



# Metropolitan Transportation Commission

## Meeting Minutes

### Agenda Item 2a

Bay Area Metro Center  
375 Beale Street  
San Francisco, CA 94105

## Administration Committee

### Committee Members:

*Federal D. Glover, Chair    Cindy Chavez, Vice Chair  
Margaret Abe-Koga, Nate Miley, Gina Papan, David Rabbitt,  
Hillary Ronen, Amy Worth  
Non-Voting Member: Dina El-Tawansy*

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Wednesday, December 14, 2022

9:40 AM

REMOTE

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### Call Meeting to Order

#### 1. Roll Call / Confirm Quorum

**Present:** 7 - Commissioner Abe-Koga, Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen  
**Absent:** 1 - Commissioner Worth

Non-Voting Member Absent: Commissioner El-Tawansy

Ex Officio Voting Member Present: Commission Chair Pedroza

Ad Hoc Non-Voting Members Present: Commissioner Ahn, Commissioner Fleming, Commissioner Giacomini and Commission Spering

#### 2. Consent Calendar

**Upon the motion by Vice Chair Chavez and seconded by Commissioner Abe-Koga, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 7 - Commissioner Abe-Koga, Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen

**Absent:** 1 - Commissioner Worth

**2a.**    [22-1688](#)    Approval of Administration Committee Minutes of the November 9, 2022 Meeting

**Action:** Committee Approval

**2b.**    [22-1588](#)    Contract - Burlingame Broadway Priority Development Area Specific Plan: Moore Iacofano Goltsman, Inc. \$400,000

**Action:** Committee Approval

**Presenter:** Raleigh McCoy

- 2c. [22-1739](#) Funding Agreement Supplement with San Francisco Municipal Transportation Agency (SFMTA) - Federal Transit Administration (FTA) 5304 Strategic Partnerships Grant for SFMTA Muni Metro Modernization Planning Study (\$500,000)

**Action:** Committee Approval

**Presenter:** Bobby Lu

- 2d. [22-1744](#) MTC Investment Report for September 2022 (Unaudited)

**Action:** Information

**Presenter:** Natalie Perkins

- 2e. [22-1802](#) Metropolitan Transportation Commission (MTC) Fiscal Year 2022-23 1st Quarter Travel Report Financials

**Action:** Information

**Presenter:** Abeba Haile

- 2f. [23-0083](#) Metropolitan Transportation Commission (MTC) Fiscal Year (FY) 2022-23 First Quarter Financial Statements (Unaudited)

**Action:** Information

**Presenter:** Abeba Haile

### 3. Approval

- 3a. [22-1751](#) Contract - Regional Zero Emission Transit Transition Strategy: Sam Schwartz Consulting, LLC (\$544,500)

A request for Committee approval to negotiate and enter into a contract with Sam Schwartz Consulting, LLC, in an amount not to exceed \$544,500 for the Regional Zero Emission Transit Transition Strategy.

**Action:** Committee Approval

**Presenter:** Craig Bosman

Aleta Dupree was called to speak.

**Upon the motion by Vice Chair Chavez and seconded by Commissioner Abe-Koga, the Committee unanimously approved the contract with Sam Schwartz Consulting, LLC. The motion carried by the following vote:**

**Aye:** 7 - Commissioner Abe-Koga, Vice Chair Chavez, Chair Glover, Commissioner Miley, Commissioner Papan, Commissioner Rabbitt and Commissioner Ronen

**Absent:** 1 - Commissioner Worth

**4. Public Comment / Other Business**

Aleta Dupree was called to speak.

**5. Adjournment / Next Meeting**

**The next meeting of the Administration Committee is scheduled to be held on Wednesday, January 11, 2023 remotely and by webcast. Any changes to the schedule will be duly noticed to the public.**