

Metropolitan Transportation Commission Administration Committee

June 8, 2022

Agenda Item 2c - 22-0231

International Travel Requests

Subject:

International travel requests for MTC staff participation in events in Laax, Switzerland and Dublin, Ireland.

International Travel Requests:

Heidi Nutters, Senior Program Manager, has been invited to attend the (y)our 2040 Gathering in Laax, Switzerland on June 21 – 24, 2022. The aim of the Meeting is to bring people together to create a community of advocates to accelerate change; to facilitate discussions that amplify learning; and to develop ideas worth implementing. The community focuses on identifying next steps, actions, and strategies towards a more positive future. The meeting will help to broaden the impact of the San Francisco Estuary Partnership's work and help to foster new ideas that can be implemented at the local level. Travel expenses for this trip are outlined in Attachment A.

Andrew Fremier, Deputy Executive Director of Operations and Carol Kuester, Director of Electronic Payments have been invited by the International Bridge, Tunnel & Turnpike Association (IBTTA) to attend the IBTTA Global Summit and are slated to facilitate and speak on panels at the event in October 2022 in Dublin, Ireland. Andrew Fremier is also the incoming President of the IBTTA Board. Andrew Fremier and Carol Kuester will interface with transportation experts from around the world while at the event. Travel expenses for this trip are outlined in Attachment B.

Issues:

None.

Recommendations:

Staff recommends that the Committee authorize Andrew Fremier and Carol Kuester for international travel as described above with no requirement to set aside funds.

Attachments:

Attachments A and B – Request for Committee Approval – Summary of Proposed International Travel Request



Therese W. McMillan

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed International Travel Request

Work Item No.: 1111

Staff: Heidi Nutters

Travel Location: Laax, Swizerland

Travel Dates: June 20 – 24, 2022

Purpose of Travel Attend the {y}our 2040 Gathering on the Future of Water

Travel Cost Estimate: \$4,050.00

Funding Source: EPA Water Quality Improvement Fund Grant – 1720 1345

Fiscal Impact: Funding is part of an approved travel budget – this trip has been approved by the Funder.

Motion by Committee: That Heidi Nutters is authorized for international travel as described above and in the Administration Committee Summary Sheet dated June 8, 2022, with no requirement to set aside funds.

Administration Committee: _____
Federal D. Glover, Chair

Approved: Date: June 8, 2022

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed International Travel Request

Work Item No.: 1111

Staff: Andrew Fremier and Carol Kuester

Travel Location: Dublin, Ireland

Travel Dates: October 22, 2022 – October 26, 2022

Purpose of Travel: International Bridge, Tunnel & Turnpike Association (IBTTA) – Global Summit

Travel Cost Estimate: \$7,500

Funding Source: WI No. 1253 and 1252

Fiscal Impact: No impact to MTC budget, as funding for incidentals is already included in the budget.

Motion by Committee: That Andrew Fremier and Carol Kuester are authorized for international travel as described above and in the Administration Committee Summary Sheet dated June 8, 2022, with no requirement to set aside funds.

Administration Committee: _____
Federal D. Glover, Chair

Approved: Date: June 8, 2022