

# Metropolitan Transportation Commission Administration Committee

October 12, 2022

Agenda Item 2e - 22-1480

## International Travel Requests

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### **Subject:**

International travel requests for MTC staff participation in events in Madrid, Spain and Guadalajara, Mexico

### **International Travel Requests:**

Aaron Priven, Principal, Regional Mapping and Wayfinding Project Manager and Jay Stagi, Senior Planner, are to attend the Transit Mapping Symposium in Madrid, Spain. The Transit Mapping Symposium is a global forum for sharing information and best practices in transit mapping and wayfinding, with speakers from North America, Europe, and Asia. The topics under discussion involve taking digital mapping data and presenting it in forms suitable for customer viewing, as well as other topics around presentation of information for transit riders. The Regional Mapping and Wayfinding Project cannot succeed without learning from the best examples from around the world. The Transit Mapping Symposium provides a unique opportunity to obtain this information. Travel expenses for this trip are outlined in Attachment A.

Laura Krull, Associate Planner, Bikeshare Project Manager is to attend the North American Bikeshare & Scootershare Association (NABSA) annual conference in Guadalajara, Mexico. The NABSA Conference encourages collaboration across sectors to grow bikeshare and its benefits to communities, creating a more equitable and sustainable transportation ecosystem. NABSA is the bikeshare industry's membership organization with representation from system owners, operators, host cities, equipment providers, and technology providers. Session topics include e-bikes, connectivity to transit, effective community engagement, pricing, and privacy. MTC's ability to support bikeshare programs in the Bay Area will benefit from learning from the best examples from around the world. Travel expenses for this trip are outlined in Attachment B.

### **Issues:**

None.

**Recommendations:**

Staff recommends that the Committee authorize Aaron Priven, Jay Stagi, and Laura Krull for international travel as described above with no requirement to set aside funds.

**Attachments:**

Attachments A and B – Request for Committee Approval – Summary of Proposed International Travel Request



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Therese W. McMillan

**REQUEST FOR COMMITTEE APPROVAL**

**Summary of Proposed International Travel Request**

Work Item No.: 1239

Staff: Aaron Priven and Jay Stagi

Travel Location: Madrid, Spain

Travel Dates: October 18-23, 2022

Purpose of Travel: To attend an international transit mapping symposium

Travel Cost Estimate: \$4,200.00

Funding Source: WI No. 1161 and 1112

Fiscal Impact: No impact to MTC budget, as funding for incidentals is already included in the budget.

Motion by Committee: That Aaron Priven and Jay Stagi are authorized for international travel as described above and in the Administration Committee Summary Sheet dated October 12, 2022, with no requirement to set aside funds.

Administration Committee:

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Federal D. Glover, Chair

Approved: Date: October 12, 2022

**REQUEST FOR COMMITTEE APPROVAL**

**Summary of Proposed International Travel Request**

Work Item No.: 1238

Staff: Laura Krull

Travel Location: Guadalajara, Mexico

Travel Dates: October 24-28, 2022

Purpose of Travel: To attend an international bikeshare conference

Travel Cost Estimate: \$1,500.00

Funding Source: General Fund

Fiscal Impact: No impact to MTC budget, as funding for incidentals is already included in the budget.

Motion by Committee: That Laura Krull is authorized for international travel as described above and in the Administration Committee Summary Sheet dated October 12, 2022, with no requirement to set aside funds.

Administration Committee:

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Federal D. Glover, Chair

Approved: Date: October 12, 2022