra Costa	\$20,000		Sausalito	Marin	\$20,000
Hillsborough	San Mateo	\$20,000		Sebastopol	Sonoma	\$20,000
Lafayette	Contra Costa	\$35,027		Suisun City	Solano	\$20,000
Livermore	Alameda	\$52,478		Tiburon	Marin	\$20,000
Los Altos Hills	Santa Clara	\$20,000		Vallejo	Solano	\$40,884