

Date: November 16, 2022  
Referred By: BAHFA

ABSTRACT

Resolution No. 0020

This resolution establishes and approves the appointment of nine members to BAHFA's Advisory Committee, as required by California Government Code Section 64511(a)(2)(A).

Further discussion of this subject is contained in the Summary Sheet dated October 13, 2022 for the Joint Meeting of the ABAG Housing and BAHFA Oversight Committees.

Date: November 16, 2022  
Referred By: BAHFA

RE: Appointment of nine members to BAHFA's Advisory Committee

BAY AREA HOUSING FINANCE AUTHORITY

RESOLUTION NO. 0020

WHEREAS, California Assembly Bill 1487 (Chiu, 2019) created the Bay Area Housing Finance Authority (BAHFA) as the state's first regional housing finance authority; and

WHEREAS, BAHFA's purpose is to raise, administer, and allocate funding and provide technical assistance at a regional level for tenant protection, affordable housing preservation, and new affordable housing production; and

WHEREAS, AB 1487 requires the ABAG Executive Board as the Executive Board to BAHFA and the BAHFA Board to form an advisory committee "composed of nine representatives with knowledge and experience in the areas of affordable housing finance and development, tenant protection, and housing preservation" (Sec. 64511(a)(2)(A)); and

WHEREAS, the duties of the BAHFA Advisory Committee include consultation in the development of funding guidelines and the overall implementation of BAHFA's programs; and

WHEREAS, the Advisory Committee shall conform to all public access, meeting noticing, and other requirements of the California Ralph M. Brown Act (Government Code sections 54950-54963);

NOW, THEREFORE, BE IT RESOLVED, that subject to concurrence by the ABAG Executive Board as the Executive Board to BAHFA, the Bay Area Housing Finance Authority hereby establishes the Advisory Committee, and appoints to its Advisory Committee the members listed in Attachment A; and be it further

RESOLVED, that subject to concurrence by the ABAG Executive Board as the Executive Board to BAHFA, the Advisory Committee and its members shall be subject to the policies and procedures set forth in Attachment B.

RESOLVED, that this resolution shall be effective upon adoption.

BAY AREA HOUSING FINANCE AUTHORITY

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Alfredo Pedroza, Chair

The above resolution was entered into by the Bay Area Housing Finance Authority at a duly called and noticed meeting held in San Francisco, California and at other remote locations, on November 16, 2022.

**ATTACHMENT A**

	<b>Name</b>	<b>Organization/Title</b>	<b>County</b>	<b>Expertise</b>
1	Jamie Almanza	Bay Area Community Services, Director	Regional, Alameda concentration	Protections, Preservation
2	Aissia Ashoori	El Cerrito Housing Services, Director	Contra Costa	Production, Protections Preservation
3	Efren Carrillo	Burbank Housing	Sonoma and Napa Counties	Production, Protections Preservation
4	Nevada Merriman	MidPen Housing, Director of Policy	Regional, South Bay concentration	Production, Preservation
5	Jacky Morales-Ferrand	San Jose Housing Dept., Director of Housing	Santa Clara	Production, Protections Preservation
6	Tomiquia Moss	All Home, CEO	Regional	Protections
7	Hugo Ramirez	SF Mayor's Office of Housing and Community Development, Program Mgr.	San Francisco	Protections
8	Leelee Thomas	County of Marin, Community Development Planning Manager	Marin	Production, Protections Preservation
9	Michelle Whitman	Renewal Enterprise District (RED), Executive Director	Sonoma	Production

## **ATTACHMENT B**

### **Bay Area Housing Finance Authority Advisory Committee**

#### **A. Purpose**

The purpose of the Bay Area Housing Finance Authority Advisory Committee (Committee) is to assist BAHFA in the development of funding guidelines, the overall implementation of BAHFA programs, and other duties as assigned by the BAHFA Board or state law.

#### **B. Roles/Expectations**

##### **1. Committee Members (Members) Provide Specific Knowledge and Experience**

Members provide knowledge and experience in the areas of affordable housing finance and development, tenant protection, and housing preservation. While members may represent particular geographic perspectives and all members have relevant organizational affiliations, they should offer their expertise and experience generally for development of BAHFA's funding guidelines and program implementation.

##### **2. Responsibilities**

Members will be expected to regularly attend Committee meetings and provide their expertise collaboratively with other Committee Members.

##### **3. Reporting to the BAHFA Board and ABAG Executive Board as the Executive Board to BAHFA (ABAG Executive)**

With the assistance of BAHFA staff, the Committee will report on its work plan progress or present recommendations to the BAHFA Board and ABAG Executive, as appropriate.

##### **4. Limitations on Members' Activities**

The role of the Members is to advise BAHFA Board and ABAG Executive. Members are not to convey positions to outside agencies on behalf of the Committee.

##### **5. Conflict of Interest Policy**

Members shall comply with state law governing conflicts of interest to the extent applicable to the Members.

C. Membership

The Council shall be composed of nine (9) members as prescribed in Government Code § 64511(a)(2)(A).

There shall be no alternates to the appointed membership.

D. Appointment Process

1. General

BAHFA staff shall secure nominations to fill terms and vacancies for the Committee and present them to the BAHFA Board and ABAG Executive for confirmation.

2. Terms of Appointment

In general, Members will serve four-year terms. Although there are no term limits, a Member's length of service and effectiveness will be considered before recommending the reappointment of Members. All Members wishing to be reappointed must reapply.

E. Procedures

Attendance and Participation

1. Members must attend at least two-thirds of the Committee's regularly scheduled meetings each year and make a constructive contribution to the work of the Committee. Those who do not do so may be subject to dismissal from the Committee at the discretion of the BAHFA Board and ABAG Executive.

2. Residency Requirements

Members must live or work in the nine-county Bay Area.

3. Meeting Frequency and Location of Meetings

The Committee will meet regularly as required to fulfill its purpose. Public meetings will be held at the offices of the Metropolitan Transportation Commission or other locations at a regular time to be agreed upon by the Members and subject to proper notice.

4. Ad Hoc Working Groups

To implement its work plan, the Committee may establish working groups of less than a quorum, with participation from BAHFA staff, on an ad hoc basis.

5. Quorum Requirements

At least 50 percent plus one of the Council's appointed membership must be present to constitute a quorum and vote on issues.

6. Election of Committee Chair and Vice Chair

The Committee will have a chair and a vice-chair, to be elected by the Committee for a two-year term. Although Committee officers may be reelected, regular rotation of these positions among the Committee membership is strongly encouraged.

7. Public Meetings

All Council meetings and any ad hoc working group meetings will be noticed pursuant to the Ralph M. Brown Act (Gov. Code, § 54950, et seq.) and open to the public.

**ATTACHMENT C**

Summary of BAHFA Advisory Committee Appointments, October 13, 2022, Joint Meeting,  
ABAG Housing Committee and BAHFA Oversight Committee